

Person details

Samuel Marsden Archives

Person number: 1

Given names: Mary Maria

Surname: Andrews

Birth date: 1915

Death date: 1996

Offices held: Head Deaconess, Anglican Diocese of Sydney, 1952-82
Principal of Deaconess House, 1951-75
CMS Candidates Committee, 1952-76
CMS General Committee, 1952-85
SAMS Candidates and Pastoral Committee, 1953-?
Women's World Day of Prayer National Liaison Officer, 1978-82
NSW National Council of Women Executive, 1974-86
NSW National Council of Women Vice-President, 1984
Deaconess Council/Deaconess Institution Representative, 1951-86
President, NSW Inter-Church Council, 1969
Deaconess Appointment Board, 1970-79
Australian Council of Churches Anglican Delegate, 1973-75
World Federation of Deaconesses Vice-President, 1972-75
NSW Australian Church Women Life Member 1981-96

<i>Related agencies:</i>	<i>Nature of relationship</i>
1 The Deaconess Institution	Council Member
1 The Deaconess Institution	Principa
2 Head Deaconess	Head Deaconess

Record series created by this person (in chronological order by start date):

29	Audio Recordings made or acquired by Mary Andrews	-
10	Records of women's organisations with which Mary Andrews was associated: National Council of Women of New South WalesInc.	1896 - 1996
28	Medals, Pendants and Other Jewellery Owned by Mary Andrews	1925 - 1990
26	Bibles Used by Mary Andrews	1930 - 1996
4	Letters Composed by Mary Andrews	1930 - 1996
1	Personal Letters Received	1930 - 1996
9	Records of organisations with which Mary Andrews was associated: Ecumenical	1930 - 1996
3	Writings of Mary Andrews	1930 - 1996
2	Diaries and Travel Notebooks	1932 - 1996
12	Draft Autobiography and related papers	1938 - 1975
27	English-language Books Used by Mary Andrews While on Missionary Service	1938 - 1951
24	Correspondence Received From Family	1945 - 1996
19	Newsletters and Prayer letters Received	1945 - 1996

13	Records of Missionary Organisations with which Mary Andrews was Associated	1946 - 1996
21	Press Clippings Relating to Mary Andrews	1946 - 1994
18	Papers relating to addresses given by Mary Andrews.	1946 - 1996
5	Prayer Letters Distributed during Missionary Service	1947 - 1951
22	Press Clippings - Topics of Interest to Mary Andrews	1950 - 1996
8	Records of Women's organisations with which Mary Andrews was associated: Various	1950 - 1996
23	Reference Materials	1950 - 1996
6	Newsletters (1951-1996)	1951 - 1996
14	Biographical Source Material.	1951 - 1996
17	Formal Letters Received	1952 - 1996
16	Records of organisations with which Mary Andrews was associated: Miscellaneous	1955 - 1996
7	Records of Women's organisations with which Mary Andrews was associated: Australian Church Women	1961 - 1996
11	Records of women's organisations with which Mary Andrews was associated: Women's World Day of Prayer	1966 - 1996
15	Records of organisations with which Mary Andrews was associated: Aged Care	1970 - 1996
20	Short Biographies of Mary Andrews	1972 - 1996

Biographical note:

Mary Maria Andrews was born at Dry Plain Station (near Cooma, NSW) in 1915 to Albert and Ann Andrews. The family moved to Mittagong in 1925 then Sydney in 1927 for educational purposes following the separation of her parents. Mary was educated at Homebush Intermediate High School and later Hornsby Girls' High. She underwent training as a General Nurse at Gladesville Mental Hospital from 1933-1935, . studied at Sydney Missionary and Bible College from 1935-6 and was a resident at Deaconess house from 1937-8 at the recommendation of the Church Missionary Society of Australia (CMS), to which she had applied as a missionary to China in 1937.

Sailing to China in September 1938, she engaged in language learning at the College of Chinese Studies in Peiping (which was under Japanese occupation at the time) and later in Lin Hai, where she performed missionary work until she was forced to leave in late 1943 in fear of Japanese troops. She worked in Lahore, India, during 1944, and returned to Australia on furlough in 1946, during which time she was 'set apart' as a Deaconess. She returned to China in June 1947, working as a missionary in Shaohsing until she was forced to leave due to pressure from the Communist government in 1951.

Following her missionary career she continued to be heavily involved in CMS Candidates and General Committees and was a committed supporter of the South American Missionary Society (SAMS) and served on their Candidates and Pastoral Committee.

She began work as the Principal of Deaconess House in 1951, and was commissioned as Head Deaconess in the Diocese of Sydney in early 1952. As Principal, she oversaw a dramatic expansion of the institution in both physical size and occupancy. She held the position until her reluctant retirement in 1975. Many of the women who trained at Deaconess House continued to correspond with her,

confide in her and shares the joys and trials of ministry with her until her life's end.

She then took on the role of part-time chaplain to three retirement villages - Goodwin Village, Woollahra (where she also resided); Elizabeth Lodge, Kings Cross, and St John's Village, Glebe. Not only did she conduct Bible studies and hold devotional meetings with the residents but she also encouraged them to give generously to missions, other Christian work and organisations for the aged. Additionally, she increased her involvement in a number of ecumenical and women's associations and was a fixture at these for the remainder of her life. Material found in her papers suggests that she supported the Healing Ministry at St Andrews Cathedral, Basilea Schlink of Darmstadt and that she attended the Billy Graham Crusade in 1979.

In 1980 she was made a Member of the Order of Australia (AM) for her Services to Religion.

Mary Andrews throughout her career and ministry was a strong proponent of greater inclusion of women into church life. She was actively involved in the events leading up to a number of milestones, including an increased prominence of the Deaconess order, the inclusion of women in the Anglican synod, and the ordination of women as Anglican Deacons. Late in her life she was fiercely in favour of the ordination of women as priests, and was a member of the Movement for the Ordination of Women (MOW).

She had a healthy interest in a wide range of Christian beliefs and recorded broadcast interviews of Christians from Roman Catholic, Anglican, Pentecostal, and various other Christian denominations from Australia and abroad.

Recreationally she enjoyed traditional hymns, English Cathedral music and when time permitted attended performing arts particularly 'classical' music. In fact she entered into correspondence occasionally regarding the programs of concerts and the choice of operas if she thought they were unsuitable. She also had a life-long interest in photography and left behind an exhaustive documentation of the work of Deaconess House, the organisations that she was involved with, her many overseas trips, significant occasions in the ministry of former students and friends and of women's ministry in general.

She died on the 16th of October 1996, a few weeks after the 50th anniversary of her 'setting apart' as a Deaconess.

IDENTITY AREA

Type of entity: Corporate body

*Organisation title
(authorized form of* The Deaconess Institution

*Parallel forms of name
in other*

*Standardised form of
name under other rules:*

Any other forms of name: 'Bethany' (1891-1919?) The Church of England Deaconess Institution Sydney Limited (1891-1995), Anglican Deaconess Institution Sydney Limited (1996-2011), Anglican Deaconess Ministries Limited (2011-)

Unique identifiers:

DESCRIPTION AREA

Start date: in year of 1891

End date: in year of 2011

*Administrative history
note:* Inaugurated in 1891 in St Marys, Balmain. The name 'Bethany' was used in the early years but the official title was approximately The Church of England Deaconess Institution Sydney Limited.

Incorporated as Anglican Deaconess Institution Limited (ADSIL) in 1996. the Institution adopted a CEO and a more corporate and independent constitution in 2008, and was renamed Anglican Deaconess Ministries Limited in 2011.

Creation: Effectively founded by Rev (later Canon) Mervyn Archdall, Rector at St Marys Balmain, in 1981.

*Mandate(s)/Source(s) of
authority:* The Sydney Diocesan Synod passed a resolution in favour of Deaconess ministries in 1885.

Modelled on the Deaconess's Institute of Kaiserwerth in Dusseldorf, and its branch organisation in Dresden.

Abolition:

Geographical areas: Based primarily in Sydney, New South Wales, Australia. Deaconess House's main hall location is in Carillon Avenue, Newtown. The Home of Peace hospitals are located in several campuses in central and northeastern Sydney. 'Hillsyde' is located in Camden (NSW). The Deaconess Institution Administration was based in 'Eversleigh' Hospital (Petersham) from 1988 until at least 1997.

Legal status: ?(1891-1996). Public company limited by guarantee (1996-)

Functions and activities: DEACONESS HOUSE: A residential hall and training institution for female ministry trainees. 'Bethany', the original residence, was opened in 1891 in the parish of St Mary, Balmain - partly funded by rector Rev Mervyn Archdoll and Mrs

Archdoll. An unknown period of time was spent at rented premises in Queen St (Newtown), with the permanent site in Carillon Avenue being purchased in 1913. The building on this site was dedicated in 1916. Neighbouring properties were purchased in 1954 to make room for a dramatic increase in enrollments, with major expansions occurring in 1961 and 1966 (when the Mary Andrews wing was opened). Braeside Hospital (see below) was repurposed as a secondary Stanmore campus in 1994. Renamed Mary Andrews College in 1997. In 2009, Mary Andrews College was moved to St Andrew's House, Sydney.

Trainee numbers at the time 'Bethany' opened are unknown. There were around 16 residents in 1947, 32 in 1954, and 58 in 1961, with numbers stable around 60 students throughout the 1960s.

In addition to communal Christian living and trainee placements at Anglican parishes, residents were involved in mission outreach events, in-house seminars, and training courses (at different points in the institution's history) through Sydney Teacher's College, The Australian College of Theology, and Moore Theological College.

Graduates of Deaconess House were often 'set apart' as Deaconesses ('ordained' after the Order was given formal recognition in 1969), and where possible took on staff positions doing women's ministry in Anglican parishes. Others became missionaries, clergy wives or administrators. In 1989 it became possible to ordain women as Deacons in the Anglican Diocese of Sydney, and a number of Deaconess House graduates were ordained immediately.

HOME OF PEACE HOSPITALS: The original Home of Peace for the Dying, a six-bed cottage, was established in 1907 as a palliative care hospital under the Deaconess Institution. It was named 'Eversleigh' and upgraded to around 92 beds at an unknown point before 1947. A second location ('Neringah', in the North Shore region) was opened in 1957, at which point they came to be known collectively as the Home of Peace Hospitals. Greenwich Hospital was added in 1966, and Graythwaite Nursing Home was opened in 1985 - though with limited functionality due to blanket conservation orders on the old buildings. They were renamed the "Hope Healthcare Group" in 1994. Construction of a new Braeside Hospital in Prairiewood began in 1995. 'Eversleigh' closed in 1997 due to a restructuring of the Central Health Area Service. The Hope Healthcare Group was sold to Hammondcare in 2008.

BRAESIDE CHURCH OF ENGLAND HOSPITAL: Originally purchased in 1946 with the intention of converting the building into a hostel, it instead remained open as a 30-bed local hospital and nurse training school at the request of the community and local government. It became a Maternity hospital circa 1951, and was then converted to a Geriatric hospital in 1964. Closed in 1992, the building was then reassigned to Deaconess House in 1994 to act as their secondary campus.

PALLISTER GIRLS' HOME: A residential home for girls who could not be fostered elsewhere, sometimes as an alternative to prosecution. Originally founded as the "Training School and Residence for the Education of Protestant Female Servants" in 1870 by one Captain David Scott, it was taken over by 'Bethany' (who had just opened a children's home in Ashfield) in 1893, and the two were merged in

1984 under the name "Deaconess Children's Home and Lisgar". A new building was purchased in 1929, and the decision to focus particularly on problem and vulnerable children was made in 1936 - along with a change in name to "Pallister Girls' Home (and Lisgar Trust)". Yet another new building was purchased in 1945, and in 1953 a hostel for young adult women under the 'Lisgar' name was added - but destroyed by fire in 1955. In 1977 it was placed under the control of the Hospitals of Peace board, and renamed the "Pallister Young People's Unit" - it is unclear whether the Home had gone co-ed by this point. A new 'Lisgar House' remained an independent ministry under the Deaconess Institution (see below). The Young People's Unit was finally transformed into the "Health Media and Education Centre" under government control in 1984, due to the youth work having moved to Chatswood Community Hospital.

LISGAR HOUSE: After the original Pallister residence for young women from troubled backgrounds burnt down in 1955, a replacement ('Lisgar House') was donated in 1959. It remained a separate entity when the core Pallister Girls' Home was merged with the Hospitals of Peace. The House was moved to the control of the Welfare Division of the Anglican Home Mission Society in 1986 due to concerns over the lack of staff expertise.

BETHANY HIGH SCHOOL, BALMAIN: Founded no later than 1896, divested before 1947. Very little information in our records.

'HILLSYDE': A vacation and rest home for elderly ladies in Camden (NSW), opened in 1978. There are some suggestions that it was originally intended as a retirement home for deaconesses. Closed in 2003, and the property sold in 2010.

BUT-HAR-GRA HOSTEL: Opened around 1943 under the control of Moore Theological College, this small residential hostel was held by the Deaconess Institution until the end of 1958, when it was returned to Moore.

NORBURY HOUSE: A small residence for active deaconesses purchased in the late 1950s, named after former Head Deaconess and Principal of Deaconess House Emily Norbury. The House was sold in 1968, and the proceeds used to fund the Deaconess House Library and the Emily Norbury Scholarship.

MINISTRY TO AND BY THE AGEING (TABA): The TABA committee was an awareness-raising ministry of the Deaconess Institution started in 1989 at the instigation of Mary Andrews. In addition to a central committee, they organised small regional groups to encourage local churches and other institutions to engage in ministry directed towards the elderly. Renamed Next Phase Ministries in 2011.

Internal structure(s):

The Deaconess Institution was run by a governing council, the president of which was the Archbishop of Sydney. From at least the mid 1940s the Council consisted of a Chairman, Trustees, Honourary Treasurer and Secretary, and sometimes a Chaplain in addition to regular Council Members. The Principals of Deaconess House (previously the Director) and the Girls' Home as well as a representative of the various Hospitals were normally council members - sometimes recognised separately from other councillors, sometimes not. The Head Deaconess also had a spot on the council whenever the Head Deaconess was not the same person as the Principal of Deaconess House. Additionally, the major ministries under the Deaconess Institution had their own administrative councils and committees of varying sizes - for example, the 1947 Deaconess House Council had 25 members,

as did the Homes of Peace Committee, whereas the Pallister Girls' Home and Braeside Hospital Committees had 10 each.

The Institution employed an Administrative Officer from at least 1988.

Chart filename:

Chart URL:

General context:

The Sydney Diocesan Synod passed a resolution in favour of Deaconess ministries in 1885. The Deaconess Institution was nominally independent of the Diocese of Sydney, and in practice at least somewhat independent - though the Archbishop of Sydney was President of the Institution until at least 1996 (possibly until 2008). The management of Deaconess House, in particular, retained levels of independence according to the temperament of its Principals; complicated by the close connections to and partial dependence on Moore Theological College for theological training, and by the overlap between the roles of Principal and Head Deaconess (frequently, though not always, vested in the same person).

