

A U S T R A L I A N C H U R C H W O M E N

MINUTES OF WORKING COMMITTEE MEETING
HELD AT STOW BUILDING, FLINDERS STREET, ADELAIDE.
at 10 a.m. on Monday, 26th February, 1973

- OPENING: The President opened the Meeting by welcoming everyone. Devotions: St. John 1: verses 1-3 were read followed by a reading from 'Come ye Apart' entitled 'Plan for each Life'. Prayer concluded this session.
- PRESENT: Mrs. A.C. Smith (President) Deaconess E. Simmons
Mrs. W.F. Kain (V/President) Mrs. D.J. Rowston
Deaconess N. Norris (V/President) Mrs. D.E. Ackland (Secretary)
Mrs. A.E. Bache (Treasurer)
- APOLOGIES: Mrs. P. Parkin Mrs. Capt. W. Golding
Due to unforeseen circumstances Miss Birbeck has had to resign from the Committee.
- CORRESPONDENCE: The following correspondence was received:-
- FINANCE: 1. Mrs. Downes re pamphlet World Community Day - awaiting word from Mrs. Downes before further action can be taken.
22 Miss Christie re Application for Grant from F.L.C. Funds for Girls' Brigade Training Officer in Papua New Guinea. Letter to be held until all applications have been received.
3. Mrs. A.J. Looman re Application for Grant from F.L.C. Funds for Gordon Gordon Barclay Vietnam Fund. As above.
- BUSINESS: ALLOCATION OF DUTIES:
- | | |
|--------------------------------------|---|
| Winifred Kiek Scholarship | Deaconess Simmons |
| Scribal Pens | Mrs. Kain |
| Correspondence United Church Groups | Deaconess Norris |
| World Community Day | Mrs. Capt. Golding & Mrs. Rowston |
| Fellowship Day | |
| Publicity, Publication & News Letter | One to be appointed - until position is filled correspondence to secretary. |
| Fellowship of the Least Coin | |
- Provision for other duties to be made as needed.
- NOTED:
National Committee 'That the secretary A.C.W. write to the secretary of all Ecumenical Affairs Committee of member Churches asking them to consider the inclusion of youth and women in the delegation to the next Assembly of W.C.C. in Indonesia in 1975'.
Minutes:
- Appointments:
A.C.W. appointments to A.C.C. on Co-Operation of Men & Women in Church, Family & Society - Mesdames McNeill & Downes.
A.C.W. consultants to A.C.C. Meetings be President of A.C.W. plus one other member from the Working Committee. - Mrs. A.C. Smith & Deaconess N. Norris.
Representative to Faith & Order Commission A.C.C. - Mrs. Ralph.
A.C.C. Executive - Mesdames Ralph & Badger. Representatives to report to Working Committee and to pass on any items of interest for News Letter.
Archivist to be appointed - (Sydney)
- FINANCE: Resolutions:
National Committee 'That a letter be written to all State Treasurers after each N.C.M. advising them where monies should be sent and of any decisions made regarding financial matters'.
Minutes: 'It was resolved that Clause 10 (b) be altered to read - 'The Funds of the Fellowship of the Least Coin shall be paid annually by State Units to National Committee for remittance to the Funds of Fellowship of the Least Coin International'.
TRAVEL POOL - it was resolved 'That the National Committee directs the Working Committee to investigate the possibility of implementing a Travel Pool for future National Committee Meetings'.
Mrs. Bache to write to all State Treasurers informing them of the above resolutions from the Minutes. Committee members to make enquiries from respective Church Offices re Travel Pool and report finding to next meeting.
- DONATIONS:
"THE NILES PROFESSORSHIP IN ECUMENICAL STUDIES" - \$25.00
Mrs. Bache will accept donations on behalf of this Fund from State Units and individual members.

FINANCE -cont.

