



AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

Minutes of a meeting held Monday 17 March 2003 at 76 Abernethy Rd Belmont

The meeting commenced at 10 a.m.

Chair Leila Wilson (First Vice President)

Present Barbara Bourhill, Olive Dell, Phillis Dolling, Margaret Ker, Leeola Loughnan, Marie Majoor, Sheila Mellar, Laurel Pearce, Janet Watts, Leila Wilson

Apology Lee Edwards (recuperating after accident). Leila advised that Lee suffered a crushed vertebra in a fall and is still in considerable pain.

Devotions Barbara Bourhill read "A Prayer for the Middle Aged" (composed by a 17th century nun) and a piece from Fr. Paul Glynn's book.

Members then recited Psalm 23 together

Minutes of Previous Meeting Correction (p. 3) Special Days Report. Second line: delete ACT insert NSW (as Unit nominating)

[Minutes Secretary apologised for lapse in concentration]

Acceptance of minutes moved Marie Majoor, seconded Barbara Bourhill.

Business Arising Banner group has not yet met. Changes to guidelines: Life Members Book to be responsibility of *First Vice President*.

Correspondence (List attached)

Inward

Item 1: State Unit's accounts much appreciated

Items 2,3: Signature campaign clarified

Item 13: Merylin Lucas suggested as possible person to run bookstall. Janet to follow up.

Item 25: Leeola seeking more information with a view to asking Queensland Unit to represent ACW.

Acceptance of inward correspondence / endorsement of outward correspondence moved Janet, seconded Laurel.

Reports

President No report

Vice Presidents

Barbara Bourhill reported that Edith Ridge had contacted her needing information on Mary Andrews for Pan Pacific South East Asian Women's Association (PPSEAWA). She had also received material for Memorial Bursary Book.

Treasurer's Report (attached)

Sheila will put a recommendation to Conference re ACWC monies.

Publicity / Publications (Phillis Dolling)

- Newsletters despatched. Postage \$89.55
- Publicity drafted for submission to denominational newspapers. Members responsible for general publicity.

Noted that Council of Churches of WA has a website.

Fellowship of the Least Coin (FLC) (Olive Dell)

- In answer to a query from Leila Olive advised that Rev. Annette Bailey is our only contact in Darwin. Leela to contact Annette to check whether there are ACW meetings and whether she is willing to be FLC contact.
- Inward correspondence: Esther Byu advised that Block Grants are available only to *regions* and are to promote FLC.
- In answer to request for application forms Shu Wen had advised that only two forms can be provided every year,
- Projects forwarded last year (Somali Women's Sewing Group and Churches Together) had both been approved.

Winifred Kiek Scholarship (WKS) Janet Watts

- Inward correspondence: Betty Farrell (ACT) (thanks for information on scholars)
Phone call received: Fran Moss, requesting WKS form.
- Outward correspondence: Letters to State WKS convenors, brochures to each state. Phone call to Margaret Greenslade asking for form to be sent to Fran Moss.
- Cost of 6000 brochures: \$550 (printing), \$119.05 (postage)
- Account for payment: \$119.05
- WKS fellowship being followed up

Special Days (Marie Majoor)

- Fellowship Day Orders of Service posted.
- World Community Day: preparation of order of service almost complete. Nursing home version to be finalised.
- Theme needed for Fellowship Day 2004 (NSW Unit to prepare)
Theme chosen: "My Peace I Give To You" (John 14:27)
- World Community Day applications: Cross Roads Community (WA); East Timor kindergarten (NSW).
Motion: That it be recommended that World Community Day monies (half total) be shared between two projects.

Moved Phillis Dolling, seconded Margaret Ker. Carried unanimously. State Units will now be asked to endorse.

