

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

MINUTES of meeting held at 37 Rutland Ave., SA
Lockleys, on Thursday, 13th March, 1986.

PRESENT: Dorothy Haensel, Pauline Crosby, Dorothy Wright, Barbara Greal, Jean Middleton, Alice Saunders, Margaret Pittman, Nancy Rowe.

APOLOGY: Margaret Knauerhase.

OPENING: Devotions conducted by the President, Mrs Dorothy Haensel.

MINUTES: of meeting held on 11th February, 1986, were confirmed.

86/3/1 BUSINESS ARISING: from minutes of previous meeting.

1. ACWC

a. Assembly - Four nominations have been received: Mrs Pearl Bridger, Mrs June Graham, Mrs Margaret Napier, Mrs Janet Watts.

b. Qantas/Ansett International - Dorothy H. was contacted by Ansett International with quotes for fares. No prices have been obtained from Qantas as yet. The matter will be further discussed when these are to hand.

c. Circle of Prayer - printing in other languages. It was felt by W.A. Unit that this was not warranted. Phone call received from Victoria indicating opinion that this would be too expensive but maybe ACW brochure could be printed in other languages - Greek, Italian, Vietnamese, etc. Leonie Liveris, President W.A. Unit, may be able to help with Greek translation. German may also be useful.

d. General Committee Meeting

i. "Partners with ACWC" leaflet
NSW, Vic, SA, Tas, ACT forwarded,
WA, Qld, NT still awaiting transport.
Dorothy Haensel to take NT's in May.

ii. ACWC Badges - a supply of badges was delivered by Dorothy H. to NSW unit. Available for purchase by other units from National Treasurer (85¢ each). Dorothy H. to follow up idea of giving a badge to previous ACWC reps.

e. ACWC team visit to NT and aboriginal community - deferred.

2. WKS Deed of Trust - is not available yet but lawyer advises that Trustees may be appointed.

a. Guidelines - the sub-committee had met and prepared a draft. Pauline had put it into order and read to the Executive the Guidelines for W.K.S., the Winifred Kiek Fellowship and Terms of Reference for Scholar.

b. Trustees - Agreed that an approach be made to the ACT Unit as to their willingness to accept responsibility for appointing the Trustees.

3. Guidelines

a. Guidelines for National FLC Convenor - Dorothy H. tabled report.

b. Memorial Bursary Record - a sample format of entries to be prepared for inclusion with the guidelines.

c. Guidelines Sub-committee - will meet to discuss finance guidelines on Tuesday 18/3/86.

d. Suitable booklet still being explored.

86/3/1 BUSINESS ARISING: (cont)

4. National Conference 1987, September 12-19
 - a. \$300 deposit has been paid and receipted.
 - b. Forms indicating "intention of attendance" at Seminar, including sessions of ACW Conference, to be sent to all units and New Zealand, so that sufficient accommodation can be arranged.
 - c. Grants
 - i. Government Project Grant to be applied for as soon as possible (Office of the Status of Women, Department of the Prime Minister and Cabinet, Canberra).
 - ii. Application to be made for a grant from F.L.C.
 - d. Agenda - deferred.
5. ACC and ACW informal consultation - deferred.
6. Promotional material - Pauline still working on this.
7. ACC Minutes - Dorothy Haensel reported satisfactory discussions while in Sydney with Jean Skuse and Judy Nelson-Clegg on the subjects of:
 - a. Women's Desks,
 - b. Promotion, Year of Peace. It has been noted that ACW is interested in the promotion of programme for the International Year of Peace.
 - c. ACC General Meeting - no request for delegates to date.
8. ACW Badges and name bars
 - a. Reported that order for following had been placed and were now to hand -
 - 50 lapel badges
 - 14 Life membership badges
 - 12 National Executive
 - b. Noted that cost of lapel badges is now \$3 each plus postage. Note to be included in ACW News.
 - c. Executive members agreed to pay for own badge and name bars.
9. ACWC Day, Order of Service - Dorothy H. had forwarded Order of Service to Shirin Samuel.

86/3/2 CORRESPONDENCE

Inwards mail was received as follows:

1. February Newsette from NSW Unit.
Annual Service and Installation of Incoming Pres. 19/5/86.
2. 11/2 Mrs Vonnie Sullivan advising ACT Unit would not be nominating an observer for ACWC Assembly and Contact Person to be Mrs Joan Adcock.
3. 14/2 Rev. Elizabeth Alfred ack. congratulations etc.
4. 12/2 Deaconess Mary Andrews-thanks for hospitality.
5. 17/3 Mrs Freda Morris forwarding copy of report of Anglican Women of Aust. & Mins. of meeting in Sale, 29/10/85.
6. Minutes of Vic. Unit 22/11/85
 - a. Devotions centered on Burma,
 - b. Travel Fund
 - c. Query re early request for FLC money.
 - d. Accepted Mrs Alice Saunders' appointment as Publication Ed. also included Directory: list of members, names, addresses. Phone call from Mrs Marion Dodds re:
 - a. Vic. not nominating observers,
 - b. Contact Person - Miss Dorothy Fry,
 - c. 500 ACW brochures required,
 - d. Circle of Prayer in other languages felt to be too expensive. Maybe ACW brochure in Greek, Italian, Vietnamese.

cont...3

86/3/2 CORRESPONDENCE
Inwards (cont)

7. 20/2 Brig. Mabel Ward, NSW Unit re:
 - a. Mrs June Graham nominated as Observer to ACWC Assembly.
 - b. Contact person - Mabel Ward.
enclosing Minutes 17/2/86.
 - a. Copy FLC audio visual to be purchased for promotion,
 - b. Memorial donation to Nat.Exec. for Mrs Wyper (Late Life member).
 - c. Dorothy Haensel presented Mary Andrews with National ACW Life membership badge.
8. 21/2 Mrs Dorothy Hunter - advising bedsocks recipients.
9. 23/2 Mrs Vonnie Sullivan ACT Unit advising 200 ACW brochures required.
10. 27/2 Miss Joan Miller, Sec. WA Unit re:
 - a. Had not received Circular to Units dated 29/1/86.
Had noted in Minutes that observers were required.
(National Sec. will number Circulars to Units).
 - b. Observers to ACWC - Margaret Napier, Janet Watts.
 - c. 300 ACW Brochures required,
 - d. Approved recipients of World Community Day Project.
 - e. Circle of Prayer - no to other languages.
 - f. Query re cost of Bulletins.
11. Minutes WA Meeting 14/2/86.
12. Ecumenical Update - March.
13. CCA News - February.
14. ACC Minutes - 19/2/86.
15. Status of Women "News Brief" enclosing pamphlet with questionnaire.
16. 27/2 Mrs Judith Cooper, Pres & Sec NT Unit re:
 - a. New Treasurer - Miss Joyce Deering, PO Box 39731, Winnellie NT, also contact person for ACW brochure.
 - b. No aboriginal observer to ACWC.
 - c. 100 brochures required.
17. 28/2 Mrs Olive Ackland enclosing information re Dien and copy of Order of Service from Shanti Solomon which can be used during offering for Least Coin.
18. 3/3 Mrs Jean Roberts, Sec. SA Unit re:
 - a. No nomination for observer
 - b. Contact Person - Mrs Thelma Cunneen,
 - c. Endorsed idea of Partners with ACWC,
 - d. Endorsed idea of Seminar on Third World Tourism at conclusion of Conference 1987.
 - e. Need brochures in time for Community Concern Luncheons - 400 required.
19. Minutes SA Unit Business Meeting 14/2/86.
20. CCA "Women's Link", June 1985.

