

Australian Church Women National Executive

Minutes of meeting held at Yarralumla Uniting Church Centre on Monday 22nd April 1996 at 10.00am.

Present:- Evonne Sullivan, President; Betty Farrell, Vice President; Olga Scott, Vice President; Jean Thomson, Hon. Secretary; Dorothy McMaster, Minute Secretary; Helen Lloyd, Treasurer; Eileen Holley, Fellowship of Least Coin Convenor; Beth Webb, Publication Editor; Betty Laurie, Special Days Convener; Jenny Jarvis, WKS Convener; and Ruth Burmester, National Life Member.

Welcome: Evonne welcomed all to the meeting, especially those who had been away.

Devotions were led by Olga Scott, focusing on 'God's care for us' with a special prayer for Beth Webb's husband Les, who is in hospital.

Announcements: Jean Thomson brought greetings from Rev Mary L. K. Au (Hong Kong), and told of the day spent with Mary at Calvary Church and surrounding areas.

Minutes of the last meeting were read & confirmed on the motion of Betty Farrell, seconded Olga Scott.

B/A

1. Jean Thomson will represent National Executive at NSW Unit Annual Conference in May. Registration Form/Cheque had been sent.
2. Incorporation: - Ruth Burmester reported that more research was necessary to ascertain the most appropriate way to proceed should ACW decide to become an incorporated organisation. Ruth agreed to undertake further research on the subject.
3. Investment:- Treasurer reported that she had placed \$5,000.00 in Term Deposit.

Reports:

1. National President - Evonne Sullivan

- a. Final arrangements have been made for the President's attendance at the 60th Anniversary of SA Unit, and Evonne feels privileged to be participating in the celebrations.
- b. Evonne will meet with the WKS Trustees under the chairmanship of Dorothy Ferrier while she is in Adelaide.
- c. While in Brisbane (12 to 16 July) to attend the Second National Forum of the National Council of Churches of Australia, Evonne is pleased to be able to accept the invitation of Qld Unit to meet with members of the Executive and others at a time yet to be decided.
- d. National President received and accepted an invitation to attend the National Anzac Day Mass in St Christopher's Cathedral, Canberra on Thursday 25th April.
- e. Evonne recorded her thanks to Beth Webb for secretarial assistance during the absence of the National Secretary (overseas) and the Assistant Secretary (illness of her husband).
- f. National President advised that she would be visiting family in Darwin from 18th June to 8th July. She indicated that she would try to arrange a meeting with local church women to discuss the possibility of establishing a Northern Territory Unit of ACW. She held a list of possible contacts, but would appreciate receiving from State Units the names and addresses of former members now living in Darwin.

2. Fellowship of the Least Coin - Eileen Holley

- a. List of all 1995 approved grants has been sent to each State/Territory Unit.
- b. Two 'Application for Grant' forms had been received from the Tasmanian Unit, after wide ranging discussion it was agreed that additional information be sought before the applications are forwarded on to the International Committee of FLC for consideration.
- c. Letter from Shirin Samuel in Pakistan telling of her proposed visit to Australia, following the ICFLC meeting in New Zealand. National Convenor has consulted with NSW Unit who have agreed to cover all expenses involved.

d. Eileen has been in contact with the organisers of the ICFLC Conference in Christchurch at end of September. She will attend as an official observer, representing Australian Church Women. Expenses will be covered by National Executive, who gratefully acknowledge donations towards these expenses received from various State/Territory Units. Meeting authorised Eileen to go ahead and arrange her travel at the most convenient time and taking advantage of any concessions available.

3. Publications Editor - Beth Webb

Beth reported requesting all items be forwarded before 15th May for the next issue of ACW News.