Social Justice (Laurel Pearce)

- PPSEAWA information received from Lee
- Australian Women Speak National Conference information (see Inward Correspondence item 7)
- Information on Soroptmist Convention Sydney July 2003
- Pipeline (Wellspring community)
- Coracle (Iona community)
- Breaking Point Conference: papers and notes sent by Lorna English
- UNIYA newsletter: Fr. Frank Brennan's article on detention centres

ACWC No formal report received. Information in emails from Pat Walker noted, especially request from Korean women to join with them in praying for world peace. Also that Pat had spoken to South Australian Unit on ACWC assembly.

At 12:30 the meeting was adjourned for lunch, reconvening at 1 p.m.

Australian Women's Coalition (AWC)

Information received from Lee Edwards:

- At the face-to-face meeting it was decided to develop a new focus: poverty. All member organisations were asked to contribute. ACW and Australian Federation of Medical Women (AFMW) were asked to research women from culturally and linguistically diverse (CALD) backgrounds. Laurel will follow up.
- Paper on incorporation of AWC
- Brochures distributed
- Incoming National Executive (NE): involvement with AWC. The next face-to-face meeting is in Canberra 10 - 11 June. Representative from incoming NE needs to be present. Leeola will follow up with NSW Unit. Government pays expenses for delegate but not for successor. Lee has organised for successor to travel from Sydney to Canberra with Barbara Hollingsworth. If no billet with family/friends possible, it was agreed that National Executive would pay for accommodation.

General Business: National Conference

- Registration: to be sent to Sheila who will forward information to Leeola
- ACWC visitor: Janet will write to Christina in Hong Kong to invite her to attend.
- Registration cost: \$75 ('early bird' rate \$65)
Moved Sheila, seconded Marie, carried unanimously. 'Early bird' rate applies to bookings made by 30 June. Bookings close 31 July.

- Leeola can borrow trolleys (luggage) and a wheelchair.
- Discussion of programme. Cost of accommodation \$240 Monday - Friday plus \$36 Sunday night / Monday morning if required.
- Bible study: members delighted to hear that Rev Eira Clapton has agreed to lead this.
- Hire of towels, bathmats and podium: Leeola's suggestion accepted.
- \$2000 deposit to be paid to Swanleigh in May.
- Purchase of conference bags authorised. Leeola will make 20 of these.
- Gifts: members to continue to investigate. Margaret Ker to investigate possibility of donation of bottles of water
- Banner meeting (Barbara, Leila, Phillis - Leeola unable to attend) Thursday 27 March 1 p.m. at 14A Warragoon Crescent Attadale.

Next meeting **Tuesday 22 April** (change of day due to Easter public holiday)

Morning tea: Leeola Devotions: Olive Dell

The meeting closed with prayer at 3:15 p.m.

