



**ACW NATIONAL EXECUTIVE
MINUTES of Meeting
Friday 3 April 2009 at 10.00 am**

1. **Welcome** President Jean welcomed everyone in attendance and thanked Vonnie for hosting the meeting at her home.
2. **Devotions** Jacqueline led the devotions with the theme "believing before seeing" with a reading from Matthew 8: 5-13, followed by prayer.
3. **Present** Jean Thomson (in chair), Jan Abrahamffy, Constance Aronsen, Angela Devlin, Jacqueline Hipwell, Margaret Lawton, Helen Lloyd, Helen Raymond, Ruth Burmester (NLM) and Evonne Sullivan (NLM).
4. **Apologies** Donna Bryan, Brenda Dickinson, Eileen Holley, Fran Moss, Judith-Ann Sjostedt.
5. **Minutes** of meeting held on 13 March 2009 were accepted subject to one amendment in 9.1 that the word "stamp" be changed to "common seal". Jacqueline moved, Helen R seconded that the Minutes be accepted. Agreed.

Business arising (from previous correspondence)

5. a) A visit from ICFLC Executive Secretary Corazon Tabing-Reyes to the Conference, under a WKS Fellowship, has been approved by the WKS Trust. Jean will contact the States regarding possible visits during Corazon's time in Australia.
 - b) President Jean forwarded to NSW Unit information on 'Harmony Day' activities organised by NCJWA and Carmel Keys represented ACW at the gathering on 18 March 2009.
6. **Treasurer's Report** Helen L presented her report – see attached. Moved Helen L, seconded Angela that the April report be accepted.

Business arising (accounts for payment)

6. a) President's travel expenses for visits to SA and WA (see correspondence and President's report) \$675.70;
 - b) Postage of WKS pamphlets to Territory and State Units \$82.50, plus additional printing costs in the amount of \$233.17 – Total: \$315.67.
- Moved Helen R, seconded Angela that accounts be passed for payment.

7. Correspondence IN

1. WA Unit – Minutes of 20 February 2009.
2. TAS Unit – Minutes of 23 February 2009.
3. Archdiocesan CWL Newsletter April-May 2009.
4. Emails from various ACWC members offering prayers for Bushfire victims in Victoria.
5. Invitation from WA Unit for National President to visit.
6. Invitation from SA Unit for National President to visit.
7. Confirmation of dates for visit from WA Unit.
8. Confirmation of dates for visit from SA Unit.
9. Letter of thanks from Oliver Raymond.
10. Report from Carmel Keys re visit to NCJWA.
11. Letter from SA Unit with comments about Incorporation.*
12. SA Unit Minutes 13 March 2009
13. SA Unit Newsletter March 2009
14. Incoming National Executive, with Margaret Flint as President.

15. Email from Donna Bryan (VIC Unit). a) Eight women expressed intention to attend conference (one with husband). b) Donna has asked Shu Wen for forms for FLC Grant as Lorraine Davis has proposed applying for a grant for Missionary Aviation Fellowship.
16. VIC Unit February Minutes.

* Secretary Margaret and Public Officer Helen R will respond to SA Unit and outline duties and responsibilities regarding 'incorporation'.

Correspondence OUT

1. National Executive Minutes of 13 March emailed/posted.
2. Email/posted letter regarding Incorporation which is now complete.
3. Letter to Maureen Clark asking that a WKS Fellowship to be granted to the ICFLC Exec Sec to attend Conference.
4. Hard copy of Incorporation Rules to all Units.
5. Conference Registration forms to all Units.
6. Letter of appreciation to Oliver Raymond.
7. Letters to Units asking for ratification of Special Project (*Kairos Outside*).
8. Letter to ACWC with thanks for their thoughts and prayers, and receipt for their donation.
9. National President Jean – emails re possible dates for visits to SA and WA Units.
10. Reminder from Barbara Lacy re Conference matters.
11. Letter to Carmel Keys thanking her for attendance at NCJWA.

Moved Helen R that IN/Correspondence be received and OUT/Correspondence be ratified, seconded Constance.

