

## AUSTRALIAN CHURCH WOMEN INC.

### Minutes of National Executive Meeting held on Tuesday, 13<sup>th</sup> July at 65 Flinders Street, Adelaide.

Margaret Flint welcomed us at 1.45pm and acknowledged that we were meeting on Kaurna land.

PRESENT: M. Flint; J. Burge; D. Ferrier; C. Barber; M. Greenslade; W. McKeand;  
K. Smith; J. Brown; M. Clark; P. Walker.  
APOLOGIES: D. Bryan; B. Dickenson.

REFLECTION given by Kath Smith. Our service to God and our Spiritual journey is often messy. God will invite Himself.  
We prayed the Prayer of Commitment.

MINUTES of the previous meeting Amended by M. Flint were accepted with one alteration. In the Treasurer's report Fellowship of the least coin should read \$340.50.  
J. Brown/D. Ferrier.

#### BUSINESS ARISING

1. **Conference** – defer General business.
2. **Public Liability**. Defer to Treasurer's Report.
3. **Reflection Day** – So far 18 will be coming. Everyone bring own lunch, bible, notebook and pen. **Judy** will open up and bring milk, tea/coffee. Some members will bring biscuits.
4. **Incorporation** – defer general business.
5. **Occasional News**. We discussed the format and it is ready to be edited.
6. **Wanda** got a quote for **personalised stamps**. At \$24 per sheet it is quite dear. But we will keep it in mind.
7. **Trifold Brochure** – **Judy** presented a very attractive brochure but we will wait until we have some idea of costing to include. Our logo may be put on both the brochure and the conference bags. **Wanda** will approach a lady, who does commercial embroidery. **Margaret** has been consulting re ideas and cost.
8. Invitation to Rev. Lee Moon Sook will be discussed under correspondence.  
~~Re advertising products for bags – Wanda will approach a lady, who does commercial embroidery. Margaret has been consulting the designer of our stationery for ideas.~~ PW
9. **Advertising products FOR BAGS** – **Wanda** approached Menz (no), Beerenberg (yes), Angas Park (20%disc.). **Maureen** will contact Charlesworth Nuts, Melba's and Arnotts have not yet replied. **Judith** will inquire about olive oil and natural products like Jurlique and Leabrook Honey. **Dorothy** showed a crocheted cross bookmark, which she thinks is too large. **Wanda** will follow up other patterns.

#### CORRESPONDENCE WAS CIRCULATED.

1. **Invitation to Rev Lee Moon Sook** for the conference – We will first apply to the Winifred Kiek Scholarship Trustees for a fellowship grant to cover the

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- costs of airfare and accommodation. **Judy** will write to Cynthia first then to the ACWC Executive.
2. **Edith Ridge** ACW Inc. Archivist has made suggestions re the lodging of ACW Archives. **Maureen** moved that we accept Edith's suggestion that ACW Inc. lodge archival documents in the Eunice Hunter Library subject to consultation with all state and territory units. **Judy** will write to the Eunice Hunter Library with a copy to Edith.
3. Copy of **Draft World Community Day Service** received from M. Lawton, ACW ACT Unit.
4. **Juanita Miller** from Tasmania also had a reflection for the Circle of Prayer accepted.
5. **Anne Kennedy** represented us at the AWC seminar in Melbourne and submitted a report.

## REPORTS

### President – M. Flint.

On 15<sup>th</sup> June I attended the WKS Trustees' meeting where applications for WKS scholarships were considered. I appreciated the opportunity to be involved and acknowledge the Trustees invitation and welcome.

On the 5<sup>th</sup> July Judy and I met with Geraldine Hawkes to discuss our Reflection Day 23<sup>rd</sup> July at Sunset Rock. There was also a meeting with Judy, Dorothy, Christine, Maureen and Gilbert Materne as he led us through consideration of the incorporation process and we commenced a survey of the ACW Inc. Rules Document. Further discussion will be for our next meeting on 2<sup>nd</sup> August.