Other significant information:

RELATIONSHIPS AREA

Unregistered preceding organisations:

Unregistered succeeding organisations:

Unregistered superior organisations:

Unregistered subordinate organisations:

CONTROL AREA

Organisation number: 1

Alternative organisation number:

Alternative reference code:

Registered by: Jeremy Blowes

Institution identifier: Samuel Marsden Archives

Rules and/or conventions:

Registration status: Draft

Organisation full report

Samuel Marsden Archives

1 The Deaconess Institution

1891 -2011

Level of detail: Partial

Language/scripts: English

Registered date: 2 Oct 2014

Last amendment date: 2 Oct 2014

Amendments:

Archives note: Our records end in '95 sources for transition to ADML mainly from their annual reports online.

Agency details

Samuel Marsden Archives

Agency number: 2

Agency title: Head Deaconess

Start date: 1952

End date:

Creation:

Abolition:

Administrative history note: Mary Andrews was commissioned Head Deaconess on 24 March 1952. As Head Deaconess she was responsible for recommending candidates to be set apart as Deaconesses and for the making appointments of Deaconess as vacancies arose. She also dealt with administrative and policy issues relating to deaconesses in the Diocese of Sydney. The Head Deaconess also occupied an ex-officio role on the Deaconess Appointments Board. The Board was dissolved on its own recommendation on or soon after 14 December 1978 and the then Co-Adjutor Bishop took over the function of the Board in addition to his existing responsibility for the placement of Curates and Youth Workers. In Deaconess appointment he was assisted by Deaconesses Mary Andrews (Head Deaconess) and Margaret Rodgers (Principal, Deaconess House). From her commissioning until her retirement at the end of 1975 Mary Andrews also held the position of Principal of Deaconess House.

She continued as Head Deaconess until dd/mm/1982.

Unregistered preceding agencies:

Unregistered succeeding agencies:

Unregistered superior agencies:

Unregistered subordinate agencies:

Record series created by this agency (in chronological order by start date):	Date range of creation
40 Records of the Head Deaconess	1952 - 1980

Record series details

Samuel Marsden Archives

Series number: 1
Series title: Personal Letters Received
Start date: ? 1930
End date: in year of 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1961

Contents end date: ar of 1996

Descriptive note: The series consists primarily of private letters written to Dss Andrews by current and former students, and others in Christian work. The letters from former students detail their work in parishes and other fields of service, and share problems and troubles that they are experiencing, and decisions to move on or to seek other opportunities. They also cover personal interests and updates concerning their families. The letters are evidence of the nurturing relationship the Dss developed with her students, who continued to seek her guidance throughout their careers. The personal nature of Dss Andrews' relationships with her former students is further evidenced in that many letters are signed with Christian names only (in retrospect, this often causes problems in the identification of the correspondents).

The series also contains invitations to and acknowledgements of the Deaconess' speaking at conferences, parish activities and similar engagements, and discussions of her travels. It appears that the Deaconess' own return letters have not survived, though in some cases early drafts have been preserved among her writings (see Series 3).

The following material has been destroyed:

- * Duplicates
- * Receipts
- * Routine mail-outs and other unsolicited mail
- * Routine travel documentation
- * Greeting cards except for those that contain further information about the sender and their relationship with the Dss

Envelopes have been discarded except for when they contain contextual information not duplicated in the body of the letter

Some material found with this series has been made into separate series, including:

- * Newsletters received (except for instances where a personal letter was appended to the newsletter)
- * Writings of Mary Andrews
- * Official Records of Deaconess House
- * Official records of the Head Deaconess
- * Publications received
- * News clippings
- * Official letters (including letters pertaining to various organisations of which she was a member or interested party)
- * Letters addressed to persons other than Mary Andrews

A note on arrangement:

The series was amongst several transferred from the Deaconess Institute to the Samuel Marsden Library (Date??). It is understood that some of the papers were re-arranged by the Andrews family prior to transfer to the Institute. They were re-boxed by Debra Leigo (Archives Consultant) in 2011, and this series was spread over several boxes. The Archivists in 2014 made the decision that the most likely original intended arrangement was chronological (indeed fragments of this arrangement survive), and they were subsequently re-sorted by decade. Many are undated or partially dated. Approximate dates were estimated based on stationery, writing implements, physical context and the identity of the author.

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Privacy

Access note: Closed for access for 75 years. Special access may apply for when the author has given permission for access; if the author is deceased and reasonable effort has been made to discover whether the copyright has been transferred; for higher degree candidates with appropriate controls for the protection of privacy of correspondents

Reproduction: Unavailable for copying during the lifetime of the correspondent unless permission of the person has been retained.

Language/scripts: English

Level of detail: Full

Physical characteristics/technical requirements: Paper records. No

Finding aids:

[Chart](#)

Originals (if series consists of copies):

Copies:

Unregistered controlling series:

Unregistered controlled series:

Unregistered preceding series:

Unregistered succeeding series:

18	Papers relating to addresses given by Mary Andrews.	1946 - 1996	-
19	Newsletters and Prayer letters Received	1945 - 1996	1945 - 1996
17	Formal Letters Received	1952 - 1996	1952 - 1996

Unregistered related series:

Record items in this series:

1930	Personal Letters Received 1930s	1930 - 1939
1940	Personal Letters Received 1940s	1940 - 1949
1950/1	Personal Letters Received 1950s (unspecified year)	1950 - 1959
1950/10	Personal Letters Received 1957	1957 - 1957
1950/11	Personal Letters Received 1957	1957 - 1957
1950/12	Personal Letters Received 1958	1958 - 1958
1950/13	Personal Letters Received 1959	1959 - 1959
1950/14	Personal Letters Received 1959	1959 - 1959
1950/2	Personal Letters Received 1950s (unspecified year)	1950 - 1959
1950/3	Personal Letters Received 1950s (unspecified year)	1950 - 1959
1950/4	Personal Letters Received 1950-51	1950 - 1951
1950/5	Personal Letters Received 1952	1952 - 1952
1950/6	Personal Letters Received 1953	1953 - 1953
1950/7	Personal Letters Received 1954	1954 - 1954

Record series details

Samuel Marsden Archives

1950/8	Personal Letters Received 1955	1955 - 1955
1950/9	Personal Letters Received 1956	1956 - 1956
1960/1	Personal Letters Received 1960s (unspecified year)	1960 - 1969
1960/10	Personal Letters Received 1962	1962 - 1962
1960/11	Personal Letters Received 1963	1963 - 1963
1960/12	Personal Letters Received 1963	1963 - 1963
1960/13	Personal Letters Received 1964	1964 - 1964
1960/14	Personal Letters Received 1964	1964 - 1964
1960/15	Personal Letters Received 1965	1965 - 1965
1960/16	Personal Letters Received 1965	1965 - 1965
1960/17	Personal Letters Received 1965	1965 - 1965
1960/18	Personal Letters Received 1966	1966 - 1966
1960/19	Personal Letters Received 1966	1966 - 1966
1960/2	Personal Letters Received 1960s (unspecified year)	1960 - 1969
1960/20	Personal Letters Received 1966	1966 - 1966
1960/21	Personal Letters Received 1967	1967 - 1967
1960/22	Personal Letters Received 1967	1967 - 1967
1960/23	Personal Letters Received 1968	1968 - 1968
1960/24	Personal Letters Received 1968	1968 - 1968
1960/25	Personal Letters Received 1969	1969 - 1969
1960/26	Personal Letters Received 1969	1969 - 1969
1960/3	Personal Letters Received 1960s (unspecified year)	1960 - 1969
1960/4	Personal Letters Received 1960s (unspecified year)	1960 - 1969
1960/5	Personal Letters Received 1960s (unspecified year)	1960 - 1969
1960/6	Personal Letters Received 1960	1960 - 1960
1960/7	Personal Letters Received 1960	1960 - 1960
1960/8	Personal Letters Received 1961	1961 - 1961
1960/9	Personal Letters Received 1962	1962 - 1962
1970/1	Personal Letters Received 1970s (unspecified year)	1970 - 1979
1970/10	Personal Letters Received 1977	1977 - 1977
1970/11	Personal Letters Received 1978	1978 - 1978
1970/12	Personal Letters Received 1979	1979 - 1979
1970/2	Personal Letters Received 1970s (unspecified year)	1970 - 1979
1970/3	Personal Letters Received 1970	1970 - 1970
1970/4	Personal Letters Received 1971	1971 - 1971
1970/5	Personal Letters Received 1972	1972 - 1972
1970/6	Personal Letters Received 1973	1973 - 1973

Record series details

Samuel Marsden Archives

1970/7	Personal Letters Received 1974	1974 - 1974
1970/8	Personal Letters Received 1975	1975 - 1975
1970/9	Personal Letters Received 1976	1976 - 1976
1980/1	Personal Letters Received 1980s (unspecified year)	1980 - 1989
1980/10	Personal Letters Received 1987	1987 - 1987
1980/11	Personal Letters Received 1988	1988 - 1988
1980/12	Personal Letters Received 1989	1989 - 1989
1980/2	Personal Letters Received 1980s (unspecified year)	1980 - 1989
1980/3	Personal Letters Received 1980	1980 - 1980
1980/4	Personal Letters Received 1981	1981 - 1981
1980/5	Personal Letters Received 1982	1982 - 1982
1980/6	Personal Letters Received 1983	1983 - 1983
1980/7	Personal Letters Received 1984	1984 - 1984
1980/8	Personal Letters Received 1985	1985 - 1985
1980/9	Personal Letters Received 1986	1986 - 1986
1990/1	Personal Letters Received 1990s (unspecified year)	1990 - 1996
1990/2	Personal Letters Received 1990s (unspecified year)	1990 - 1996
1990/3	Personal Letters Received 1990-91	1990 - 1991
1990/4	Personal Letters Received 1992	1992 - 1992
1990/5	Personal Letters Received 1993	1993 - 1993
1990/6	Personal Letters Received 1994	1994 - 1994
1990/7	Personal Letters Received 1995	1995 - 1995
1990/8	Personal Letters Received 1996	1995 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 2

Series title: Diaries and Travel Notebooks

Start date: in year of 1932

End date: in year of 1996

Level of description: Series

Format: Booklets

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1932

Contents end date: ar of 1996

Descriptive note: The majority of these diaries date from the period during which Mary Andrews was the Principal of Deaconess House (viz 1951-1975), and from her retirement until her death in 1996.

The content varies considerably - from brief notes relating to speaking engagements and other appointments, and lists of those for whom she had prayed on particular days, to detailed descriptions of her thoughts, interviews, and experiences when travelling. Many of the diaries indicate a combination of professional and personal events. Most diaries include notes at the beginning which could have been Mary's devotional, notes for an address, or those made from a sermon heard.

Physically the series varies from pocket diaries to larger format diaries and includes notebooks. For some years Mary maintained a pocket diary that recorded appointments and a more complete diary with details of her activities, thoughts and prayers.

Some of the smaller diaries have been tied into bundles to facilitate ordering.

The following have been removed from this series as previously sorted:

- * Official diaries/appointment books in regard to her roles as Principal of Deaconess House and Head Deaconess.
- * Notebooks containing addresses prepared [now part of Writings of Mary Andrews, Series No. 3]

In a number of cases it has been clear that the diary has been used several years after its official dates. It is possible that there are instances of this that have not

been clear to the registrar.

Letters, cards, business cards and loose notes have been left where found in the diaries for provenance purposes.

Related booklets containing lists of contacts follow at the end of this series

It is unclear whether Series 2 / Item 36 is a diary or a reminiscence.

This series should be used in conjunction with Series 12 Draft Autobiography and related papers possibly compiled during Mary Andrews' years at Deaconess House.

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:** Paper records. No precise requirements

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

*Unregistered related series:**Record items in this series:*

1932	Diary 1932 - Most days commence with a text. There is some detail for each entry.	1932 - 1932
1935	Diary 1935. - Most days commence with a text or Christian thought. From May onwards seems to have been used as a notebook for lectures or for recording Christian experiences	1935 - 1935
1936	Diary 1936 - Pocket Diary recorded while at Croydon Bible College. At the beginning is 'A morning act of faith	1936 - 1936
1939	Undated handwritten diary. Much undated. 53pp. 1-16 & 30-53 [Unclear whether this is a diary or a reminiscence].	1936 - 1939
1947	Pocket Diary 1947 completed while in Chekiang and on furlough in April- June and on the return journey to China in July.	1947 - 1947
1951	Diary 1951 - Describes last days in China and voyage to Australia. Ends with a list of highlights on 1951	1951 - 1951
1952/1	Pocket Diary 1952. Entries brief. Essentially include appointments	1952 - 1952
1952/2	Diary 1952 -More detailed description of each Day's activities - at the back she has transcribed her deed of appointment as Head Deaconess	1952 - 1952
1953	Pocket Diary 1953. Essentially includes only appointments.	1953 - 1953
1954/1	Pocket Diary - Essentially includes only appointments	1954 - 1954
1954/2	Diary - More detailed description of each day's activities	1954 - 1954
1955	Diary 1955 - Contains some details of daily activities	1955 - 1955
1956	Pocket Diary 1956 - essentially lists appointments	1956 - 1956
1957/1	Diary 1957 - Contains some detail about activities	1957 - 1957
1957/2	Pocket Diary 1957 - consists of appointments only	1957 - 1957
1958/1	Pocket diary 1958 - contains appointments only	1958 - 1958
1958/2	Diary 1958- Quite detailed descriptions of activities	1958 - 1958
1959/1	Travel Diary, 1958-1959	1958 - 1959
1959/2	Pocket Diary 1959 - Record of appointments only	1959 - 1959
1960/1	Pocket Diary 1960	1960 - 1960
1960/2	Diary 1960 - detailed diary in notebook	1960 - 1960
1960/3	Diary 196. Although cover description is Holiday Trips this appears to be a general private and professional diary	1960 - 1960
1960/4	Five Year Diary. Contains entries for 1960 - 1963 but not extensively used	1960 - 1963
1961/1	Pocket Diary 1961 - Hardly used. Seems to include list of prospective Candidates for Deaconess House	1961 - 1961
1961/2	CMS UK Pocket Diary 1961 - Seems to include lists of appointments	1961 - 1961

