

Australian Church Women National Executive

Minutes of meeting of National Executive held at the home of the National President, Yarralumla, Wednesday 17th September 1997.

Present: Evonne Sullivan, President; Betty Farrell, Vice President; Olga Scott, Vice President; Jean Thomson, Hon. Secretary; Jan Abrahamffy, Minute Secretary; Helen Lloyd, Treasurer; Betty Laurie, Special Days Convener; Beth Webb, Publications Editor; Dorothy McMaster, Co-opted Member; Ruth Burmester, National Life Member;

Apologies: Eileen Holley, Fellowship of Least Coin Convenor; Jenny Jarvis, Winifred Kiek Scholarship Convenor;

Announcements: National President commented that the assembled executive had travelled a long way together over the past two years, and that we greatly appreciated the prayerful support of ACW members throughout Australia. Evonne thanked all National executive members for their loyal support.

Devotions: Olga Scott read from Luke 5: 1 - 9, followed by prayer led by Betty Farrell.

Minutes of meeting of August 25 were adopted on motion of Olga Scott./Betty Farrell - Passed

Business Arising:

- 1) Circles of Prayer No 14 still to come. Eileen Holley is endeavouring to obtain the booklets in time for National Conference.
- 2) The profile on Dr Juliet Backhouse was received from NSW Unit.
- 3) The four additional reports were sent to all Conference participants for inclusion in their working papers. Some additional material will be included in Conference folders.

Reports:

President :

- 1) National President reported that she had attended the Women's National Non Government Organisations Round Table discussions at Parliament House on 27/ 28 August. A number of participants expressed their pleasure at the presence of several church based organisations

It is apparent that Australian Church Women has become better known to Parliamentarians, as well as to the other NGO's. Evonne expressed the hope that personal contact would continue, as it is important that Australian Church Women be seen to be truly representative of the church women of the whole of Australia.

- 2) National President, on behalf of Aileen Mortensen and herself, has accepted an invitation to a function at Parliament House, on Thursday 25 September at 10.30am. The invitation, from the Prime Minister, is to launch the reprint of Dame Enid Lyons' book "Among the Carrion Crows", in celebration of the 100th Anniversary of her birth.

- 3) Evonne attended the Federal Conference of the Presbyterian Women's Association of Australia in Sydney last Monday. It was a most enjoyable experience, and Evonne found the State Reports most interesting. She took opportunity to renew a number of old friendships. Evonne greatly appreciated being transported by Majors Peter and Eileen Holley to and from the airport, which gave her a chance to catch up with their news, and to confer on Conference business with Eileen..

Publications: Beth reminded us that Copyright is an important issue, of which we all should be aware and copyright on poems, prayers etc used in all publications should always be acknowledged. Beth had corrected the mailing list which is now as up to date as she can make it for handing on to the incoming Publications Editor. (a copy of mailing list will also be supplied to the Secretary to be handed on)

Treasurers Report: as attached was moved Helen Lloyd / Beth Webb and accepted.

Accounts, as listed, passed for payment on motion of Olga Scott / Betty Laurie.

Jean Thomson Postage August Minutes/ reports	\$ 44. 55
North Woden Parish for Photocopying August Minutes	\$ 41.25
Nth Woden Parish for Photocopying additional Conference Reports	\$ 41.25
Additional Conference Material	\$ 86.50
Jean Thomson Petty Cash	\$ 26. 26

Business Arising

1) National Secretary reported that South Australian Unit had contacted her to ask if it was appropriate for each State/ Territory Unit to retain a percentage of Special Days offerings for administration before sending the monies on to National Executive. National President referred to ACW Guidelines: page 7; para 12: and page 22, Finance para 1; which clearly addressed the issue at National and State / Territory levels.

After discussion, National Executive agreed unanimously that the National Treasurer would recommend to National Conference:- "that the amount retained for Administration could be up to but NOT EXCEED 10 % of total offerings" The recommendation would apply to National Executive and State/ Territory Units.

2) It was moved Betty Laurie / Betty Farrell that any expenses occurring as a consequence of National Conference and on behalf of the present National Executive be approved for payment. Passed unanimously

3) A motion of thanks was tendered to our hard working National Treasurer, - Passed with acclamation.

Correspondence: as listed was accepted/ endorsed on the motion of Jan Abrahamffy / Betty Laurie.

Business Arising:

1) Secretary to write to Alice Springs Branch. - congratulating them on recent Fellowship Day Service, which attracted over 30.

2) The letter from Heather Reid was read and the action of the Secretary endorsed. The matter of the UN Convention on the Rights of the Child will be a matter for General Business at the Conference if time permits.

