

AUSTRALIAN CHURCH WOMEN

28th JUNE, 1971.

CIRCULAR MEMO. TO

STATE UNITS,  
MEMBER GROUPS and  
REPRESENTATIVES to AUSTRALIAN CHURCH WOMEN National Committee

By the time you receive this memo. we shall have moved into the second half of 1971. As some member groups do not hold monthly meetings and most go into recess at the end of November, it has been considered advisable to issue an early reminder of some matters which must receive attention or be given serious thought before the end of the year. Will you therefore read the following, noting for attention those matters which are of concern to you.

1. REMITTANCE of monies to Treasurer -

After deducting from offerings received on the Special Days any expenses incurred in connection with them, cheques for the amounts to be remitted to A.C.W. should be forwarded to the treasurer, MRS. D. ELDERSHAW, 31 Burrell St., Clayfield. Q. 4011. -

In the first instance, following Fellowship Day in July, and later, after World Community Day in October.

2. REPORTS from STATE UNITS, FEDERAL DENOMINATIONAL ORGANIZATIONS, SPECIAL COMMITTEES, etc.

All reports for inclusion in A.C.W. National Meeting Documents will be required by the 9th DECEMBER, 1971. As in past years, it is suggested that State Unit Reports be compiled under the headings of Achievements, Plans, Problems. The section covering Achievements could include brief reference to Special Days (attendance, participation, offerings, etc.) also a comment on or mention of any project or activity during the year which has involved women of several denominations, sponsored either by the Inter-Church Council or a member group of it.

3. NATIONAL MEETING - SYDNEY - 8th to 11th FEBRUARY, 1972 -

(a) REPRESENTATIVES and OBSERVERS to National Meeting - REGISTRATION FORMS will be sent out in SEPTEMBER for completion and return by 30th NOVEMBER. Thought could be given now to the matter of full representation at the meeting in terms of the Constitution.

(b) MATTERS TO BE DISCUSSED and DECISIONS TO BE REACHED will concern the following, on which your representatives will be required to express the opinion of your Council, Organisation or Committee -

(i) LOCATION OF WORKING COMMITTEE, 1973-4

(ii) NOTICES OF MOTION (to be circulated following submission)

(iii) ELECTION OF OFFICERS AND WORKING COMMITTEE for 1972

(iv) SPECIAL DAYS - THEME-SUGGESTIONS required for FELLOWSHIP DAY, 1973, and WORLD COMMUNITY DAY, 1973

ORDERS OF SERVICE - SUGGESTIONS are required of likely persons, committees or organisations who might be approached with request to prepare these. (Material will be required to be in the hands of the Working Committee by its August meeting, 1972).

"SPECIAL PROJECT OFFERING", WORLD COMMUNITY DAY, 1972 -

Suggestion of project to which offering is to be donated or area of need to which it should be given.

F.L.C. - Monetary assistance from F.L.C. contributions is given to a nominated project. - suggestions required.

4. There is a particular matter to which it is earnestly requested you will all give some serious prayerful consideration. - The National Committee will be asked to decide on a suitable memorial to our immediate past president, the late Mrs. F. R. Ashton. It is important that we ensure that the memorial finally decided upon shall be worthy of the years of fine leadership which this dedicated and capable Christian woman gave so unsparingly over a wide range of Christian service throughout her presidency of Australian Church Women. It would therefore be most helpful if representatives could bring to the meeting in February your considered opinions on this important matter.

As opportunity offers, provision could be made on your meeting agenda for consideration of the matters listed above. Your representatives to the National Committee Meeting in February will then be well-informed of the opinions and wishes of those for whom they will speak, and able to make helpful contributions which will assist the National Committee in arriving at satisfactory decisions during its next meeting.

*Printed out from U. N. Ass.*

(Mrs.) Cora Connell, Secretary, A.C.W.

A U S T R A L I A N   C H U R C H   W O M E N

26th June, 1972.

CIRCULAR MEMO.

