

# AUSTRALIAN CHURCH WOMEN

## MINUTES OF WORKING COMMITTEE MEETING

HELD AT P.W.U. OFFICE, ANN STREET, BRISBANE  
at 10.30 a.m. on TUESDAY, 27th APRIL, 1971

**OPENING:** The President, Mrs. Dennis, based her brief opening devotions on a thought from Psalm 34:3. This she related to an appealing story from a recently received South African "Christian Herald". An additional real-life anecdote which she had been told by one who had served at the Flynn Memorial Church gave particular point to her remarks.

**PRESENT:**

Mrs. J. Dennis (President)	Mrs. D. Eldershaw (Treasurer)
Mrs. C. Muschamp (Vice President)	Mrs. Dingle
Mrs. C. Miller ( " " )	Mrs. Pope
Mrs. C. Connell (Secretary)	Mrs. Haigh
	Brigadier Geddes

**APOLOGY:** Mrs. B. A. Clarke

**MINUTES:** Minutes of meeting held 22nd March were confirmed and signed as a correct record.

### BUSINESS ARISING:

The Secretary reported that Records, etc. had been received from Melbourne on 18th April; as directed a letter of appreciation had been sent to Queensland Congregational Women's Fellowship; two reams of headed paper had been ordered; definite arrangements for Miss Sampa's visit to N.S.W. and A.C.T. during the May vacation had been made.

**CORRESPONDENCE:** The following correspondence was received and action taken was confirmed -

1. Gen. Sec. A.C.W. - Action taken in regard to copy of "Eve Where Art Thou?"
2. MR. WALLACE, Bne. - Appointment as Auditor.
3. MRS. HARTAM, Tasmania - Enclosing A.C.W. Minutes, Newsletter, etc.  
- Acknowledgment: Good Wishes: completed Order Form.
4. MRS. BRIG. CALLANDER, Melbourne - Request for pens & enclosing cheque.  
- Acknowledgment: action taken.
5. QLD. CONG. W. F'SHIP - Appreciation of donation (W. Kiek Schlp. holder)
6. MRS. CRAMB, Q.W.I.C.C. - Information re Miss Sampa.
7. MRS. ROSE, Q. - "Thank You" note for congratulations.
8. MRS. EATON, N.A. - Forwarding A.C.W. Minutes, etc. to N.A. Church Women.
9. MRS. McCHESNEY-CLARK - Congratulations on appointment.  
- Acknowledgment.
10. MRS. POWELL, N.S.W. - Enclosing copy, "Eve Where Art Thou?"
11. MRS. CHEATER, Darwin - Forwarding newsletter, Address List, etc.
12. DEACONESS ANDREWS - Forwarding minutes, newsletter, Good Wishes.  
- Acknowledgment: enclosing itinerary in U.S.A.
13. MRS. WRIGHT, Canberra - A.C.W. correspondence to be passed on to Sec., Canberra C.W.  
- Acknowledgment.
14. MRS. STICPEWICH, Sydney - A.C.W. Minutes, etc.
15. MRS. McILWRAITH, Perth - do.
16. MRS. WELLS, Sydney - do. & request re Order of Service F'ship Day, '72.
17. MRS. COATES, Melbourne - do. & request re Order of Service W. City Day, '72.
18. MRS. BROWN, Bne. - Invitation to Miss Sampa to attend P.W.U. Annual Rally.  
- Advised by Mrs. Dennis of Violet's visit to Sydney.
19. L. T. ABELL, Printer - Order for headed paper.
20. MRS. DUKE, Melbourne - Proof, leaflet W. Kiek Schlp. for F'ship Day issue.  
- Requesting information re despatch of books.
21. DEACONESS RITCHIE, Sney - A.C.W. Minutes & request re Order of Service F'ship Day, '72.
22. MRS. LOY, Sydney - do.
23. MRS. GOUDIE, Canberra - Acknowledgment receipt of correspondence per Mrs. Wright & expressing pleasure at prospect of Miss Sampa's May visit.  
- Notification re further plans and advice from Mrs. Pope.
24. MRS. BAILEY, Adelaide - A.C.W. Minutes, etc.  
- Acknowledgment, encouragement and request.  
- Enclosing bookmarks.
25. UNITED CHURCH GROUPS - Circular enclosing Newsletter and Bookmarks (11 sent)
26. Outstanding names (Mailing List, 1971) - circular enclosing minutes, etc. (16 sent)
27. MRS. BURTON, Melbourne - Request re file on W. Kiek Schlp.  
- Advising action taken.
28. MRS. HOWIE, Adelaide - Enclosing Report on National Meeting for duplication and distribution: comment and suggestion re future reports.