It was resolved that the following PAYMENTS FOR PETTY CASH be paid:

President	\$5.00
Secretary	\$20.00
Treasurer	\$10.00
Winifred Kiek Scholarship	\$5.00
Publicity & Publications (co-Convenors \$5.00 each)	\$10.00
Correspondence United Church Groups	\$5.00
Scribal Pens	\$5.00
Fellowship of the Least Coin	\$5.00
Overseas Liaison Officer	\$5.00
(name of this Officer to be advised by N.S.W.W.I.C.C)	

OTHER

MATTERS:

Reports:

Winifred Kiek Scholarship: Deaconess Simmons spent a morning with Kalpana Airan after the N.C.M. Several items of warm clothing for immediate use were purchased at a cost of \$10.45. Extra courses to be undertaken by Kalpana during her term in N.S.W. will be Handicraft and First Aid - St. Johns Brigade. Deaconess Simmons to write to Tas. & Vic. to confirm dates; approx. at present 16-30 April South Aust. mid June; Queensland 23 July; N.S.W. October and West Aust. November December. The present Brochure to be updated and distributed to States in due course.

Scribal Pens: Mrs. Kain to write interstate re prices and ordering of pens and submit quotes etc. to next meeting.

Special Days:

National Committee

Minutes:

'That the Working Committee be empowered to write to C.W.U for themes for 1974 and to make necessary arrangements for preparation of services'.

Secretary to write to C.W.U. also requesting themes for 1975 by January 1974 in time for the National Committee Meetings. Resolved that one copy of the C.W.U. Mission booklet be ordered and posted to the convenor of the Publication & News Letter committee.

NOTED:

State Units asked to note alteration in final sentence in the paragraph on Veronica Kafa in the 1973 Fellowship Day Service to read:- "She is now working as a lecturer". (The remainder of that sentence to be deleted).

Preparation of Service Orders:

The Canberra Church Women A.C.T. Unit of A.C.W. prepare 1974 Fellowship Day Service. The Girls' Brigade of Aust. to prepare the World Community Day. Secretary to write to both bodies requesting consideration be given to more individual meditation and prayer sessions. Working Committee to prepare the posters for Fellowship Day for distribution to State Units by early April & World Community Day by early July.

National Committee

Minutes:

'That the Working Committee send a Questionnaire to each State Unit seeking their ideas regarding the relevance of World Community & Fellowship Day Services.'

Resolved that each committee member give consideration to the matter and bring ideas to next meeting when the Questionnaire will be compiled and be ready for distribution to State Units by July.

NOTED:

National Committee

Minutes:

It was resolved 'That 50% of World Community Day Offering be donated to a World Christian Action Project and 50% to another Project'.

It was further resolved 'That the World Christian Action Project to receive 50% of the World Community Day Offering to the 'Women of Bangladesh Appeal'. and

'That the remaining 50% be donated to the Training of a woman student from the Gilbert Is. at the Pacific Theological College'.

BOOKMARKS:

A letter of appreciation is to be sent to Mr. R. Haynes. The A.C.W. Bookmarks are to be stored centrally and State Units are to write to the secretary for further supplies. Resolved that a small quantity of bookmarks be included with all correspondence to State Units.

OTHER
MATTERS:

-cont.

Venue 1974 National Committee:

National Committee Minutes: 'The Incoming Working Committee was asked to investigate the cost of board and lodging in S.A. The Meeting authorised the S.A. Working Committee to select the venue following investigation'.

Three Colleges were suggested and information relating to each was presented, the Colleges being St. Anne & Lincoln - North Adelaide, St. Barnabas - Belair also Retreat House - Belair was mentioned. After discussion it was decided that Mesdames Smith, Kain, Bache Ackland & Deaconess Norris visit Lincoln to confirm the following:

Cost per day	Accommodation approx 50-60 people
Chapel	Large Lecture Hall with desks or tables
Single rooms	Typewriter & Duplicating Machine
Linen & towels	

The sub-committee to report to the next meeting re the suitability of Lincoln for the National Committee Meeting.

Secretary to contact Education Dept. re commencement date February, '74.
(Term to commence 4th February, '74)

Each member to give thought to the theme and bring suggestions to next meeting.

Stationery:

After quotes from various firms were presented and discussed it was resolved that an Account be opened with Roneo-Vickers Pty Ltd, 144 North Tee, Adelaide. Secretary to purchase stationery for immediate use.

Constitution:

Due consideration will be given to the amended Constitution when it is received.

Next Meeting:

Monday 2nd April, '73 at Stow Building, Flinders St, Adelaide. 10 a.m.

Closing: Time 1.10 p.m.