TO STATE UNITS, MEMBER GROUPS and NATIONAL COMMITTEE MEMBERS -

1. RE SPECIAL DAYS, 1972 - FELLOWSHIP DAY & WORLD COMMUNITY DAY. Reports on the celebration of these days would be of great interest and help in future programming. Comments on attendances, participation, comments and criticisms, financial support of offering, etc. should be included in the end-of-the-year report for inclusion in the Working Documents prepared for the National Committee Meeting, 1973.
2. NOTICES OF MOTION RELATIVE TO A.C.W. CONSTITUTION must be submitted within not less than three months of the National Committee Meeting.
3. RE LETTER FROM BRIGALIA BAM, W.C.C. (Renewal & Renewal Movements) - As directed by the Working Committee, duplicated copies of the letter and statement on the WOMEN OF BANGLADESH have been included with June Minutes, so that you may make this specially desperate need as widely known as possible and encourage an immediate spontaneous response where possible in financial support.
4. RE VENUE NATIONAL COMMITTEE MEETING, 1973 - Following careful consideration of all factors which have bearing on the decision of the venue for the 1973 meeting, the following points were made:
  - i. As the next A.C.C. General Meeting will be held in August '73 in Melbourne, it will not have direct bearing on the time or venue of the A.C.W. National Committee Meeting.
  - ii. Costs of available accommodation in both Canberra and Melbourne are considerably in excess of those paid at Deaconess House, Sydney, in addition to which, A.C.W. was generously given use of facilities. (Remaining time does not permit further enquiry re available accommodation.)
  - iii. A.C.W.'s previously accepted responsibility for fares and part-fares plus some accommodation costs would be much increased if the venue were either Canberra or Melbourne.
  - iv. Personal accommodation costs to those committee members not assisted financially would be greater than for the '72 meeting, if the '73 meeting were held in Canberra or Melbourne.In view of these facts, the secretary was requested to enquire from Deaconess House, Sydney, and to make a firm booking, if accommodation from February 6th to 9th, 1973, was still available. Subsequently, the Committee of Co-operation was to be advised of the decision reached as a result of these enquiries.
5. RE VISIT OF MRS. SHANTI SOLOMON - Although the Working Committee still awaits advice from Mrs. Solomon concerning final booking arrangements for her planned visit to Australia, September-October, as prepared by QANTAS, it was felt that notification of the dates (yet to be confirmed) should be given to State Units. This will enable some tentative arrangements to be made pending further word from Mrs. Solomon. Notification of any subsequent alteration of dates will be sent immediately to those affected by it.

ITINERARY SHEET as prepared for MRS. SHANTI SOLOMON by QANTAS, and forwarded to her on 27th March (Air letter). -

<u>FLIGHT</u>	<u>DAY &amp; DATE</u>	<u>C I T Y</u>	<u>LOCAL TIME</u>	<u>FLIGHT</u>	<u>DAY &amp; DATE</u>	<u>C I T Y</u>	<u>LOCAL TIME</u>	
BA714	Wed. 6th Sept.	NEW DELHI	lv. 9.15 a.m.	N.G.				
"	"	SINGAPORE	ar. 5.40 p.m.					
BA720	Sat. 9th Sept.	SINGAPORE	lv. 5.45 p.m.		1310	Mon. 2nd Oct.	TOWNSVILLE	lv. 11.50 a.m.
"	"	PERTH	ar. 11.05 p.m.		"	"	PT. MORESBY	ar. 2.10 p.m.
TN507	Tue. 12th Sep.	PERTH	lv. 12.50 p.m.		1380	Mon. 2nd Oct.	PT. MORESBY	lv. 4.30 p.m.
"	"	ADELAIDE	ar. 5.50 p.m.		"	"	LAE	ar. 5.30 p.m.
TN509	Fri. 15th Sept.	ADELAIDE	lv. 11.00 a.m.		1361	Wed. 4th Oct.	LAE	lv. 10.40 a.m.
"	"	MELBOURNE	ar. 12.30 p.m.		"	"	PT. MORESBY	ar. 11.40 a.m.
TN445	Tue. 19th Sep.	MELBOURNE	lv. 9.25 a.m.		1305	Thu. 5th Oct.	PT. MORESBY	lv. 12.40 p.m.
"	"	HOBART	ar. 10.30 a.m.		"	"	BRISBANE	ar. 3.15 p.m.
TN444	Thu. 21st Sep.	HOBART	lv. 3.50 p.m.		TE818	Fri. 6th Oct.	BRISBANE	lv. 6.50 p.m.
588	"	SYDNEY	ar. 6.30 p.m.		"	"	AUCKLAND	ar. 11.45 p.m.
TN475	Sun. 24th Sep.	SYDNEY	lv. 9.50 a.m.		NZ	Several daily	AUCKLAND	
"	"	CANBERRA	ar. 10.45 a.m.				CHRISTCHURCH	
TN426	Tue. 26th Sep.	CANBERRA	lv. 5.35 p.m.	QF337	Mon. 16th Oct.	CHRISTCHURCH	lv. 6.45 p.m.	
"	"	SYDNEY	ar. 6.10 p.m.	"	"	SYDNEY	ar. 7.50 p.m.	
TN408	Wed. 27th Sep.	SYDNEY	lv. 8.50 p.m.	PA811	Tue. 17th Oct.	SYDNEY	lv. 11.00 a.m.	
"	"	BRISBANE	ar. 10.05 p.m.	"	"	DJAKARTA	ar. 3.15 p.m.	
538	Fri. 29th Sep.	BRISBANE	lv. 6.15 p.m.	ML203	Fri. 20th Oct.	DJAKARTA	lv. 9.55 a.m.	
"	"	ROCKHAMPTON	ar. 7.50 p.m.	"	"	SINGAPORE	ar. 11.50 a.m.	
532	Sat. 30th Sep.	ROCKHAMPTON	lv. 1.20 p.m.	BA713	Mon. 23rd Oct.	SINGAPORE	lv. 9.00 p.m.	
"	"	MACKAY	ar. 2.20 p.m.	"	Tue. 24th Oct.	NEW DELHI	ar. 1.35 a.m.	
456	Mon. 2nd Oct.	MACKAY	lv. 10.05 a.m.					
"	"	TOWNSVILLE	ar. 11.10 a.m.					