.....2/

# **CORRESPONDENCE: (Contd.)**

28. MRS. HOWIE

\*\* 29. MRS. STRACK

\*\* 30. MRS. STANHOPE

31. MRS. WARNER

\*\* 32. MRS. DOWNES

33. MRS. ROGERS

\*\* 34. MRS. ASHTON

35. MRS. GOODWIN

\*\* The Secretary was directed in reply to

29. make enquiry re suitability of F.L.C. Film Strip for National C'tee meeting.

30. advise re supply of extra copies of minutes and newsletters.

32. advise according to information to-date re C'ty Day Order of Service also the forwarding of C'ty Day posters per favour Mrs. Pope.

34. advise acceptance of offer of Rev. Brian Walsh to compile and print leaflet for World C'ty Day also expressing gratitude.

It was decided that summaries compiled by Mrs. Ashton be duplicated for inclusion in National Meeting Working Documents.

## **FINANCE:**

The following Statement, presented by the Treasurer, was received and adopted.

### **AUSTRALIAN CHURCH WOMEN**

Statement of RECEIPTS and EXPENDITURE for month ending 18th APRIL, 1971 --

RECEIPTS	\$	\$	PAYMENTS	\$	\$
Balance 18/3/71 (adjust 35c)		4689.63	Winifred Kiek Schlp. Fund -		
			V. Sampa board 2 months	96.00	
F'ship of the Least Coin		9.02	do. pkt. money to 3.4.71	36.00	
			do. books & med. Ben.	23.63	
Circle of Prayer		9.00	Petty Cash - J. Pope	5.00	
			Commonwealth Bond	100.00	250.83
W. Kiek Schlp. donation	175.00				
(Qld. Cong. F'ship)	36.00	212.00	Kwikasair Pty. Otd.		1.90
O'scas Fund (from N.S.W.)		50.00	Petty Cash - Scribal Pens	5.00	
			United Churches	5.00	
Scribal Pens	75.60		Publications	5.00	
			Secretary	20.00	
Cith. Loan Interest	10.68		Treasurer	10.00	
			F.L.C.	5.00	50.00
					312.73
			BALANCE at 18.4.71		4743.41
					<u>\$5056.14</u>

### **Accounts for payment:**

Kwikasair Pty. Ltd.	\$18.06
A.C.C. Air Fare - V. Sampa	500.00
Ronco Vickers	13.40
Med. Ben. (V. Sampa) J. Pope	2.69
Shoes & Clothing (V. Sampa)	15.33 (Donation towards same \$10.00)
Gift Token	5.00

The Treasurer had been advised that, so far, a letter of appreciation had not been sent to the auditor for 1970, Mrs. Grieco. The secretary was therefore directed to write accordingly, a gift token to the value of \$5 to be enclosed.

## **REPORTS:** **WINIFRED KIEK** **SCHOLARSHIP**

Mrs. Pope reported that arrangements for Violet Sampa's visit to Sydney and Canberra in May were as follows -

7th 6.25 p.m. leave Brisbane, arriving Canberra 6.55 p.m., 8th, 9th, &  
.....3/

REPORTS (Contd.)

WINIFRED KIEK  
SCHOLARSHIP

10th May to be spent in A.C.T.