Record series details

Samuel Marsden Archives

1962	CMS UK Pocket Diary 1962	1962 - 1962
1963	Church Missionary Pocket-book and diary 1963 - mainly list of engagements although earlier in the year there more reflective entries	1963 - 1963
1964	Church Missionary Pocket-Book and Diary 1964. Mainly list of engagements but there are prayers and other devotional material at the beginning	1964 - 1964
1965	Mary Andrews Pocket Diary 1965. Mainly list of engagements although there are prayers and poems at the beginning of the diary	1965 - 1965
1966	Church Missionary Pocket-Book Diary 1966. The diary consists mainly of appointment. At the rear there are some notes about Deaconess House Building Fund and three receipts for her personal donations are included	1966 - 1966
1967/1	Church Missionary Pocket-Book and Diary 1967 - consists mainly of engagements although there are some prayers and other devotions at the front of the diary and list of contacts at the rear	1967 - 1967
1967/2	Diary 1967. Contains more details about her activities and reflections on a daily basis apart from the period 4 June - 22 August when she was travelling	1967 - 1967
1967/3	Travel Diary used during her trip 4 June - 22 August 1967. Much detail is included about her activities. Also includes lists of contacts	1967 - 1967
1967/4	Desk Diary 1967. Includes both professional and personal engagements and comments. There is some detail about management of Deaconess House and the various committees on which she served	1967 - 1967
1968	Pocket Diary 1968. Consists mainly of engagements although there are some prayers and reflections	1968 - 1968
1969	Church Missionary Pocket-Book and Diary 1969. Consists mainly of appointments	1969 - 1969
1970	Pocket Diary 1970. Mainly engagements although there is more detail and comment earlier in the year. Includes lists of students and contact details	1970 - 1970
1971/1	Church Missionary Pocket-Book and Diary 1971. Contains notes of engagements and lists of contacts	1971 - 1971
1971/2	Travel Book for journey 17 April - 15 May 1971 but continued as a diary until 6 December 1971	1971 - 1971
1972/2	Everyday Diary. Unclear which year is recorded in this diary. It is likely that it records thanksgiving for 1971 and Diary entries for 1972 until 2 July 1973	1971 - 1973
1972/3	Medium sized diary. Hardly used. Contains some notes and contact lists and an insert note on Hosea - a fatal inheritance. This item retained as it may provide context for the notes on Hosea.	1972 - 1975
1973	Church Missionary Pocket-Book and Diary 1973. Notes regarding appointments and list of contacts only	1973 - 1973
1975	Small Diary December 1974 and 1975. Includes both detailed reflections and notes relating to appointments	1974 - 1975
1976/1	Small Diary 1976. Mainly records appointments	1976 - 1976
1976/2	Diary 1976. Diary provides for one page per day. Contains full entries in addition to lists of letters sent, contacts and other personal information. There is material in this diary that relates to 1978 and 1979.	1976 - 1976
1976/3	Engagement calendar. The Calendar includes names for many days and it is unclear whether these were appointments or it serves as a prayer diary	1976 - 1976
1977/1	My Trip Book 21 December 1976 - 30 December 1977. Contains detailed notes made both when travelling and at home. Together with contact lists and other details	1976 - 1977
1977/2	Small Diary, 1977. Essentially a list of appointments	1976 - 1977

Record series details

Samuel Marsden Archives

1978/1	Small Diary 1978. This diary appears to have only been in use until 21 January	1978 - 1978
1978/2	Small Diary 1978. Used for appointments and lists of contacts	1978 - 1978
1978/3	Notebook used initially for trip to Zambia but continued to Christmas 1978	1978 - 1978
1978/4	Engagement Book 1978	1978 - 1978
1979/1	Small Diary 1979 - used for lists of engagements and contacts	1979 - 1979
1979/2	Notebook used as a diary 1 January 1979- 26/1/1980. Events recorded in some detail	1979 - 1980
1979/3	Srilanka pictorial diary 1979. Used from 1 January - 19 March as an 'account of my pilgrimage Re Women's ministry in the church. This is my life'	1979 - 1979
1980/1	Notebook 26 January - 16 September 1980. Events recorded in some detail	1980 - 1980
1980/2	Small Diary 1980 - Mainly records engagements	1980 - 1980
1980/3	Notebook. 27 September 1980 - 17 November 1981. Events are recorded in some detail.	1980 - 1981
1981/1	The Bible Society small diary 1981 - used for engagements and personal notes	1981 - 1981
1982/1	The Bible Society small diary 1982 - used for engagements, lists of contacts and personal notes	1982 - 1982
1982/2	Notebook 4 November 1982 - 28 June 1985 - with some notes dated 1986	1982 - 1985
1983/1	The Bible Society small diary used for engagements and lists of contacts	1983 - 1983
1983/2	Travel Diary 7 June 1983 - 5 April 1984 [It is possible that there are some entries outside this date range. Some entries are not dated precisely	1983 - 1984
1984/1	Desk Diary 1984. Only a small number of engagements entered 26 December 1983- 4 January 1984	1983 - 1984
1984/2	The Bible Society small diary 1984. Used for engagements and lists of contacts	1984 - 1984
1984/3	A 1972 diary that appears to have been used extensively in 1983 and 1984. It is possible that some of the material in the diary may date from 1972	1983 - 1984
1985/1	Notebook 29 June 1985 - 20 August 1986	1985 - 1986
1985/2	Small Diary 1985. Records engagements and lists of contacts	1985 - 1985
1985/3	Travel Diary. There is a long section that follows the dated entries that appears to be a more detailed discussion of the journey	1985 - 1985
1986/1	The Bible Society small diary 1986 used for engagements and list of contacts	1986 - 1986
1986/2	Small diary described as a Praise Diary. Describes activities in some detail.	1986 - 1986
1986/3	Detailed diary 21 August 1986 - 14 March 1987	1986 - 1987
1987/1	Notebook. 27 June - 31 December 1987.	1987 - 1987
1988/1	Notebook 1 January - 20 September 1988	1988 - 1988
1988/2	Organiser used during the period 1986- 1988. Contains engagements (sometimes detailed) - thoughts - list of biographical books, a draft letter of resignation from CMS Council; details of contacts	1986 - 1988
1988/3	Detailed diary. Commences with 'Highlights of 1988' through to 11 September 1990	1988 - 1990
1988/4	Pocket Diary. Contains appointments. Little detail and lists of contacts	1988 - 1988
1990/1	Qantas Diary 1990. Detailed diary 1 January - 18 September 1990	1990 - 1990

Record series details

Samuel Marsden Archives

1990/2	Brief Diary, 1990. Mainly records appointments but there are some brief comments	1990 - 1990
1991/1	Notebook covering the period 19 September 1990 - 26 February 1991. Also includes thoughts, notes from addresses, prayers	1990 - 1991
1991/2	Notebook covering the period 27 February 1991 - 10 September 1991	1991 - 1991
1992/1	Notebook covering the period 10 September 1991 (continued from previous item) until 22 October 1992	1991 - 1992
1992/2	Pocket Diary 1992	1991 - 1993
1992/3	Detailed Diary. At the end of the diary is some family history	1992 - 1992
1993/1	Notebook covering the period 1 May 1993 - 26 August 1993	1993 - 1993
1993/2	Notebook covering the period 29 August 1993 - 31 December 1993	1993 - 1995
1993/3	Pocket Diary 1993	1993 - 1993
1994/1	Pocket Diary 1994	1994 - 1994
1995/1	Pocket Diary 1995	1995 - 1995
1996/1	Pocket Diary 1996	1996 - 1996
1996/2	Notebook 1 January - 16 August 1996	1996 - 1996
2/1	Church Missionary Pocket-Book and Diary, 1972 - Rough notes re engagements and list of contacts	1972 - 1972

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 3
Series title: Writings of Mary Andrews
Start date: in decade of 1930
End date: by 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: by 1930

Contents end date: by 1996

Descriptive note: This series contains material written by Mary Andrews, including both handwritten and printed materials but excluding her diaries (see Series 2), notes and correspondence pertaining to her biography "Going it Alone" and other autobiographical material (see series ??), correspondence and draft correspondence (series 4), and personal newsletters (series 5-6).

The series includes first drafts of articles and addresses, completed short publications, fragmentary notes (names and contact details etc.), notes on sermons and addresses she had attended, annotated texts of varying length, and drafts of Deaconess House monthly reports.

The content of this series was separated in part from Mary's collection of personal letters received (see Series 1), and was otherwise collected piecemeal from miscellaneous unsorted paperwork distributed haphazardly throughout the collection. It is unknown if there was any original intended order to these latter papers (though it seems unlikely) or if the arrangement was an arbitrary decision by Archives Consultant Debra Leigo, who supervised the re-boxing of the collection in 2011.

The frequent absence of contextual information makes chronological arrangement of large portions of this series impractical.

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Record series details

Samuel Marsden Archives

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Partial

Physical characteristics/ technical requirements:

Finding aids:

[Chart](#)

Originals (if series consists of copies):

Copies:

Unregistered controlling series:

Unregistered controlled series:

Unregistered preceding series:

Unregistered succeeding series:

18	Papers relating to addresses given by Mary Andrews.	1946 - 1996	-
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Unregistered related series:

Record items in this series:

1/1	Articles and Other Short Publications	1930 - 1996
1/2	Articles and Other Short Publications	1930 - 1996
10/1	Misc	1930 - 1996

Record series details

Samuel Marsden Archives

11/1	Notes On Comparative Religion	1950 - 1996
12	Short articles - possibly for radio broadcasts	-
2/1	Draft Articles, Adresses and Reports	1930 - 1996
2/2	Draft Articles, Adresses and Reports	1930 - 1996
3/1	Poetry	1930 - 1996
4/1	Financial and Inventory	1930 - 1996
5/1	Deaconess Institution Notes	1930 - 1996
6/1	Lists of Names and Contact Details	1930 - 1996
7/1	Theological Notes and Fragments	1930 - 1996
7/2	Theological Notes and Fragments	1930 - 1996
7/3	Theological Notes and Fragments	1930 - 1996
8/1	Deaconess House Reports 1965-72 (including some drafts)	1965 - 1972
9/1	Annotated Texts	1930 - 1996
9/2	Annotated Texts	1930 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 4
Series title: Letters Composed by Mary Andrews
Start date: in decade of 1930
End date: by 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: de of 1930

Contents end date: by 1996

Descriptive note: This series contains letters written by Mary Andrews, some of which are drafts and some of which are letters which had been posted but which were returned to Mary at a later date. In some cases, letters were preserved for Mary's benefit at her explicit request in the body of the letter - for example, in the case of personal letters which doubled as travel memoirs.

The series includes letters sent to CMS during Deaconess Andrews' time on the mission field (with the exception of circular newsletters and submissions to The Round World magazine, which have been included in Series 5), drafts of letters to bishops and other ecclesiastical figures, drafts of letters to the editors of publications, personal letters (and drafts thereof) including letters to relatives, and informal notes left around Deaconess House or (later) the Retirement Villages.

The letters have been arranged in chronological order, with some approximation. Letters with insufficient contextual information for a definite date have been grouped together at the end of the series.

The content of this series was separated in part from Mary's collection of personal letters received (see Series 1), and was otherwise collected piecemeal from miscellaneous unsorted paperwork distributed haphazardly throughout the collection. It is unknown if there was any original intended order to these latter papers (though it seems unlikely) or if the arrangement was an arbitrary decision by Archives Consultant Debra Leigo, who supervised the re-boxing of the collection in 2011.

Arrangemen category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1	Letters Composed by Mary Andrews - 1930s and 1940s	1938 - 1949
2	Letters Composed by Mary Andrews - 1950s	1950 - 1959

Record series details

Samuel Marsden Archives

3	Letters Composed by Mary Andrews - 1960s & 1970s	1960 - 1970
4	Letters Composed by Mary Andrews - 1980s & 1990s	1980 - 1996
5	Letters Composed by Mary Andrews - Unspecified Date	1930 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 5
Series title: Prayer Letters Distributed during Missionary Service
Start date: 1947
End date: 1951
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1947

Contents end date: 1951

Descriptive note: This series contains prayer letters sent by Mary Andrews to CMS to be distributed to supporters, written between 1947 and 1951 during her time in China; and also letters and drafts of letters written for publication in the CMS "Round World" magazine, with an intended audience of children.

These letters are intended for a praying audience, and contain particulars of Mary Andrews' life and ministry in China as well as devotional commentary and descriptions of her state of mind, health, encouragement, and other concerns.

The prayer-letters in this series had been previously set apart and placed in acid-free folders. New series numbers have since been added and fasteners replaced with plastic paper-clips, but no other changes have been made.

The published versions of some of the "The Round World" articles have been placed in series 13.

This series was originally combined with Series 6.

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Record series details

Samuel Marsden Archives

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

Succeeding series:

6 Newsletters (1951-1996)

Succession date

1951 - 1996

**Unregistered succeeding
series:**

**Unregistered related
series:**

Record items in this series:

1	Prayer Letters 1947-1951	1947 - 1951
2	"The Round World" Letters and Drafts	1940 - 1951

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 6

Series title: Newsletters (1951-1996)

Start date: in year of 1951

End date: by 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1951

Contents end date: by 1996

Descriptive note: This series contains newsletters sent by Mary Andrews to friends and supporters. Until 1975, these were distributed under the title of "The Church of England Deaconess Institution Prayer Fellowship Letter". In 1976 the title becomes "News Letter", reflecting Dss Andrews' retirement and roles in other organisations. From 1982 onwards, the title is "The Anglican Deaconess Institution Prayer Fellowship Letter" following a decision by the Deaconess Council to revive the earlier newsletter - aside from a small number in 1982 under the banner of The Anglican Fellowship of Prayer.

The newsletters contain homilies or spiritual insights from Dss Andrews, news relevant to the Deaconess institution (and other organisations, following Dss Andrews' retirement), personal news and travel reports. Dates and times for events related to the Deaconess Association (and others) are also listed, as are prayer requests and brief news from other members of the Association. Occasional attachments such as invitations to Deaconess House graduations are also included.

Newsletters were published once every 2-3 months in the 1950s, 60s, and early 70s; yearly from 1975; then once every three months from 1982.

This series had been previously set apart and placed in acid-free folders. New series numbers have since been added and fasteners replaced with plastic paper-clips, and duplicates have been discarded, but no other changes have been made.

This series was originally combined with Series 5.

Arrangemen category: Chronological

Record series details

Samuel Marsden Archives

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access

Reproduction:

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

Preceding series:

5 Prayer Letters Distributed during Missionary Service

Succession date

1947 - 1951

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record series details

Samuel Marsden Archives

Record items in this series:

1	Newsletters - 1950s	1952 - 1959
2	Newsletters - 1960s	1960 - 1969
3	Newsletters - 1970s	1970 - 1979
4	Newsletters - 1980s	1980 - 1989
5	Newsletters - 1990s	1990 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 7

Series title: Records of Women's organisations with which Mary Andrews was associated:
Australian Church Women

Start date: 1961

End date: in year of 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1st of 1961

Contents end date: 1996

Descriptive note: United Church Women of Australia (UCWA) was formed at a meeting of the Australian Council of Churches (ACC) on 4 October 1962. UCWA comprised of representatives from the Federal Denominational Women's Organisations, State Women's Inter-Church Councils, Australian Council of Churches Committee on Women's Work and State Committees for Women's World Day of Prayer. Representatives were appointed approximately equally from office-bearers of the existing organisations and other people appointed for their abilities as Christian leaders. UCWA was affiliated with the Australian Council of Churches to assist in the establishment of links with similar organisations internationally. An Interim Committee was formed to recommend a structure for the ongoing organisation. The Committee recommended that a National Committee be formed together with state and local Committees. The National Committee included six women resident in Sydney who would form the Executive. At the Annual Meeting of the Australian Council of Churches in February 1963 the establishment of Australian Church Women (ACW) was authorised.

At the Annual General Meeting of the ACC in 1964 the recommendation of a consultation held in Sydney in March of that year received 'general approval'. The recommendations covered the aims of ACW, its federal structure and its structure within the ACC.

The aims were

- * To unite Australian Church Women in their allegiance to their Lord and Saviour Jesus Christ;
- * to provide opportunities for Christian worship, study, fellowship and service across denomination divisions;

-
- * to promote co-operation of men and women in the church, family and society;
 - * to help Christian women to take a more effective place in the total life and mission of the church; and
 - * to unite them through the Fellowship of the Least Coin with Christian women of all countries.