A U S T R A L I A N   C H U R C H   W O M E N

24th July, 1972.

CIRCULAR MEMO. to

STATE UNITS,  
MEMBER GROUPS and  
REPRESENTATIVES to the National Committee of AUSTRALIAN CHURCH WOMEN.

It was considered advisable by the Working Committee at its meeting on 24th July, that attention be drawn to some particular matters which were discussed, so that where necessary, appropriate action could be taken.

1. VISIT OF MRS. SHANTI SOLOMON - Advice has been received from Mrs. Solomon that dates set out on the itinerary for the Australian section of her visit (as circulated last month) are now quite definite, and State Unit arrangements may now be finalised accordingly. It was felt that her visit warranted as much enthusiastic promotion and media publicity as States could achieve, to ensure that its significance was appreciated. It should be kept in mind that as well as being THE Shanti Solomon of Fellowship of the Least Coin, she is a Vice President of the World Alliance of Reformed Churches, that she is moving constantly on the international scene, having been recently in Hong Kong and Korea (E.A.C.C. Conference) and also in Singapore and Djakarta. In consequence, she must have much of great interest to impart to her audiences.
2. NATIONAL COMMITTEE MEETING, FEBRUARY, 1973 - Following enquiries as requested by N.C.M. '72 and much consideration, a decision has been made to hold the '73 National Committee Meeting at Deaconess House, Sydney, 6th to 9th February, The following related matters should be noted -
  - (a) During the second half of the year, two special A.C.W. days are observed. Reports on their celebration are of much importance in future planning and comments on attendance, participation, offerings and general observations should be made in State Unit Reports for inclusion in N.C.M. Working Documents.
  - (b) Some thought should be given by Units and member groups to likely projects
    - (i) for consideration and submission to International F.L.C. to receive financial assistance,
    - (ii) World Community Day Offering Project.
  - (c) Monies to Treasurer - After deducting from offerings received on the Special Days any expenses incurred in connection with them, cheques for the amounts to be remitted to A.C.W. should be forwarded to the treasurer. It is hoped to make a review of the travel fund (in particular returns from sales of pens) and its ability to meet likely N.C.M. Travel Expenses.
  - (d) Election of Officers at the '73 N.C.M. will involve nominations from a new State location - South Australia.
  - (e) A.C.W. Constitution requires that 3 months' notice be given of a motion affecting the Constitution.
  - (f) Registration Forms for N.C.M. '73 will be sent out in September for completion and return by 30th November. Thought could be given to the matter of full representation in terms of the Constitution.
3. WORLD COMMUNITY DAY POSTERS - A sample (on duplicating paper) of the World Community Day Poster is enclosed: the actual poster is on a pink, stiff paper. State Unit requirements of the Poster will be gladly forwarded on receipt of advice re numbers needed.

(Mrs.) Cora Connell -  
Secretary.

A U S T R A L I A N   C H U R C H   W O M E N

MEMO. TO - STATE UNITS, FEDERAL DENOMINATIONAL ORGANIZATIONS, A.C.C. COMMITTEE on CO-OPERATION OF MEN & WOMEN IN CHURCH, FAMILY & SOCIETY, A.C.C. GENERAL EXECUTIVE (For representation on A.C.W. NATIONAL COMMITTEE), Y.W.C.A. of A., THE GIRLS' BRIGADE, Australian Members Planning Committee of Asian Church Women's Conference., Liaison Officer Women's World Day of Prayer.

