

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE  
MINUTES of meeting held at 37 Rutland Ave.,  
Lockleys, on Tuesday 10th February, 1987.

PRESENT: Dorothy Haensel, Pauline Crosby, Dorothy Wright, Alice Saunders, Margaret Knauerhase, Barbara Grealy, Jean Middleton, Joyce Greentree, Margaret Pittman, Nancy Rowe.

OPENING: Devotions conducted by the President, Mrs Dorothy Haensel.

MINUTES: of meeting held 9th December, 1986, were confirmed.

BUSINESS ARISING: Listed under Reports.

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CORRESPONDENCE

Inwards mail was received as follows:

1. 1986 Annual Report - Aust. Bicentennial Authority.
2. 9/12 Audrey Sherwin, Sec. ACT Unit, incl. submission for Nat. Conference re World Community Day Projects being for work of former W.K.S.
3. /12 News Release re "Achievements in Community Services".
4. SA Unit AGM Minutes 14/11/86.
5. 11/12 Mrs Joan Dodd, Sec. Henley Beach Church of Christ, agreeing to use of buildings for National Conference.
6. /12 Christmas Greetings, Christian Conference of Asia.
7. /12 Social Security Review "Too Old for a Job - Too Young for a Pension"
8. /12 CCA re detention in Sri Lanka of Ms Pulsara Liyanage. Margaret Pittman to make enquiries re current situation.
9. 11/12 Aust. Bicentennial Authority re "Heritage 200 Program". Request to submit up to 25 nominations. Agreed that Winifred Kiek be nominated. Margaret Knauerhase to prepare paragraph for submission. Margaret Pittman to contact S.A. Authority for more information.
10. 19/12 Eunice Kim re inviting 2 people from Indonesia to ACW Conference & Seminar. Dorothy Haensel to write to Eunice declining suggestion in view of the visit of people from New Zealand and ACWC Exec. members.
11. ACC Minutes 19/11/86 and papers.
12. 1/1 Rev. Lee Edwards, WA Unit enclosing Order of Service for Fellowship Day. Letter of appreciation to WA for Order of Service and details re copyright etc.
13. 15/1 Deaconess Mary Andrews, advising death of Life Member and one of those responsible for formation of ACW, Mrs Kelah Dey.
14. /1 Bicentennial Bulletin - SA.
15. /1 John F. Dey ack. letter of sympathy.
16. 22/1 Mrs Marie McCann, Sec. NSW re:
  - a. Greetings from NSW Unit.
  - b. Order for WKS Leaflets.
  - c. Congratulations from Lane Cove Branch to SA CWL for WCD Order of Service.
  - d. Request for hymns for Special Days to be copyright approved and printed in Orders of Service or insert.
17. 22/1 Mrs Barbara Bourhill, WA, enclosing cover for Fellowship Day Order of Service.
18. 27/1 Joan Adcock, Pres. ACT Unit re WKS Deed of Trust. See special report "WKS Deed of Trust".
19. 13/1 Boonmee Julkiree enclosing cheque
20. 28/1 Audrey Sherwin, Sec. ACT Unit re "lost" Circular No.10 & WKS.
21. WA Unit AGM Minutes & General Meeting Minutes 12/12/86.
22. ACT Newsletter Feb/March.
23. 28/1 "Friends of Women" Bangkok re plight of Pratuang Saisingh who had a cup of acid thrown over her face.

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CORRESPONDENCE

Inwards mail (cont.)

24. 4/2 Ansett re National Conference & Seminar.
25. 6/2 World Day of Prayer invitation to City Service.
26. NSW Feb. Newsette.
27. Social Security Review Issues Paper No. 3.
28. Tentative Agenda and papers for ACC Exec. 18/2/87.

Outwards mail was endorsed as follows:

1. 11/12 Mrs June Graham, Pres. NSW Unit re ACW filing cabinet in ACC office.
2. 11/12 Mrs Audrey Sherwin, Sec. ACT Unit re appointment of WKS Trustees.
3. 15/1 Ms Mizuho Matauda, CCA enclosing Greeting for Asian Women's Solidarity Day - March 8.
4. 16/1 Circular to Units No. 11 re
  - a. Guidelines
  - b. Stella Min - Burma.
  - c. ACW National Conference or Seminar.
5. 16/1 Letter to Unit Secs re WKS.
6. 20/1 Mrs Olive Ackland expressing appreciation and enclosing cheque to cover expenses.
7. 20/1 Deaconess Mary Andrews ack. letter re Mrs Dey and requesting profiles of Life Members for "Book".
8. 20/1 Mr J. Dey expressing sympathy following death of his wife.
9. 22/1 Daw Chemi, Tahan Dist. Methodist Women Assoc. Upper Burma enclosing cheque. US\$60 in recognition of 60th Anniversary.
10. 29/1 Letter to Unit Presidents.
11. 30/1 Mrs Eva Findlay, New Zealand forwarding information re Nat. Conf.

