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AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

**Minutes of meeting held at Yarralumla Uniting Church Centre
on 25th March 1996 at 10 am.**

Present: Evonne Sullivan, President; Betty Farrell, Vice President; Olga Scott, Vice President; Beth Webb, Publications Editor; Jenny Jarvis, Winifred Kiek Scholarship Convenor; Ruth Burmester, National Life Member.

Apologies: Jean Thomson, Betty Laurie, Helen Lloyd, Eileen Holley and Dorothy McMaster.

Announcements: Postcard from Jean Thomson from Hong Kong.

Devotions: Ruth Burmester read from Psalms 133 & 134 and a reading entitled "This is the Day". This was followed by the Lord's Prayer in unison.

Minutes of last meeting - 26/2/96 were received on the motion of Betty Farrell/Olga Scott.

B/A

1. National Conference - to General Business
2. 1996 World Community Day offering project - information has been located.
3. WKS Leaflets are still being prepared for printing. Should be ready for mid April distribution.
4. Disaster Relief fund has been paid out.
5. FLC Convenor visit to New Zealand - responses from 3 Units are positive.

Reports:

1. President - Plans for visit to Adelaide are in hand. Airfare has been booked - May special with Qantas. The program for SA Unit 60th Anniversary - was outlined. Visit made to John XXIII College at Australian National University. Details in General Business.

2. FLC. NSW Unit has been contacted re visit to NSW of Shirin Samuel and others following ICFLC meeting in Christchurch.

3. Publications - Reports from FLC, WKS Convenors, Treasurer, ACWC Representative and some Unit news has been received. April/May edition will go to printer early this week.

4. Special Days - a completed Order of Service for 1996 Fellowship Day Service was tabled. Master copies have been forwarded to all Units.

5. WKS Convenor - Donation of \$276 and an entry for the Bursary book in memory of Grace Sims was received. Intimation from Deaconess Shirley Harris that Deaconess Barkat Dass of Pakistan, the 1978 WK Scholar will be visiting Sydney in June. Request from NSW Unit that WKS Trustees be requested to consider a Fellowship to cover travel whilst Deaconess Dass is in Australia. It was agreed that National Executive write to formally request a WKS Fellowship for Deaconess Dass to travel within Australia.

WKS Trustees 'Record of meeting' 5/3/96 was received and tabled.

WKS Leaflet being prepared for printing. WKS Convenor empowered to accept quote for printing and proceed.

6. Treasurers Report as attached. Moved Jenny Jarvis/Olga Scott that report be received.

Business Arising:

Moved Jenny Jarvis/Betty Farrell that the following accounts be passed for payment:

- 1 Airfare to Adelaide - May special Qantas \$259 + \$18 insur.
- 2 Petty cash to President - \$50
- 3 Photocopying and Postage to Salvation Army \$31.55
- 4 Following discussion it was agreed that \$5000 of the administration funds be invested on short Term deposit. Treasurer empowered to investigate terms and invest.

Correspondence: As attached - list was dealt with as read.

B/A

(1).It was noted that several items of mail were readdressed and the leaflet 'To Whom it may Concern' has been sent to those concerned.

(2).Request from ACWC Representative for information on what the position is of the ageing in Australia and what the churches are doing for the ageing in Australia. This information is required for a Seminar in Japan. Responses to Major Lyn Green as soon as possible before the end of June.

Moved Beth Webb/Olga Scott that correspondence in, be received and outward correspondence be confirmed.

General Business:

1. National Conference Venue: It was agreed that facilities at John XXIII College will be adequate. Accommodation will be available prior to and after the Conference at \$33 per day. Prior notice must be given. (This information is for your diary only at this time!)

Letter of confirmation to the College of booking with deposit is required from National Executive.