Due to short notice, I was unable to attend an invitation to attend the NCCA Triennial National Forum in Canberra 9 – 12<sup>th</sup> July. I thank Jean Thomson OAM for representing ACW Inc. at the ecumenical worship service.

NE members attended the Fellowship Day service with ACW SA Unit on 9<sup>th</sup> July.

I apologise for an amended form on the NE minutes being circulated. Due to an extraordinary amount of work this past month I was tardy in reviewing the draft.

All matters delegated to NE from the last National Conference have received some attention. Thank you to all NE members for their willing assistance on issues beyond their particular brief e.g. insurance research, Special Days' oversight, constitution review etc.

### AWC – M. Flint

On 1-2 June I attended a face to face meeting of Australian Women's Coalition in Sydney. The focus was on the future shape of AWC. Sandra Stoddart, Coordinator of the new National Rural Women's Coalition and Network addressed the meeting. There will be advice later whether AWC might be accepted as a member. Much condensation given to AWC's future membership, constitutional review, rules of operation, guidelines/bylaws, decision making, consensus and succession planning. The Constitutional Committee was charged along with ThinkEvans to prepare documents detailing constitutional amendments and guidelines.

A major change following the AWC AGM in September will be that from 1<sup>st</sup> July 2010 members will fund their own participation in AWC. This will probably impact on AWC Inc. membership following our term.

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**Treasurer's report - C. Barber**

Financial Statement as at 30<sup>th</sup> June 2010.

Balance Brought Forward

\$ 29,716.30  
- \$30,985.82 P.W

Receipts

ACW SA Unit FLC supplies	\$214.00		
ACW WA Unit FLC supplies	9.90		
Bank Interest May and June	63.26	\$287.16	\$31,272.98

Expenditure

ACWC TT conference fees			
Aust.delegates	\$1,178.00		
(\$1,000 US) Bank Fees	32.00		
Winifred Kiek Scholarship Fund			
Reimburse Admin fees	319.18		
P. Walker <del>poty</del> cash (postage)	27.50	\$1,556.68	\$29,716.30

National Conference Fund	\$13,569.94		
National Travel Fund	3,634.42		
Overseas travel fund	2,177.00		
Administration	9,994.44		
Fellowship of the Least Coin	340.50		
Total	\$29,716.30		

Correspondence Received

ACW WA Payment for FLC supplies with thanks to Margaret Greenslade

Correspondence sent

ACWC - Kyoko Berger, Pauline Yates, Shu-Wen re TT Conference fees

ACW SA Receipt for payment

Winifred Kiek Scholarship - Cheque for reimbursement Admin fees.

ACW WA Receipt payment

Victoria Unit - Insurance reply

Tasmania Unit - Insurance reply.

Cheque \$23.10 moved for payment to M. Greenslade for postage. C. Barber/M. Flint.

Carried.

Chris will put some funds in short term deposit for better interest. D. Ferrier/M.Clark

Carried.

**INSURANCE - PUBLIC LIABILITY**

After considering replies from the state units, it was moved that, in order to book the conference venue, we go ahead with the quote from ANSVAR to take out Australia wide cover for \$10 million. This will be \$600 per year pro rata until September. If necessary it can be raised to \$20 million in September.

This was moved and passed. C. Barber/D. Ferrier.

The Treasurer's report was passed K. Smith/W. McKeand.

**Winifred Kiek Scholarship - M. Clark**

Ruth Usa Marsipal and Tonu Fakraufon have arrived at Alan Walker College and are very enthusiastic about their studies. They need warm clothes. WKS arranged this.

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Judith Cayzer met Inise Foiakau (2009) at a 125 anniversary celebration. Inise has continued her studies and is doing very well. She is thankful for the scholarship and sends love to all.

Correspondence in-

2/6/10 J. Cayzer advising that scholars had not yet arrived in Sydney and that course commencement time had been changed to 21/6/10.

22/6/10 Imelda Aquino (2008) news and prayer concerns

24/6/10 Christine Ferguson (2009) new address and job and studying Early Church History for fun.