8. Reports

- 1) **FLC** – Jan reported that she and Donna Bryan discussed obtaining Application Forms for FLC grants. As original forms only are allowed Donna contacted Corazon, who advised that forms can be obtained from Shu Wen. The 'guidelines' state that applications for grants should be for an Australian project and that applications should be with the National Executive by 30 April. Jan feels that this process is very difficult, and will follow up the matter regarding 'original' forms rather than photocopies.
- 2) **WKS** – Constance reported that the WKS pamphlets were posted to the convenors on 18 March 2009. Most Units have acknowledged receipt of same and the new format has been met with approval. WK scholar Christine Ferguson reports that she is enjoying her studies and is now feeling less daunted by the work load. In September she will travel to Townsville for a mission week. Margaret Morice (Qld convenor) forwarded a notice from the Anglican Focus magazine featuring Tania Eichler at her ordination. Leola Loughnan (WA convenor) has forwarded photographs of many past WK students and Constance now has almost a complete photographic list of students from 1978 until now. Any one with any photographs of scholars prior to 1978, please forward to Constance.
- 3) **Special Days** – The application for the Special Project in 2009 from *Kairos Outside* in Western Australia, has been ratified by all Units and Fran will be officially notified that the project has the necessary support to proceed.
- 4) **Social Justice** – In the absence of Judith-Ann (as she has suffered a fall) no report had been received, but she is still working on the issues of *Alco Pops* and 'safe surrender laws' and will have updates at the May meeting. Jan had some items regarding these issues to pass on to Judith-Ann.
- 5) **Publications** – April-June 2009 Newsletter had been distributed, and thanks to Eileen were recorded.
- 6) **ACWC** – Donna will leave on 4 April to attend an ACWC Committee meeting in Korea, returning on 23 April. We look forward to a report from Donna for the next meeting.
- 7) **Website** – Brenda has updated the ACW National web page with information on the Conference, and will arrange for the logo to be updated. [Incorrect information about updating Unit web sites may have been provided previously. See Guidelines p.28. Brenda is responsible for National web page only, and Unit convenors are responsible for maintenance of their Unit sites.]
- 8) **AWC** - President Jean had received a 40 page report on "Gender Divide" and tabled the document for information.
- 9) **President** – Jean has accepted invitations to visit both SA and WA Units. She will fly to SA on 8 May and then go on to WA on 13 May, returning to Canberra on a direct flight from Perth on 17 May 2009.

9. General Business

- 1) **Conference Planning.** Monday 27 April has been set down as a full day of planning. A letter will be sent regarding costs of single rooms and possible "triple share" rooms.
- 2) **National Reports** – in order to prepare National reports, a reminder goes to all Unit convenors to forward their two-year report to the National Convenors as soon as practicable.
- 3) **Unit Survey** summaries will be sent to all Units.

- 10. Next Meeting** – at 10.00 am on Friday, 8 May 2009, at the same venue, with apologies from President Jean and Angela Devlin.

Meeting closed at 12.25 pm and members continued discussions over lunch.

Signed: *Jean Thomson* Date: 8.5.09
(Jean Thomson, President)

AUSTRALIAN CHURCH WOMEN – NATIONAL EXECUTIVE

Treasurer's Report 3 April 2009

Cheque A/C

Balance at 13.03.09 \$9295.27

Receipts

Interest 325.57
\$9620.84

Payments

Registrar General - Incorporation	138.00	
Common Seal	30.00	
Petty cash – President	113.35	
Winifred Kiek Scholarship Leaflets	1957.82	
Renewal of Post Office box	<u>75.00</u>	<u>2314.17</u>
Balance at 3.04.09		<u>\$7306.67</u>

A D F Call a/c

Balance at 13.03.09 and 3.04.09 \$22943.14

Balance of Funds at 3.04.09

National Travel Fund	4296.52
National Conference Fund	13017.86
Overseas Conf & Travel Fund	2860.00
Honouring Australian Church Women	10.00
Victorian Bushfire Support (from ACWC Relief Fund)	760.57
Administration	<u>9304.86</u>
Total Funds	<u>\$30249.81</u>

Helen Lloyd, National Treasurer
3.04.2009