OF SPECIAL INTEREST TO STATE UNITS! FURTHER RE VISIT OF SHANTI SOLOMON - It is realised that you will, no doubt, be desirous of providing Mrs. Solomon with some advance information in regard to your plans for her visit to your State, and may therefore wish to write to her C/- the Secretary of the Unit of the State which she will visit immediately preceding your own (as set out on the itinerary). To assist with this, names and addresses of Unit Secretaries are provided -

Western Australia	- Mrs. V. Wilson, 7 Reserve St., Wembley, W.A. 6014.
South Australia	Mrs. T. R. Howie, 9 Buchan St., Beaumont, S.A. 5066.
Victoria	Mrs. L. E. Warner, 79 The Boulevard, Ivanhoe, Victoria. 3079.
Tasmania	Mrs. N. F. Cocks, 33 Forest Rd., West Hobart, Tasmania. 7000.
New South Wales	Mrs. A. G. Ralph (Acting Sec.) 22 Skenes Avenue, Eastwood, N.S.W. 2122.
Canberra	Mrs. E. R. Goudie, 25 Cowper St., Ainslie, A.C.T. 2602.

Mrs. Solomon will appreciate your words of welcome to your State and advice of arrangements for meeting her on arrival, the name of her hostess and an outline of plans for her visit. (W. A. Unit has already written to her along these lines.)

NATIONAL COMMITTEE MEETING, 1973 - Registration Forms for the N.C.M. are enclosed. You will note that request is made for the return of the completed form by the 30th November. Your compliance with this request will be much appreciated.

The following clause from the Constitution relates to membership of the National Committee and is inserted for reference and guidance -

"NATIONAL COMMITTEE - The National Committee shall consist of

(a) Representatives who shall be appointed annually:

- (i) one representative of the Federal women's organization of each church, appointed by whatever means is appropriate to the particular church.
- (ii) two representatives of each and every State Women's Inter-church organization recognized by Australian Church Women as its State Unit.
- (iii) one representative of the Federal organization of any special interest group which is granted representation by the National Committee.
- (iv) two representatives appointed by the Australian Council of Churches' Committee on Co-operation of Men & Women in Church, Family and Society.
- (v) four representatives appointed by the Executive Committee of the Australian Council of Churches."

The Constitution provides for the attendance of observers as follows:

"Non-voting observers with privilege to speak on any matter raised in conference shall be invited to attend the annual meetings of the National Committee:

- (i) one observer from the Federal women's organization of each church, appointed by whatever means is appropriate to the particular church.
- (ii) two observers from each and every State Women's Inter-church organization recognized by Australian Church Women as its State Unit.
- (iii) one observer from the Federal organization of any special interest group which is granted representation by the National Committee.
- (v) up to eight observers from the new State location, at that National Meeting which will elect a Working Committee from a new State.

Consultants who shall have the same privileges as observers, shall be invited to attend the National Meeting:

- (i) the Federal Liaison Officer, Women's World Day of Prayer.
- (ii) Australian members of the Planning Committee of Asian Church Women's Conference.

Attention is also drawn to the following -

REPORTS from State Units, Federal Denominational Organizations, Girls Brigade, Member Groups and Committees and special Representatives, for inclusion in the National Meeting Documents should reach the Secretary (Mrs. C. Connell, 15 Burns Parade, Chapel Hill, Bne. Q. 4069) by 7th December, 1971.

As most organizations are in recess as from 30th November, it is considered that it will be possible for secretaries to meet this request.

REMITTANCE OF MONIES to the Treasurer (Mrs. D. Eldershaw, 31 Burrell St., Clayfield, Bne. Q. 4011) -

As Mrs. Eldershaw will be away from Brisbane as from 7th December, you will appreciate the urgency and importance of forwarding monies to her as soon as possible after the 30th November. Amounts covering Fellowship Day and World Community Day Offerings, if included in one cheque should be accompanied by a note itemising the separate amount for each offering: similarly, payments for sales of pens, booklets, etc. should show clearly the separate amount to be credited for each, so that the treasurer's records will be correct. Books and Accounts for the year must be closed on 31st December, 1972. Early remittance of all monies will make this possible.

Your co-operation in the above matters will be very much appreciated by the Working Committee.

(Mrs.) Cora Connell, Secretary.