

1. **Welcome** The meeting was opened at 9.45 am by National President Major Laurel Pearce.
2. **Devotions (Laurel Pearce)** Laurel spoke about how the last steps in a journey are often the hardest. Jesus speaks about our taking up his yoke in Matthew 11:28-30 and Peter echoes this in 1 Peter 5:7. In inviting us to share his yoke Jesus offers to share our burden. Laurel concluded by offering prayers for conference and our work in the final preparations for this. Prayers were also offered for the husband of Judith-Ann Sjostedt (ACT) who is in hospital, for Jacqueline Hipwell (ACT) who has a badly broken arm after a fall, for Terry Loughnan and for Leeola's brother.
3. **Attendance** Laurel Pearce, Lee Edwards, Leeola Loughnan, Marie Majoor, Margaret Ker, Olive Dell
Apologies Donna Bryan, Meryon Goode
4. **Minutes of Previous meeting (12 August 2013)** Confirmation as a true and accurate record moved Olive Dell, seconded Leeola Loughnan.
5. **Business Arising** Dealt with later in meeting.
6. **Correspondence** *List circulated/ attached.*
7. **Reports** Written reports in the Secretary's File.
 - **President (Laurel Pearce)**
 - I received from ACWC prayer requests for the Philippines (storms, floods, landslides, ferry sinking, loss of life and infrastructure) and for Hong Kong (the political situation). I responded with the promise of prayer support from Australia and Margaret sent the prayers requests around Australia.
 - I sent sympathy and a promise of prayer support to the South Australian Unit on the death of Lois Hoeper OAM.
 - I received copies of correspondence between Barbara Grear and ICFLC (Corazon Reyes and Pat Allinson) finalising Esther's flights between Australia and Korea. Thanks to Barbara for all her work on flights for Esther.
 - A lot of time has been spent on Conference matters, such as doing reports, helping tie up ends for the working papers and proof reading of the working papers, preparing with a committee the national executive devotions and the remembrance service, and paying a visit to the conference venue.
 - **Secretary (Margaret Ker)**
 - Laurel and Margaret represented National Executive at the UCAF Fellowship Day Service in Fremantle on Tuesday 27 August. As always this was a very special occasion at which we were made most welcome. UCAF national chairperson Robert Watson gave an excellent address on the challenges faced by organisations such as ours.
 - **Working Papers** Reports were slow coming in. Thanks to Laurel, Lee and Marie who proof read very thoroughly, and to Olive for all the work she put in to organising printing of the papers by The Salvation Army. Most of the Papers (to Delegates and Observers) were posted on Friday 6 September When the rest have been printed many of them will go straight into Conference bags.
 - **AGM Mailout** to be done separately, mainly with a view to minimising overall cost.
 - **Ecumenical Service programme** Draft tabled for comments
 - **Ecumenical Service invitations** Most sent, additional names required urgently.
 - **Handover paperwork** Incoming NE needs to be advised of amount.
 - **Graces** Phillis Dolling has collected these. Leeola to contact her.
 - **Treasurer (Leeola Loughnan)** *Circulated/attached.*
 - Acceptance of report/ratification of payments seconded Marie Majoor

- The National Treasurer was authorised to make the required payment to the St John of God Retreat Centre on receipt of their invoice.
- A request from Incoming National Treasurer Jennifer Peffer that the existing bank account be transferred to Incoming NE (as opposed to the traditional closure of one account and opening of another account) was discussed at length. Various areas of concern were identified, most significantly the need for both Retiring and Incoming National Executives to access funds during the transition period. It was finally agreed that Laurel would respond to Jennifer's proposal outlining our major concerns and suggesting that if Incoming National Executive wished to go ahead with the proposal it would need to be on the understanding that the current National Executive would work towards completing its business no later than 31 December 2013.
- Since the last meeting the Annual financial statement had been circulated for comment and ratification prior to circulating to Units. Some concerns had arisen over the amount that the National Treasurer had been authorised at the January 2013 meeting to deduct from FLC receipts. It was felt in hindsight that this had been excessive and it was therefore unanimously agreed on a motion from Leeola Loughnan seconded by Marie Majoor that the sum of \$3639.75 be transferred from administration back to FLC.
- **Winifred Kiek Scholarship (Margaret Ker)** No report. No word as yet as to whether Rev. Wasana Fernando will accept the offer of a partial scholarship for 2014.
- **Fellowship of the Least Coin (Olive Dell)** No report
- **Special Days (Olive Dell)** No report
- **Social Justice (Laurel Pearce)**
 - During the lead up to the Federal Election the Salvation Army released statements on nine key areas
 - Poverty Reduction
 - Drug and alcohol services
 - Housing and Homelessness
 - Family Violence
 - Asylum seekers and refugees
 - Aged Care
 - Employment opportunities
 - Gambling issues
 - Human trafficking and slavery.