There was a National Committee that met at least annually, an Executive that met monthly and a Working Committee. The Working Committee consisted of members resident within one state and included all of the office-bearers viz - President, two Vice Presidents, Secretary and Treasurer. Of the undesignated members of the Working Committee one was the of the Winifred Kiek Scholarship Committee. The working committee dealt in particular with ACW activities including the world community day and relationships with the Fellowship of the Least Coin.

The Winifred Kiek scholarship was awarded annually from 1965. Rev. Winifred Kiek was ordained as a Congregational Church Minister in 1927 and was commemorated for her work as an ordained female minister and within the Australian Council of Churches where she encouraged ministry to women. A sub-committee of ACW was formed to deal with the applications, to recommend candidates for the award and to make arrangements for the applicants when in Australia. The scholarship was available to young Christian Women from developing countries and enabled the to study and gain professional experience in Australia in addition to participating in women's' Christian groups . The papers relating to the Winifred Kiek Scholarship contained in this collection include Sub-Committee correspondence (Mary Andrews was the Convenor of the Committee for many years) occasional reports, printed material including leaflets concerning scholarship holders and their schedules while in Australia, and publicity fro the project.

Two major annual activities were World Community Day and Fellowship Day. It seems that orders of service were produced centrally for use and adaptation in the various state units and local branches. The records of these in this collection include, fliers and other publicity and orders of service.

The revised Constitution of 1985 allowed for a biennial National Conference which was held in conjunction with the National Committee meetings. The earliest records of National Conferences date from 1985.

There was a new Constitution in 1988

Newsletters were issued to members commencing in August 1964. Initially these appeared to be irregular but by 1976 they were issued monthly. By April 1970 the Newsletters were known as 'Women at Work' . From October 1985 the Newsletter was known as ACW News. The Newsletters emanated from the Branch where the Executive at the time was situated although mist issues contained. Many issue have been lost.

The State Units pre-dated the federal organisation. The NSW Branch held its inaugural meeting on 18 November 1938 and the Victorian Branch was established by the adoption of its constitution on 13 June 1941.

The records that comprise this series are not the official archives of Australian Church Women, but those that were held by Mary Andrews. There are some gaps

that might indicate the periods of greatest involvement in ACW or normal accidents of recordkeeping. The series comprises both the records that have survived from the Federal organisations and the State Units and occasionally local branches. Most of the surviving brach records enanated from NSW.

There are cassette tapes of various activities between 1975 and 1988 that are for in Series 29/2

Arrangemen category:

System of arrangement: The archivist has organised these records in the following manner - Federal Organisation - Corporate records (Minutes, constiitutional, correspondence preceding operational and published material. State Unit material follows with similar sub-arrangement

Appraisal/destruction:**Accruals:**

Access status: Restricted

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of Application for access following an attempt to gain permission from Australian Council of Churches

Reproduction:

Language/scripts: English

Level of detail:**Physical characteristics/
technical requirements:****Finding aids:**

[Chart](#)

**Originals (if series
consists of copies):****Copies:****Unregistered controlling
series:****Unregistered controlled
series:****Unregistered preceding
series:****Unregistered succeeding
series:**

*Unregistered related series:**Record items in this series:*

		-
1	Australian Council of Churches - Formation of United Church Women of Australia - later known as Australian Church Women	1962 - 1963
10	Working Committee Minutes and related papers	1965 - 1978
11	Annual General Meetings [Fragments]	1965 - 1994
12	National Conference 1985,1978,1993,1995 only	1985 - 1995
13	Mary Andrews Letters received from Australian Church Women	1966 - 1996
14	Newsletter (August 1964 -May 1965) Women at Work December 1970 - December 1976	1964 - 1976
15	Women at Work	1977 - 1977
16	Women at Work	1977 - 1983
17	Women at Work	1983 - 1985
18	ACW News	1985 - 1987
19	ACW News	1988 - 1989
2	Interim Committee - includes the Report of the Consultation in Sydney 17-18 March 1964	1963 - 1964
20	ACW News	1990 - 1996
21	Winifred Kiek Scholarship	1964 - 1967
22	Winifred Kiek Scholarship	1968 - 1969
23	Winifred Kiek Scholarship	1971 - 1984
24	Winifred Kiek Scholarship	1985 - 1996
25	World Community Day	1964 - 1996
26	Fellowship Day	1968 - 1996
27	Sundry Activities	1990 - 1995
28	General Leaflets about the role and functions of ACW [most undated]	-
29	New South Wales Inter-Church Council - Constitution Some items undated	1967 - 1968
3	Constitution of Australian Church Women, Contains undated drafts, proposals for amendments and other papers and an administrative structure, possibly 1965	1965 - 1988
30	New South Wales Inter-Church Council [Fragments]	1961 - 1996
31	Women's Inter-Church Council, (NSW) Submission to the Royal Commission on Human Relationships (2 copies) and Submission to the Committee on Religious Education in Government Schools n.d.	1977 - 1977

Record series details

Samuel Marsden Archives

32	NSW Women's Inter-Church Council - Annual Reports and Annual Meetings [Fragments]	1963 - 1996
33	Australian Women (NSW State Unit)	1978 - 1997
34	NSW Women's Inter-church Council - Annual Services and Rallies	1964 - 1996
35	Australian Church Women NSW State Unit - Newsletters	1966 - 1989
36	Australian Church Women - NSW State Unit - Newsletter	1980 - 1996
37	Victorian Unit. Newsletter No. 9 March 1973, 'A History of Australian Church Women Victorian unit 1941-1991, letter 29/2/1976 re membership of regional Diakonia. One undated handout	1973 - 1991
38	Queensland Working Committee - Newsletters Nos. 1,3 and 10	1971 - 1972
39	NSW Unit Fellowship Day	1966 - 1996
4	National Committee Minutes and related papers	1965 - 1971
40	NSW Unit World Community Day	1968 - 1996
41	NSW Unit, Program 1989	1989 - 1989
42	NSW Unit - History. The file consists of source materials, partial histories, addresses at anniversaries and the golden Jubilee History written by Mary Andrews	1983 - 1988
43	NSW Unit - General Leaflets. Many Undated. Most give brief history, aims, structure, main programs and the role of local branches	1963 - 1978
44	NSW Unit Branches . The item includes a draft constitution for branches , guidelines doe the formation of branches, programs for branches and list of branches participating in World Community Day 1988	1963 - 1988
45	Letters Received by Mary Andrews from NSW Unit	1966 - 1995
46	NSW Unit. Speakers available. Some undated	1987 -
47	NSW State Conference. One program only	1996 - 1996
48	SA Unit - Suggested program for South Australian Jubilee	1986 - 1986
5	National Committee Minutes and related papers	1972 - 1974
6	National Committee Minutes and related papers	1975 - 1983
7	National Executive Minutes and related papers	1984 - 1985
8	National Executive Minutes and related papers	1986 - 1988
9	National Executive Minutes and related papers	1989 - 1995

Publication note:

Notes:

Record series details

Samuel Marsden Archives

<i>Series number:</i>	8
<i>Series title:</i>	Records of Women's organisations with which Mary Andrews was associated: Various
<i>Start date:</i>	1950
<i>End date:</i>	1996
<i>Level of description:</i>	Series
<i>Format:</i>	Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ? 1950

Contents end date: by 1996

Descriptive note: This series contains a variety of paperwork relating to women's organisations in which Mary Andrews was involved or interested. It includes religious (charitable, ecumenical and political) organisations as well as nonreligious charitable and advocacy organisations.

Individual organisations with large quantities of associated paperwork have been assigned separate series, as has the collection of organisations that were not specifically related to women.

Mary Andrews had been involved with many of these organisations for decades; however, for the majority of them her involvement increased noticeably following her retirement in 1975.

A cassette tape of the YWCA Building opening on 27 July 1984 is held at Series 29/7

Arrangement category: Chronological

System of arrangement: The series has been divided into component organisations, and then arranged chronologically (with some guesswork and approximations) within each item.

Appraisal/destruction:

Accruals:

Access status: Restricted

Record series details

Samuel Marsden Archives

Restriction category:	Confidentiality
Access note:	Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from the relevant organisation if still in existence.
Reproduction:	
Language/scripts:	English
Level of detail:	Partial
Physical characteristics/ technical requirements:	
Finding aids:	

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Record items in this series:

1	Fellowship of the Least Coin	1968 - 1995
10	Girls' Friendly Society	1951 - 1995
11	The Girls' Brigade	1968 - 1976
12	YWCA	1966 - 1988
13	'Women of the Year' Lunches	1981 - 1982
14	Misc Organisations (Women's Interest)	1930 - 1996

Record series details

Samuel Marsden Archives

15	Christian Alliance of Women and Girls	1969 - 1980
2	Anglican Women of Australia	1970 - 1991
3	Movement for the Ordination of Women (& predecessors)	1969 - 1996
4	The Council for Women's Ministry in the Church (UK)	1959 - 1968
5	Church Women United Ecumenical Assembly (US)	1967 - 1981
6	Anglican Women's Fellowship (South Africa)	1988 - 1990
7	Asian Church Women's Conference	1982 - 1989
8	Fourth World Conference on Women (Beijing 1995)	1995 - 1995
9	Mothers' Union	1955 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 9

Series title: Records of organisations with which Mary Andrews was associated: Ecumenical

Start date: 1930

End date: 1996

Level of description: Series

Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ? 1930

Contents end date: by 1996

Descriptive note: This series contains a variety of paperwork relating to ecumenical organisations in which Mary Andrews was involved or interested. Mary was one of the designated representatives for the Anglican Church (or Diocese of Sydney, or Anglicanism in the state of New South Wales, depending on the organisation's scope) in a number of these organisations.

Mary Andrews had been involved with many of these organisations for decades; however, for the majority of them her involvement increased noticeably following her retirement in 1975.

Ecumenical organisations pertaining to women have been assigned to Series 8.

There are two cassette records of the International Prayer Assembly, Seoul 1984 at Series 29/5

Arrangement category: Chronological

System of arrangement: The series has been divided into component organisations, and then arranged chronologically (with some guesswork and approximations) within each item.

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from the relevant organisation if still in existence

Reproduction:

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Record items in this series:

1	NSW Ecumenical Council 1982-1994	1982 - 1994
10	Jewish-Christian Relations	1973 - 1991
11	"Jesus" Commune & Diakonia	1972 - 1973
12	Summer Fest 1983 , The Corrymeela Centre, Ballycastle County of Antrim	1983 - 1983
13	Seoul International Prayer Assembly 1984	1984 - 1984
2	NSW Ecumenical Council 1995	1995 - 1995
3	NSW Ecumenical Council 1996	1996 - 1996

Record series details

Samuel Marsden Archives

4	NSW Council of Churches	1980 - 1996
5	Australian Council of Churches 1956-1969	1955 - 1969
6	Australian Council of Churches 1970-1975	1970 - 1975
7	Australian Council of Churches 1976	1976 - 1976
8	Australian Council of Churches & Successors 1979-1996	1979 - 1996
9	World Council of Churches	1967 - 1995

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 10

Series title: Records of women's organisations with which Mary Andrews was associated:
National Council of Women of New South Wales Inc.

Start date: 1896

End date: 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1969

Contents end date: ar of 1996

Descriptive note: The National Council of Women of New South Wales was established at a meeting held on 26 June 1896. The objects of the Council were to promote:

- * Sympathy of thought and purpose among the people of New South Wales
- * The social, civil, moral and religious welfare of the community
- * such conditions of life as will assure to every child an opportunity for full and free development;

and to form a link with National Councils of Women in other countries through the National Council of Women of Australia and the International Council of Women.

Members of the Council included both organisations committed to improving the status of women and their families and individual members.

Both at the state and federal levels there were standing Committee for many issues relating to women including the arts, children and families, education, environment, health, housing, international relations and peace, laws and suffrage, the media, migration, social welfare and employment

Councils were established in other states of Australia and in 1931 the National Council of Women of Australia was established and the state organisations were affiliated with it. The NCWA is affiliated with the International Council of Women. The National Council of Women of Australia was incorporated on 28 November 1988.

Triennial Conferences were held for some years. There are full records of the Conference for 1973-76.

The Deaconess Institute was a member of the Council and Mary Andrews was associated with the Council since 1976 And served on the Executive at least in the following years 1976-7, 1982, 1984, 1987 and 1991.

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from the National Council of Women NSW Inc.

Reproduction:

Language/scripts: English

Level of detail:

***Physical characteristics/
technical requirements:***

Finding aids:

[Chart](#)

***Originals (if series
consists of copies):***

Copies:

***Unregistered controlling
series:***

***Unregistered controlled
series:***

***Unregistered preceding
series:***

***Unregistered succeeding
series:***

*Unregistered related series:**Record items in this series:*

1	The National Council of Women of New South Wales. Constitution. One version undated. Constitution adopted 3 Augst 1978 as amended October 1983 and Constitution following incorporation 28 November 1988	1978 - 1988
10	National Council of Women of NSW. Foundation Day Luncheon and other activities. Includes report of Conference 1969, end of year functions, NCW awards (Fragmwnts)	1969 - 1995
11	Records of National Council of Women Australia Inc. and other state brnaches (fragments)	1979 - 1996
12	National Council of Women of Australia Triennial Conference 23-27 August 1976	1976 - 1976
2	National Council of Women of NSW. Minutes and papers of the Executive Committee	1975 - 1995
3	National Council of Women of NSW. Minutes and papers of Council	1990 - 1995
4	National Council of Women of NSW Annual Meetings and Annual Reports 1978, 1979-80, 1982-83 (fregent), 1994, 1995	1978 - 1995
5	Letters received by Mary Andrews from National Council of Women of NSW	1976 - 1996
6	NCW News (Incomplete)	1975 - 1983
7	NCW News (Fragments)	1984 - 1996
8	National Council of Women of NSW - Mailing Lists 1982-3, 1987	1982 - 1987
9	National Council of Women of NSW. Centenary Celebrations	1996 - 1996

*Publication note:**Notes:*

Record series details

Samuel Marsden Archives

Series number: 11

Series title: Records of women's organisations with which Mary Andrews was associated:
Women's World Day of Prayer

Start date: 1966

End date: 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: by 1966

Contents end date: 1989

Descriptive note: The Women's World Day of Prayer originated in the US after the Civil War, starting in 1887 as a day of prayer for home missions and taking its approximate modern form in 1920. Traditionally held on the first Friday in March, the Day proper consists of a worldwide day of ecumenical affirmation and prayer along with the conduction of specially-pepared services (these services were often developed by a single national committee for use worldwide).

National and regional committees were responsible for the preparation and distribution of WWDoP materials. Mary Andrews served as National Liason Officer from 1978 to 1984(approx.) and was designated as Regional Representative on the International Executive from 1982. She was a member of the NSW state committee from 1977 (or earlier) untill her death. She was also Secretary of the National Executive Committee circa 1985.

The 1986 World Day of Prayer was held in Australia, and this series includes some preparatory materials.

Two caseette recordings made by Mary Andrews at the World Day of Prayer in Zambia in 1978 are held in series 29/3

Arrangemen category: Chronological

System of arrangement: Records have been arranged chronologically, with some approximations where the exact date was unknown. Preparatory materials (such as drafts) for the 1986 WWDoP (held in Australia) have been placed together.