Benediction

President: Mrs. A.C. Smith (Joy) 360 Marion Road, Plympton 5038
V/President: Mrs. W.F. Kain (Nell) 51 Winchester St, St. Peters. 5069
V/President: Deaconess N. Norris (Nora) c/- Presbyterian Church Office, Epworth Building,
33 Pirie St, Adelaide. 5000
Treasurer: Mrs. A.E. Bache (Joan) 10 Gurr's Rd, Kensington Park. 5068
Committee: Deaconess E. Simmons (Eunice) c/- C.M.M. 45 Franklin St, Adelaide. 5000
Members: Mrs. Capt. W. Golding (Beryl) 48 Fairford St, Unley. 5061
Mrs. D.J. Rowston (Sue) 8 Andrew Ave, Millswood. 5034
Mrs. P. Parkin (Elspeth) 121 First Ave, Joslin. 5070
Secretary: Mrs. D.E. Ackland (Olive) 1a Avenue Road, Highgate. 5063

CONFIRMED -----

DATE -----

AUSTRALIAN CHURCH WOMEN.

STATEMENT OF RECEIPTS AND EXPENDITURE - 1/1/73 to 21/2/73.

<u>RECEIPTS.</u>		<u>EXPENDITURE.</u>	
Balance as at 1/1/73	9397.39	Tfr. \$50 ea from F.L.C.	150.00
F.L.C. - Circle of Prayer	3.60	F'ship & World Com. Days	
Overseas Travel	25.00	Tfr. to W. Kiek A/c	1450.00
Scribal Pens:-		F.L.C. International, W.C.C.	4000.00
W.I.C.C. of Vic.	54.00	Satya Matjana Christ. Uni.	900.00
Mrs. Verco, N.C.M.	14.40	Scribal Pens & Notelets:-	
N.S.W. W.I.C.C.	28.80	N.C.M. Fares - State &	
Administration & General:-	97.20	Denominational Delegates	429.93
N.C.M. Reg.	84.00	Accommodation N.C.M.	1168.40
do Accom.	1035.75	Administration & General:-	
Notelet Loan	100.00	Working Com. Fares	208.26
Bangladesh Appeal	7.60	Kwikasair Pty. Ltd.	10.52
Late Dr. Niles (Q)	6.00	Gift Auditor	8.75
Literature N.C.M.		Reg. refund (paid twice)	3.00
(McMahon & Rogers)	21.50	Stationery	12.65
Extra N.C.M. Reports	2.00		4.18
Tfr. \$50 ea. F.L.C.	150.00	Petty Cash & Postage -	16.83
F'ship & W. Com Days	1406.85	Secretary	35.00
		Treasurer	3.34
			8384.03
		Balance as at 21/2/73	2546.01
	\$10930.04		\$10930.04

WINIFRED KIEK SCHOLARSHIP ACCOUNT

Balance as at 1/1/73	1558.23	W.K. Scholar - K. Airan:-	
Bond Interest -	2.72	Pocket Money	40.00
	13.47	Part fare A.C.C.	243.60
Tfr. from F'ship Day	1450.00	Medical Benefits	42.30
Int. on Memorial Bursary Fund	2.15	Board	180.00
		Memorial Bursary	50.00
		P. Cash C/o Deac. Andrews	20.00
		Petty Cash - J. Pope	10.00
		Calendar Diary profit	222.00
		Special Bonds	500.00
			1307.90
		Balance as at 21/2/73	1718.67
	\$3026.57		\$3026.57

A.C.W. MEMORIAL BURSARY FUND.

Balance as at 1/1/73	123.15	Int. tfr. to W. Kiek A/c	2.15
Mrs. A. H. Atkinson - donation	10.00		
Calendar Diary profit	222.00	Balance as at 21/2/73	353.00
	\$355.15		\$355.15

A/c. Balances.- 21/3/73

F.L.C.	464.29	General A/c Bal.	2546.01	Journal Cr.	14311.76
W. Kiek Scholr.	1718.67	W. Kiek " "	1718.67	" Dr.	9694.08
Memorial Bursary	353.00	Mem. Bursary "	353.00		
F'ship Day	328.81				
World Com. Day	325.27				
O'seas Travel	57.02		\$4617.68		\$ 4617.08
Scribal Pens	64.44				
Ad. & Gen.	1306.18				
	\$4617.68				