In each section they make statements about the current situation, talk about the issues that need consideration and make a call to all political parties to commit to suggested actions to improve the situation.

They say history may well judge our country according to its treatment of the poorest and most vulnerable.

This is an excellent paper, well worth reading and a good resource. It can be accessed at www.salvationarmy.org.au/en/Who-We-Are/Publications-reports-submissions/Reports--Submissions/Statements-for-the-Federal-Election-2013/

- **Website** No report
- **ACWC** (Donna Bryan)
 - We are approaching that time of year when the ACWC Day liturgy is often used in unit meetings. Traditionally, ACWC Day is celebrated in November, but units may use the liturgy at any time. If anyone would like a copy in Mandarin, please email Donna at donna.bryan@aus.salvationarmy.org
 - Please continue to pray for our sisters living in countries that have recently experienced adverse weather conditions. Last week we were praying for those living in the Philippines as they struggled to cope with severe storms, floods and mudslides. This week Cora Tabing-Reyes, ICFLC Exec. Secretary, wrote: "Good morning to you

from Philippines! Now we are enjoying a better weather, with sunny morning.” Thanks be to God that Cora can be so cheerful after days of destructive weather.

- Whilst you continue to pray for the Philippines, please remember the women of the CWUP (Church Women United of the Philippines) as they submit their budget for hosting next year’s ACWC General Assembly.
- Donna is looking forward to catching up with everyone at National Conference. Our conference guest Esther Kilaghbian will be a blessing to us and Donna asks that you pray for her and her family. Esther lives in Lebanon and has first-hand experience of the conflicts in the Middle East.
- In October, after the ACW National Conference, Donna will attend the annual meeting of the ICFLC. This meeting will take place in Busan, South Korea, so that members can also participate in the World Council of Churches Pre-Assembly and the opening worship of the General Assembly. Donna will stay on in Busan and represent both the ICFLC and the ACWC at the General Assembly. Prayers requested for the preparation of these meetings in Busan and the opportunities for promoting ACWC and FLC.
- **Australian Women’s Coalition (Laurel Pearce)**
 - Received from AWC – Joined Up News – 105,000 people are homeless on any given night in Australia including those living rough and those in temporary, unstable or sub standard accommodation.
 - AWC is writing a submission for a grant to develop a Youth Ap targeting youth living through family difficulties. Youth use electronic devices well and this would help youth access services, youth groups and help lines. Letters of support are being sought from AWC member organizations. It was agreed that Laurel write on behalf of ACW expressing support.
 - Progress on AWC work this month includes progress on the preparation of the Ap submission.
 - Liverpool City Shout Groups want to have contacts for voluntary organizations for Year 10 high school students at the end of the year.
 - The Australian Women Against Violence Alliance (AWAVA) Newsletter was received. It mentions that National Child Protection week was from 1-7 September and that violence against women and children will cost the Australian economy \$15.6 billion per year by 2021-2022 unless effective action is taken.
- 8. General Business : Conference Preparation (detailed notes to be provided to NE members)**
 - As Judith Dell’s flight has been rescheduled she will now arrive later than originally thought. If she is not available as pianist for opening devotions Lynette Green is happy to play for us.
 - It was agreed that Esther Kilaghbian’s presentation take place on Monday afternoon after she has been officially welcomed.
 - Details of participation in ecumenical service were finalised. Margaret will prepare the final version and send a copy to Archbishop Herft with a request for him to offer the final blessing.
 - Tuesday night session: Lynette Green has agreed to introduce.
 - Thursday morning session: participation to be finalised
 - **Units are reminded that they each need to nominate two members for the ACWC General Assembly 2014 Delegate selection committee (Guidelines p 35)**
 - Induction Service: Laurel and Lee to work on this.
 - NE Devotions: Margaret to produce final booklet.
 - Lee provided details on visit to Shoalwater.

Meeting closed 3 pm.