11th, arrive Sydney (plane) to attend meeting at 10.30 a.m., Tuesday, remaining Sydney till 16th, return to Brisbane. If possible return to Brisbane will be by Bus to enable Violet to see northern N.S.W. country areas.

Interesting programmes have been arranged for her in Sydney and Canberra with thoughtful hostesses to care for her during these visits.

Violet will make a week-end plane trip to Sydney for the 28th May, at the expense of the N.S.W. W.I.C.C., so that she can attend their Annual Meeting. -- She will be entitled to Student Concession fares on all occasions.

Winter shopping and dental care have received attention.

Forms of application for the Winifred Kiek Scholarship, 1972, are being prepared, and a W. Kiek Scholarship Committee meeting will be held on 24th May.

PUBLICITY

Mrs. Dingle reported that the printer had delivered the leaflet for issue with the Orders of Service for Fellowship Day. These contain biographical notes on Violet Sampa and a brief explanatory note on the Winifred Kiek Scholarship - packaging and despatch of these to be completed following this meeting.

A second newsletter would be issued with the minutes of today's meeting.

FELLOWSHIP  
OF THE LEAST COIN

Mrs. Haigh had received advice from Mrs. Strack that copies of Volume IV of Circle of Prayer had arrived. Mrs. Strack had attended to the inter-state distribution of these, 1,000 being forwarded to Queensland to cover local needs and provide for some "spares". Mrs. Strack wrote that Mrs. Selvaratnam was expected in Melbourne during April, prior to the Pacific Conference, and in Sydney on the 11th May.

UNITED CHURCHES

Having received Mrs. Faichney's mailing list, Mrs. Buschamp planned to write to groups enclosing copies of the current newsletter.

SCRIBAL PENS

2,000 pens, as ordered through the Queensland Agent, had been received. The Account for \$255.00 had been passed to the Treasurer for payment. Mrs. Miller planned to make further enquiry regarding Sales Tax exemption, in view of information received relating to the sale of similar pens.

GENERAL BUSINESS

1. Poster Paper - Secretary reported on the purchase of paper at wholesale price to be used for posters and bookmarks: this worked out at 1.11 cents per foolscap sheet. Bookmarks (5 to one sheet) would therefore cost 22 cents for 100. Units had been advised and reminded that promotional expenses were to be deducted before sending offerings received, as decided at the National Meeting. Secretary's action was endorsed.
2. Community Day Poster - It was decided that the poster for promotion of World Community Day be prepared so that Mrs. Pope, who would be travelling through Melbourne in May, could deliver to Mrs. Downes the 600 ordered by Victorian W.I.C.C., thus saving postage.
3. Extra copies of Minutes and Newsletters - In regard to the supply of extra copies, it was decided that these be forwarded as requested with a suggestion that an annual contribution be made by Units requiring them towards postage costs.
4. Early Records - Mention was made of the necessity for consideration to be given to the filing of a permanent "repository" for early records, files, etc. of A.C.W., in view of increasing freight costs and risk of loss, as each year's records are added to the present accumulation which is transferred to each new State location. - Kuikaseir had delivered six packages: 1 to the treasurer and 5 cartons to the secretary, 2 large ones of files, records etc. and 2 smaller ones of literature, etc. - This matter to be brought to National Meeting.
5. Special Project - Following consideration and discussion of a suggested project aimed at publicity and increased funds for A.C.W.'s Winifred Kiek Scholarship, it was decided that a Circular Memo. on this be prepared for despatch with this meeting's minutes.

NEXT MEETING:

The next meeting to be held on Monday, 24th MAY, at 10.30 a.m.

CLOSE:

The meeting closed with the benediction at 1.30 p.m.

CONFIRMED

DATE

PRESIDENT: Mrs. J. DENNIS	32 Coronation St., Bardon, Q. 4065	'Phone No. 38 3159
SECRETARY: Mrs. C. CONNELL	15 Burns Parade, Chapel Hill. 4069	78 3474
TREASURER: Mrs. D. ELDERSHAW	31 Durrell St., Clayfield, Q. 4011	62 3656