- 3) The letter from Rathie Selvaratnam re Reconciliation will also be referred to General Business at the Conference if time permits.
- 4) A letter of Congratulations was sent to Archbishop John Battersby of Brisbane on assuming Presidency of National Council of Churches of Australia (Included information that 1997 -99 ACW National Executive will be located in Brisbane)
- 5) A FAX was received from Rev Domingo - she requires the use of an Overhead projector during her presentation to Conference. Copies of her address may be obtained afterwards.
- 6) A letter of thanks will be written to the Manager, Commonwealth Bank, Weston; who supplied pens for Conference use.

General Business:

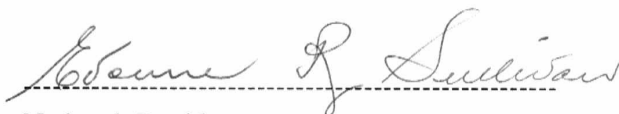
Conference Update: a number of matters were discussed and noted.

Including:

- 1) Secretarial arrangements for Conference minutes - a volunteer will work with the secretary and produce a 'rough' to be checked by National Executive during Conference. National Executive agreed that Mrs Joan Smith receive an Honorarium of \$100.00 and that her travel expenses and meals be paid.
- 2) Arrangements for buses/coaches;
- 3) Ecumenical service arrangements; Luncheon at St Andrew's now for 160 guests, Caterers have been advised;
- 4) Devotions are all under control - each State / Territory Unit is happy to be included in the roster as prepared; Prayer walk details to hand and leaflet will be included in Conference Folders.
- 5) The National Conference Banner was much admired.

The meeting closed at 12.45 pm and National Executive paused for lunch before embarking on Conference working bee.

This concluded the last formal meeting of the ACT based National Executive.



National President

Date 22.9.97

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

Treasurer's Report 25.8.97 to 17.9.97

CHEQUE A/c

Balance at 25.8.97 25845.01

RECEIPTS

Acw - NSW Unit Bursary DR Juliet Backhouse	25.00	
National Conference Sept 97		
Registration + Accommodation	1118.00	
Term Deposit Redeemed	5000.00	
Interest on Term Deposit	<u>30.82</u>	
	5030.82	6173.82
		<u>32018.83</u>

PAYMENTS

Petty Cash Nat. Sec.	118.67	
Nat Pres.	107.20	225.87
Acw News Aug/Sept. Printing	122.00	
Postage	64.10	186.10
Acw WKS Bursary - DR Juliet Backhouse	25.00	
North Woden Uc Parish - Photocopying	43.80	
Jean Thomson - Postage Min's	38.95	
Ink Cartridge	42.97	
Honorariums Michael Thomson	250.00	
Nat. Exec Auditor	100.00	
WKS Trust Auditor	100.00	
WKS Trust Solicitor	<u>50.00</u>	500.00
Accommodation Exps. AEWc Rep.		295.00
National Conference Expenses		
Photocopying	32.40	
Postage	36.35	
Stationery	29.90	
Copyright Licence	45.00	
Buses	693.00	
Hire Tables + Chairs	193.05	
Hire Plants	65.00	
Gifts	<u>25.00</u>	1119.70
National Conference - Accommodation Refund	265.00	2742.39
		<u>\$ 29276.44</u>

CASH SUMMARY 17.9.97.

Cheque A/c	29276.44	
Float Incoming Nat. Exec.	<u>1000.00</u>	30276.44

SUMMARY OF DESIGNATED FUNDS 17.9.97.

Administration Float New N/E	2338.25	
ACT	1000.00	3338.25
National Conference Fund		3265.50
Overseas Conference Fund		2187.64
Aewc Bulletin Sub. 1998		15.00
Winifred Kiek Fellowship		600.00
1997 Nat. Conf. Rego + Accom.	25920.00	
less Deposits, Expenses + Accom Refunds	<u>5049.95</u>	20870.05
		<u>\$ 30276.44</u>

