

MINUTES OF AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE MEETING
HELD ON MONDAY 7TH OCTOBER 1991 AT THE UNITING CHURCH, MARGARET
STREET, LAUNCESTON AT 2P.M.

PRESENT: Mrs. Lorraine Davis (Pres.), Miss Betty Brown (Vice Pres. & W.K.S., Mrs. Marie Hewitt (Vice Pres.), Mrs. Phyl Marsden (Pub.), Mrs. Juanita Miller (F.L.C.), Mrs. Aileen Fitzgerald (Sec), Mrs. Alison Ison (Treasurer), Mrs. Shirley Brooks (Pres. Tas. Unit), Mrs. Joan Smith (Sec. State Unit), Mrs. Nancy Bransden (Min. Sec).

APOLOGIES: Mrs. Pauline Wells (Spec. Days).

OPENING: The President welcomed members to the first Meeting of the new Executive. Mrs. Davis lead us in prayer for guidance for our future activities.

FAMILIARIZATION MEETING: This had been held for members unable to attend conference. Points brought forward were:

1. Guidelines must be updated - members urged to become familiar with their section.
2. Bank signatories must be Executive Officers.
3. Auditor must be qualified - a new appointment would be made.
4. Letter written to Uniting Church aboriginal lady ordained in Northern Territory. It is hoped to have a contact in that area.
5. Mrs. Davis had appointed Mrs. B. Bourhill of Western Australia as her representative at the National C.W.L. Conference in Canberra.
6. Partners with A.C.W.C. to be encouraged and some fundraising held in the future.
7. Percentages of monies held for administration are: 30% from Special Days and F.L.C., (State); 5% Special Days (National).
8. World Community Day project. Suggestions for next year are requested from units.

FINANCIAL REPORT: The final handover of financial books has not yet been completed. The report to the end of August was tabled. (Appendix 1)

Petty Cash paid to F.L.C. Convenor £50; Secretary \$50; Publications \$30; President \$30.

CORRESPONDENCE:

1. Inward.

- 1.1 Deakin University - Courses and information for 1992.
- 1.2 Affirmative Action Agency - Womens' issues in Business.
- 1.3 Editor A.C.W. Magazine - re future publications.
- 1.4 Elizabeth Walker - finance.

2. Outward.

- 2.1 Nungalinga College - re future contact and asking for letter of congratulations to aboriginal lady who was recently ordained be forwarded to her.

SPECIAL DAYS: Themes for next year are arranged but future themes need to be considered.

WORLD COMMUNITY DAY 1991: It is noted that previous executive had changed one word in the service sheet contrary to copyright. Any changes must be done in conjunction with people concerned.

PUBLICATIONS: Mrs. Marsden had received quotes for printing as follows: 500 copies folded and stapled \$121.50; folded only \$95.40. Newsletter would be printed for November/December. Then monthly March to December in 1992/93.
MOVED Mrs. Marsden/Miss Brown that first copy be printed in dark blue print on white paper. CARRIED
Some discussion was held on content of newsletter.

WINIFRED KIEK SCHOLARSHIP: Miss Brown (Convenor) and Mrs. Davis (Pres) will go to Adelaide on November 8 to confer with Trustees re future scholarships. Thoughts and input needs to be sent to them by November 6th.

1992 scholar Anna Manu Taumoepeau. Investigation is being made into costs of and courses available in New Zealand and Fiji. Information is on hand for local charges.

If scholar comes to Tasmania some Uniting Church leadership courses will be available. Costs are an important concern.

CONFERENCE: Members were asked to put forward ideas re venues, speakers etc. for 1993. Several venues had been investigated. A preliminary booking would be made at Camp Clayton on N.W. Coast for September 1993.

MEETING CLOSED at 3.15p.m. with prayer.

Australian Church Women - National Executive
Financial Statement for period 1st-31st August, 1991.

Brought forward: \$26,560-48

Add receipts:

National conference fees	\$10,770-50	
Travel contribution from NSW.	245-00	
" " " Vic.	35-00	
" " " ACT.	118-00	
One Acwc Bulletin sub. (NSW)	7-50	11,176-00
		<u>37,736-48</u>

Less payments:

R. Sobana, 4 weeks allowance.	200-00	
W.K.S. expenses.	72-09	
H. Richardson, Secretary's expenses.	100-00	
J. Tong, Acwc travel (to be reimbursed)	936-00	
S. Wells minute secretary expenses.	64-83	
Printing Acw News.	120-00	1492-92
Balance at 31st August, 1991.		<u>\$ 36,243-56</u>

Summary of Funds at 31st August, 1991.

Admin. and General	4162-11	
1991 Scholar	2730-21	
National conference	17,912-65	
Overseas conference	1420-46	
World Comm Day 1990.	5000-00	
F.L.C.	2458-60	
W.K.S.	395-42	
Operation Understanding	2164-11	<u>\$ 36,243-56</u>

R. Walker
 24/9/91.

AUSTRALIAN CHURCH WOMEN - NATIONAL EXECUTIVE.Financial Statement for Period 1st Sept. to 18th October 1991.Brought Forward

\$36,243.56

Add receipts

National Conference fees	3,793.00	
Travel contribution from Q. Unit	20.00	
Proceeds trading table	1,245.40	
Purchase of FLC spoons (S.A.)	63.00	
Commission from CLC booksales	83.30	
Return of ACWC fare (J.Tong)	936.00	
Interest (U.C.T.A.)	419.41	
Interest (bank)	27.05	
Bank error in deposit	.50	
		6,587.66
		42,831.22

Less payments

Transfer to Tasmania	1,000.00	
Church of Ceylon (M.Devananda)	5,000.00	
Conference agendas	670.00	
" buses	535.00	
" speakers gifts	210.00	
" accommodation	15,006.00	
" refunds	90.00	
" goods for sale	626.50	
" stationery	414.79	
" miscellaneous	140.40	
Scholars allowance, travel & accom.	1,472.15	
Collectors World, fund rais. stock	2,797.60	
Printing ACW & FLC brochures	530.26	
Convenors & admin. expenses	401.50	
Gift for WKS auditor	200.00	
Deposited cheque unpaid	30.00	
		29,124.20

Balance at 18th October 1991, sent to Tasmania\$13,707.02

APPENDIX 2

AUSTRALIAN CHURCH WOMEN - NATIONAL EXECUTIVE.

Financial statement for period October to November 14th 1991.

Receipts.

Monies received from past Nat. Exec.	13,707.02	
	1,000.00	
Sale of lapel pins, tea towels & teaspoons		
ACW W.A. Unit	67.60	
ACW Vic Unit	234.75	
ACW Qld Unit	74.00	
ACW S.A. Unit	324.00	
Travelways Aus. - Refund R.Sobana	152.88	
Total Receipts		\$15,560.25

Expenses.

Airfares Adelaide x 2	596.00	
Airfares Adelaide (L.King)	290.00	
Central Baptist Church (music)	6.85	
R. Sobana - Allowance	200.00	
Petty Cash	160.00	1,252.85

Balance as per bank statement Nov.14th 1991 \$14,307.40