Record series details

Samuel Marsden Archives

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from Women's World Day of Prayer

Reproduction:

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Record items in this series:

1	Women's World Day of Prayer 1970-1978	1966 - 1978
2	Women's World Day of Prayer 1979-1981	1979 - 1981

Record series details

Samuel Marsden Archives

3	Women's World Day of Prayer 1982-1984	1982 - 1984
4	Women's World Day of Prayer 1985-1989	1985 - 1989
5	Women's World Day of Prayer 1990-1996 & undated	1990 - 1996
6	Women's World Day of Prayer - 1986 materials	1983 - 1986

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 12
Series title: Draft Autobiography and related papers
Start date: ? 1938
End date: ? 1975
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ? 1938

Contents end date: ? 1975

Descriptive note: Mary had a strong sense of her role in history. Following her return from China her roles as Principal of Deaconess House and as Head Deaconess saw her taking a unique position in women's ministry, she was tireless at taking every opportunity to address church groups of various kinds on her twin loves as missionary work in China and women's ministry; she kept copious diaries.[See Series 2, 1932-1996] She played a major role in many organisations developed to foster women's ministry and she was a figure in some secular organisations. This sense of being chosen led to her prepare an autobiography. The manuscript was offered to Anzea Publications but on 1 March 1975 the Manager advised that no-one was available to edit the manuscript for publication. It is unknown whether she offered it to other publishers.

The original order of the manuscripts in this series is unclear. There is one major sequence of 88 pages but many drafts particularly of her period in China. The major section was originally in a folder with several other sections. The page numbering was not helpful in determining the order so this material has been treated as one item. Other sequences were identified separately and each sequence has been considered separate item.

It is possible that she prepared more than one draft. And also likely the various drafts on her period in China were used as source material by Margaret Yarwood Lamb whose partial biography 'Going it Alone: Mary Andrews - missionary to China 1938 to 1951' published by Aquila Press in 1995 is confined to Mary's formative years and missionary service.

This series also includes material that appears to have been collected for the

purposes of a biography - letters, reports, short histories. This material includes letters to family members and circulars for the mission field; her license to serve as a female Deacon in Shaohsing-Chekiang, March 1948; newsclippings.

This series should be used in conjunction with Series 2 - Diaries and travel Note Books 1936(?) - 1999.

Arrangement category: None discernible

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Unregistered related series:

Record items in this series:

1	Realisizbg a Vision - Autobiography [Childhood and adolescence to acceptance at Croydon Bible College] 8 pages. Various pagination	-
10	From the return from her overseas tour in 1958-59 ; thoughts about the role of the Deaconess and the dedication of the Archddall wing in 1961. p. 1-4. There is some possibility that thi may be the first 4 pages of Series 12/ Item 12.	-
11	Breakthroughs. A note reads 'This the last chapter' 2p.	-
12	Main Manuscript p. 5- 93. Covers the period 1960 onwards. There is some possibility that the first 4 pages of this item are those found in item 10 of this series. This item was found in a folder labelled 'Mary's Manuscript' with the 4 items below	-
13	An Indian episode. P. 1-27. It is unclear whether this item was independent or fitted chronologically into Mary's lifetime. This was found in the folder headed 'Mary's Manuscript'	-
14	China Reminiscences. P. 33-45 and 50-51. It is possible that pages 33-45 are those that fill the gap between items 5 and 6 of this series. There is however some duplication of pages 50 and 51	-
15	2 page item relating to Mary's farewell from Deaconess House and the address she gave on the occasion of her farewell at Eastwood Town Hall	-
16	Report on Anglican Women. And her attendance at the Wichita Assembly, 1971	-
17	Photographs. A photograph and pull originally published in The Herald and Weekly Times. N.D. Chibnes Child and European woman and 13 colour prints that could have been intended for illustrations of Mary's autobiography.	-
18	Typescript of Autobiography and chapter summaries - possibly as submitted to publisher (incomplete) with letter of rejection from Anzea Publications	- 1975
2	Preparation for the mission field. Paginated 8-16 Bible College and Deaconess House.	-
3	Early days in China. 4p	-
4	China p. 4-10	-
5	Last Days in China. Pages 1-32. Pages 31 and 32 were separated but it appears that they belong in this sequence. It is possible that the following pages 33-45 are those found in item 14 of this series.	-
6	Apparently a continuation of item 5 although it would appear some pages are missing. P. 46-56. It is possible that the preceding pages 33-45 are those found in item 14 of this series although there appears to be duplication of pp 50-	-
7	Hong Kong includes return to Sydney 9 pages	-
8	1950. 3p	-
9	Early days at Deaconess House p. 10-23 & 24- 28	-

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 13

Series title: Records of Missionary Organisations with which Mary Andrews was Associated

Start date: by 1946

End date: the month of 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: by 1946

Contents end date: th of 1996

Descriptive note: This series contains correspondence, meeting minutes, and other records relating to the three missionary organisations with which Mary Andrews was most closely connected: The Church Missionary Society of Australia (CMS), CMS-UK, and the South American Missionary Service (SAMS).

Mary Andrews was a missionary with CMS from 1938-1951, working primarily in China but with a short role in India. She had a secondment agreement of sorts with CMS-UK, with which she was in regular contact while in the field. Following her return to Australia, she made inquiries with CMS-UK regarding the possibility of missionary work with them in South-East Asia. After this failed to eventuate, she remained in casual correspondence with staff at CMS-UK for some time. In addition to the paper records in this series there are two cassette recordings viz: CMS Prayer Weekend 1981 (Rev R.A. Cole) and CMS Summer School 1982 Dr and Mrs Coleman. These may be located in Series 29/4

Due to her position as Principal of Deaconess House (and missionary experience), Mary was part of the CMS Candidates Committee, Training Committee, and General Committee. As a number of single female missionaries and missionary wives were trained at Deaconess House, Mary was responsible for providing candidate evaluation reports and occasionally conducted interviews with prospective missionaries (including missionary couples) on behalf of the Candidates Committee. She also regularly attended meetings of the above and made a number of recommendations on training policy.

Mary ceased being a member of the Candidates Committee in 1976, following her retirement. She then resigned from the General Committee in 1987. Return correspondence suggests that she was dissatisfied with what she perceived as the

narrow roles that CMS would allow female missionaries to fill.

SAMS was founded in 1844 as a missionary society focused on evangelising Latin America. Mary Andrews served on their Candidates Committee and NSW General Committee from 1975 (at the latest; possibly as early as 1965) until her death in 1996. She also engaged in friendly correspondence with a number of SAMS missionaries and home staff.

Arrangement category: Chronological

System of arrangement: Items have been arranged by organisation, by categories within that organisation, and then chronologically (where possible)

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from the relevant organisation if still in existence.

Reproduction:

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Unregistered related series:***Record items in this series:***

1	CMS - Correspondence Received During Missionary Service	1947 - 1952
10	SAMS NSW General & Candidates' Committee 1962-1991	1962 - 1991
11	SAMS NSW General & Candidates Committee 1992-1996	1992 - 1996
12	SAMS - Prayer & Newsletters	1959 - 1995
13	SAMS - Publications & Press Clippings	1958 - 1996
2	CMS - General Correspondence	1946 - 1992
3	CMS Committees - Candidates	1946 - 1976
4	CMS Committees - Training & General	1953 - 1994
5	CMS Publications that Refer to Mary Andrews	1940 - 1958
6	Newsletters - Other CMS Missionaries and Organisations	1946 - 1996
7	CMS Publications & Clippings	1930 - 1996
8	CMS-UK Correspondence & Newsletters	1939 - 1985
9	SAMS - General Correspondence	1957 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 14
Series title: Biographical Source Material.
Start date: 1951
End date: 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1951

Contents end date: 1996

Descriptive note: The series comprises original documents and copies of material possibly gathered for Mary Andrew's planned autobiography that was never published, the partial biography written by Margaret Yarwood Lamb and may be used for future biographical purposes. In addition to official documentation such as birth certificate, visas, passports, the series includes charitable donations, family history, school reunion, details of travels, response to her Member of the Order of Australia award.

A note concerning Item 31 of this series. It appears that soon after returning to Australia from Missionary service Mary Andrews commenced preparing lists with brief descriptions of the major events and achievements in her life including overseas travel and lists of positions held were appended. These seem to have been updated regularly although the date of composition is not recorded prior to 1979. From March 1979 they were known as Bio Data. It is assumed that these were prepared for occasions when background information was required and as source material for biographers and journalists..

Some routine material has been culled. Some however has been retained (such as travel documents) as this has been used to date some of Mary's writings.

The routine material (tickets, boarding passes, drafts have been removed from the travel records.

Arrangement category: None discernible

System of arrangement:

Record series details

Samuel Marsden Archives

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Minimal

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1	Birth Certificate Extract . Issues 7 July 1952	1952 - 1953
10	Certificate School of Public Health and Tropical Medicine Completion of a course in Tropical Hygiene and First Aid in Tropic Medicine and Surgery	1935 - 1935

Record series details

Samuel Marsden Archives

11	South American Missionary Society Certificate as Vice President for service to the South American Missionary Society as a foundation member at the meeting on 22 July 1955 and as Head Deaconess, Deaconess House, Sydney	1991 - 1991
12	Charitable Donations	1952 - 1992
13	Passports, inoculation certificates and related documents	1951 - 1982
14	Licence to serve as a female deacon in Shaohsing - Chekiang	1948 -
15	Sundry material in Chinese Characters	-
16	Sundry clippings including images. Most undated. Possibly collected my MMA to illustrate addresses.	-
17	Papers relating to the Doolittle Raider incident, 18 April 1942.	1958 - 1942
18	Church Missionary Society. Minutes of appreciation from both the Church Missionary Society of Australia and Tasmania and Church Missionary Society UK and correspondence relating to her proposal to serve in Borneo	1952 - 1954
19	Appointment as Head Deaconess	1951 - 1982
2	Certificates: Australian Church Women. National Committee. Life Membership/ In recognition of the invaluable contribution made as a member of the Interim Committee,	1973 - 1973
20	Australian College of Theology. Invitations to examine Doctrine Papers for the Th.A Examinations. Includes draft questions and other material.	1959 - 1967
21	Family History: Reunion of the Descendants of Samuel and George Mackay	1990 - 1990
22	Hornsby Girls' High School - Old Girls Reunion and Profiles project, clippings and other papers	1969 - 1996
23	Member of the Order of Australia (AM) - Notification by Governor- General's Office, Commonwealth of Australia and newspaper announcements, media coverage, letters of congratulation	1979 - 1980
24	50th Anniversary of Ordination. Cards received from Home for Retired Deaconesses UK on Anniversary of Ordination.	1996 - 1996
25	Medical.	1957 - 1993
26	Travel Records.	-
26	Travel documentation	1958 - 1967
27	Travel Documentation	1971 - 1979
28	Travel Documentation - South Asian Trip	1976 - 1977
29	Travel Documentation	1981 - 1991
3	Certificates: The Bible Society in Australia "for participation in the Greatest Cause, God's Word Open for All". N.D.	-
30	Australian Bicentennial Historic Records Search	-
31	Bio data. The item consists of chronological lists of the major events in Mary Andrew's Life and other positions she held.	1958 - 1994
32	Oral History interview with Diana Ritch, National Library of Australia 14 December 1987 - Correspondence and Conditions declaration	1988 - 1992
33	Portrait of Mary Andrews by Anne Graham for the Blake prize for Religious Art, 1992. Contains a letter from Anne Graham, program, press (SMH?) review, proofs and several prints of Mary Andrews possibly taken at the launch of the exhibition	1992 - 1992
34	All Saints Woollahra	1981 - 1996

Record series details

Samuel Marsden Archives

35	Chinese Christianity - General. Significant material collected on visits to China	1956 - 1993
4	Church of England Deaconess Institution . Final Examination pass with honours	1941 - 1941
5	Home of Peace Hospitals for "dedication and loyalty during the past 39 years" that enabled the Hospital to meet challenges in the health field. ND	-
6	The Missionary & Bible College Sydney. Diploma	1936 - 1936
7	The Mothers' Union. 50 years membership	1987 -
8	National Christian Endeavour Union of Australia and New Zealand. Diploma of Christian Endeavour Efficiency	1937 - 1937
9	National Council of Women of New South Wales Inc. NCW Award 1994 "for outstanding achievement and service to the community"	1994 - 1994

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 15

Series title: Records of organisations with which Mary Andrews was associated: Aged Care

Start date: 1970

End date: 1996

Level of description: Series

Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: c. 1970

Contents end date: 1996

Descriptive note: Mary Andrews naturally took a greater interest in care for the elderly following her own retirement in 1975. From that point until her death in 1996 she lived at the Goodwin Village, a holding of the Anglican Retirement Villages, and acted as chaplain. In addition to running occasional church and prayer services, she also wrote a column for the monthly Village newsletter and visited other ARV residences. In 1995, a new ARV residence was named the Mary Andrews Village in her honour.

A cassette of the meeting of Community of Christian Care 28 March 1976 is at Series 29/6

Arrangemen category: Chronological

System of arrangement: Arranged by organisation, then arranged chronologically where possible.

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from the relevant organisation if still in existence.

Reproduction:

Record series details

Samuel Marsden Archives

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1	Goodwin Village	1970 - 1996
2	Anglican Retirement Villages & Predecessors	1967 - 1996
3	Hammond Care Group	1994 - 1996
4	Community of Christian Care	1973 - 1988
5	Ministry To and By the Aging (TABA)	1991 - 1995
6	Healthy Older People	1994 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 16

Series title: Records of organisations with which Mary Andrews was associated: Miscellaneous

Start date: 1955

End date: 1996

Level of description: Series

Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1955

Contents end date: 1996

Descriptive note: This series contains records relating to organisations that Mary Andrews was interested in or had some relationship with in a professional or personal capacity. The majority are religious organisations, with some exceptions.

Of particular significance:

The Diocese of Sydney: In her roles as Principal of Deaconess House and as Head Deaconess, Mary Andrews came under the authority of and had frequent correspondence with the Archbishop of Sydney. Following her retirement (with accommodation and employment partially arranged by the Diocese), Mary was elected as Synod representative from her local Parish on a number of occasions and took a particular interest in Synod votes on the topics of women's ministry, lay presidency, and aged care.

The Anglican Fellowship of Prayer: After taking a keen interest in the Fellowship over a number of years (including several international conference trips in her role of local coordinator), Mary was designated as the Province Representative for the Anglican Church of Australia in 1981. There is a cassette recording from this meeting available in Series 29/5

The Order of Australia Association: Mary joined the Association shortly after it was founded in 1980. Activities consisted mostly of annual dinners, with occasional tours of regions Australia of historical or cultural importance. Mary obtained a life membership in 1984.

Arrangement category: Chronological

Record series details

Samuel Marsden Archives

System of arrangement: Arranged by organisation, then arranged chronologically (where possible)

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Confidentiality

Access note: Published material is available for access. Any other material open for public access on completion of application for access following an attempt to gain permission from the relevant organisation if still in existence.

Reproduction:

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1 Pray for China Fellowship

1974 - 1996

Record series details

Samuel Marsden Archives

2	Australian College of Theology	1958 - 1971
3	Anglican Fellowship of Prayer	1970 - 1994
4	Anglican Diocese of Sydney	1955 - 1996
5	Methodist Church	1972 - 1973
6	The Bible Society	1986 - 1995
7	The Order of Australia Association	1980 - 1995
8	Miscellaneous Organisations (Other)	1957 - 1996
9	The Healing Ministry - St Andrew's Cathedral	1980 - 1992

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 17
Series title: Formal Letters Received
Start date: 1952
End date: 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1952

Contents end date: 1996

Descriptive note: These letters and invitations are from the Archbishop and other Diocesan officials, the Governor and NSW Government and sundry other correspondents.

