



**AUSTRALIAN CHURCH WOMEN  
NATIONAL EXECUTIVE**

**Minutes of Meeting held Monday 19 November 2001 at 76 Abernethy Rd, Belmont**

The meeting commenced at 9:50 a.m.

**Chair:** Lee Edwards

**Present:** Leeola Loughnan, Laurel Pearce, Olive Dell, Catherine Derries, Phillis Dolling, Leila Wilson, Sheila Mellar, Janet Watts, Margaret Ker.

**Apology:** Barbara Bourhill

**Welcome:** Lee Edwards, reflection focussing on global awareness and interfaith relations.

**Business Arising:** None.

**Correspondence:** Agreed that, in future, all Executive members will have copy of correspondence list. Also that all outward correspondence be recorded by Secretary. Correspondence as per list received/ endorsed.

Agreed that Lee Edwards should accept invitation to join a Consultative Council convened by National Council of Women to deal with 'women's needs and issues'. Meeting 4 February 2002 in Canberra, funding available.

**Reports**

*Treasurer's Report* (Sheila Mellar)

No books received yet. Account opened (\$1000), exemption from FID and stamp duty applied for.

Accounts presented: Postage/storage	\$210.25
Letterhead	\$66.00

Balance: \$720.75

Cheque to Winifred Kiek Scholarship Fund: \$6.

It was agreed that an imprest system be available for office bearers, large accounts to be forwarded to Treasurer for payment. Imprest books need to be available for annual audit.

*Fellowship of the Least Coin* (Olive Dell)

- Email from Joan Tong: article to Esther Byu as requested
- 'FLC moves and touches' – suggestion re gathering service.
- Olive to contact all State/Territory units advising them to request application forms.

*Winifred Kiek Scholarship and Trust* (Janet Watts)

- Letter out to all convenors requesting numbers for 2002 leaflet. Application forms available shortly for 2003 scholar.
- Information received from WKS trustees re scholars.
- Leaflets to be prepared, including information on Winifred Kiek, for printing February and dispatch to units, affiliated organisation and nominating bodies.

*Special Days* (Catherine Derries)

- Fellowship Day 2002. Order of service prepared by Tasmanian unit, changes need to be okayed with them.

*Social Justice* (Laurel Pearce)

- Resolutions from National Conference to be followed up.

*Publications/ Publicity* (Phillis Dolling)

- Newsletter: it was agreed that the first newsletter would be sent out in February
- Leeola advised that she will be mailing out on 14 January: deadline for material to be included is 7 January.
- Deadline for second issue of newsletter: 20 March. It was noted that basic information on National Conference 2003 should be included in this issue. Expressions of interest for wildflower tour to be sought after dates fixed. Colour of newsletter: green.

*Asian Church Women's Conference*

Report from Barbara Lacy by telephone/email

- Prayers for Pakistan: request direct to State Units
- ACWC Assembly: newsletters direct to Units
- ACWC Day: Australia to prepare 2002 Liturgy.

**General Business**

1. Bringing Australian Church Women into 21<sup>st</sup> century: Leeola to pass website material to Margaret Ker.
2. Devotions at Conference: to be followed up.
3. Fellowship Day 2002: dealt with above.
4. Venues for 2003 National Conference: Various possibilities discussed. Agreed that Treasurer would examine various options and calculate actual costs.
5. Meeting arrangements: agreed to begin 9:30, fellowship 9:30 – 10 a.m., 20 minute break at noon, finish 1:30 p.m. – 2 p.m.
6. Proposed visit by National President to Tasmania, Victoria and New South Wales in March. **N.B. Since cancelled.**
7. Interfaith dialogue: to be followed up.
8. Closing date for circular: 7 January 2002.

**Next meeting:** Monday 21 January 2002, 9:30 a.m. for 10 a.m.

Morning tea: Leila Wilson

Devotions: Lee Edwards

Meeting closed 1:45 p.m.

Minutes confirmed:

**National President**

Date:

## **CORRESPONDENCE INWARDS:**

- 15/9/01 1. Uniting Church Adult Fellowship invitation Tuesday 9<sup>th</sup> October 2001
- 18/9/01 2. ACW WA Unit minutes meeting 17/8/01, confirmation of Sheila Mellar's travel arrangements.
- 18/9/01 3. WKS Trustees minutes of meeting 4/9/01.
- 24/9/01 4. ACW Qld Unit minutes meeting 27/8/01 and Office Bearers 2001-2002
- 24/9/01 5. Catholic Women's League endorsing actions proposed in support for the ACWC to combat exploitation of men, women and children working in various industries.
- 27/9/01 6. Girls Brigade SA, apologies for non attendance at Conference.
- 27/9/01 7. ACW National Executive SA minutes for meeting 11/9/01.
- 28/9/01 8. Dept of the Prime Minister and Cabinet – contribution to 2002 edition of Australian Women Working Together – Office of Status of Women.
- 2/10/01 9. Email from Hope African Women Organization requesting affiliation with ACW.
- 3/10/01 10. Unifem News (United Nations Development Fund for Women) President's Update 9/01.
- 8/10/01 11. ACW Vic Unit minutes meeting 24/8/01.
- 10/10/01 12. Reconciliation Australia – 2001-2003 Strategic Plan.
- 10/10/01 13. ACWC Newsletter May-June 2001.
- 10/10/01 14. BPW House (Aust Federation of Business and Professional Women) Chat Page.
- 18/10/01 15. Tas Unit sending further information for Fellowship Day Service Devotions booklet.
- 20/10/01 16. ACW SA National Executive – advising of letters received and forwarded to Secretary.
- 20/10/01 17. World Conference on Religion and Peace - United Nations 2001 Gender Perspectives on Disarmament Briefing Notes.
- 21/10/01 18. SDVMA email – running inaugural “Solutions to Violence Conference in November asking for help. I was unable to get attachments to find out further information.
- 22/10/01 19. Email from Office of Status of Women advising receipt of input to them.
- 24/10/01 20. Sheila Mellar – forwarded cheques to Cypress Print (printing) and payment for using courier with National Executive papers.
- 24/10/01 21. Aust Domestic & Family Violence ClearingHouse Newsletter Issue No.8 September, ClearingHouse Issues Paper 4.
- 26/10/01 22. ACWC Barbara Lacy re Pakistan urgent prayer requests, congratulations to incoming ACW National Representative and other delegates – to all Units/Territories.
- 02/11/01 23. ACW Qld Unit minutes 17<sup>th</sup> September and Office Bearers 2001/2002.
- 02/11/01 24. Working Together – Australian Evangelical Alliance Issue 3.
- 02/11/01 25. CCA (Christian Conference of Asia) News September 2001
- 05/11/01 26. ACW NSW Newsette – November 2001.
- 05/11/01 27. ACWC Bulletin – July – September – National Conference photo on cover.
- 12/11/01 28. Email Aust Domestic & Family Violence ClearingHouse – receipt of change of address.
- 15/11/01 29. ACW SA Unit Office Bearers 2001/2002.
- 15/11/01 30. Unifem News November 2001.
- 12/11/01 30a. ACW TAS minutes meeting 28/8/01.

## **President's correspondence:**

- 24/08/01 31. Uniting Church Adult Fellowship WA Synod Committee – letter of congratulations on becoming National President.
- 28/09/01 32. National Executive South Aust – informing Lee of her not being chosen as Aust delegate to ACWA Assembly in 2002.
- 08/10/01 33. ACW NSW letter of congratulations on National Executive and re arrangements for Lee's visit.
- 09/10/01 34. ACW SA Unit advising dates of Zonta International Conference – 12<sup>th</sup>-14<sup>th</sup> September 2003 in Bunbury.

- 28/10/01 35. Judith Parker, President, National Council of Women – consultative committee to be established as part of NCWA Secretariat.
- 31/10/01 36. Judith Parker, NCW – letter confirming Consultative Council – workshop 4/2/02 in Canberra.
- 29/10/01 37. ACW VIC Anne Murray – discussion on Lee’s visit to Units.
- 18/11/01 38. ACW VIC Anne Muray – confirming dates for Lee’s visit.

**CORRESPONDENCE OUTWARDS:**

- 12/09/01 1. Deaconess Thora Thomas, NSW, apologies for non attendance at Conference. (SA Exec)
- 12/09/01 2. Rev Catherine Thomson, confirmation of attendance at Ecumenical Service for Conference. (SA Exec)
- 14/09/01 3. Mrs Evelyn Kitney, advising representatives attending Uniting Church Fellowship Day.
- 28/09/01 4. Lee Edwards advising nomination for ACWC Assembly was unsuccessful. (SA Exec). Also sent to Shirley Brooks (TAS). (SA Exec).
- 28/09/01 5. Lisa Jackson, congratulations on being elected as a delegate to ACWC Assembly. Also sent to Jean Thomson, Pat Walker (new Aust Representative to ACWC). (SA Exec).
- 28/09/01 6. Major Joan Tong advising decision made by Reference Committee that motion not valid for presentation at National Conference. All concerns/issues should be channelled through representatives in the State Units/Territories. (SA Exec)
- 28/09/01 7. Bet Pearce, thanking her for the beautiful banner she made for the Conference (SA Exec)
- 28/09/01 8. Morene Williams, Church Women United, Athens, advising of motion passed at Conference to convey message of sympathy, love and prayer support on the recent horrific events in America. (SA Exec)
- 01/10/01 9. Illuminada Domingo, advising that Pat Walker has been elected at the next Australian Representative to ACWC to commence her term of office after the Assembly in 2002. (SA)
- 01/10/01 10. Esther Byu advising of motion passed at Conference for members of the International Committee of FLC for safe travel to and from Lebanon for the ICFLC Annual Conference. (SA Exec)
- 11/10/01 11. Ven John Collas, Christ Church Rectory, advising of donation for use of Christ Church and Hall for the Ecumenical service and supper in conjunction with Conference. (SA Exec)
- 15/10/01 12. Sheila Mellar – advising cost of courier service from Adelaide to Perth.
- 20/10/01 13. Margaret Russell, Office of Status of Women advising change of names and addresses of National Executive President and Secretary.
- 21/10/01 14. Helen McDermott update for Women’s NGOs Networks.
- 21/10/01 15. ACW National Executive 2001/2003 names, addresses, positions.
- 05/11/01 16. Brian Bull, President St Vincent de Paul Society confirming date of November meeting and thanking him for giving us the use of the Board Room for our meetings.