27/6/10 J. Cayzer met Inise at an anniversary celebration.

Outward –

17.5.10 J. Cayzer advising arrival times for Tonu Fakraufon and Ruth Usa Marsipal.

12/7/10 Circular No 8 with news from Imelda Aquino and Christine Ferguson.

Maureen will give a Winifred Book and Fellowship Day Order of Service to each student.

**PUBLICITY** – Margaret is preparing the next Newsletter.

#### **SPECIAL DAYS - J. Brown**

A letter has been sent to Allowah Presbyterian Children's Hospital, Dundas, NSW informing them that the application received on their behalf has been accepted and a cheque should be forwarded to them around March/April 2011 once the proceeds are finalised.

ACW Inc. (SA) Unit has held their Fellowship Day Service which was well received. I phoned Pamela Freeman, who with her team wrote the service, again thanking Pamela and her team for their commitment. It has been suggested that each State and Territory be invited to submit a sentence regarding their particular service for **National News** (realising that these services are staggered throughout July.)

ACW Inc. (ACT) has now submitted their draft copy for the World Community Day Service. Copies have been distributed to NE members for perusal, critic etc. Already several have responded with recommendations. An expression of thanks has been sent to the ACT team and further contact will be made concerning the Order of Service. Maureen and I will meet and look closely at this draft copy.

Regarding the proposed formal dinner for National Conference 2011, I have been in contact with the manager of "Top of the World Revolving Restaurant" at Glenelg. Prices are to hand though it is foreseeable that there would be price increases prior to the Conference.

#### **ACWC D. Bryan**

Donna has submitted a copy of her Australian National Report for the ACWC General Assembly.

Pat Walker, Fran Moss and Laurel Pearce (other delegates to the General Assembly) are contributing to keeping down our out of pocket expenses for gifts etc. by fundraising and procuring appropriate items at minimum cost.

On July 12<sup>th</sup> Donna flew to Hong Kong for three days of meetings with Shu-Wen and the Hong Kong Christian Council (HKCC). The main focus of the discussion will be preparations for the 2010 Assembly and national representation of Hong Kong to the ACWC. Then she will have a week's holiday before returning home on 22<sup>nd</sup> July.

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**NATIONAL WEBSITE MANAGER'S REPORT – Brenda Dickinson.**

On Friday 11<sup>th</sup> June, 2010, progress was made on working towards transferring Administration rights of the website from previous administrators Marmalade Soul to new administrator Ewan Arnolda, after Brenda was able to speak on the telephone to Ewan and convey our requirements in person.

Subsequent to that conversation, Brenda emailed Ewan with information regarding all the present State Unit Website Managers, including email addresses, together with a copy of an email from Marmalade Soul offering to do anything they could to facilitate the transition of the domain name.

From Brenda's conversation with Ewan, it was understood that once Ewan has secured the administration rights he will then work towards addressing any other needs that National and State Unit Webside managers may have.

In the meantime Brenda will be pleased to assist any State Unit in adding to or updating their web pages should they so wish.

**GENERAL BUSINESS**

1. Kath, Judy, Eva and Anne got together to discuss a possible fundraiser towards the expenses of the conference. Apart from fundraising a function creates fellowship. Questions have been asked about the need to fundraise. Other conferences have had some government funding, which we do not. Although there is quite a lot of money in the bank at present, it would be shortsighted of us to spend this and not leave sufficient funds for those preparing for the next conference. The consensus is that a ~~dinner~~ *LUNCH* could be held, possible at Clearview Catholic Hall with a raffle. K.Smith/M. Greenslade.
2. **AGM** - Moved that arrangements for an AGM as required by the Incorporation Act be made. This could be a teleconference. M. Clark/J. Burge.
3. A separate meeting will be held on 23<sup>rd</sup> August at 1.00pm to concentrate on the conference.

**NEXT MEETING** will be held on Tuesday, 10<sup>th</sup> August at 1.45pm at 65 Flinders Street, Adelaide.

Devotions – **Wanda McKeand.**

*M. L. Hunt*