The letters include invitations to meetings and State and Diocesan social functions, acknowledgements of hospitality. Responses to letters she had sent, opinions that she made known, comments she had made and articles submitted for publication

Many letters and invitations were sent in regard to Ms Andrews capacities as Principal of Deaconess House and Head Deaconess others because she was a well know personality.

These letters contrast with personal letters received in that the items are matters of business and there is no evidence of a personal relationship between the contributors although some of the correspondents were well known to Mary.

Personal Letters Received are found in Series 1

Arrangemen category: One Item only

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Record series details

Samuel Marsden Archives

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Related series:

		<i>Period of relationship</i>	
1	Personal Letters Received	1930 - 1996	1952 - 1996

**Unregistered related
series:**

Record items in this series:

1	Formal Letters Received	1952 - 1996
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Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 18
Series title: Papers relating to addresses given by Mary Andrews.
Start date: 1946
End date: 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1946

Contents end date: 1996

Descriptive note: This series consists of orders of service and other papers for occasions when Mary Andrews had spoken or on occasions preached, and letters of acknowledgement sent following her visits. The series demonstrates two important features of Mary Andrew's mission .

- (a) Spreading her passion for Christian work in China
- (b) Encouraging interest and commitment to women's ministry including the work of Deaconess House and of Parish Sisters and sundry organisations committed to the ministry of women.

It would appear that the extant material is a small portion of Mary's ministry of accepting invitations to speak wherever possible.

The series does not contain the text of papers delivered by the Deaconess. These may be found in Series 3 2/1-2 and 7/1-3.

There are also references in Series 1 - Personal Letters Received where correspondents comment on Mary's visits and addresses.

Arrangemen category: Chronological

System of arrangement: Undated material is found at the end of this series

Appraisal/destruction:

Accruals:

Record series details

Samuel Marsden Archives

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Related series:

		<i>Period of relationship</i>
1	Personal Letters Received	1930 - 1996 -
3	Writings of Mary Andrews	1930 - 1996 -

**Unregistered related
series:**

Record items in this series:

1	Papers relating to addresses given by Mary Andrews	1946 - 1969
2	Papers relating to addresses given by Mary Andrews	1970 - 1987
3	Papers relating to addresses given by Mary Andrews. Includes undated papers	1992 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 19
Series title: Newsletters and Prayer letters Received
Start date: 1945
End date: 1996
Level of description: Series
Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1945

Contents end date: 1996

Descriptive note: The series consists of Mary Andrews' copies of newsletters received from former students and other Christian contacts of Mary Andrews. The letters from those in missionary work, parish appointments mainly within Australia, and in other Christian work particularly in Asia. Most letters are from individuals some are from organisations.

The series has been retained to indicate the wide influence of graduates of Deaconess House as they took on positions throughout the world; and similarly to show the wide range of contacts that Mary Andrews had made through her work in numerous organisations and attendance at conferences throughout the world.

Many of the letters are undated or the dates have been obscured. An attempt has been made to estimate these dates.

This series contrasts with Series 1 that consists of private letters to Mary Andrews

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Record series details

Samuel Marsden Archives

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Related series:

1 Personal Letters Received

Period of relationship
1930 - 1996 1945 - 1996

**Unregistered related
series:**

Record items in this series:

1 Newsletters and prayer letters received

1945 - 1969

2 Newsletters and prayer letters received

1972 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 20

Series title: Short Biographies of Mary Andrews

Start date: in year of 1972

End date: in year of 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1972

Contents end date: ar of 1996

Descriptive note: The series consists of lists of correspondence with major Australian and International biographical organisations including biographical questionnaires and draft biographies and certificates awarded.

Arrangement category: Alphabetical

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Minimal

Physical characteristics/technical requirements:

Finding aids:

[Chart](#)

Originals (if series consists of copies):

Copies:

Unregistered controlling series:

Unregistered controlled series:

Unregistered preceding series:

Unregistered succeeding series:

Unregistered related series:

Record items in this series:

1	American Biographical Institute	1992 - 1996
10	International Biographical Centre - The International Who's Who of Intellectuals 7th Edition	1986 - 1988
11	International Biographical Centre - The World's Who's Who of Women. 8th - 13th editions	1986 - 1994
12	International Biographical Centre - Foremost Women of the Twentieth Century;	1984 - 1987
13	International Biographical Centre - Dictionary of International Biography; International Who's Who of Professional and Business Women; Elite Biography International; Men and Women of Distinction; 5000 personalities of the world	1985 - 1994
14	International Biographical Centre - Who's who in Australia and the Far East	1988 - 1988
15	International Biographical Centre: Biographical Master File and other certificates	1985 - 1990
16	International Biographical Centre - Life Patron Certificate	1987 - 1987
17	International Biographical Association IBA Directory 1989/90; International Book/ Plaque of Honor	1985 - 1990
18	Who's Who of Australian Women	1990 - 1990
19	Sundry biographies and correspondence from biographical organisations. Includes correspondence relating to MMA's election as an International woman of the year , 1993-1994 by the International Biographical Society	1987 - 1994

Record series details

Samuel Marsden Archives

2	Biography International/ Distinguished Who's Who	1985 - 1991
20	Deaconess Mary Andrews AM (author unknown) Church of England Historical Society Journal, Vol. 40 No. 1 March 1995	1995 - 1995
3	In danger Often: a short biography by June Bosanquet plus another untitled biography by the same author.	1972 - 1975
4	Debrett's Peerage/ Debrett's Handbook of Australia	1986 - 1991
5	International Biographical Centre - Correspondence	1984 - 1996
6	International Biographical Centre - The First Five Hundred. Contains biography as prepared by MMA, as published and with annotations regarding later achievements	1985 - 1991
7	International Biographical Centre - Book of Dedications - Contains biography as prepared by MMA, copy as published in addition of correspondence	1986 - 1989
8	International Biographical Centre - Profiles. Contains biography as prepared by MMA, copy as published in addition of correspondence	1984 - 1987
9	International Biographical Centre - International Leaders in Achievement	1987 - 1988

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 21
Series title: Press Clippings Relating to Mary Andrews
Start date: 1946
End date: in year of 1994
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1946

Contents end date: ar of 1994

Descriptive note: This series consists of press clippings - from newspapers, magazines, and other publications - that either refer to Mary Andrews by name or feature her photograph, but which were not authored in their entirety by Mary herself.

Early clippings relate primarily to Deaconess Andrews' missionary work, including articles pertaining to her role in the survival of American airmen shot down over China in World War 2. During the period in which she was headmistress of Deaconess House, the clippings naturally relate mainly to the role in and expansion of that institution, though there begins to be a small number of articles in which she is asked to comment on the role of women in the Anglican Church. These increase in number following her retirement; along with articles relating to her travel reports, obituary comments on Anglican and other figures she knew personally, and reports of her speaking engagements. Receiving the Order of Australia in 1980 was a particularly proud occasion for Mary Andrews, and she preserved a range of press reports of the event. She kept a similar collection of congratulations (mainly from Christian organisations and the retirement home she lived and ministered in) following her inclusion of the International Biographical Centre's "Women of the Year" publication.

The majority of papers in this series were collected by Mary Andrews herself, but a small number show signs of having being forwarded to her by friends. In most cases the articles have been cut out with scissors, and an attempt has been made to preserve the header to show which publication they originated in. In some instances - but not all - this has also resulted in the preservation of evidence of the original date of publication. Some articles were previously attached to a paper backing with mounting putty [Blu-tack]. This has been removed in most cases - where removal was possible without damaging the article - and the dried putty

remnants disposed of along with the backing-paper.

A large number of duplicates in this series have been disposed of. Priority has been given to copies in better states of preservation or which retain additional contextual information.

No obituaries of Deaconess Andrews are kept in this series, as it consists only of papers collected by Mary herself.

Arrangement category: Chronological

System of arrangement: Dates have been approximated in some cases.

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Unregistered related series:***Record items in this series:***

		-
1	Press Clippings Relating to Mary Andrews - 1940s	1946 - 1946
2	Press Clippings Relating to Mary Andrews - 1950s	1952 - 1959
3	Press Clippings Relating to Mary Andrews - 1960s	1960 - 1969
4	Press Clippings Relating to Mary Andrews - 1970s	1970 - 1979
5	Press Clippings Relating to Mary Andrews - 1980s	1980 - 1989
6	Press Clippings Relating to Mary Andrews - 1990s	1990 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 22

Series title: Press Clippings - Topics of Interest to Mary Andrews

Start date: in year of 1950

End date: in year of 1996

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: de of 1950

Contents end date: de of 1996

Descriptive note: This series consists of press clippings - from newspapers, magazines, and other publications - that pertain to topics with which Mary Andrews had a particular connection. A large number of clippings deemed to be of insufficient interest have been disposed of (see below).

Preserved items in this series relate to the work of the Deaconess Institution, and to the topic of the role of women in the church - particularly the Anglican Church of Australia.

Articles on the Deaconess Institution describe activities in Deaconess House (excluding articles which refer to Mary herself in her capacity as principal or in citation, which are included in Series 21), ancilliary activities of the Institution such as the hospitals, the ordination of deaconesses, and the activities of Deaconess House graduates and other deaconesses in Australia and worldwide.

Additionally, Mary Andrews kept a small collection of articles relating to former Deaconess House trainee Miss (later Dr) Barbara Ferguson, who went on to do missionary work in Vietnam.

The articles on the role of women in the church cover historical milestones including the reestablishment of the Order of Deaconesses, the admission of women to the Anglican Synod, the ordination of women as Deacons, and the ordination of women as Priests in various parts of Australia and worldwide, along with reports on the controversial nature and debates surrounding the events. Articles on the role played by women in church organisations belonging to other denominations are also included. Note: articles relating directly to the Movement for the Ordination of Women have been included in Series 8.

The majority of papers in this series were collected by Mary Andrews herself, but a small number show signs of having being forwarded to her by friends. In most cases the articles have been cut out with scissors, and an attempt has been made to preserve the header to show which publication they originated in. In some instances - but not all - this has also resulted in the preservation of evidence of the original date of publication. Some articles were previously attached to a paper backing with mounting putty [Blu-tack]. This has been removed in most cases - where removal was possible without damaging the article - and the dried putty remnants disposed of along with the backing-paper.

A large number of clippings preserved by Mary Andrews have been disposed of on the grounds that their content was well-documented elsewhere and/or not within the scope of this collection. Topics included:

*China - particularly reports regarding the Three Self Patriotic Movement (the authorised Christian church in China), but also a large number of articles reporting on the aftermath of the Tiannamen Square protests of 1989.

*The Anglican Church, particularly the activities of clergy within the Diocese of Sydney, including obituaries (note that all articles regarding the role of women within the Anglican Church have been preserved).

*Activities - particularly ecumenical ones - of other Christian denominations (similarly, articles relating to women's ministry in other Christian denominations have also been preserved).

*Aged care and healthy living.

*General women's interest.

*Annual Honours listings and reports on other Members of the Order of Australia.

*The coronation of Queen Elizabeth II, royal visits to Australia, and the activities of Governors-General of Australia, state Governors, and their wives.

Articles pertaining to organisations with which Deaconess Andrews was affiliated have been inserted in the relevant Series pertaining to that organisation.

Additionally, duplicates in this series have been disposed of. Priority has been given to copies in better states of preservation or which retain additional contextual information.

Arrangemen category:

System of arrangement: Topical; chronological order has been preserved within each topic where feasible.

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note:

Reproduction: Open for public access on completion of Application for access

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1	Press Clippings - Ordination of Women (1960-1989)	1960 - 1989
2	Press Clippings - Ordination of Women (1990-)	1990 - 1996
3	Press Clippings - the Deaconess Institution	1950 - 1996
4	Press Clippings - Doctor Barbara Ferguson	1965 - 1980

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 23
Series title: Reference Materials
Start date: in year of 1950
End date: in year of 1996
Level of description: Series
Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1950

Contents end date: ar of 1996

Descriptive note: This series contains short publications, articles, and coursework material - mostly theological - on a range of topics of interest to Mary Andrews. Some of them were originally separated and presented as coherent courses of study, but others have been compiled from disparate corners of the collection during the sorting phase.

*Ordination of Women Background Material: Theological and sociological articles and reports, along with some pertinent news stories, debating the propriety of including women in ordained ministry.

*Christian Counselling Correspondence Course: Run by the Christian Counselling Institute, taking the form of loose papers divided into ten lessons by blue separators. Mary Andrews may have taken this course in 1970 (according to the date on the attached cover letter) or examined it for potential use in the Deaconess House. Deaconess Andrews extended the Deaconess House curriculum to include lectures in counselling from government departments and Sydney University staff following a trip to the UK in 1958-9 in which she researched training methods.

*Reports on Ministry and Missiology: Booklets and single articles from a variety of sources, many of them ecumenical. Some of these were most likely received as readings to inform the topics of discussion at conferences attended by Deaconess Andrews run by the World Council of Churches, Church Women United, and other similar organisations. Contents include sociological, theological and creative analyses of world evangelisation.

*Short Guides: Short articles from a wide range of sources that contain concrete guides for the content of prayer or preaching.

*Samuel Marsden in New Zealand: Articles, book extracts and press clippings relating to Samuel Marsden's trip to Matauri Bay in 1814 and its 175th anniversary in 1989.

Arrangemen category:

System of arrangement: Topical. Original order has been preserved where appropriate.

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note:

Reproduction: Open for public access on completion of Application for access

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

		-
1	Ordination of Women - Background Material	1950 - 1996
2	Christian Counselling Correspondence Course	1970 - 1970
3	Reports on Ministry & Missiology	1950 - 1996
4	Short Guides	1950 - 1996
5	Samuel Marsden in New Zealand	1989 - 1989

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 24
Series title: Correspondence Received From Family
Start date: 1945
End date: c. 1996
Level of description: Series
Format: Loose papers

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source: From Graham Andrews' collection of Mary Andrews papers and memorabilia, donated to the archive in November 2014.

Contents start date: 1945

Contents end date: c. 1996

Descriptive note: This series contains letters and cards received by Mary Andrews from family members, principally after her return from missionary service in China and throughout the rest of her life. It does not include correspondence from her mother.

Mary Andrews was a diligent correspondent, and appears to have been in regular contact by mail with her extended family throughout her time as Principal of Deaconess House and during her retirement.

Frequently featured in this series are the following writers:

*Florence ("Florrie") McGoffick (nee Andrews), Mary's sister.

**Anne [later Lathrop, see note below] and Maryanne [married surname unknown], daughters of Florence and Jim McGoffick

*Elizabeth Clarkson (nee Andrews), Mary's sister (Married to Neal).

*Dorothea ("Dot") ?Glaston [spelling uncertain] [nee Andrews], Mary's sister

*Sam Andrews, Mary's brother

**Roslyn [later Tufrey, married to Brian] and Carol Andrews, daughters of Sam and Joyce Andrews

**Graham Andrews (married to Vickie), son of Sam Andrews and Joyce Andrews

Some identities are unclear:

- Elizabeth Clarkson appears to have gone by the name of "Lil" or "Lilian" at one point but was inconsistent in her insistence on its usage (signatures alternate between the two names even when the letters in question were sent in close proximity to each other. One letter dated 26/5/1960 is signed "Elizabeth" with "Lil"

scratched out next to it).

