

**Australian Church Women Inc National Executive 2011-2013**  
**Minutes of Meeting held Monday 13 February 2012**  
**97 William Street Perth WA 6000**

1. **Welcome** The meeting was opened at 10am by National President Major Laurel Pearce.
2. **Attendance** Laurel Pearce, Lee Edwards, Marie Majoor Leeola Loughnan (till 11.45am)), Margaret Ker, Olive Dell, Meryon Goode
3. **Apologies** Donna Bryan
4. **Minutes of Previous meeting (27 January 2012)** Confirmation as a true and accurate record moved Meryon Goode, seconded Leeola Loughnan.
5. **Business Arising**
  - **National Archives** Reply from the National Library of Australia (see Secretary's Report)
  - **Letters of introduction** sent as agreed.
  - **Letter to Zambia** sent as per draft circulated.
  - **Constitution Review** see General Business
6. **Devotions (Marie Majoor)** Marie shared with us James 1:1-11 and a reflection by Fr Paschal Kearney on this passage, stressing the beauty of a unified life of practical faith. She concluded with prayer to the Holy Spirit for ACW members and for our meeting.
7. **Correspondence** List circulated/ attached.
8. **Reports** *Written reports in the Secretary's File.*
  - **President (Laurel Pearce)**
    - The Annual Report had been received from the SA Unit, and our appreciation expressed.
    - Laurel also referred to her correspondence with Juanita Miller (Tasmania), and with Jean Thomson (ACT) regarding Margaret and Ralph Lawton's wonderful work in Bible translation in PNG. Dorothy Wright had written expressing gratitude for prayer support.
  - **Vice President (Lee Edwards)**
    - As the Conference Minutes were not yet available Lee and Marie had studied the Working Papers and provided Margaret with a list of matters either to be noted or requiring attention. (See Secretary's Report)
    - Lee had had a lengthy and productive meeting with Revd Isobel Shortreed from the Council of Churches of WA. As a result they are happy to offer assistance with the printing of our Newsletter. It was agreed to aim to produce an edition in July of this year and two editions (perhaps February and August) next year. Proposed size 8 A5 pages. CCWA may also be able to assist with National Conference.
    - Conference planning: see General Business.
  - **Secretary (Margaret Ker)**
    - Letters of Introduction sent.
    - Concern expressed by Aileen Eldridge re distribution of Minutes by post. It was agreed that though costs needed to be monitored there were advantages to distribution by mail given our access to cheap printing and the problems associated with bulk mail out by email. It was felt that NE had a responsibility not simply to pass printing costs on to recipients.
    - Archives: checklist received from the National Library of Australia. Marie to discuss with Edith Ridge. It was queried whether it was appropriate to lodge a formal application ahead of receipt of Conference Minutes.
    - Guidelines amendment: awaiting Conference Minutes.
    - Conference follow up: matters for attention include use of Travel Fund, attendance at AWC meetings, and CCLI licence. *Full list from Marie and Lee in Secretary's file.*

- **Treasurer (Leeola Loughnan)** *Report attached*
- Public Liability Insurance: Leeola will write to Units offering to provide copies of current cover note (to 30 September 2012) and inviting further donations.
- Deductions from donations: it was agreed that these should be made.
- Acceptance of report moved Leeola Loughnan, seconded Marie Majoor.
- Accounts for payment moved Leeola Loughnan, seconded Meryon Goode.
- **Winifred Kiek Scholarship Convenor (Meryon Goode )**
  - Letter from Constance Aronson (ACT)
  - Letter from 2012 scholar Kyounghee Cho. Her request for possible variation to her study programme was referred to the Trustees.
  - Alan Walker College will no longer offer residential facilities. This may affect future Scholars.
  - Brochures have already been despatched to some Units who have requested them for February meetings.
- **Fellowship of the Least Coin Convenor (Olive Dell)**
  - Update Report from Corazon Tabing-Reyes re ICFLC Grant for Medivac.
- **Special Days Convenor (Olive Dell)**
  - Marie Majoor had printed Master copies of Fellowship Day Service and these will be despatched this week.
  - Information on proposed Special Project 2012 circulated to Units.
  - Correspondence with Juanita Miller Tasmania re preparation of World Community Day Order of Service.
  - Themes for Special Days 2013 chosen (texts to be confirmed)
    - Fellowship Day 2013: Love Never Fails
    - World Community Day 2013: Love is for Sharing
- **Social Justice**
  - Mental Health 'Road Map' online survey completed by Margaret after consultation with Laurel.
- **Publications**
  - See Vice President's Report
- **Publicity and Website (Margaret Ker)**
  - Updates have now been completed including the National Conference report.
- **ACWC (Laurel Pearce)**
  - The timeline for selection of the Australian participant in the Young Women's Forum was confirmed.
    - 29 February Deadline for submitting applications to NE
    - 12 March Selection to be made at NE meeting
    - 20 March Deadline for details of chosen delegate to reach ACWC
  - Prayer request for the Philippines had been circulated to Units together with National President's email of prayer support.
  - Information on ICFLC Scholarship for young women had been received from Lee Moon-Sook. It was noted that this scholarship is available on the basis of one scholarship for the whole Asian region.

## 7. Australian Women's Coalition (Laurel Pearce)

- Laurel detailed correspondence received (press releases, newsletter, details of Diversity and Social Cohesion Programme to be rolled out in NSW/ACT).
- As Laurel hopes to have the opportunity to visit Units this year the possibility of combining a visit with attendance at an AWC meeting was raised. Laurel to ascertain dates of AWC meetings.

## 8. General Business

- **Conference Planning** A Draft Programme prepared by Vice Presidents Lee Edwards and Marie Majoor was circulated and discussed. Members very enthusiastic about having the Ecumenical Service on the Tuesday afternoon to be followed by a High Tea. Lee to discuss with SJOG Retreat Centre meal times, Chapel capacity, and feasibility of High Tea. It was also noted that meetings of Unit Convenors with National Convenors, and of Outgoing National Convenors with Incoming Convenors, were vitally important and that there was scope to combine these.
- **Constitution Review** After lengthy discussion both of features of the four Models and of the process to be followed in consulting with Units the following points were agreed.
  - Units to be reminded that both the 2012 and 2013 AGMS will need to be conducted under the current (2009) Rules. **To be eligible to vote at these meetings (however conducted) members will need to have their names on the Members Register.** Units to be invited to submit their updated membership lists as soon as possible.
  - A Consultation document covering all Models will be presented to the March meeting for approval, and then sent out promptly to Units on the understanding that this gives them an opportunity for input if they wish.
  - If feedback from document could be completed by the end of April NE could consider the results at the May meeting (14 May) and have a draft ready to send out by late June for consideration at July Unit meetings..
  - National Executive does not at this stage wish to recommend a particular Model .We wish all 4 Models to be carefully considered and evaluated.
  - There was some discussion of what would be required by each Model in terms of compliance. National Secretary to outline these requirements in February Circular.
  - Following this further consultation with Units National Executive envisages being able to identify a preferred Model and send out a draft based on this Model at least 3 months before the 2012 AGM. It was noted that this AGM can take place as late as November.
  - A draft revised Constitution could then be accepted in principle at the 2012 AGM.
- **Closure of Meeting** The meeting closed at 3pm
- **Next Meeting** The next meeting will be held at 97 William Street Perth on Monday 13 March commencing at 10am. **Devotions:** Lee Edwards

Minutes confirmed

Date

National President

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