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REPORTS

1. Finance - Dorothy Wright

- a. Financial Statement for two months ended 31st January, 1987, was tabled by Treasurer and received. Copy attached.

- b. Accounts for payment were approved as follows:

Publications officer, postage	22.00	
stationery	1.70	23.70
National Rep ACWC, postage		3.22
WKS Convenor, postage	5.95	
Stationery	7.50	13.45
FLC, stationery	2.23	
postage	9.80	12.03
National Conference		
Resource Books for States		145.00

- c. Accounts ratified:

Donation to Tahan District, Methodist Women Assoc. Upper Burma US \$60		91.18
Aust. vinyl covers for Guidelines		281.52
Printing - circulars, minutes		18.66
ACWC Bulletins		660.52
Bank fees		15.00
"Partners with ACWC" donations		556.50
FLC "		488.06
WCD "		127.88
F/D "		165.30
Secretary, copying	7.70	
misc.	6.60	14.30
Bank Draft ICFLC		1072.62
Printing, Guidelines, ACW News, Minutes		172.18

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REPORTS

1. Finance

d. Recommendations

It was agreed -

- i. that the following amounts be transferred to Admin & General A/c

5% FLC offerings sent to ICFLC	1200.60
5% WCD offerings for Project '86	331.75
5% Fellowship Day offerings	428.75
- ii. that 2% of monies received for WCD and F/Ship Day since 31/12/86 be transferred to Admin & General A/c (to be forwarded to ACWC in June). 11.02
- iii. that a special account be opened in name of ACW "Special" Project Account with AMP. Cheque from Thailand World Day of Prayer to be deposited in this a/c.
- iv. that money which has been transferred from Fellowship Day & WKS be added to the WKS "At Call" A/c, together with any interest transferred to the cheque account. 7984.98

e. Correspondence:

Inwards

- 2/12 Queensland Unit, cheque FLC, WCD, F/Day, WKS, donation ACWC Partners, Bulletins.  
4/12 NSW Unit, Cheque F/D, WKS, WCD, FLC.  
12/12 AMP, Memorial Bursary, Statement Interest due \$113.44.  
12/12 WA Unit, Cheques FLC, WCD, orders for ACWC Bulletins.  
15/12 ACT Unit, Orders Bulletin & cheque.  
15/12 SA Unit, Cheque FLC, WKS, WCD, Partners ACWC & Bulletins.  
20/12 ACWC Treasurer, Information re new bank a/c Tokyo. Advise send money for Seminar in New Year.  
31/12 Custom Credit, Advise interest to be credited State Bk \$210.  
5/1 NSW Unit, Order & cheque, Bulletins.  
6/1 ACW Sec., List of ACW State Officers.  
6/1 Narnada Academy India, ChristmasGreetings from staff & children.  
27/1 AMP, Overseas Conf. Interest due \$43.10.  
28/1 AMP, WKS Interest \$862.03 added to account.  
29/1 Mrs O. Ackland, Received \$50 donation.  
26/1 Tas.Unit, Cheque F/Day, WCD, FLC, & Circle of Prayers.

Outwards

- 8/12 Queensland Unit, Receipt.  
9/1 ACWC Treasurer, Telegraphic transfer & letter of advice re Bulletins.  
13/1 O. Ackland, ACWC Rep. Cheque donation to cover expenses.  
18/1 ACWC Exec Sec, Orders of Bulletins & names & addresses of State Secretaries.  
22/1 Tas. Unit, Receipt.  
24/1 Tas. Unit, "  
24/1 NSW Unit, "  
26/1 ACT Unit, "  
26/1 WA Unit, "  
26/1 SA Unit, "  
27/1 Vic Unit, "  
30/1 AMP Overseas Conference, advise interest \$43.10.

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REPORTS (Cont.)

