



ACW INC NATIONAL EXECUTIVE

MINUTES OF Meeting Friday 11 September 2009 at 10.00 am

1. **Welcome** President Jean welcomed everyone in attendance and thanked Vonnie for hosting the meeting at her home.
2. **Devotions** President Jean led the devotions with a reflection on Psalm 19, a prayer from "Let Us Pray" and words from prayer to St Teresa that we may trust in God that we are exactly where we are meant to be.
3. **Present** Jean Thomson OAM (in chair), Jan Abrahamffy, Constance Aronsen, Angela Devlin, Jacqueline Hipwell, Eileen Holley, Margaret Lawton, Helen Lloyd, Helen Raymond, Judith-Ann Sjostedt, Ruth Burmester OAM (NLM) and Evonne Sullivan AM (NLM).
4. **Apologies** Donna Bryan, Brenda Dickinson, Fran Moss.
5. **Minutes** of meeting held on 14 August 2009 were moved Jacqueline Hipwell, seconded Judith-Ann and accepted with the following amendments:-
 - FLC report, last two sentences should read - With regard to FLC grants, as at 27 July there had been no official notification of these. Margaret Greenslade, who will take over as National FLC convenor in September, has also been in contact.
 - Under general business – Helen L (as Treasurer) would arrange cheque.... (Not Helen R.)
6. **Treasurer's report** Helen L presented her report – see attached. Helen L moved, Constance seconded, that her report be accepted. Agreed.

Business arising

6. a) Accounts were presented for payment from Margaret (\$99), Helen R (\$19.95), Angela (\$5.20) and Constance (\$1.15). Moved Helen L, seconded Judith-Ann that accounts be passed for payment. Carried

b) Letter of thanks, enclosing a gift voucher, would be forwarded to auditor

c) Judith-Ann moved that, as this is the last meeting of the current National Executive, the current National Treasurer, Helen Lloyd, be empowered to pay all outstanding accounts and any bills prior to the final transfer of funds to the new National Executive. Constance seconded the motion and it was carried.

7. Correspondence IN

1. Various correspondence from Nicholas Tebbey Solicitor
2. Greetings for National Conference from Archbishop of Canberra/Goulburn, Mark Coleridge;
3. Minutes: – Qld 27 July 09; Qld AGM 24 August 09;
4. Minutes:–SA Unit 14 August 09;
5. Victorian Unit News;
6. Louise Page apologies not able to attend Ecumenical Service;
7. Lee Edwards various emails re non-receipt of Conference papers (subsequently resolved);
8. Brenda Dickinson seeking clarification of FLC report in August minutes;
9. Shirley Birch sent greetings for National Conference;
10. Rev Joy Bartholomew accepts invitation to attend Service and lunch on Tuesday 22 September;
11. Janet Watts sent greetings and apologies unable to attend National Conference;

Correspondence OUT

1. Letters to Nicholas Tebbey, solicitor, re motions concerning Incorporation.
2. Nat Exec Minutes of 14 August 09 distributed;
3. Working Papers posted to those who had registered;
4. Get well card to Mrs Margaret Knauerhase (daughter of Winifred Kiek);
5. Greetings to CWLA Inc National President Karyn Kammann for CWLA National Conference in Perth (28 Aug to 3 Sept 2009).

Moved Helen R, seconded Judith-Ann that inwards correspondence be received, and outwards correspondence be ratified. Agreed.

9. Reports

1) **FLC** – Jan reported that on 18 August, Vietnam Veterans' Day, she had written to Juanita Miller, Tasmania, forwarding 60 prayer cards. Also to Margaret Florence advising that there are FLC flyers available, but none for ACW. Corazon Tabing-Reyes had been contacted and asked to bring prayer cards and flyers with her to the Conference. On 9 September, Jan had telephoned Shirley to ask how she was and to inquire if there was anyone coming by car so that some FLC 'goodies' could be transported back by them after the Conference.

2) **WKS** – Constance reported that the WKS Trustees have reached a decision, and hope to announce the names of the two successful scholars for 2010 during Conference.

3) **ACWC** – Donna advised that Shu-Wen had visited Cambodia in July and had asked for support and prayers for the people of Cambodia and Cambodian Churches.

4) **Website** – Brenda has at last made contact with web administrators *Marmaladesoul* and they have offered to complete the work regarding the insertion of the new logo a.s.a.p.. A copy of the revised logo will be forwarded to Brenda and it is hoped that the work will be completed this week prior to the Conference. *Marmaladesoul* has advised Brenda that, due to changed family circumstances, they will no longer be in a position to continue as our website hosting managers. It will now be necessary to change to another web hosting service and this would require a change of registration details of our domain name and the setting up of a new hosting account for the site itself. The site could then be transferred and work through the new hosting service. As the Conference is fast approaching, the National Executive agreed that any further decisions regarding the website and management of same should be made by the new incoming National Executive. Meanwhile Helen R moved that the National Executive will explore if it is possible to easily change hosts and what costs would be involved to do so. Seconded Constance and carried.

10. General Business

- 1) **Incorporation** – President Jean, Secretary Margaret and Helen R had discussions regarding incorporation with Nicholas Tebbey solicitor at Sneddon, Hall and Gallop and as a result there were several items of correspondence.
- 2) **Conference planning** – The *Working Papers* have been dispatched. It may be necessary to make some amendments to the contents and this will be dealt with as part of 'business' on the first day of the Conference.

Meeting closed at 1.05 pm with congratulations to Helen L on the birth of a new grandson and to Constance on the birth of a new great granddaughter. Members then continued to discuss Conference over lunch.

Signed: Jean Thomson..... Date: 21/09/09

Jean Thomson President

AUSTRALIAN CHURCH WOMEN INC – NATIONAL EXECUTIVE

Treasurer's Report 11 September 2009

Cheque A/C

Balance at 14.8.09 \$36050.89

Receipts

| | | |
|---------------------------------------|--------------|----------------|
| Honouring Australian Church Women | 50.00 | |
| Sales – 1 FLC teaspoon | 2.50 | |
| A Legend and A Legacy | 4.00 | |
| National Conference 2009-Registration | 190.00 | |
| Conference fees | 7768.00 | |
| Contra overpayment | <u>48.00</u> | <u>8062.50</u> |
| | | 44113.39 |

Payments

| | | |
|-------------------------------------------|--------------|--------------------------|
| Petty Cash Expenses- Social Justice Conv. | 73.44 | |
| Secretary | 68.60 | |
| Honouring Australian Church Women | 150.00 | |
| National News | 438.36 | |
| National Conference 2009 – Working papers | 606.42 | |
| Photocopying | 5.00 | |
| Vic Unit – Bushfire Support from ACWC | 760.57 | |
| Gift voucher – Auditor | 151.95 | |
| Contra - overpayment | <u>48.00</u> | <u>2302.34</u> |
| Balance at 14.08.09 | | <u>\$41811.05</u> |

A D F Call a/c

Balance at 14.08.09 & 11.09.09 \$36486.86

Balance of Funds

| | |
|---------------------------------------|--------------------------|
| National Conference Fund | 13167.86 |
| National Travel Fund | 3526.12 |
| Overseas Conference & Travel Fund | 3010.00 |
| National Conference 2009 | 47911.58 |
| Donations re Conference | 3750.00 |
| * Administration | <u>6932.35</u> |
| *Total cheque and At Call a/cs | <u>\$78297.91</u> |

*Plus \$1000 float to incoming Nat. Exec.

Helen Lloyd, National Treasurer
11.09.09