CORRESPONDENCE INWARDS 2003

1. 08/02 Yasuko, ACWC – re Bushfires in Australia for ACWC bulletin
2. 16/02 Yasuko, ACWC – Bushfires in Australia, reports from Evonne Sullivan, ACT, Elizabeth Kinrade, VIC, and Isabel Hewitt, NSW – combined to make one A4 sheet.
3. 16/02 Yasuko, ACWC to Shu-Wen, Secretary, ACWC re Bushfires in Australia report.
4. 18/02 ACW QLD Unit Minutes of meeting held 25th November 2002.
5. 20/02 Lee Edwards – advising her new email address.
6. 21/02 Shu-Wen – re article for ACWC bulletin on bushfires in Australia.
7. 21/02 Jean Thomson ACT – copy of letter to Lee re Conference re Jean Hambley representing ACW in Canberra at Women Speak Conference.
8. 22/02 Barbara Lacy – explanation of Endowment fund. The Provident Fund is different from Endowment fund.
9. 22/02 Fellowship of the Least Coin – Esther Byu – receipt for US\$17,980.53 for contribution to FLC.
10. 23/02 Barbara Lacy – re full explanation of Endowment Fund for ACWC.
11. 24/02 ACW NSW – Minutes of Council meeting held 18th November 2002.
12. 25/02 Lee Edwards – Women Speak Conference at end of March – 250 brochures to be sent.
13. 01/03 Janet Watts – re Wesley Resource Centre Book Shop.
14. 03/03 Abigail, Swanleigh – difference in price re morning/afternoon teas.
15. 04/03 ACW ACT – Evonne Sullivan – New President/Secretary addresses, plus 37th Annual Report.
16. 05/03 Janet Watts – ‘Envisioning a Papal Pilgrimage of Peace to Avert War – Prayer of Peace.
17. 05/03 Pat Walker/Yasuko ACWC – change of venue for meeting, info on details of money forwarded to ACWC.
18. 05/03 Janet Watts – WKS brochure has been forwarded to Secretary, and morning/afternoon tea costs.
19. 05/03 Pat Walker – Requesting suggestions of Theme from all Units for the next ACWC Assembly.
20. 06/03 Wanda McKeand – advising of Lee’s accident at Victor Harbour. Also hospital.
21. 07/03 Shu-Wen – information on Partners, Endowment Fund, etc.
22. 07/03 Yasuko – ACWC – thanks for the remittance – Warmest greetings to Sheila. “Contribution” can be understood as “affiliation”, “membership fee”, etc. Any further information do not hesitate to contact Yasuko. Prayers for Lee.
23. 07/03 Shu-Wen ACWC – warm greetings to Lee.
24. 10/03 ACW ACT – Unit Directory 2003, 37th Annual Report.
25. 11/03 YWCA Australia – invitation to International Women’s Summit in Brisbane in July.
26. 11/03 National Executive Circular 2003/10 – posted 13/03/2003.
27. 11/03 ACW SA Executive Minutes 14th February 2003.
28. 14/03 YWCA Australia- further invitation.
29. 13/03 Annan, President, ACWC – wishing Lee a speedy recovery
30. 12/03 Abigail, Swanleigh – answering queries about conference.
31. 14/03 Pat Walker – receipt of newsletter, address to SA Unit about ACWC Assembly was well received.

CORRESPONDENCE OUTWARDS:

1. 01/03 NCWA National Office, Canberra – advice on enclosed 250 brochures for conference.
2. 08/02 Yasuko – re report on Bushfires in Australia.
3. 03/03 Abigail, Swanleigh re morning/afternoon tea costs.
4. 03/03 Shu-Wen – Signature Campaign.
5. 06/03 Yasuko – advising of monies sent – WCD - \$2918.40US. Partners - \$316.42US.
6. 07/03 Shu-Wen – request for information on ‘Partners’.
7. 11/03 Abigail, Swanleigh – advising suggested program re morning/afternoon/dinner times.
8. 13/03 Pat Walker – requested another copy of Peace Prayer for the Korean women. They have worried about the threat of war and the dangers of living in a divided country. Believing in the power of prayer they are meeting to offer “united prayers against war and for peace.
9. 13/03 Pat Walker – Peace prayer request, plus she had no knowledge of Lee’s accident and had received queries from Shu-Wen and Yasuko.

A.C.W. NATIONAL COUNCIL

FINANCIAL STATEMENT 17-2-03 To 17-3-03

	RECEIPTS	EXPENDITURE	BALANCE 17/2/03	BALANCE 17/3/03
<u>ADMINISTRATION A/C</u>				
DEE INTEREST CHRG A/C	8-49		6202-56	
PETTY CASH		50-00		
JOINT STAMPS		2-75		
PRINTING		258-01		
BANK CHARGES (IMT)		28-00		5872-29
<u>WINIFRED KIEK SCHOLARSHIP A/C</u>			311-00	
BALANCE OF W.K.S. + BURSARY BACK TO TRUSTEES		311-00		NIL
<u>A.C.W.C. A/C</u>			5523-00	
TRANSFER TO A.C.W.C. A/ TOKYO		5523-00		NIL

MONIES HELD

NATIONAL TRAVEL	1604-86
OVERSEAS TRAVEL	500-00
NATIONAL CONFERENCE	1957-97
OVERSEAS CONFERENCE	3818-10

F.L.C } NIL BALANCES
 W.C.D }