*ok & signed.
17/9/97*

Correspondence for Executive Meeting 17th September 1997

Inwards

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|-----------|--|
| 26. 8. 97 | 1. Rev and Mrs L. Smith Unable to attend Ecumenical Service |
| | 1a H. Reid to President re UN Rights of the Child to Conference. |
| 27. 8. 97 | 2 Bishop Pat Power Unable to attend Ecumenical Service |
| | 3 PWA of Australia Welcome to Evonne, Greetings as Unable to attend ACW Conference, address changes |
| | 4. WA Unit minutes of meeting 8. 8. 97 |
| | 5. Family Law Council re enforcement & penalties before 15. 10. 97 |
| | 6. Jeanette Mathews accepts for Ecumenical service. |
| | 7. J. Horton Treasurer WKS Trust reports, enc for H. Lloyd |
| | 8. Mabel Ward to H.Lloyd |
| | 9. M. Cook CWU Aotearoa/ NZ re time of arrival for Conference. |
| 28. 8. 97 | 10 A Skippen re Conference to treasurer & Evonne |
| | 11 D McKay Conference registration to treasurer |
| | 12 Pat McLinden coming to service |
| | 13 Dorothy Clack greetings for Conference |
| | 14 Thora Regan will attend service and lunch |
| | 15 Nungalinga News August 1997 |
| | 16 D Ferrier re WKS to Evonne |
| 29. 8. 97 | 17 M Majoor representing President of CWLA Mary Campbell |
| | 18 M. J. Hunt re Conference Dinner - to treasurer |
| | 19 L. Green re Conference |
| 1. 9. 97 | 20 J. Jarvis re Info on Conference to Evonne |
| | 21 Bishop Morgan & sec Susan Carlyon will attend Service + lunch |
| | 22 Ron and Mrs Reeson Unavailble |
| | 23 Janine Sharwood Presbytery of Canberra will attend service + lunch |
| | 24 Meryl Bollard, Sister Lorraine Gatehouse will attend service + lunch |
| 2. 9. 97 | 25 Carl and Jean Bromwich will attend service + lunch |
| | 26 Catherine Morrison will attend service + lunch |
| | 27 reg for Bernice Woodland to treasurer |
| | 28 reg for Annette Wilson to treasurer |
| | 29 from E. Ridge re Conference to treasurer |
| 5. 9. 97 | 30 YWCA of Aust reply re service /lunch |
| | 31 Mollie McMahon reply re S /lunch |
| | 32 Major Jan Laws attending service and lunch |
| | 33 NSW Unit re Conference matters |
| 8. 9. 97 | 34 Aust Women Working Together Annual Report 1997 |
| | 35 Beth Webb A/C to Treasurer - fwd |
| | 36 Margaret Florence Inc Nat Sec re Postal address/ Executive members. enc QldUnit Minutes 28. 7. 97 |
| 9. 9. 97 | 37 Copyright material for Beth Webb |
| 10. 9. 97 | 38 re Circle of Prayer 14 fwd to E. Holley |
| | 39 YWCA of Aust re Sex Discrimination Commissioner |
| 11. 9. 97 | 40 R. Gates re Conference to Treasurer |
| | 41 Invitation for President to function at Parliament House |
| | 42 M. O Callaghan re Conference to treasurer |
| 15. 9. 97 | 43 Acknowledgement from Qantas |
| 16. 9. 97 | 44 NSW Unit information re Juliet Backhouse for Bursary Book |
| | 45 greetings from Eunice Reidy |
| 17. 9. 97 | 46 greetings from NCW of ACT |

- 47 Letter from Rathie Selvaratnam re Conciliation - to Confeence.
- 48 greetings from Alice Springs branch
report on service
- 49 reg for Ronis Chapman NCCA - to treasurer
- 50 report from E. Holley re - circle of Prayer 14
- 51 FAX from Iluminada Domingo re O/H etc at conference.
- 52 C. Morrison -(NCW of ACT) re UN Rights of Child to Conference.

Outwards

- 26. 8. 97 C. Bromwich thanks for Auditing
M. Thomson thanks for Formatting etc
Janet Wood re Service
 - 27. 8. 97 GH re Lady Deane attending Ecumenical Service
GH re Reception at GH enc Participants list etc.
 - 31. 8. 97 NSW Unit re ACWC Nomination
 - 1. 9. 97 Evonne to all State/Territory Units
J. Smith re secretarial
 - 2. 9. 97 FAX to Iluminada Domingo re Conference requirements etc.
 - 3. 9. 97 H. Reid NSW Unit re UN Convention
Carmelite Sisters Condolences on death of Superior.
L. Green enc Ticket
J. Wood enc Air Ticket
 - 4. 9. 97 Anne Green 'get well'
Averil Jell Congrats to Qld Unit 60
 - 9. 9. 97 K Mc Quarrie re catering
J. Smith ans re secretarial
 - 10. 9. 97 WA Unit re Iluminada Visit
SA Unit re Iluminada Visit
 - 11 9. 97 Chief Minister re greeting
Archbishop Battersby (NCCA) re greeting
 - 15. 9. 97 Norma Allen re publicity
Shirley Meldrum re publicity
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