Minutes confirmed

National President

Date

Minutes prepared by Margaret Ker 92 Vincent Street Mt Lawley WA 6050 passerella.dei@gmail.com

AUSTRALIAN CHURCH WOMEN INC
NATIONAL EXECUTIVE ACCOUNT 2013
Financial Statement to 31 August 2013

Balance as at 31st July 2013 **\$67442.89**

Income:

Registrations for Conference		
Karyn Kammann	650.00	
Marie Majoor	395.00	
Donna Bryan	720.00	
Elaine Johnson	720.00	
Lorna English	720.00	
Marie Byrne	650.00	
Doreen Hall	650.00	
Dulcie French	650.00	
ACT Unit - Circle of Prayer books	20.00	
SA Unit - Circle of Prayer books	160.00	
Alice Springs Unit – Fellowship Day Service	<u>293.00</u>	<u>5628.00</u>
		\$73070.89

Expenditure:

Account Fee	10.00	
Cheque No.77 Donna Bryan – Expenses NE meeting	100.00	
No.78 Lee Edwards – ACW News postage	172.90	
No.79 Margaret Ker – Postage, stationery		95.00
No.80 Cancelled – incorrect amount written		
No.81 Robert Burns – Audit	385.00	
No.82 Jan Jeffrey – Conference - reimbursement	720.00	
No.83 Marie Majoor – over payment for Conference	35.00	
No.84 Olive Dell – Postage Circle of Prayer and Petty Cash	<u>107.50</u>	<u>1625.40</u>

BALANCE **\$71445.49**

Bank Balance 31 August 2013 **\$51419.17**

Less Unpresented Cheques:

Cheque No.77	100.00	
No.82	720.00	
No.83	35.00	
No.84	<u>107.50</u>	<u>962.50</u>
		\$50456.67
Plus Investment Funds		<u>20988.82</u>
	<u>TOTAL FUNDS</u>	<u>\$71445.49</u>

Distribution of Funds:

Registrations for Conference	\$32046.00
National Conference Fund	15484.67
National Travel Fund	2225.27
Overseas Conference Fund	3562.00
Winifred Books	62.50
Circle of Prayer Books	180.00
Fellowship Day Offerings	293.00
Administration	<u>17592.05</u>
	<u>\$71445.49</u>

Cheque for ratification/payment:

New South Wales Incoming National Executive Advance Funds \$1,000.00

Australian Church Women Inc National Executive 2011-2013
CORRESPONDENCE LIST for Meeting 9 September 2013

CORRESPONDENCE INWARD

1. 12 August 2013 Lyn Middleton (INE) - Profiles for Incoming National Executive
2. **12 August 2013 Tanna Mackenzie (Lutheran Women of Australia) – report for Working Papers**
3. 12 August 2013 Aileen Eldridge(SA) – response to query
4. 12 August 2013 Lee Edwards – invitation list for Ecumenical Service
5. 13 August 2013 Jennifer Pepper (INE) – comments re recommendation, query re wi fi
6. 13 August 2013 Commissioner Tracey Tidd – apologies for Conference
7. 13 August 2013 Laurel Pearce – ACWC representation
8. 13 August 2013 Jane Pilkington-attendance Bishop Sproxtton Ecumenical Service/High Tea
9. 13 August 2013 Pamela Freeman (NSW) Auditor for INE
10. 13 August 2013 Lee Edwards - Elaine Ledgerwood
11. 13 August 2013 Aileen Eldridge (SA) – clarification ACWC representative
12. 13 August 2013 Margaret Florence (Qld) – clarification ACWC representative
13. 14 August 2013 Lorraine Davis (Vic) – WKS news
14. 14 August 2013 Sr Marie Craddock (NSW) – thanks for National News
15. 14 August 2013 Laurel Pearce – copy correspondence Sonya Pell
16. 14 August 2013 Leeola Loughnan – revised report
17. 16 August 2013 Robert Burns (Auditor) – Annual Financial Report
18. 18 August 2013 Judith-Ann Sjostedt (ACT) – death of Helen Raymond’s mother
19. 20 August 2013 Jennifer Pepper (NSW) – cancellation old ABN
20. 20 August 2013 Nicholas Tebbey – confirmation of role of Public Officer/attendance at meetings
21. 21 August 2013 Laurel Pearce – President’s report Working Papers
22. 21 August 2013 Barbara Grear (WKS Trust) – report for Working Papers
23. 21 August 2013 Isabel Hewitt (INE) - Conference Delegates and Observers
24. 21 August 2013 Norma Dumbrell (NSW) – contact with 2014 WKS Scholar
25. 22 August 2013 Laurel Pearce – ACWC Prayer request for the Philippines
26. 22 August 2013 Barbara Bennewith (UCAF)
27. 23 August 2013 Jean Tanzer (CWLA) – report unavailable
28. 23 August 2013 Juanita Miller (NLM) – apology and best wishes for Conference
29. 23 August 2013 Barbara Bennewith – UCAF report
30. 23 August 2013 Laurel Pearce – AWC report for Working Papers
31. 23 August 2013 Cynthia Gifford (WKS Trust) - no news of Wasana Fernando
32. 24 August 2013 Laurel Pearce –Social Justice report for Working Papers
33. 25 August 2013 Judith Dell (SA) – flight alteration
34. 25 August 2013 Marj Dredge (WDP) – report unavailable, Churches of Christ organisation closed
35. 25 August 2013 Olive Dell – reports for Working Papers
36. 26 August 2013 Barbara Bennewith (UCAF) – Minutes
37. 26 August 2013 Aladina Foster (UCAF) – invitation acceptance
38. **26 August 2013 Barbara Grear (WKS Trust) – payment for registration Esther Kilaghbian**
39. 26 August 2013 Margaret Florence (Qld) – death of Lorraine McKenna (Working Papers)
40. 27 August 2013 Lyn Middleton – The Salvation Army Eastern Territory report Working Papers
41. 27 August 2013 Canon Libbie Crossman (MU) – report for Working Papers
42. 28 August 2013 Janet watts (NLM) – query re Conference accommodation Sunday
43. 28 August 2013 Denise Elvish (MU) – Ecumenical service/High Tea invitation acceptance
44. 28 August 2013 Aileen Eldridge (SA) - death of Lois Hoeper
45. 28 August 2013 Meryon Goode – checking re MU report
46. 30 August 2013 Donna Bryan – ACWC report for Working Papers