4. Special Days Convenor - Betty Laurie

a. The draft of the Order of Service for World Community Day 1996 has being received from the SA Unit, and will be worked on now the National Secretary has returned.

b. After discussion, the meeting approved that Raiwind Diocese of the Church of Pakistan be the recipient of the project monies received from collections on World Community Day 1996.

c. Qld. Unit is willing to prepare an order of service for Fellowship Day, July 1997, but Betty reported that she had had no reply from the Alice Springs ladies in answer to her invitation to prepare the order of service for World Community Day, October 1997. Should the Alice Springs ladies decline, the ACT Unit will be invited to prepare the order of service.

d. Betty, again pointed out to the meeting that Copyright provisions are very strict, and all Units who prepare an Order of Service for use throughout Australia should be aware that some items suggested require a special licence at a cost of \$1,500.00. to \$5,000.00. It is therefore much better to use material readily available in such sources as the Australian Hymn Book, or Good News Bible, or specially written for the purpose, noting that recognition must be given in the Order of Service.

5. Winifred Kiek Scholarship Convenor - Jenny Jarvis

a. The 1996 WKS Leaflets are presently being printed, and will be distributed this week. Jenny reported that she had selected blue for the leaflets as that is the background colour of the Cambodian Flag.

b. Jenny reported on the proposed visit of Deaconess Burkat Dass of Pakistan. Present plans are for Deaconess Dass to visit the NSW Unit on 17th June, ACT Unit on Friday 21st June and the SA Unit on June 24th. Jenny presented to the meeting a proposed budget for Deaconess Dass' visit. It was resolved to recommend a figure of \$1,000.00 as a suitable grant. This would cover air travel and incidental travel expenses as Jenny had investigated, to cover the three visits as enumerated above. Final decision would rest with the WKS Trustees.

Appreciation was expressed by the President of the work done by the National Convenor in preparing and printing and distribution of the 1996 WKS Leaflets. Also for her liaison with various Units regarding Deaconess Dass' proposed visit to Australia.

6. Treasurer - Helen Lloyd

Helen moved the acceptance of her report as attached, seconded by Beth Webb. PASSED.

Accounts for payment:

Tuggeranong Print (WKS Brochures)	\$384.00
A. R. McLean Printing (Letterhead)	\$69.21
E. Sullivan (return fare Brisbane/Canberra)	\$360.00

Moved Jenny Jarvis, seconded Helen Lloyd that these accounts be paid. PASSED

Correspondence as per list attached was dealt with, as Secretary read through list.

Moved Jean Thomson, seconded Betty Laurie that Inwards correspondence be accepted & Outwards endorsed. PASSED

President noted that Governor General and Lady Deane acknowledged with appreciation the good wishes extended by Australian Church Women.

General Business:

- a. National Conference September 1997 - National Secretary to write to Dr Gordon Fullerton formally requesting the use of St Andrew's Presbyterian Church on Tuesday 23rd September 1997, for the Conference Ecumenical Service, and the use of the adjoining Hall and facilities for Luncheon to follow. Liaison will be maintained with Dr Fullerton.
- b. National President reported that Sir William and Lady Deane would be pleased to receive National Conference participants at Government House during Conference week (22nd to 27th September 1997). Evonne would liaise with the Official Secretary in accepting the invitation.
- c. National Secretary will send greetings and good wishes to National Council of Women of NSW on the occasion of Centenary Celebrations; Catholic Women's League of Australia for National Council meeting in Hobart 24th May; and to National Council of Women of Australia for their Mid - Term Conference (Sydney June 1996).

The next meetings will be on Monday 27th May, at the same venue, at 10.00am.

Devotions will be led by Betty Farrell, hostess will be Betty Laurie.



National President

Date: 27/5/96

Correspondence for 22. 4. 96

INWARDS

to 36 Musgrave St =

Minutes of meeting on 8.3.96 from SA Unit) Both received late as
and Minutes of meeting on 26.2.96 from Tas Unit) Secretary was away