-Anne McGoffick similarly seems to have on occasion spelt her name "Ann" (both she and her mother Florence use both spellings). From 1984 letters start arriving signed "Anni" Lathrop (married to Bill), and a 1996 letter from Florence seems to confirm that they are the same person.

-There is one letter, dated 1956, is addressed to "Aunty" from "John", a child resident of Glen Miln (then Florence McGoffick's residence). It is unclear whether "John" was a blood relative or had some other connection to the family and referred to Mary as "Aunty" as a term of affection.

Arrangement category: Chronological

System of arrangement: Chronological, with some approximations. Letters where the exact year of origin is unknown have been placed at the end of the relevant decade's item bundle.

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Privacy

Access note:

Reproduction: Available for access with the permission of relevant family members or their heirs

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

Unregistered related series:

Record items in this series:

1	Correspondence Received from Family (1940s-1950s)	1945 - 1959
2	Correspondence Received from Family (1960s)	1960 - 1969
3	Correspondence Received from Family (1970s)	1970 - 1979
4	Correspondence Received from Family (1980-85)	1980 - 1985
5	Correspondence Received from Family (1986-89)	1986 - 1989
6	Correspondence Received from Family (1990s)	1990 - 1996

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 25
Series title: Third Party Papers in Mary Andrews' Possession
Start date: 1936
End date: 1996
Level of description: Series
Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1936

Contents end date: 1996

Descriptive note: This series contains letters and other personal papers that were neither written by nor addressed to Mary Andrews. In a number of cases these are letters where a copy has been sent to Mary Andrews for her information; others (including the papers of former fellow missionary in China Norah Dillon) pertain to individuals or subjects she was interested in.

In some cases the reason for these papers being in Mary Andrews' possession is entirely unclear.

Some eulogies and letters of condolence sent to Mary Andrews' relatives following her death have been removed.

Arrangement category: Chronological

System of arrangement: Papers have been arranged chronologically with some approximations. Papers that were completely undated have been placed at the end of their respective item bundles.

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Privacy

Access note:

Record series details

Samuel Marsden Archives

Reproduction: Unavailable for access unless arrangements are made with those who hold the copyright in these records

Language/scripts: English

Level of detail: Partial

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Record items in this series:

1	Third Party Letters in Mary Andrews' Possession	1951 - 1996
2	Norah Dillon - Diary and Letters Received	1936 - 1967

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 26
Series title: Bibles Used by Mary Andrews
Start date: ? 1930
End date: in year of 1996
Level of description: Series
Format:
Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1930

Contents end date: 1996

Descriptive note: This series contains English-language Bibles - in various editions and translations - used by Mary Andrews. Bibles that have been retained are ones that contain clear signs of use as well as underlined passages and marginal annotations, and in some cases handwritten inserts.

Additionally, some Bibles have been preserved due to the historical interest of their provenance. Mary had possession of a Bible owned by former Archbishop of Sydney (and missionary to China) Mowll, presented to her as a keepsake after his death, as well as a New Testament commemorating the death of the late Archbishop's father. A nearly-pristine illustrated Bible presented to Mary before her departure on missionary service (but to all appearances not taken on that voyage and never used) has similarly been preserved.

Deaconess Andrews frequently left scraps of annotated paper, bookmarks and old envelopes inserted to mark places in the volumes, and these have been left in their original position where possible and desirable. While some of the inserts include annotations of particular relevance to the passage they mark, in many cases it is clear that they were used as bookmarks only with no relevance to the wider context.

A small number of Bibles has been disposed of due to a lack of historical interest - easily-obtainable translations with no features particular to Mary Andrews other than an occasional bookmark.

Chinese Bibles have not been included in this series, and neither have other religious texts (such as Prayer Books).

Arrangemen category: None discernible

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note: Open for public access on completion of Application for access

Reproduction:

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1	Yapp edged Illustrated Bible presented to Mary Andrews by Yarra Bay Junior. Apparently unused. [Removed from an acidic outer box.]	1937 - 1937
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10	"Letters to Young Churches" - hardcover Epistles in modern translation, with inserts by Mary Andrews	1941 - 1947
11	Leather-bound monogrammed Bible, King James version, presented to Mary Andrews on her commissioning as Head Deaconess	1952 - 1952
12	Faux-leather-bound New Testament, King James version, presented to Mary Andrews on her 'setting apart' as Deaconess	1946 - 1946
13	Faux-leather-bound Bible, King James version, with inserts by Mary Andrews	1940 - 1955
14	The English version of the Polyglot Bible containing the Old and New Testaments.... London, Samuel Bagster and Sons. This copy inscribed 'Martyn Mowl. October 1884 and 'H.W.K.M. August 1920". Leather-bound	1894 - 1894
15	The Holy Bible (in Chinese). Published by L.L. Hodgson for the British and Foreign Bible Society. Published Calcutta. Retained in a loose leather binding	-
16	The New Testament in Modern English: a transaction by J.B. Phillips. London Geoffrey Bles Ltd and William Collins & Co Ltd, 1958. Presented to Mary Andrews by the 1959 Ordinands	1958 - 1958
17	Good News Bible [Today's English Version]. American and British and Foreign Bible Societies, 1976. Gives the appearance of being well used. Torn and soiled endpapers.	1976 - 1976
18	The new Testament of Our Lord and Saviour Jesus Christ: translated out of the original Greek and with the former translations diligently compared and revised by his majesty's special command. Appointed to be read in churches	1938 - 1938
2	Leather-bound annotated Bible, Revised version (includes annotations by a third party)	1911 - 1962
3	Leather-bound Bible, Revised version, formerly owned by Archbishop Mowl	1959 - 1959
4	Hardcover Bible, King James version, with extensive marginal annotations by Mary Andrews	1920 - 1996
5	Yapp edged leather-bound monogrammed Bible, Scofield Reference edition, with marginal annotations by Mary Andrews	1917 - 1996
6	Leather-bound Bible, King James version, with inserts by Mary Andrews	1915 - 1996
7	Hardcover New Testament purchased in remembrance of the father of Archbishop Mowl	1917 - 1917
8	Faux-leather-bound New Testament, Good News version, inherited from Lucy Watson, with inserts and annotations by Mary Andrews	1988 - 1989
9	Leather-bound Marked New Testament, Authorised version	1920 - 1996

Publication note:**Notes:**

Many of these Bibles are in poor condition. There is evidence of them being retained in poor environments - previous mould, evidence of water damage and general uncleanliness. Acidic and plastic packaging has been removed in order to arrest any further decline.

Record series details

Samuel Marsden Archives

Series number: 27

Series title: English-language Books Used by Mary Andrews While on Missionary Service

Start date: in year of 1938

End date: in year of 1951

Level of description: Series

Format: Printed materials

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1938

Contents end date: ar of 1951

Descriptive note: This series contains English-language books, mostly hardcovers, which were most likely used by Mary Andrews during her missionary service in China. It contains theological works, religious texts such as Prayer Books, nursing, pastoral and general advice texts, and a small amount of fiction and poetry.

It is impossible to determine definitively whether some of these texts were used on the mission field. Consideration has been given to the condition of the volumes (showing wear or water damage from travel), the context and topicality, and the publication date. Mary Andrews would later come into possession of tomes from the Deaconess House library, as well as texts inherited from various acquaintances and ecclesiastical figures, so an early publication date is not in itself conclusive evidence that any given volume ever travelled to China.

This series excludes texts in Chinese (including English-Chinese Bibles and phrasebooks), and Bibles (see series 26).

Arrangemen category: None discernible

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

*Access note:**Reproduction:* Open for public access on completion of Application for access*Language/scripts:* English*Level of detail:* Partial*Physical characteristics/
technical requirements:**Finding aids:*[Chart](#)

*Originals (if series
consists of copies):**Copies:**Unregistered controlling
series:**Unregistered controlled
series:**Unregistered preceding
series:**Unregistered succeeding
series:**Unregistered related
series:**Record items in this series:*

1	The Works of Josephus (tr. William Whiston)	1851 - 1851
10	Mothers of the Bible, Charles Leach 1888	1888 - 1888
11	A Lonesome Lassie, Raymond Jacberns (edition date unknown)	1860 - 1930
12	The Word Opened, Evan H Hopkins 1890	1890 - 1891
13	Daily, C.F. Harford-Battersby 1898 [with annotations by Mary Andrews]	1898 - 1899
14	The Bond of Sympathy (poetry collection, compiled by J. Ellis)	1914 - 1914
15	The Vision Splendid, John Oxenham 1917 [with annotations by Mary Andrews]	1917 - 1917
16	Maurine, Ella Wheeler Wilcox (edition date unknown)	1850 - 1930

Record series details

Samuel Marsden Archives

17	Poems, Ella Wheeler Wilcox (edition date unknown)	1850 - 1930
18	Miniature Book of Common Prayer, front cover missing	1800 - 1920
19	Come Ye Apart, J.R.Miller (edition date unknown)	1890 - 1938
2	The Chinese Empire - a General & Missionary Survey (ed. Marshall Broomhall)	1907 - 1907
20	Book of Common Prayer, plastic cover	1800 - 1925
21	Pressing Forward, G.J.Galloway (edition date unknown)	1890 - 1940
22	A Golden Pathway, G.J.Galloway (edition date unknown)	1890 - 1940
23	The Missionary's Manual of Chinese penmanship, prepared by Yen Sung-Pu and Harold A. Weller. China Inland Mission 1937	1937 - 1937
24	Medical and Nursing Dictionary, by Evelyn Pearce. London, Faber& Faber ltd, 1938	1938 - 1938
3	The Miracles of the New Testament, Arthur C. Headlam 1915	1915 - 1915
4	The Miraculous Element in the Gospels, Alexander Balmain Bruce 1893	1893 - 1893
5	Through Fire and Flood, F.B.Meyer 1896	1896 - 1896
6	The Atonement, R.W.Dale 1876	1876 - 1876
7	Cruden's Concordance to the Bible (edition date unknown)	1737 - 1900
8	Streams in the Desert, Mrs Chas. E. Colman, 1925	1925 - 1938
9	Readings for Mothers' Meetings, Rosalynd Marryat 1877	1877 - 1877

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 28

Series title: Medals, Pendants and Other Jewellery Owned by Mary Andrews

Start date: in year of 1925

End date: in year of 1990

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history: Donated to the collection in November 2014 by Graham Andrews.

Immediate source:

Contents start date: ar of 1925

Contents end date: ar of 1990

Descriptive note: This series contains medals, pendants and other jewellery owned by Mary Andrews. Of particular importance is her Order of Australia (AM) medal awarded in 1980 for Services to Religion.

The series also includes commemorative medals issued by the International Biographical Association, a wooden cross with a raised floral pattern worn by Deaconess Scheiller (the first deaconess in the Anglican Diocese of Sydney, circa 1885), and Deaconess Andrews' personal collection of pendants, earrings, etc which includes her Deaconess emblems and pins.

Arrangemen category: None discernible

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Fragile or undergoin

Access note: For viewing at the discretion of the Archives officer.

Reproduction:

Language/scripts: English

Level of detail: Partial

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

1	Australian Order of Merit medal, pins and cufflink in velvet-lined case	1980 - 1980
2	Tin container holding Deaconess order pins and emblems, photographic miniature, wallet, and various pins, earrings, necklaces and brooches	1925 - 1996
3	Hornsby High Old Girls Union Diamond Jubilee commemorative coin in plastic case	1990 - 1990
4	The First Five Hundred/International Biographical Centre Silver Jubilee medal in clamshell case	1985 - 1985
5	The First Five Hundred gold medal in clamshell case	1980 - 1990
6	Chinese commemorative silver coin in clamshell case	1994 - 1994
7	International Biographical Association Dedication Insignia in velvet-lined case	1980 - 1990
8	Wooden cross worn by Deaconess Scheiller circa 1885	1885 - 1885

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 29

Series title: Audio Recordings made or acquired by Mary Andrews

Start date:

End date:

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date:

Contents end date:

Descriptive note: Mary Andrews made and retained much audio visual material. She collected published material from various organisations and appears to have recorded addresses at services and meetings she attended. She recorded hymns and other sacred music and interviews from radio programs and she owned a range of commercial recordings acquired either by purchase and gift. The quality of the tapes is unknown.

The audio records that have been retained consist of meetings of organisations in which Mary was active, and of addresses in the main areas of her interest including the ministry of women. Some of these supplement the printed records held in this collection.

Commercial material and material recorded from radio programs (thus governed by complex intellectual property provisions) has been destroyed.

Tapes of services (mainly Healing Ministry) at St Andrews Cathedral have been transferred to Moore College Library.

Tapes of Verlag Evangelische Marienwesternschaff, Darmstadt-Eberstadt, (Basilea Schlink) Germany, mainly addressed by Basilea Schlink have been offered to Moore College Library.

The following have been retained.

- * Addresses and interviews by Mary Andrews (various media organisations)
- * General and Sydney Diocesan Synod debates mainly on the ordination of women,
- * Women's ordination services
- * Proceedings of meetings of the organisations (especially women's organisations) with which Mary was associated

Cassettes comprising item 8 include the addresses by the following - Brother Andrew; Canon Jim Glennon; Bishop Fest Kivengere;; Dr Phillip Potter; Angnes Sanford; Dr Robert Schuller; Rev John Stott; Bishop Christopher Spnyonso; Re. David Watson; Women and Ministry (Brisbane October 1973) Holy Spirit Seminar 4 April 1981.

A note relating to the item list: The tapes are not individually listed. An 'item' consists of a group of related tapes e.g. the tapes relating to an organisation. Some tapes have been used for more than one purpose. They have been placed with the group that describes most of the content.

It would appear that some of the tapes were made by Dss Andrews (with our without permission of organisations or speakers) and that others were sold or distributed by the organisation concerned. In making access to this material decisions may need to be made on an individual basis.

Ongoing management of the series
The tapes should be placed into a program of copying onto a more permanent media.

Arrangement category: None discernible

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Restricted

Restriction category: Confidentiality

Access note: Most items in this series are restricted for intellectual property reasons.

Reproduction: The organisation responsible for the recording or the occasion at which the recording was made should be contacted in prior to any person having consent to reproduce the content

Language/scripts: English

Level of detail: Minimal

Physical characteristics/technical requirements: The series consists of audio cassettes. These should be incorporated into a program of copying onto more permanent media.