Outwards mail endorsed as follows:

1. 12/2 Circular to Units re:
 - a. "Partners with ACWC",
 - b. ACW Brochure - requesting names of contact person.
 - c. World Community Day Project.
2. 20/2 Olive Ackland ack. copy of letters from Bangkok and referring to arrangements with Qantas.
3. 20/2 Boonmee Julkiree regarding items to be provided by ACW for ACWC Assembly.
4. 21/2 Shirin Samuel, Vice Pres. ACWC enclosing Order of Service for ACWC Day.
5. 10/3 Circular to Units re Election of Observers to ACWC Assembly.

86/3/3

REPORTS

1. President - Dorothy Haensel

- a. Visit to NSW Unit meeting - very interesting meeting. Speaker was the President of NSW National Council of Women. Dorothy launched "Partners of ACWC". Spoke about Seminar.
- b. Visit to ACC Office - had a very worthwhile discussion with Judy Nelson-Clegg.

2. Finance - Dorothy Wright

- a. Financial Statement for month ending 28th February, 1986 tabled by Treasurer, was received. Copy attached.

b. Accounts for payment were approved as follows;

Minute secretary petty cash -			
	Stationery	3.10	
	Postage	15.44	\$ 18.54
Printing :			
"With Compliments" slips		2.24	
Minutes		11.43	\$ 13.67
Publications officer petty cash			
	Stationery	.45	
	Postage	14.23	\$ 14.68

c. Accounts ratified:

Perfection Plate -			
50 lapel badges		149.30	
26 name bars		173.16	\$322.46
Printing -			
Feb ACW News		40.50	
Partners ACWC		150.00	\$190.50

d. Correspondence:

- Inwards - 1/2 State Taxation. FID Exemption approval term deposit.
- 3/2 ACWC Treasurer Singapore, receipt of ACWC local committee money \$2,432.43 and Bulletin Order.
- 4/2 Tasmanian Unit. Cheque for FLC, WCD & Fellowship Day monies.
- 12/2 State Bank, Renewal Advice term deposit.
- 14/2 Sec. ACWC Korea, ack.order 118 bulletins and addresses of Unit secretaries.
- Outwards-14/2 Custom Credit Holding, Direct Interest to cheque account.
- 18/2 Kalpana Airan India, Bank Draft cover note registered.
- 26/2 I.C.F.L.C. Geneva, Bank Draft cover note registered.

- 3. WKS - Reported that a letter had been received from Burma requesting specific dates for visit of Scholar. Betty Helm replied, suggesting three dates. Awaiting their reply. Suggested that leaflet be prepared to promote WKS for Fellowship Day offering.

4. FLC - Jean Middleton

Correspondence:

- Inwards - 14/2 Di Johnson NT, with FLC cheque.
- 3/3 Victorian Unit FLC Convenor, ordering Circle of Prayer, 500.
- Outwards - 12/2 Shanti Solomon, re forms for FLC Grants, also asking that notification be given re grants made.
- 12/2 Dorothy Wagner, ordering 1000 copies of Circle of Prayer. Request will be made for a further 500.
- 23/2 State Units, re applications.

86/3/3 REPORTS (cont)

5. Special Days

- a. Convenor - suggested an approach be made to Mrs Major Greentree through Mrs Major Avis Lamotte.
- b. World Community Day
 - i. Copyright applied for - no answer to date.
 - ii. Back and front cover - discussion took place re quality of sample for reproduction. Margaret P. to proceed with this.
 - iii. Recipients of WCD Offering - W.A. agreed.

6. Publications - Alice Saunders

- a. Letters to be sent to publicity officers/secretaries requesting reports from states for ACW News. stipulating deadline.
- b. Brochures - quotes to be obtained for printing by Margaret P. and printing to proceed.

7. Flower Day

Dorothy Haensel to write letter of congratulations to the S.A. unit on the excellent ACW float in the Flower Day Parade on Tuesday 11th March, viewed by Her Majesty, The Queen.

86/3/4 OTHER BUSINESS:

Letters to be sent in due course to :

- 1. International World Day of Prayer, New York on their Centenary in May. To be sent with Rathie Selvaratnam.
- 2. International Council of Women, London, Triennial Conference, April 21 - May 2.
- 3. World Federation of Methodist Women, Nairobi, July.
- 4. World Union of Catholic Women's Organisations, Asian Pacific Regional Conference, Sydney, August.