- 1 Vic Unit re matters arising from National Minutes of 26.2.96
- 2 NSW Unit - matters arising, NSW Conf registration form
- 3 Tas Unit FLC Convenor - FWD to E. Holley
- 4 Father L. O'Toole, Penshurst, Victoria - re information & mailing list.
- 5 Deputy Official Secretary Government House Canberra - reply to greetings sent.
- 6 ACT Unit - matters arising, support for E Holley to NZ
- 7 To E. Sullivan re lunch with WKS Trustees, during her visit to Adelaide
- 11. 4. 96**
- 8 Qld Unit Invitation to E. Sullivan FWD
- 9 Minutes of Vic Unit meeting of 23.2.96 (Secretary to reply)
- 10 CWLA Newsletter March 96
- 11 2 packets of FLC Promotional material FWD to E. Holley
- 12 ACT Unit enc Directory of Executive, Annual Report, Annual Treasurer's Report, Minutes of Unit Meeting etc
- 15. 4. 96**
- 13 SA Unit Official Invitation to National President to 60th Anniversary celebrations,
- 14 Q Unit - Minutes of meeting 25.3.96, Endorse visit of Nat FLC Convenor to NZ. and material for News. FWD to editor
- 15 CCA News Jan/Feb 1996
- 16 To E. Holley re visit of IC FLC officers to Sydney, October 96, FWD
- 16. 4. 96**
- 17 National & World Mission Support Group, Uniting Church Synod of SA
Thanks and enc. receipt for \$1600 Disaster Appeal monies
* Phone call from D. Ferrier re proposed Fellowship grant for Deaconess Dass.
- 18.4.96**
- 18 ACW Qld Unit submitting 3 entries for Bursary Book (Cheques enc)
- 19 .4. 96**
- 19 Statement from A. R. McLean Printing (letterhead) To Treasurer
- 20 Account from A. R. McLean Printing (letterhead) To Treasurer
- 22. 4. 96**
- 21 Reply from Qantas - Unable to offer concessional air travel

OUTWARDS

- 26.3.96**
- To SA Unit - acknowledging support for E. Holley etc
- 1 To Managing Director Qantas - re Concessional Air Travel
- 2 To Managing Director Ansett Australia - re Concessional Air Travel
- 3 From E. Sullivan confirming meeting with WKS Trustees
- 11.4. 96**
- 4 ACT Unit - thanks for support for E Holley visit to NZ
- 5 Father L. O'Toole - information and ACW news
- 6 NSW Unit - thanks for support for E Holley visit to NZ, & enc registration form/cheque for J. Thomson to State Conference
- 7 Vic Unit - thanks for support for E Holley visit to NZ, & request for report on Forum 'Violence & Family Law'
8. WA Unit - thanks for support for E Holley visit to NZ, and ans to questions raised.
- 9 To WKS Trustees - re Fellowship for Deaconess Burkat Das.
- 10 Correct mail address to CCA Hong Kong
- 11 To S. Birch SA re National President's flight times
- 12 D. Ferrier (WKS Trustees) confirming lunch with National President on 6th May.
- 15. 4. 96**
- 13 L. Harris SA Unit Confirming Nat President attending Celebrations.
- 14 T. Reeves ACW Qld re National President's Visit to Brisbane
- 15 N. Judd John XXIII College, re Conference Arrangements

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

Treasurer's Report 22 March 1996 to 22 April 1996

CHEQUE ACCOUNT

Balance at 22.3.96 \$9823.39

RECEIPTS

S.A unit - Donation to New Zealand Travel
for FHC National Convenor 100.00
2'land Unit. Spoons 60.00
Brooches 10.00
Circles of Prayer V.B 234.00
Circles of Prayer "40" 100.00 404.00
504.00
10327 39

PAYMENTS

Return Fare-Adelaide. National President 297.00
Petty Cash- National President 50.00
Highland Press - ACW News April/May 139.84
Salvation Army - Postage & Photocopying 31.55
ACW, NSW Unit - NSW State Conference 115.00
WKS Trust Donation to Barbary Fund re
late Grace Sims 276.00
Term Deposit (239 days @ 7% p.a.) 5000.00 5889.39
Balance at 22 April 1996 \$ 4438.00

CASH SUMMARY 22-4-1996.

Cheque Account \$4438.00
Term Deposits (\$5000 due 7/5/96; \$5000 due 10/12/96) 10000.00
\$14438.00

SUMMARY OF DESIGNATED FUNDS 22.4.96

Administration \$9593.82
National Conference Travel 2921.81
Overseas Conference Travel 1822.37
NZ Travel FHC Nat. Convenor 100.00
\$14438.00

to Lloyd
22/4/96.