2. W.K.S. - Margaret Knauerhase

- a. Scholar - nothing further to report.
- b. Photographs - Copies of photos of Dien & Sushilo to be included in WKS Book. Suggested that WKS book should be circulated among National Exec & be on display at National Conference.
- c. WKS Brochures, 1987 - similar leaflet to be used. Margaret Pittman to change paragraph re scholar as it does not seem possible for a scholar to come from Burma at this stage.
- d. Correspondence  
Letters received from Zambia, Sri Lanka, Bangladesh, re nominees for scholarship, also from:  
General Assembly, Presbyterian Church, Taiwan.  
Barkat Dass - Pakistan.  
Kalpana Airan - India .  
Mary Au - Hong Kong.  
Margaret Knauerhase has sent application forms as requested.

3. W.K.S. Deed of Trust

Letter received from Joan Adcock, Pres. ACT Unit. It was reported that legal difficulties have arisen in other states in using the Deed of Trust as it exists. In order to facilitate investment and ongoing administration of the W.K.S., it was agreed to ask for the Units' endorsement of the present National Executive Officers of ACW being appointed as an Advisory Council, until the legal difficulties can be resolved, and the matter discussed at the National Conference. Secretary to write to Units.

4. F.L.C. - Jean Middleton

- a. Applications to be sought from Units.
- b. Correspondence: Letters from:  
Jean Smith, Victoria 6/12/86 - re Circle of Prayer brochures and thanks for Christmas greetings.  
Janet Watts, W.A. 2/2/87 - re Order for 30 Circle of Prayer and thanks for Christmas greetings.

5. Publications - Alice Saunders

- a. February, 1987, ACW News printed and ready for distribution. Thanks to those who contributed articles so promptly.
- b. Correspondence - Deaconess Mary Andrews re:
  - i. Mrs Kelah Dey
  - ii. Malini Devananda - Sri Lanka
  - iii. Daw Lilian Kha Nav, Burma.Margaret Pittman to reply to Mary giving details of arrangements for scholar to date.

6. Special Days - Joyce Greentree

- a. Order of Service for 1987 Fellowship Day "Housing God's People" has been received from W.A. Offertory Prayer & information re Winifred Kiek to be included.
- b. Agreement has been received from Alice Springs to prepare Order of Service for 1987 World Community Day.
- c. World Community Day - Project suggestions from SACC:
  - i. Bangladesh peasant farmers - literacy work Force 10.
  - ii. Literacy programme in the Philippines Force 10, Jan. 1987.
  - iii. Society to aid children inoperable in Mauritius-Neurological Problems (Glenelg Interchurch Council).Agreed to recommend to Units that we support those devastated by cyclone in Vanuatu.

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REPORTS

6. Special Days (cont)

d. Joyce to contact:

- i. Tasmania re 1988 Fellowship Day Order of Service, "Our Heritage".
- ii. NSW re 1988 World Community Day Order of Service, "Sharing our Harvest".

e. Request from N.S.W. Unit that hymns with copyright approval be included in Orders of Services or as insert. Agreed that costs (if any) for copyright would come from National Exec. funds. Joyce to prepare paragraph for this provision to be included in guidelines. Agreed that Unit or person preparing Service should be responsible for arranging copyright for hymns or readings.

7. ACWC - Barbara Greal

Barbara to enquire re process of applications and advice therefrom, regarding FLC Grants at next Exec. meeting.

Letter to be written to Mrs Dolly Lelliot to thank her for preparation of banner.

➔ "Partners with ACWC" - Contributions to be sought from Units towards Australia's share of administration costs of ACWC. Units to be encouraged to adopt system of raising funds best suited to their situation - \$1 per person, special fundraiser, or whatever, remembering Australia's target is \$5,000 per year. Barbara to prepare article for ACW News.

Correspondence

Inwards - Minutes ICFLC Meeting, 9th, 10th November, 1986.

Invitation from District Methodist Women's Assoc. Tahan District, Upper Burma.

Moya Michael, Pres. ACWC.

2 letters from Eunice Kim, Exec. Sec. ACWC.

2 letters from Joan Adcock.

Marie McCann, Sec. N.S.W. Unit.

Doreen Gibson.

Rosemary Edwards.

Outwards - Moya Michael,

District Methodist Women's Assoc, Burma

ACWC Circular, 1/87.

8. ACW Guidelines

- ➔ a. Covers to hand. Guidelines can now be distributed at cost of \$3 ea.
- b. Further guidelines to be prepared for, i. finance, ii ACWC Rep. Three exec. members will meet for this purpose.
- c. Guidelines for National Conference to be completed after 1987 Conf.