- 47. 31 August 2013 Leeola Loughnan –correspondence with Phillis Dolling re graces
- 48. 1 September 2013 Laurel Pearce – ACWC prayer request for Hong Kong
- 49. 1 September 2013 Lee Edwards – prayers for ecumenical service
- 50. 2 September 2013 Margaret Lawton (ACT) – query re Conference travel
- 51. 2 September 2013 Cora Reyes – further information on Esther Kilagblian
- 52. 2 September 2013 Michele Perry – apology and greetings from Miss Shirley Wells (NLM)
- 53. 2 September 2013 Brenda Dickinson (INE) – query re future management of website
- 54. 4 September 2013 Barrie French (Tasmania) – request for email address Judith Dell
- 55. 4 September 2013 Jennifer Pepper (INE) – update re public liability insurance
- 56. 5 September 2013 Laurel Pearce – report for 2013 AGM
- 57. 5 September 2013 Laurel Pearce – reports for NE meeting
- 58. 6 September 2013 Judith-Ann Sjostedt (ACT) – change to arrangements Esther’s visit
- 59. 6 September 2013 Jennifer Pepper (INE) – Bank accounts
- 60. 7 September 2013 Leeola Loughnan – report, comments
- 61. 7 September 2013 Jennifer Pepper (INE) – banking arrangements
- 62. 8 September 2013 Olive Dell – query re Mongolia
- 63. 8 September 2013 Leeola Loughnan – Conference bags

CORRESPONDENCE OUTWARD

- 1. 12 August 2013 Aileen Eldridge (SA) – query re nomination ACWC
- 2. 12 August 2013 Jennifer Pepper (INE) – wording recommendation public liability insurance
- 3. 13 August 2013 Retreat Centre- query re wi fi facilities
- 4. 15 August 2013 All Units- Minutes and supporting papers
- 5. 19 August 2013 Minutes (hard copies) including reminders**
- 6. 21 August 2013 Nicholas Tebbey – comments regarding role of Public Officer
- 7. 22 August 2013 Cynthia Gifford – query re Rev.Wasana Fernando
- 8. 25 August 2013 Annual Financial statements to NE members for approval
- 9. 29 August 2013 All Units – prayer request Lois Hoeper and family
- 10. 1 September 2013 All Units – ACWC prayer requests (Philippines and Hong Kong)
- 11. 2 September 2013 Cora Reyes (ICFLC) – request for information re Esther Kilagblian
- 12. 4 September 2013 Major Kaylene Robinson – electronic file Working Papers for printing
- 13. 6 September 2013 Delegates and Observers - Working Papers**
- 14. 6 September 2013 All Units – notice of AGM and supporting papers