Finding aids:

[Chart](#)

Originals (if series consists of copies):

Copies:

Unregistered controlling series:

*Unregistered controlled series:**Unregistered preceding series:**Unregistered succeeding series:**Unregistered related series:**Record items in this series:*

1	Cassette tapes made at General and Sydney Diocesan Synod. Mainly relating to the debates over the ordination of women. (10 tapes)	1985 - 1992
10	International Prayer Assembly Seoul, 5-11 June 1984- Mrs Evelyn Christensen	1984 - 1984
11	Special Services - CWA Annual Service(1976); WDP Mindolo Service (1978) Ecumenical Service Dr P. Potter (1980); Joan Shilton Thanksgivig (1980) FLC SilverAnniversary (1981)	1976 - 1981
12	Deaconess House - Graduation 1975; Dining Room Farewells 1978? Are on the reverse of the Cassette of the Mindolo Service part of Item S29/11	1975 - 1978
13	Ordination of Deaconesses - Jo Brennan, Anne-Marie Hardman and Daphne May December 1980	1980 - 1980
14	Tapes relating to China or Chinese Ministry (8 tapes)	1982 - 1989
2	Australian Church Women. State Unit and Federal organisation - installations, meetings and addresses (12 tapes)	1975 - 1988
3	World Day of Prayer Meeting Zambia 1978 (2 tapes)	1978 - 1978
4	Church Missionary Society - CMS Prayer Weekend 1981 (Rev R.A. Cole) and CMS Summer School 1982 Dr and Mrs Coleman.	1981 - 1982
5	Anglican Fellowship of Prayer, Indianapolis 1981 (1 tape) and International Prayer Assembly Seoul 1984 (2 tapes)	1981 - 1984
6	Community of Christian Care meeting at Deaconess House 28 March 1976	1976 - 1976
7	YWCA Building Opening 27 July 1984	1984 - 1984
8	Various addresses - See series registration for list.(14 tapes)	1973 - 1981
9	World Council of Churches - Report to Fifth Assembly by General Secretary Dr Philip Potter	1975 - 1975

*Publication note:**Notes:*

Record series details

Samuel Marsden Archives

Series number: 30

Series title: Audio recordings of interviews and addresses given by Mary Andrews

Start date:

End date:

Level of description: Series

Format:

Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date:

Contents end date:

Descriptive note:

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note:

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

Record series details

Samuel Marsden Archives

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 31
Series title: Flannel Graphs
Start date:
End date:
Level of description: Series
Format:
Extent and medium of series:

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date:

Contents end date:

Descriptive note:

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note:

Reproduction:

Language/scripts: English

Level of detail:

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

Record series details

Samuel Marsden Archives

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 32
Series title: Letters received by the Principal
Start date: in year of 1951
End date: in year of 1975
Level of description: Series
Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1950 - 1975

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: de of 1950

Contents end date: th of 1975

Descriptive note: The series consists of letters received by Mary Andrews in her official capacity as Principal of Deaconess House. Some of the letters are addressed to 'Head Deaconess' an office that Mary Andrews held concurrently with the office of Principal and beyond her retirement. Selection of the letters in this series has been made on an individual basis based on the subject of the letter. Letters include matters to do with candidates, their placements, monetary donations.

The letters are placed in bundles according to decade. There is no precise sorting within the bundles. The papers have not been placed into acid free folders. No item listing has been made. Series numbers only are written on the folders. More detailed work needs to be performed at a later date.

These were received as part of the Mary Andrews Papers

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Record series details

Samuel Marsden Archives

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 33

Series title: Minutes of the [Deaconess] House Committee

Start date:

End date:

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1960 - 1972

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: de of 1960

Contents end date: ar of 1972

Descriptive note: These are the copies of the minutes retained by Mary Andrews . They appear to supplement the official copies of the Minutes which are held by Anglican Deaconess Ministries but whose holdings appear to cease in 1943.

The business of the House Committee was to consider domenstic staff and the business of daily management of the College. Including the acceptance of candidates, bursaries, syllabus and practical training, properties, building repairs and expansion

This set is fragmentary prior to 1964. They are roughly sorted only. No item list has been prepared.

No item list has been prepared

These were received as part of the Mary Andrews Papers

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Record series details

Samuel Marsden Archives

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 34

Series title: Deaconess Executive Committee (1963-1964) House Management Committee
Accounts
Deaconess H

Start date:

End date:

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

- 1974

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1963

Contents end date: 1974

Descriptive note: The series consists of the monthly accounts of the Executive (later House Management) Committee. That summarise and give detail of all expenditure during the month.

No item list has been prepared

These were received as part of the Mary Andrews Papers

Arrangement category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Record series details

Samuel Marsden Archives

Reproduction:

Language/scripts: English

Level of detail:

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 35

Series title: Deaconess House Board of Reference Meetings

Start date:

End date:

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1960 - 1963

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1960

Contents end date: 1973

Descriptive note: It was the role of the Board of Reference to consider applicants for entry to Deaconess House for Training and to determine who would be selected. The Board comprised the Principal, Chaplain for Deaconesses and between 4 and 6 lay and clerical members usually members of the Institute Board. The series contains details of the qualifications and parish work of the applicants.

These were received as part of the Mary Andrews Papers

Arrangemen category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 36
Series title: Deaconess House Board of Studies Meetings
Start date: 1974
End date: 1974
Level of description: Series
Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1974 - 1974

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1974

Contents end date: 1974

Descriptive note: The Board of Studies was formed by a resolution of the Management Committee of Deaconess House on 8 August 1974 . The purpose of the board was to prepare a submission for the Australian College of Theology for a Diploma of Ministry. The Board comprised Rev S. Giltrap (Chairman), Deaconesses M. Andrews, J. Lawrence and M. Rodgers, Mrs I. Hall and Rev. G. Glassock. The members met Dr G.B. Knox and Dr W. Dumbrell to discuss matters that arose in conjunction with Mooore College. It appears that the role of the Board ceased after three meetings.

These were received as part of the Mary Andrews Papers

Arrangemen category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

**Physical characteristics/
technical requirements:**

Finding aids:

[Chart](#)

**Originals (if series
consists of copies):**

Copies:

**Unregistered controlling
series:**

**Unregistered controlled
series:**

**Unregistered preceding
series:**

**Unregistered succeeding
series:**

**Unregistered related
series:**

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 37

Series title: Minutes of the The Church of England Deaconess Institution (1951- September 1981) Anglican Deaconess Institution (October 1981 - 1996)

Start date: 1951

End date:

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

	<i>When till when</i>
1 The Deaconess Institution	1951 - 1996

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: ar of 1951

Contents end date: 1996

Descriptive note: These appear to be Mary Andrew's copies of the Institute Minutes. The Official signed records are retained by Anglican Deaconess Ministries who should be approached for access to the minutes. The meetings were held approximately monthly. The subjects included properties and other financial matters, meetings received a report from the Principal and the role and management of the properties, appointments of senior staff (such as the Principal of Deaconess House).

The items are roughly sorted only.

These were received as part of the Mary Andrews Papers

Arrangement category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the

files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

***Physical characteristics/
technical requirements:***

Finding aids:

[Chart](#)

***Originals (if series
consists of copies):***

Copies:

***Unregistered controlling
series:***

***Unregistered controlled
series:***

***Unregistered preceding
series:***

***Unregistered succeeding
series:***

***Unregistered related
series:***

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 38

Series title: Constitution of the Church of England Deaconess Institution, Sydney.

Start date: 1917

End date: 1963

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1917 - 1963

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1917

Contents end date: 1963

Descriptive note: This is a printed version dated 20 August 1917. The Constitution covers the history of the Institution, the role of the Trsustees and the declaration of trusts.

There is a copy of a later Constitution dated 1963as document 7 of Series 39, Synod Standing Committee on the Role of Deaconess House.

These were received as part of the Mary Andrews Papers

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 39

Series title: Sydney Diocesan Synod Standing Committee on the Role of Deaconess House

Start date: 1968

End date:

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

	When till when
1 The Deaconess Institution	1968 -

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1968

Contents end date: 1969

Descriptive note: The Committee was established by Synod resolution 10/1968 at the meetings in October 1968. The role of the Committee was " to Confer with the Council of the Deaconess Institution with regard to the implementations as set out in the Archbishop's Commission Report 1964 and report to Standing Committee before the next session od Synod." The Committee was chaired by Justice Athol Richardson. Members included the Head Deaconess and 9 other lay and Clerical members. It appears that the Committee forsat met on 24 February 1969. Key considerations were whether Deaconess House should be governed by an ordinance of Synod and whether it could benefit from a closer relationship with Moore Theological College. An information pack of 17 items was provided for members The committee met several times during 1969 and suggested an expansion of the House Management Committee to include memebrs elected by Sydnod and the Archbishop. There was no agreement between the Committee and Council and it was recommended that the discussions do not proceed.

It appears that this is Mary Andrews' copy of the Committee meetings and that the official records would be held by the Diocese of Sydney

Also a file that appears to be working papers for the same Committee. Contains many papers concerning Deaconess House and Women's Ministry including the role and curriculum of Deaconess House and statistical material concerning graduates.

These were received as part of the Mary Andrews Papers

Record series details

Samuel Marsden Archives

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Diocese of Sydney [Archives/ Diocesan Secretary??] should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Record series details

Samuel Marsden Archives

Series number: 40
Series title: Records of the Head Deaconess
Start date: 1952
End date: 1980
Level of description: Series
Format:

Extent and medium of series:

<i>Agencies creating series (in chronological order):</i>	<i>When till when</i>
2 Head Deaconess	1952 - 1980

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1952

Contents end date: 1982

Descriptive note: The letters concern Deaconess appointments, arrangements for admissions/ordinations, chaplaincy arrangements and other diocesan matters that need to be made known to deaconesses.

These letters have not been sorted.

Also three booklets including the appointments of the Head Deaconess

These were received as part of the Mary Andrews Papers

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Open

Restriction category:

Access note:

Reproduction:

Record series details

Samuel Marsden Archives

Language/scripts: English

Level of detail:

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 41
Series title: Deaconess Appointments Board
Start date: in year of 1954
End date: 1978
Level of description: Series
Format:

Extent and medium of series:

Agencies creating series (in chronological order):	When till when
2 Head Deaconess	1954 -

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1954

Contents end date:

Descriptive note: The series consists of fragments of minutes and correspondence and circulars distributed to members of the Deaconess Appointments Board and through the Head Deaconess to Deaconesses working in the Diocese of Sydney

3 binders. The items have not been sorted

These were received as part of the Mary Andrews Papers

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Diocese of Sydney [Archives??] should be contacted for access decisions should the files be requested.

Reproduction:

Record series details

Samuel Marsden Archives

Language/scripts: English

Level of detail:

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 42
Series title: Administrative Officers' Correspondence
Start date: 1988
End date: 1991
Level of description: Series
Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1988 - 1991

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1988

Contents end date: 1991

Descriptive note: It is unclear how this item came into this collection. The item contains letters of a mostly ephemeral nature (mainly financial distributions)

These were received as part of the Mary Andrews Papers

Arrangement category: Chronological

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 43
Series title: Annual Meetings
Start date: in year of 1954
End date: 1995
Level of description: Series
Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

1954 - 1995

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date: 1954

Contents end date: 1995

Descriptive note: The series consists of fragments only. These include agandae, notices of meetings and annuil reports

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Language/scripts: English

Level of detail: Minimal

Physical characteristics/ technical requirements:

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Publication note:

Notes:

Record series details

Samuel Marsden Archives

Series number: 44

Series title: Records of Anglican Deaconess Institution

Start date:

End date:

Level of description: Series

Format:

Extent and medium of series:

Agencies creating series (in chronological order):

When till when

1 The Deaconess Institution

-

Name of unregistered creator(s):

Archival history:

Immediate source:

Contents start date:

Contents end date:

Descriptive note: The series consist of those records of the Deaconess Institution that were amongst the Mary Andrews Papers. It is possible that they were held to assist with a biography and history of Deaconess House that that Mary Andrews had planned to write.

By its nature the contents is fragmentary and much undated material is included.

A short item list with rough dates has been prepared. More work is required

Arrangemen category:

System of arrangement:

Appraisal/destruction:

Accruals:

Access status: Closed

Restriction category: Transferor condition

Access note: Anglican Deaconess Ministries should be contacted for access decisions should the files be requested.

Reproduction:

Record series details

Samuel Marsden Archives

Language/scripts: English

Level of detail: Minimal

*Physical characteristics/
technical requirements:*

Finding aids:

[Chart](#)

*Originals (if series
consists of copies):*

Copies:

*Unregistered controlling
series:*

*Unregistered controlled
series:*

*Unregistered preceding
series:*

*Unregistered succeeding
series:*

*Unregistered related
series:*

Record items in this series:

		-
1	Building Fund	1957 - 1967
10	Deaconess Insitution Properties - Lisgar	1939 - 1986
11	Deaconess Insitution Properties - But-Har-Gra	1934 - 1966
12	Deaconess Insitution Properties - Braeside	1953 - 1992
13	Deaconess Insitution Properties - Hilyside	1974 - 1996
14	Deaconess Insitution Properties - Norbury House	1967 - 1968
15	General Material about the role, curriculum faculty and students of Deaconess House. [Possibly related to a Diocesan Committee] Most papers undated	1963 - 1971
16	Chapel Rosters	1957 - 1975
17	Graduations, Youth Nights and Outreach - Fliers and invitations	1952 - 1994

Record series details

Samuel Marsden Archives

18	Household matters and staff	1956 - 1982
19	In-Service Training	1979 -
2	Deaconess Insitution Properties - Archdall Wing - Official opening, memorial rooms and room allocations. Some material is undated	1961 - 1961
20	Medical Officers	1962 - 1962
21	Outreach missions	1953 - 1968
22	Prayer Cards and Diaries `	1950 - 1983
23	Brochures: Mainly promotional booklets concerning the work of Deaconess House, also a jubilee history and a book of devotions (1918) Most undated	-
24	Allocation of room numbers. Undated	-
25	Queries regarding entry to Deaconess House	1958 - 1973
26	Deaconess House Rules ; includes goverance issues supplementary to the Constitution, table etiquette, rules for engaging students and general routine	1954 - 1969
27	Students and fees	1960 - 1974
28	Student assignments and assessments	1967 - 1972
29	Deaconess House Women's Auxilliary (Brief history. Undated)	-
3	Deaconess Insitution Properties - Mary Andrews wing and Chapel - Official Opening, donors of individual rooms - addresses at the official opening	1966 - 1966
30	Orders of service for setting apart, institution or ordinarion of deaconesses together with official papers on the subject. [Orders of service for ordination of particular Deaconesses are found in a separate series]	-
31	Survey in connection with Deaconesses working in Sydney Diocese [Examines duties, remuneration (including the adequacy)]	1956 - 1956
32	By Grace we serve: manuscript centennial history of Deaconess House (with some ceorresponce from former students	1990 - 1991
33	Deaconess Institution - History - includes drafts, source materials	1990 - 1991
34	Deaconess Salaries	1967 - 1967
35	Worl Consutation on Theological Education, London College of Divinity	1967 - 1978
36	Consultation on 'Education for Change'	1970 - 1970
37	Pattern for Deaconess Surplice and sketch of badge	-
4	Deaconess Insitution Properties - Dedication of Emily Norbury Memorial Library and the Chapel Organ	1969 - 1969
5	Deaconess Insitution Properties - 44 Watkins Street, Newtown	1965 - 1970
6	Deaconess Insitution Properties - General [Matters relating to two or more properties and fragments]	1943 - 1878
7	Deaconess Insitution Properties - Deaconess House	1951 - 1961
8	Deaconess Insitution Properties - Home of Peace, Greenwich. [Contains papers that should also be read in relation to Pallister Girls' Home and adolescent services	1957 - 1991
9	Deaconess Insitution Properties - Pallister Girls' Home and Adolescent Services (Formerly known as Standish) [Contains papers that should also be read in relation to Home of Peace Hospitals	1945 - 1982

Publication note: