



**AUSTRALIAN CHURCH WOMEN
NATIONAL EXECUTIVE**

Minutes of Meeting held Monday 19 November 2001 at 76 Abernethy Rd, Belmont

The meeting commenced at 9:50 a.m.

Chair: Lee Edwards

Present: Leeola Loughnan, Laurel Pearce, Olive Dell, Catherine Derries, Phillis Dolling, Leila Wilson, Sheila Mellar, Janet Watts, Margaret Ker.

Apology: Barbara Bourhill

Welcome: Lee Edwards, reflection focussing on global awareness and interfaith relations.

Business Arising: None.

Correspondence: Agreed that, in future, all Executive members will have copy of correspondence list. Also that all outward correspondence be recorded by Secretary. Correspondence as per list received/ endorsed.

Agreed that Lee Edwards should accept invitation to join a Consultative Council convened by National Council of Women to deal with 'women's needs and issues'.

Meeting 4 February 2002 in Canberra, funding available.

Reports

Treasurer's Report (Sheila Mellar)

No books received yet. Account opened (\$1000), exemption from FID and stamp duty applied for.

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| Accounts presented: Postage/storage | \$210.25 |
| Letterhead | \$66.00 |

Balance: \$720.75

Cheque to Winifred Kiek Scholarship Fund: \$6.

It was agreed that an imprest system be available for office bearers, large accounts to be forwarded to Treasurer for payment. Imprest books need to be available for annual audit.

Fellowship of the Least Coin (Olive Dell)

- Email from Joan Tong: article to Esther Byu as requested
- 'FLC moves and touches' – suggestion re gathering service.
- Olive to contact all State/Territory units advising them to request application forms.

Winifred Kiek Scholarship and Trust (Janet Watts)

- Letter out to all convenors requesting numbers for 2002 leaflet. Application forms available shortly for 2003 scholar.
- Information received from WKS trustees re scholars.
- Leaflets to be prepared, including information on Winifred Kiek, for printing February and dispatch to units, affiliated organisation and nominating bodies.

Special Days (Catherine Derries)

- Fellowship Day 2002. Order of service prepared by Tasmanian unit, changes need to be okayed with them.

Social Justice (Laurel Pearce)

- Resolutions from National Conference to be followed up.

Publications/ Publicity (Phillis Dolling)

- Newsletter: it was agreed that the first newsletter would be sent out in February
- Leeola advised that she will be mailing out on 14 January: deadline for material to be included is 7 January.
- Deadline for second issue of newsletter: 20 March. It was noted that basic information on National Conference 2003 should be included in this issue. Expressions of interest for wildflower tour to be sought after dates fixed. Colour of newsletter: green.

Asian Church Women's Conference

Report from Barbara Lacy by telephone/email

- Prayers for Pakistan: request direct to State Units
- ACWC Assembly: newsletters direct to Units
- ACWC Day: Australia to prepare 2002 Liturgy.

General Business

1. Bringing Australian Church Women into 21st century: Leeola to pass website material to Margaret Ker.
2. Devotions at Conference: to be followed up.
3. Fellowship Day 2002: dealt with above.
4. Venues for 2003 National Conference: Various possibilities discussed. Agreed that Treasurer would examine various options and calculate actual costs.
5. Meeting arrangements: agreed to begin 9:30, fellowship 9:30 – 10 a.m., 20 minute break at noon, finish 1:30 p.m. – 2 p.m.
6. Proposed visit by National President to Tasmania, Victoria and New South Wales in March. **N.B. Since cancelled.**
7. Interfaith dialogue: to be followed up.
8. Closing date for circular: 7 January 2002.

Next meeting: Monday 21 January 2002, 9:30 a.m. for 10 a.m.

Morning tea: Leila Wilson

Devotions: Lee Edwards

Meeting closed 1:45 p.m.

Minutes confirmed:

National President

Date:

CORRESPONDENCE INWARDS:

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| 15/9/01 | 1. Uniting Church Adult Fellowship invitation Tuesday 9 th October 2001 |
| 18/9/01 | 2. ACW WA Unit minutes meeting 17/8/01, confirmation of Sheila Mellar's travel arrangements. |
| 18/9/01 | 3. WKS Trustees minutes of meeting 4/9/01. |
| 24/9/01 | 4. ACW Qld Unit minutes meeting 27/8/01 and Office Bearers 2001-2002 |
| 24/9/01 | 5. Catholic Women's League endorsing actions proposed in support for the ACWC to combat exploitation of men, women and children working in various industries. |
| 27/9/01 | 6. Girls Brigade SA, apologies for non attendance at Conference. |
| 27/9/01 | 7. ACW National Executive SA minutes for meeting 11/9/01. |
| 28/9/01 | 8. Dept of the Prime Minister and Cabinet – contribution to 2002 edition of Australian Women Working Together – Office of Status of Women. |
| 2/10/01 | 9. Email from Hope African Women Organization requesting affiliation with ACW. |
| 3/10/01 | 10. Unifem News (United Nations Development Fund for Women) President's Update 9/01. |
| 8/10/01 | 11. ACW Vic Unit minutes meeting 24/8/01. |
| 10/10/01 | 12. Reconciliation Australia – 2001-2003 Strategic Plan. |
| 10/10/01 | 13. ACWC Newsletter May-June 2001. |
| 10/10/01 | 14. BPW House (Aust Federation of Business and Professional Women) Chat Page. |
| 18/10/01 | 15. Tas Unit sending further information for Fellowship Day Service Devotions booklet. |
| 20/10/01 | 16. ACW SA National Executive – advising of letters received and forwarded to Secretary. |
| 20/10/01 | 17. World Conference on Religion and Peace - United Nations 2001 Gender Perspectives on Disarmament Briefing Notes. |
| 21/10/01 | 18. SDVMA email – running inaugural “Solutions to Violence Conference in November asking for help. I was unable to get attachments to find out further information. |
| 22/10/01 | 19. Email from Office of Status of Women advising receipt of input to them. |
| 24/10/01 | 20. Sheila Mellar – forwarded cheques to Cypress Print (printing) and payment for using courier with National Executive papers. |
| 24/10/01 | 21. Aust Domestic & Family Violence ClearingHouse Newsletter Issue No.8 September, ClearingHouse Issues Paper 4. |
| 26/10/01 | 22. ACWC Barbara Lacy re Pakistan urgent prayer requests, congratulations to incoming ACW National Representative and other delegates – to all Units/Territories. |
| 02/11/01 | 23. ACW Qld Unit minutes 17 th September and Office Bearers 2001/2002. |
| 02/11/01 | 24. Working Together – Australian Evangelical Alliance Issue 3. |
| 02/11/01 | 25. CCA (Christian Conference of Asia) News September 2001 |
| 05/11/01 | 26. ACW NSW Newsette – November 2001. |
| 05/11/01 | 27. ACWC Bulletin – July – September – National Conference photo on cover. |
| 12/11/01 | 28. Email Aust Domestic & Family Violence ClearingHouse – receipt of change of address. |
| 15/11/01 | 29. ACW SA Unit Office Bearers 2001/2002. |
| 15/11/01 | 30. Unifem News November 2001. |
| 12/11/01 | 30a. ACW TAS minutes meeting 28/8/01. |

President's correspondence:

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| 24/08/01 | 31. Uniting Church Adult Fellowship WA Synod Committee – letter of congratulations on becoming National President. |
| 28/09/01 | 32. National Executive South Aust – informing Lee of her not being chosen as Aust delegate to ACWA Assembly in 2002. |
| 08/10/01 | 33. ACW NSW letter of congratulations on National Executive and re arrangements for Lee's visit. |
| 09/10/01 | 34. ACW SA Unit advising dates of Zonta International Conference – 12 th -14 th September 2003 in Bunbury. |

- 28/10/01 35. Judith Parker, President, National Council of Women – consultative committee to be established as part of NCWA Secretariat.
- 31/10/01 36. Judith Parker, NCW – letter confirming Consultative Council – workshop 4/2/02 in Canberra.
- 29/10/01 37. ACW VIC Anne Murray – discussion on Lee’s visit to Units.
- 18/11/01 38. ACW VIC Anne Muray – confirming dates for Lee’s visit.

CORRESPONDENCE OUTWARDS:

- 12/09/01 1. Deaconess Thora Thomas, NSW, apologies for non attendance at Conference. (SA Exec)
- 12/09/01 2. Rev Catherine Thomson, confirmation of attendance at Ecumenical Service for Conference. (SA Exec)
- 14/09/01 3. Mrs Evelyn Kitney, advising representatives attending Uniting Church Fellowship Day.
- 28/09/01 4. Lee Edwards advising nomination for ACWC Assembly was unsuccessful. (SA Exec). Also sent to Shirley Brooks (TAS). (SA Exec).
- 28/09/01 5. Lisa Jackson, congratulations on being elected as a delegate to ACWC Assembly. Also sent to Jean Thomson, Pat Walker (new Aust Representative to ACWC). (SA Exec).
- 28/09/01 6. Major Joan Tong advising decision made by Reference Committee that motion not valid for presentation at National Conference. All concerns/issues should be channelled through representatives in the State Units/Territories. (SA Exec)
- 28/09/01 7. Bet Pearce, thanking her for the beautiful banner she made for the Conference (SA Exec)
- 28/09/01 8. Morene Williams, Church Women United, Athens, advising of motion passed at Conference to convey message of sympathy, love and prayer support on the recent horrific events in America. (SA Exec)
- 01/10/01 9. Illuminada Domingo, advising that Pat Walker has been elected at the next Australian Representative to ACWC to commence her term of office after the Assembly in 2002. (SA)
- 01/10/01 10. Esther Byu advising of motion passed at Conference for members of the International Committee of FLC for safe travel to and from Lebanon for the ICFLC Annual Conference. (SA Exec)
- 11/10/01 11. Ven John Collas, Christ Church Rectory, advising of donation for use of Christ Church and Hall for the Ecumenical service and supper in conjunction with Conference. (SA Exec)
- 15/10/01 12. Sheila Mellar – advising cost of courier service from Adelaide to Perth.
- 20/10/01 13. Margaret Russell, Office of Status of Women advising change of names and addresses of National Executive President and Secretary.
- 21/10/01 14. Helen McDermott update for Women’s NGOs Networks.
- 21/10/01 15. ACW National Executive 2001/2003 names, addresses, positions.
- 05/11/01 16. Brian Bull, President St Vincent de Paul Society confirming date of November meeting and thanking him for giving us the use of the Board Room for our meetings.