



AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

Minutes of Meeting held Monday 16 June 2003 at 76 Abernethy Rd Belmont

The meeting commenced at 10am.

Chair Lee Edwards.

Present Barbara Bourhill, Olive Dell, Phillis Dolling(to 12.10), Lee Edwards, Margaret Ker, Leeola Loughnan, Marie Majoor, Sheila Mellar, Laurel Pearce, Leila Wilson.

Apology Janet Watts.

Devotions Olive Dell: "Slow me down Lord" (Wilfred Paterson); a story from New Mexico about how fellowship saved Rosa, a struggling single mother, from her loneliness; and a prayer for patience.

Minutes of Previous Meeting Corrections: Treasurer's Report: delete "clause 52", insert "clause 5.2". FLC Report: Juanita Miller and South Australian Unit

Business Arising none..

Correspondence List attached.

Inward: Item 8: It was agreed that entertainment be booked..

Item 32: It was agreed that the nomination be accepted and Leeola was authorised to proceed with ordering the badge. Membership to be conferred at the National Conference.

Item 33: After discussion it was decided that it would be appropriate to make an *ex gratia* payment of \$350 towards the cost of the air fare, in addition to the \$305 to be paid for registration and accommodation.

Reports

President (Lee Edwards)

- Conference: Lorraine Sanderson to contact Lee in July/August re Ecumenical Service. Wesley canteen available. Hymns forwarded to Barbara Bourhill. Joan Mann (WA Unit) has arranged some helpers for afternoon tea. Prayer from Victorian Unit to be included in liturgy.
- Invitation to CWL National Conference opening in Sydney: local representative to attend.
- Leila has worked on matter of ACW representative on Australian Women's Coalition(AWC)..

Vice Presidents

Leila Wilson: Representation on AWC to be followed up.

Barbara Bourhill: Choir for Service: arrangements proceeding. Prayer cards from Catholic Women's League Australia for abused children distributed.

Secretary (Leeola Loughnan)

- Bereavement cards sent to Nancy Lin and Iluminada Domingo. Leeola requested names of anyone extra to be invited to Ecumenical Service..

Publicity/ Publications (Phillis Dolling)

- Newsletter: 500 printed. \$63.10 postage, \$140 printing.

At 12.10pm the meeting adjourned for lunch, reconvening at 12.45pm.

Treasurer (Sheila Mellar). Report attached.

Australian Women's Coalition (Lee Edwards)

- Face to Face Meeting 11-12 June: Jean Hambley a most welcome alternate representative. Two new members: Pan Pacific and South East Asian Women's Association of Australia and Catholic Women's League Australia. All other member organisations represented.
- Office of Status of Women (OSW) has made commitment to fund Coalition for next 2 years. Contract to be discussed.
- Project Officer and Administrative Assistant congratulated on publications.
- AWC to receive earlier information from OSW on United Nations Commission for the Status of Women meetings.
- Access and Equity project: general praise for ACW submission prepared by Laurel Pearce with input from State Units.
- Osteoporosis project finalised.
- Grandparenting project now priority: contributions from State Units sought.
- Project on inclusive language in Australian Constitution: forum being held in Victoria.
- Decision made to become incorporated with shared management. Appreciation to National Council of Women, particularly Judith Parker, for contribution to Coalition.
- Lee expressed confidence in future of Coalition.

Fellowship of the Least Coin (Olive Dell)

- Outward correspondence: Victoria (brochures), ACT (Circle of Prayer).
- Inward: Tasmania (report), Queensland (report).
- Grant application from Tanzania did not arrive. No applications to be forwarded this year.

Winifred Kiek Scholarship/ Trust (Janet Watts by email)

- Correspondence inward: Betty Farrell, Shirley Brooks, Nighat Gulzar (past scholar), Marjorie Scurlock, Aileen Mortensen, Margaret Greenslade, Youth with a Mission.
- Outward: WKS State convenors (copy of letter from Monique Crabtree), Margaret Greenslade (thanks for Monique's letter, info re Christina, and re applicants), Monique

Crabtree(info re conference, suggestion she may like to be present during WKS report),
Gaye Inall, Susan Liersch, various emails.

- Financial:in hand \$5.20 DR,Treasurer \$50 CR, stamps \$6.00. Balance \$38.30 CR.
- Business:info gathered confirms that it is safe for Christina to travel. This was endorsed by the meeting. Janet will now contact the Trustees. WKS Guidelines : in addition to possibility of renaming book Janet suggested possible updating of wording.To be discussed next meeting.

Special Days (Marie Majoor)

- 2 reports received from State Units.
- Theme for World Community Day 2004 to be decided next meeting.

Social Justice (Laurel Pearce)

- AWC project: replies from ACT, Victoria, NSW. Submission completed and dispatched. Copies to all Units.
- .Report received from Tasmania.

ACWC see correspondence.

General Business

- In line with the Minutes of the 2001 National Conference p.13, National Executive agreed as follows: We propose that decision making at the 2003 National Conference be by consensus as outlined in papers to be sent to each Unit, This proposal will be put to the opening session of Conference for a decision. It was noted that alternative procedural arrangements will have to be made for use if the consensus method is adopted.
- Conference banner almost complete

Next Meeting: Monday 21 July. Morning tea : Laurel. Devotions: Leeola.

Minutes prepared by Margaret Ker 90 Vincent St Mt. Lawley WA 6050.