➔ 9. National Conference & Seminar

a. Letter from Henley Beach Church of Christ - agreeing to use of bldgs.

b. Sub-committee - Agreed that this should be formed to handle detailed arrangements, with power to act before next meeting as necessary. To comprise: Dorothy Haensel, Margaret Pittman, Barbara Greal.

Matters requiring attention:

i. Ansett - official carriers.

ii. Notices of motion.

iii. Information to SA Unit of what is required of them, etc.

c. Application for Research Project Grant can be submitted by 27/2/87 to Office of Status of Women. President & Secretary to arrange.

d. Research Books for Seminar to be forwarded to Units.

e. Article re Conference & Seminar to be submitted regularly for newsletter.

NEXT MEETING: Tuesday, 10th March, 1987, 9.30 a.m. at Pauline Crosby's home.

Confirmed.....  
President

Date.....

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

FINANCIAL STATEMENT FOR DECEMBER 1986, AND THE MONTH ENDING 31ST OF  
JANUARY 1987.

RECEIPTS

PAYMENTS

Balance b/f 30/11/86	\$61,158. 31	<u>ADMIN &amp; GENERAL</u>	
<u>ADMIN. &amp; GENERAL</u>		Postage	49. 73
56 A.C.W.C. Bulletins	420. 00	Copying	7. 70
Partners A.C.W.C Donations	541. 50	Stationary	6. 41
Circle of Prayer Sales	107. 40	Printing	190. 84
Donation	30. 00	Miscellaneous	6. 60
Interest	950. 59	Bank Fees	18. 00
<u>FELLOWSHIP LEAST COIN</u>		86 A.C.W.C. Bulletins	660. 52
Contributions	18,620. 26	Don. Burma M.W.Assoc.	91. 18
<u>WORLD COMMUNITY DAY</u>		Circle Prayer Books	1072. 62
Collections	6,440. 95	Donation A.C.W.C.	635. 86
<u>FELLOWSHIP DAY</u>		Exp. A.C.W.C. Rep.	50. 00
Collections	7,921. 74	<u>FELLOWSHIP L. COIN</u>	
<u>W. KIEK SCHOLARSHIP</u>		I.C. F.L.C	22,703. 95
Donations	1,140. 66	Don. 2% A.C.W.C.	488. 06
Interest	1,323. 15	<u>WORLD COMMUNITY DAY</u>	
<u>NATIONAL TRAVEL</u>		Mexican Earthquake	
Donation Vic. Unit	205. 50	Appeal Project 1986	6,171. 50
Interest	177. 71	Don. 2% A.C.W.C.	127. 88
<u>MEMORIAL BURSARY</u>		<u>FELLOWSHIP DAY</u>	
Interest	113. 44	Don. 2% A.C.W.C.	165. 30
<u>OVERSEAS CONFERENCE</u>		BALANCE C/F =	
Interest	43. 10	SUMMARY OF ACCOUNTS	66,748. 16
	\$99,194. 31		\$99,194. 31

SUMMARY OF ACCOUNTS

PETTY CASH IMPREST	260. 00	ADMIN. & GENERAL	\$ 4,264. 88
GOLD INVESTMENT A/C	16,663. 30	FELLOWSHIP L. COIN	2,300. 19
CHEQUE A/C	1,176. 93	WORLD C. DAY	336. 57
<u>NATIONAL TRAVEL</u>		NAT. TRAVEL	4,212. 23
SOUTH ASSIE BONDS	4,006. 73	OVERSEAS CONF.	1,294. 29
<u>OVERSEAS CONFERENCE</u>		FELLOWSHIP DAY	8,419. 93
A.M.P. INVESTMENT	1,000. 00	W.KIEK SCHOLARSHIP	42,754. 98
<u>W. KIEK SCHOLARSHIP</u>		MEMORIAL BURSARY	3,165. 09
TREASURY BONDS	2,400. 00	NATIONAL CONF.	
Cwth GOVERNMENT BONDS	4,100. 00		
A.M.P. INVESTMENT	20,862. 03		
A.M.P. INVESTMENT	2,479. 17		
AUST. GUARANTEE CORP.	5,000. 00		
CUSTOM CREDIT	6,000. 00		
<u>MEMORIAL BURSARY</u>			
A.M.P. INVESTMENT	2,800. 00		
	\$66,748. 16		\$66,748. 16