



AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
Minutes of meeting held Monday 15 April 2002 at 76 Abernethy Rd Belmont

The meeting commenced at 10 a.m.

Chair Lee Edwards

Present Barbara Bourhill (from 12 noon), Phillis Dolling, Margaret Ker, Leeola Loughnan, Sheila Mellar, Laurel Pearce, Janet Watts, Leila Wilson

Apologies Olive Dell, Catherine Derries

Welcome Lee Edwards

Devotions Laurel Pearce. 'Building Each other up' (from Salvation Army magazine *Officer*) on need to affirm each other. 'If the Christian Church ever falls it will be an inside job'. Reflection from Charles Wesley on same theme.

Minutes of previous meeting Correction (Winifred Kiek Scholarship Report): change Betty Farrier to Betty Farrell. With this amendment, the minutes were accepted as a true and correct record.

Business Arising None

Correspondence List circulated (attached)

Inward

Item 3: Noted that Janet Abrahamffy is now a Life Member.

Items 5, 10 and 18: Information to Laurel Pearce as Social Issues Convenor.

Item 23: This involved email project.

Outward

Items 6 and 7: Suggested asking other States what guidelines used.

Reports

President (Lee Edwards)

- Phone call 9 April from Jan Harrison seeking information re Australian Women's Coalition (AWC): Lee suggested contacting National Council of Women direct. Also noting Marie Majoor is coming to WA, Lee suggested contacting State Unit. Jan also expressed appreciation for information sent by National Executive.
- NCW midterm conference: Lee invited to attend (AWC involvement). Betty Farrell (ACT) to attend as Jean Thomson is away.
- AWC report: Info sent via email for last Executive Meeting did not get through. Lee reported on 11 March Teleconference, where members shared Lee's concerns about possible changes in structure. A further teleconference today (15 April) at 4 p.m. Lee has also been asked to list priority issues for organisation (ie ACW). Issues identified, apart from core objectives, were refugees and domestic violence.
- ACWC Order of Service: First draft presented and approved. Leila commended its brevity (Laurel had timed at 55 minutes).

Vice Presidents' Reports

Leila Wilson: no report.

Barbara Bourhill: Report from *The Record* (Catholic weekly newspaper) on Faith Community Nurses Association tabled.
Bursary book: Doug Napier had provided photo of Margaret; profile to be completed and inserted. Leeola to thank Doug.
Cheque from WA Unit received by National.

Secretary (Leeola Loughnan)

Conference: Leeola to write to all venues considered but not chosen. Conference ideas book has been prepared.

Treasurer (Sheila Mellar)

Report circulated/ attached.

Sheila noted that a bank draft will be obtained for Barbara Lacy to take ACWC money to Korea.

It was clarified that National President's travel expenses are paid from the National Conference Fund. Attention drawn to Motion 3/2001: President needs to be invited for a specific event.

Motion 6/2001: funds to be transferred to Administration.

Janet Watts requested \$30 petty cash: agreed.

Publications/ Publicity (Phillis Dolling)

Newsletter (8 pages) ready for printing. ~~Phillis to do collation/ stapling.~~

Fellowship of the Least Coin

Olive Dell had submitted correspondence list:

Inward: Phone call from ACT requesting 2 copies of *A Legend and A Legacy*
Request from Juanita Miller (Tas.) for grant application form.
Information from Esther Byu (email) re boxes and bookmarks.
Queensland: Grant Application (to be dealt with by May)

Outward: Replies to above, plus email to Esther Byu confirming receipt of parcels.

The meeting authorised Olive to investigate possibility of producing FLC boxes locally.

Winifred Kiek Scholarship (Janet Watts)

Correspondence: Inward: Shirley Brooks, Elizabeth Kinrade.

Outward: Information to Phillis Dolling
Guidelines re Bursary to all States

Cypress Print account: \$528.

Special Days: No report. It was noted that WA State Unit is responsible for producing Community Day Order of Service.

Social Justice (Laurel Pearce)

Correspondence Outward: Copies of letter re Fair Wear sent to ACWC members have been sent to Barbara Lacy, Jean Thomson, Lisa Jackson and Pat Walker.

Correspondence Inward: Acknowledgment of submission re children in detention and request for electronic version as all submissions are to be available on website.

All units have been sent a copy of the submission and may contact Laurel for further information.

Laurel also reported on attendance at the Jesuit Lenten Seminar on Refugees held at Mercedes College on 18 March, which had highlighted shortcomings of current policy. She advised of an Open Forum: Refugees in Australia: Beyond the Rhetoric to be held on Thursday 23 May. Laurel's attendance to be paid by National Executive.

A Mother's Day Action by Amnesty International was outlined.

ACWC (Barbara Lacy per Leeola Loughnan)

- Endorsement letter for Pat Walker needed: Leeola to supply.
- Local facilities of Citibank: to be checked.
- Retiring gift for Illuminada Domingo: Leeola to investigate.
- 21 February email from Shunila Ruth: confirmed that this was not received (Barbara had hoped this could be included in newsletter).
- Motion 14/2001: it was noted that ACW NSW will need to deal with this during their term of office as National Executive.