CORRESPONDENCE INWARDS 2003

1. 19/5 Sen P Crossin – Final Women's Budget Statement, advising that Helen Lloyd attended for ACW.
2. 19/5 Lee Edwards re Consensus Decision Making at Conference.
3. 20/5 Lee Edwards re ACW NSW Secretary - Isabel Hewitt's email address.
4. 20/5 ACW VIC Elizabeth Kinrade advising a member's name who had passed away since the last conference.
5. 21/5 ACW NSW advising of meeting on 2nd June for Incoming National Executive and information on funds available for their travel arrangements.
6. 22/5 Lee Edwards – copy of service sent to Mrs Sanderson.
7. 23/5 Fran Moss UCAF National Secretary advising of new secretary's name and address.
8. 23/5 Chris Fillis advising of cost of entertainment at Conference.
9. 24/5 Lee Edwards – Pat Walker comments on report to monthly meetings about ACWC.
10. 25/5 ACW NSW Nancy McLaren requesting information re the last 10 years of Conference themes.
11. 25/5 Pat Walker ACWC from She-Wen Chiang requesting opinion to release the emergency fund to Sri Lanka which is US\$100 for request re floods in Sri Lanka from Padma.
12. 25/5 Lee Edwards re Pat Walker's email – ACWC News re difference in exchange rates, Australia is paying a little more than needed, Lee advised for ACWC News to keep difference. Pat advised of her being presented with the Centenary Medal – for community service.
13. 26/5 Pat Walker ACWC advising of the postponement of the ACWC meeting in Tokyo through SARS virus.
14. 26/5 Lee Edwards – re themes from past conferences – 1985/7/9/1991/3 copies were given to Leeola from Marjorie Scurlock so was able to help.
15. 26/5 Aileen Solowiej, Catholic Women's League advising of address of National President and National Secretary.
16. 26/5 ACW SA Minutes of Unit meeting held 9th May 2003.
17. 28/5 Pat Walker ACWC – Yasuko Nakayama advising Padma, Sri Lanka that US\$100 was granted to give to those who were involved in the floods.
18. 28/5 ACWC Annam to Yasuko Nakayama re earthquake in Japan – no damage done in Yasuko's area.
19. 29/5 Shunila Ruth Co-ordinator of Talitha Kumi Welfare Centre advising of website at tkwc.com. Members are encouraged to follow this up.
20. 29/5 Nancy McLaren advising Lee of Incoming National Executive Secretary's information – Isabel Hewitt for a representative to attend the CWI.A Conference Official Opening in Sydney.
21. 30/5 Lee Edwards – payment to ACWC and WKS representatives for Conference. Also entertainment for Conference.
22. 30/5 Lee Edwards advising she has sent email to Nancy McLaren re travel expenses.
23. 30/5 Lee Edwards re invitation to UCAF Adult Fellowship Day Celebrations Tuesday 29th July.
24. 03/6 ACW QLD querying Item 19 in Minutes, ACW Bursary Book name, Motions for Conference.
25. 04/6 ACW QLD Minutes of meeting held 29th April 2003.
26. 06/6 Pat Walker with query re ACWC day service. Do Units use it at all.
27. 06/6 Reconciliation Australia – re Reconciliation Week, with poster etc. Website is
28. 02/6 Janet Watts – re invitation to Christina and SARS virus.
29. 13/6 Mosaic – World Conference on Religion & Peace, Women's Program – mainly on HIV.
30. 13/6 ACW News – copies to be distributed.
31. 03/6 ACW ACT Jean Hambley – advising of errors in Guidelines, Biennial Report, Motions, Honours List for members.
32. 30/5 ACW ACT Jean Hambley advising of nomination for National Life Membership for Evonne Sullivan.
33. 13/6 Pat Walker ACWC replying to letter sent advising of help with costs. She had been told along the way that all costs would be paid for her – accommodation, registration and airfare. Only accommodation and registration was offered. To be discussed at next meeting.
- 13/6 Pat Walker ACWC re further information on previous email.

Please note: Secretary was on holidays from 7th June to 13th June. We found the sun!!

CORRESPONDENCE OUTWARDS

1. 26/5 Lee Edwards – advising of themes since 1985 with help from Jan Harrison with the 1995 theme.
- 2/3 03/6 Pat Walker ACWC and Margaret Greenslade WKS Trustee advising of expenses to be paid, registration and accommodation.
- 4/30 04/6 National Bodies and Denominations – invitation and registration form for Conference.
- 31/38 04/6 Invitations and registration forms to National Life Members for Conference.
39. 06/6 Pat Walker advising ACWC day service. A copy is sent to all Units and they decide how to use it. Copy has not been sent as Secretary was involved in a reunion in the last 4 weeks. Will go out in Circular next week.
- 27/05 Abigail Lawrence Swanleigh – cheque for \$2000 as deposit for Conference.
- 23/05 Lee Edwards to ACW ACT Unit re Face to Face meeting in Canberra requesting a representative attend.

The Secretary apologises for letters out of date sequence – the printer is being serviced and a friend is going to print this for the meeting tomorrow.

A.C.W. NATIONAL EXECUTIVE

FINANCIAL STATEMENT 20-5-03 TO 16-6-03

<u>ADMIN: A/C</u>	<u>RECEIPTS</u>	<u>EXPENDITURE</u>	¹⁹⁻⁵⁻⁰³ <u>BALANCE 22-4-03</u>	<u>BALANCE 16-6-03</u>
CIRCLE OF PRAYER BOOKS	309-00		4691-15	
PETTY CASH		100-00		
PRINTING		140-00		4760-15
<hr/>				
<u>CONFERENCE A/C</u>				
REGISTRATION ETC	1328-00			
FROM NAT. CONF. FUND	2000-00			
DEPOSIT TO SWANLEIGH		2000-00		
PRINTING		165-00		
MATERIAL (Fabric for bags)		25-85		1134-15

NO ACTIVITY ON ANY OTHER A/C's