NEXT MEETING: Tuesday 8th April, 1986, at 9.30 a.m. at 37 Rutland Ave., Lockleys.

Confirmed.....
President

Date.....

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

FINANCIAL STATEMENT FOR THE MONTH ENDING 28 FEB.1986

RECEIPTS		EXPENDITURE	
Balance January 31,1986	66,568. 22	<u>ADMIN. & GENERAL</u>	
<u>ADMIN. & GENERAL</u>		Publications P/Cash	15. 45
Interest Term Deposit	84. 67	Secretary P/ Cash	27. 12
Reembursed F.I.D. Tax	4. 80	Bank Draft Fee	3. 00
<u>W.K. SCHOLARSHIP</u>		<u>WORLD COMMUNITY DAY</u>	
Interest Term Dep.	169. 34	Narmada Educ. Academy	4715. 49
<u>NATIONAL Travel FUND</u>		<u>FELLOWSHIP OF LEAST C.</u>	
Interest Term Deposit	84. 77	I.C.F.L.C. Geneva	12452. 23
<u>OVERSEAS CONFERENCE</u>		BALANCE C/F =	
Interest Term Deposit	84. 67	SUMMARY OF ACCOUNTS	51466. 63
<u>MEMORIAL BURSURY</u>			
Donation	5. 86		
<u>WORLD COMMUNITY DAY</u>			
Donation Tasmania	242. 74		
<u>FELLOWSHIP DAY</u>			
Donations Tasmania	377. 60		
<u>FELLOWSHIP OF LEAST C.</u>			
Donation Tasmania	1057. 25		
	<u>\$ 68679. 92</u>		<u>\$ 68679. 92</u>

SUMMARY OF ACCOUNTS

PETTY CASH IMPREST	260. 00	ADMIN. & GENERAL	5324. 35
TREASURY BONDS	2400. 00	OVERSEAS CONFERENCE	2349. 81
C'WITH GOV. BONDS	4100. 00	NATIONAL TRAVEL	3602. 47
CUSTOM CREDIT	6000. 00	W.KIEK SCHOLARSHIP	30801. 18
A.G.C.	5000. 00	FELLOWSHIP DAY	6588. 82
STATE TERM DEPOSIT	12000. 00	MEMORIAL BURSARY	2800. 00
GOLD INVEST ACCOUNT	1. 93	WORLD COMMUNITY DAY
A.M.P INVEST W.K.S.	13301. 18	FELLOWSHIP LEAST COIN
STATE BANK CHEQUE	8403. 52	NATIONAL CONFERENCE
	<u>\$ 51466. 63</u>		<u>\$ 51466. 63</u>

<u>TRANSFERS</u>	TO ADMIN & GENERAL	\$ 253.50	FROM WORLD C/DAY 5%
	TO ""	\$ 669. 45	" FELLOWSHIP LEAST COIN 5%
	TO ""	\$ 101. 40	" W.C.D. To Transf. A.C.W.C.
	TO ""	\$ 267. 78	" F.L.C. to " A.C.W.C. (JUNE) 2%

STATE BANK BAL. 31.1.86	\$ 24039.54
Receipts Cheq. Feb.	1683.45
	<u>\$ 25722.99</u>
Transfer from Gold Inv.	<u>\$ 13195.00</u>
	<u>\$ 38917.99</u>
Less Payments Feb.	17213.29
	<u>\$ 21704.70</u>
Less Tranf. money A.M.P.	<u>\$ 13301.18</u>
Balance Cheque 28.2.86	<u>\$ 8403.52</u>

<u>GOLD INVESTMENT ACCOUNT</u>	
Balance 31.1.86	\$ 12768.68
Refund F.I.D.	4.80
Interest	423.45
	<u>\$ 13196.93</u>
Trans cheq.	13195.00
Balance 28.2.86	<u>\$ 1.93</u>