General Business

1. Laurel Pearce noted that, at the Mothers Union Lady Day Service on 9 April, the MU National President had stressed mutual respect of young and old. Lee Edwards raised the possibility of forming a consultative committee of younger (40 and under) women. This idea to be investigated.
2. Worship Guidelines for Conference: no action needed at present.
3. Conference News: use of notebook for ideas to be encouraged.
4. Motion 14/2001: dealt with.
5. Guidelines for ACW nominated project World Community Day: these are not needed at present as we have only received two nominations: 'The Little King's Movement' (nominated by ACW Queensland) and Nungalinya College (nominated by ACW Victoria). It was agreed that available funding should be shared equally by the two projects nominated.
6. Appointment of Auditor: Bob Burns (Council of Churches) suggested: Sheila to investigate.
7. Next meeting: Monday 20 May. Morning tea: Margaret Ker. Devotions: Janet Watts.
8. *Any further business*
Updating of Guidelines: it was clarified that only guidelines needing amendment relate to mailing list for minutes (past National Executive to be deleted) and Order of Service for Nursing Homes. Leeola to follow up in Circular.

The meeting closed at 2:35 p.m.

Minutes confirmed:

National President

Date:

Minutes prepared by Margaret Ker, 90 Vincent St, Mt Lawley WA 6050

email: whita_ker@excite.com

CORRESPONDENCE INWARDS:

1. 22/2/02 ACW SA Unit Minutes February 2002.
2. 27/2/02 Catherine Derries National Special Days Convener, copy of Fellowship Day Service Booklet.
3. 18/3/02 ACW ACT Unit Annual Report and Directory for 2002. (advice Social Justice & WKS Convenors).
4. 21/3/02 ACW VIC Unit – Project Day nomination – Nungalinga College.
5. 19/3/02 Working Together Issue 1 2002 – Australian Evangelical Alliance.
6. 22/3/02 Jean Thomson ACT Unit advising copy on disk of Constitution/Guidelines up to ACT Conference available.
7. 23/3/02 Barbara Lacy letter to ACWC Australian members re Korea Conference.
8. 24/3/02 Sheila Mellar Treasurer National Executive petty cash cheque for Secretary/info on Refugee Sunday 2002.
9. 28/3/02 ACW NSW Unit Minutes November 2001.
10. 28/3/02 ACW NSW Unit Minutes February 2002.
11. 28/3/02 ACW TAS Unit Minutes February 2002.
12. 28/3/02 Family of Jannuan Suriyakham – invitation to attend a memorial service on 1st April, Ampur Muang, Lampang to all members of Australian Church Women.
13. 02/4/02 Barbara Lacy reply to email re agenda for meeting. ACWC Finances – Barbara is investigating best way to take monies to Korea, will advise.
14. 02/4/02 Lee Edwards – Australian Women's Coalition information required about ACW.
- 15a. 02/4/02 ACW QLD advising information for Social Justice Convenor, also cheque \$20 for 'Unleashing the Power
15. 05/4/02 ACW QLD Minutes of meeting 25th February 2002.
16. 05/4/02 ACW SA Minutes of meeting 8th March 2002.
17. 06/4/02 ACW ACT Newsletter April, May, June.
18. 06/4/02 Tracks to Reconciliation – National Reconciliation Week 2002 27 May and 3 June.
19. 08/4/02 Catholic Women's League Australia Newsletter Issue 1, 2002 – 'Let us go forth in hope.'
20. 10/4/02 ACW ACT Jean Thomson with correction to National Minutes of March 18.
21. 12/4/02 Barbara Lacy – ACWC Report for meeting.
22. 12/4/02 Olive Dell with apologies for meeting 15th April. Laurel has copies of correspondence.
23. 08/4/02 Lee Edwards re assistance for a project at a small rural school at Manawatu, New Zealand.

CORRESPONDENCE OUTWARDS:

1. 21/2/02 Barbara Lacy re voting for Executive Secretary of ACWC.
2. 21/3/02 ACW TAS Unit Pauline Taylor, Secretary, re changes to Fellowship Day Service booklet by National Executive
3. Barbara Lacy advising of my holiday – away until night before Meeting 15/4/02.
4. Lee Edwards advising of my holiday, etc.
5. 02/4/02 ACW NSW Elizabeth Kinrade replying to email sent to Lee re Interfaith Network.
6. 02/4/02 ACW SA Coralie Wright re Motion 12 about Guidelines for Project for World Community Day.
7. 02/4/02 ACW QLD Mollie Jean Hunt re Motion 12, etc.

A.C.W. NATIONAL COUNCIL
FINANCIAL STATEMENT 12-3-02 To 15-4-02

A/C BALANCE 12/3/02 A/C BALANCE 15/4/02
11959-97

NATIONAL CONFERENCE FUND
TRANSFERRED TO ANGLICAN INVESTMENT
A/C 11633 ACW CONFERENCE A/C 22/3/02
\$10,000

1959-97

ADMINISTRATION A/C
EXPENDITURE

2546-09

RECEIPTS

✓ A. UNIT, BOOK: "UNLEASHING THE
POWERS WITHIN US" 20-00

EXPENDITURE

SECS. PETTY CASH

200-00

PRINTING.

528-00

1838-09

FELLOWSHIP OF THE LEAST COIN

NIL

WINIFRED KIEK SCHOLARSHIP

"

WORLD COMMUNITY DAY

"

FELLOWSHIP DAY

"

SPECIAL PROJECT

"

✓ ACWC BULLETINS

"

MONIES HELD

ACWC

8648-20

NATIONAL TRAVEL

513-35

OVERSEAS TRAVEL

150-00

NATIONAL CONFERENCE

1959-97

OVERSEAS CONFERENCE

3368-10

W.K.S. MEMORIAL BOOK

10-00

\$14,849-62

ACTUAL WORKING MONIES, ADMIN A/C \$1,838-09