2. Jean Thomson will represent National Executive at NSW Unit State Conference. Agreed expenses be paid.

3. ICFLC Meeting New Zealand: Moved Olga Scott/Betty Farrell that FLC National Convenor, Major Eileen Holley attend as ACW official observer. Carried unanimously. National Executive acknowledges with thanks the prompt response of various S/T Units, accompanied in some instances by monetary donations.

4. Following a question by WA Unit the matter of Incorporation was discussed. Ruth Burmester will research the current situation regarding incorporation.

Next Meeting: 22nd April, 1996

Devotions: Olga Scott. Hostess: Evonne Sullivan
Meeting closed 12.40 pm.

Signed: Evonne R Sullivan President.

22/4/96

Correspondence in: March 1996

1. 27/2 SA Unit Minutes/ Celebration programme
2. 29/2 Amnesty International Newsletter
3. 29/2 Judi Moylan - Coalition Women's Affairs Policy
"Opportunities and Choice for Women"
4. 6/3 Final Report on feasibility Study on Peak Body and
letter Eunice Reidy.
5. 6/3 NSW Unit Minutes of 20/11/95 & enclosures
6. 11/3 SA Unit Bursary book entry, photos and cheque
7. 11/3 Second 'Women in Migration' conference documentation
8. 12/3 Marjorie Scurlock -thank you congratulations on OAM
9. 20/3 Q'land Unit - Minutes of ? March & reports
- 10.20/3 Q'land Unit - Stocks of pins, brooches etc Brochures
required.
- 11.20/3 Q'land Unit - accepting invitation to prepare 1997
Fellowship Day Order of Service.
- 12.22/3 Shalom Christian College -letter and newsletter
- 13.22/3 Nightlight music group re copyright.
- 14.22/3 SA Unit - Letter and cheque/constitution
- 15.23/3 NCWA 3 copies Beijing Papers & IY Tolerance Seminars
- 16.23/3 WA Unit Letter and Minutes Mtg 8/3/96. Support NZ trip
- 17.24/3 Lynette Green re ACWC Seminar subject
- 18.24/3 CAPOW! National Newsletter (Autumn Issue)
- 19.25/3 Peg McEntee -thank you for congratulations
Also 3 phone calls re South Australia visit.

Correspondence Out:

- 27/2 Major Joan Tong with chq registration WEL Conf.
 - 28/2 Vera Wilson - Congratulations Life Membership WA Unit
 - 28/2 Margaret Greenslade - landmines issue
 - 28/2 Eunice Reidy - thanks for report
 - 29/2 Minutes February Executive meeting
 - 01/3 Lois Harris - Information re WCD Offering
 - 07/3 Lois Harris - thanks info by phone
 - 08/3 Hon John Howard - congratulations on election.
 - 08/3 Eunice Reidy - thanks for final Peak Body Report
- Copies of 'To whom it may Concern' to Amnesty International,
CAPOW! National Committee, Judi Moylan MP, Shalom
Christian College.

Phone Calls

- Deaconess from Sydney re visiting WKS
Lois Harris - reply letter 01/3

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

Treasurer's Report 26 February 1996 to 22 March 1996

CHEQUE ACCOUNT

Balance at 26.2.96

\$11262.24

RECEIPTS

ACW - SA unit - ACW Bursary Fund re late
Grace Sims

276.00

11538.24

PAYMENTS

Nth Woden Parish - Photocopying 7.25

N & WMS Mahmaluan Bus Appeal (Disaster Fund) ^{from} 1600.00

Jean Thomson - Petty cash 67.60

Rental - P.O. Box 95 Yarralumla.

40.00

1714.85

Balance at 22.3.96

\$9823.39

CASH SUMMARY - 22.3.96

Cheque Account

\$9823.39

Term Deposit (due 7.5.96)

5000.00

\$14823.39

SUMMARY OF DESIGNATED FUNDS - 22.3.96

Administration

9803.21

National Conference Travel

2921.81

Overseas Conference Travel

1822.37

ACW - Bursary Fund

276.00

\$14823.39

✓ Lloyd
22/3/96.