

AUSTRALIAN CHURCH WOMEN

Minutes of the Working Committee Meeting held on Friday, 9th June, 1967 at 10:30 a.m. in the office of the Victorian Council of Churches, 37 Swanston Street, Melbourne.

1. OPENING The President opened the meeting with prayer.
2. PRESENT Miss Ritchie, (Chair), Mesdames Anderson, Coates, Duke, Faichney, Saunders, Strack, Stephens and Ashton and Mr Val Brown.
3. APOLOGIES There were no apologies.
4. MINUTES The Minutes of the previous meeting were taken as read and confirmed after the addition of the name of Mrs Stephens among those present at the meeting.
5. BUSINESS ARISING FROM THE MINUTES
 - (1) Personnel of Committee.

The President reported that she had been in touch with Mrs Wright, who had decided that owing to pressure of other duties she felt that she could not accept election on to the Working Committee. The President undertook to ask Mrs E.L. Williams if she would come on to the Committee to fill the vacancy. As Mrs Ashton would be going to Hong Kong in September for approximately one year, Mrs Duke, who is now Assistant Secretary was asked by the meeting if she would then take on as Secretary, and this she agreed to do.
It was agreed to ask the Y.W.C.A. to nominate a representative to fill the vacancy when Mrs Ashton leaves.
 - (2) Fellowship Day, Orders of Service.

Mrs Anderson reported that she had taken delivery of the 8,000 Orders of Service from the printer, and had sent them to the State Units as ordered. She has only 400 copies left. Mrs Anderson's report was received.
 - (3) National Committee Group Discussions & Recommendations

Extra copies of these had been sent to State Units. No comments on these had been received yet.
 - (4) Travel Fund. State Units have been asked for ideas and comments. No replies yet. Mrs Faichney reported that she had mentioned Travel Fund in letters to United Churches.
6. CORRESPONDENCE. Correspondence as follows, was received.
 - (1) Mrs Ralph, Orders for Fellowship Day Service, and concerning printing of text of Mrs Solomon's Tape.
 - (2) Mrs Pitman Orders for Fellowship Day service.
 - (3) Mrs Hartam Annual Report W.I.C.C. tasmania
Reply to letter to State Unit Secretaries.
 - (4) N.Z. Minutes and Pamphlet.
 - (5) Mr Val Brown confirming (a) that ACW files may be left at the ACC office until they can be stored in Melbourne a little later in the year (b) That ACW Literature will be freighted to the Working Committee c/- Victorian Council of Churches, (c) 50 copies of Circle of Prayer III had not yet arrived, when they do, 25 copies will be sent to the Working Committee. More copies will be ordered when replies to Secretary's questionnaire to States are received.
 - (6) Rev. F. Byatt, sending Papers for Miss Anna Busina.
 - (7) Deaconess Mary Andrews (2) with information regarding Winifred Kiek Scholarship, and Miss Anna Busina.

The Secretary reported that she had confirmed the booking at Deaconess House for the National Committee, February 1967, and had cancelled the tentative booking at St Hilda's.

7. GENERAL BUSINESSWinifred Kiek Scholarship

It was decided that the President and Secretary of the Working Committee should confer with the President and Executive Director of the Y.W.C.A. of Australia about arrangements for Miss Anna Busina: her time of arrival, accommodation, place and programme of training, finance, publicity, contacts with State Units etc. The Secretary was asked to write to the Y.W.C.A. in Port Moresby reminding them that the sending body is responsible for the bursary holder's pocket money, (£6 per week); and to Rev. F. Byatt to ask if the Committee members might each have a copy of the resume he had prepared on Miss Busina.

Brochure. On the suggestion of Deaconess Andrews it was decided to prepare a Brochure on Miss Busina on the same lines as those on Miss Tan and Miss Swarup.

8. FINANCE

The Treasurer submitted the following Financial Statement which was received and adopted:-

Financial Statement June 9th 1967ReceiptsExpenditure

Balance in Bank	946.01	Metropolitan Business	
Canberra Cg. Women		College (Sabita)	12.60
100 copies F.D. Services		Aust. C. Churches	
& Tape Recording	3.25	Administration	9.53
Papua New Guinea F'ship L.Coin	216.46	Bal. Expenses Nat. Com.	
Study Books - Mrs Goudie	7.50	Meeting	7.99
" " Congregational			
Women's F'ship of Vic.	15.00		
Refund Petty Cash	1.12	Balance	1163.72
Interest on Bond W.K.			
Scholarship	4.50		
	<u>£1193.84</u>		<u>£1193.84</u>

Balance includes	£354.67	Fellowship of Least Coin	
	£590.81	Winifred Kiek Scholarship	
	£132.02	Overseas Travel Fund	
	2.25	Orders of Service Fellowship Day	
	22.50	Study Books	
	<u>£1102.25</u>		

The following accounts were passed for payment:-

To W.&J.Barr, printers £114.20
 Freight and Postage on Fellowship Day orders of service 4.38
 Railway Concession Fares. The Treasurer reported that when six of delegates travelled together, a concession of approx. 25% was allowed.

Mr Brown offered to obtain information about the £300 of W. Kiek Scholarship Funds invested through the A.C.C. The Treasurer had received a letter from Mrs Ashton of Brisbane, who had referred enthusiastically to the visit of Miss Ritchie, when she attended the Monthly Meeting of the W.I.C.C. Queensland and had a Luncheon with the members. The Treasurer pointed out that the General Fund contained only £61.50. On the proposal of the Treasurer, seconded by Mrs Coates, it was decided to make time at the next meeting for a discussion on Finance and Administration of the A.C.W.

9. REPORTS The following reports were received:-

- (1) Mrs Strack, Fellowship of the Least Coin
Mrs Strack reported that she had acknowledged the cheque received from the Papua Women; had sent labels to the group at "The Rock" and acknowledged their cheque for the same; and had written to State Unit Secretaries re orders for Circle of Prayer III, the only reply so far coming from Victoria (for 200 copies).
- (2) Mrs Anderson, Publications
Mrs Anderson reported that she had despatched 100 Study Books to Victoria, 50 to Canberra, 50 to Queensland.
It was agreed that more publicity should be given to the Study Book.
Mrs Anderson reported that there were very few copies of the A.C.W. Brochure left, but that the A.C.C. held the plate for this. It was decided to ask the A.C.C. to produce another 1,000 copies. Mrs Anderson was asked to provide each member of the Committee with a copy at the next meeting, for a discussion on the necessity of bringing it up-to-date. An account for \$75 for 500 copies of the Study Book was passed for payment.
- (3) Mrs Coates, Publicity.
Mrs Coates read a report she had prepared to be sent to Mr Hinton, which was approved.
- (4) Mrs Saunders reported (a) that Bishop Gnanadasan and Mrs Gnanadasan would be the guests of the Victorian W.I.C.C. at a Reception at 10:30 a.m. on 28th July. (b) she would be attending meetings of the National Council of Women and it was agreed that she should take A.C.W. Brochures and information.
- (5) Mrs Faichney reported she had written Mrs Dey concerning contacting United Churches, and had also written to the United Churches.

10.. DATE of NEXT MEETING Friday, 14th July at 10:30 a.m.

11. CLOSING The President closed the meeting with the Benediction.

Confirmed:

Date: