

MINUTES of MEETING of AUSTRALIAN CHURCH WOMEN
NATIONAL EXECUTIVE at U.C.A. CONFERENCE ROOM,
222 PITT STREET, SYDNEY, at 9.30 a.m.

Date
21/9/89
Sept. 89.

- CHAIR: Mrs. Marie McCann (President) who opened with Devotional Reading from Micah and Matthew, taken from the new Circle of Prayer Booklet.
- PRESENT: Mrs. Mavis Burtenshaw (ACW News), Mrs. Lucelle King (W.K.S.), Mrs. Beryl McLaughlin (Minute Sec.) Mrs. Helen Richardson (Secretary), Mrs. Glad West (F.L.C.)
- APOLOGIES: Mrs. Yvonne Davis (Special Days), Miss Doris Mitchell (Vice President), Mrs. Elizabeth Walker (Treasurer), Brigadier Mabel Ward (Vice President)
- MINUTES: The Minutes of Preliminary Meeting held on 7th August 1989 were read from Minute Secretary's notes; to be circulated and confirmed with minutes of this meeting.
- BUSINESS ARISING: COMMENCING TIME and FREQUENCY OF EXECUTIVE MEETINGS:
Meetings to be monthly, on the 1st Monday of each month with exception of January, commencing at 9.30 a.m.

CO-OPTING of FURTHER MEMBERS to EXECUTIVE:

It was moved by Glad West, seconded Lucelle King, that Mrs. Marjory Baker be invited to join the Executive, as State Unit President and also to represent the Churches Of Christ, and that the invitation to Mrs. Major Joan Tong be deferred until 1990 when she is installed as State Unit President.

SPECIAL DAYS:

Fellowship Day Service for 1990 is to be prepared by Queensland Unit.

1991 NATIONAL CONFERENCE:

Dates proposed - September 9th to 13th 1991 - now confirmed.

Venues suggested: Uniting Church Conference Centres at Elanora or 'Namaroo' at Lane Cove;
Salvation Army Conference Centre at Collaroy;
Caritas Christi at Wahroonga;
Lavarro at Eastwood;
Ave Maria at Point Piper.

Venues closest to the city were favoured, because of transport and facility of arranging outings, shopping etc. The Secretary to enquire about availability of all the above and ask that a tentative booking be placed on any available. Further discussion and decision at meeting on October 30th.

CORRESPONDENCE IN: Invitation from the Refugee Council of Australia to the launching, by Senator Margaret Reynolds, of A.N.C.C.O.R.W. (Australian National Committee Of Refugee Women), at the Y.W.C.A. on Friday, 13th October. The Meeting will be chaired by Jane Singleton of the A.B.C. and Guest Speaker is to be Rigoberta Menchu, a Refugee Woman from Guatemala who is in Australia as a guest of Epping Baptist Church.

CORRESPONDENCE OUT: Nil.

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FINANCE: The Treasurer advised that the outgoing Treasurer in Perth will finalise accounts and outgoing to the end of September and then pass book etc. on to her.

ALLOCATIONS for EXPENSES:

The following amounts suggested by the Treasurer were agreed to on the motion of Mavis Burtenshaw, seconded by Glad West:

Secretary:	\$100.00✓
Publicity Editor:	\$100.00✓ 244 87
Minute Secretary:	\$ 50.00✓ 100-00
ACWC Representative:	\$ 50.00✓
President:	\$ 30.00✓
Treasurer:	\$ 30.00✓
W.K.S. Convenor:	\$ 30.00✓
F.L.C. Convenor:	\$ 30.00✓ Special Days 830-00✓

Accounts for the printing of ACW News are to be paid directly by the Treasurer and are not an expense of the Editor.

BUSINESS ARISING from MINUTES of NATIONAL CONFERENCE in PERTH:

THANK-YOU LETTERS:

It was moved by Beryl McLaughlin, seconded Lucelle King, that as visitors and speakers had been adequately thanked and presented with gifts at the Conference, the practice of following this up with thank-you letters was an unnecessary expense and would be discontinued.

A.C.W.C. NATIONAL REPRESENTATIVE:

It was agreed on the motion of the President, seconded by the Secretary, that guidelines for National Representatives to A.C.W.C. should be added to the Constitution and Guidelines Booklet and that President and Secretary should check through that Booklet and bring suggested alterations and additions to a later meeting.

A.C.W.C. CONFERENCE in JAKARTA:

It was agreed that the Secretary write to Eileen Hogg inviting her be an Observer at the above Conference on 1st November 1990. It was noted that Observers have to pay their own fares. The matter of two other Observers was deferred to a later meeting.

GENERAL BUSINESS:

BADGES for NATIONAL EXECUTIVE MEMBERS:

It was agreed that some regulation is required for these, as some have the words 'National Executive' included with the Office held, while others have just 'President', 'Secretary' etc. This should be put right either by new bars for present badges, or an additional bar, to identify the wearer as an office-bearer of the National body.

It was also suggested and agreed that when the standard round ACW membership badges are being ordered, the pins should be attached so that they are horizontal, not vertical.

W.K.S. REPORT:

The 1990 Scholar is to be Doreen Tie Chin Bing, from Kuching, Sarawak, Indonesia, who is seeking training in Special Education for Mentally Retarded Children. Doreen's denomination is not yet known. Mary Box is to complete arrangements.

F.L.C. REPORT:

New Circle of Prayer Booklets still not available in Australia; Convenor has to write to U.S.A. to enquire and expedite this.

PUBLICATIONS:

It was suggested and passed on the motion of Beryl McLaughlin and Glad West that in future ACW News shall be produced bi-monthly, the next issue to be November/December 1989; in 1990 and onward, five issues to be published each year as follows: March/April; May/June; July/August; September/October; November/December.

It was agreed that in place of what would have been October 1989 issue, a circular letter be sent to all Units, advising them of this change, and with a request that information and material for publication be sent to the Editor by 7th of the months October 1989, then February, April, June, August and October in the future.

LIST of NATIONAL EXECUTIVE MEMBERS:

It was agreed that Names, Addresses and Phone Numbers of National Executive members be included in the abovementioned Circular Letter, in these Minutes and on the back page of next ACW News.

NEXT MEETING:

Monday, 4th December 1989 in Conference Room E, 3rd Floor, 222 Pitt Street, Sydney, at 9.30 a.m.

Meeting closed at 12.30 p.m. with the saying together of The Grace.

Confirmed

Date

MEMBERS of NATIONAL EXECUTIVE:

<u>President:</u>	Mrs. Marie McCann	10/51 Upper Pitt St. Kirribilli 2061	929.6483
<u>Vice Presidents:</u>	Miss Doris Mitchell	202 Elizabeth Lodge 46 Bayswater Rd Kings Cross 2011	331.7104
	Brigadier Mabel Ward	10/79 Robertson Road Bass Hill 2197	644.9472
<u>Secretary:</u>	Mrs. Helen Richardson	33 Lynwood Avenue Dee Why 2099	971.0278 (H) 971.7065 (W) 267.7399 (W)
<u>Minute Secretary:</u>	Mrs. Beryl McLaughlin	31/78 Albert Road Strathfield 2135	764.2625 (H) 267.3711 (W) 265.1637 (W)
<u>Treasurer:</u>	Mrs. Elizabeth Walker	6 Findlay Avenue Roseville 2069	412.1647 (H) 29.2215 (W)
<u>A.C.W. News:</u>	Mrs. Mavis Burtenshaw	3 Sundale Avenue Terrigal 2260 (043)	84.2413
<u>F.L.C.</u>	Mrs. Glad West	8 Stewart Street Artarmon 2061	419.8654
<u>W.K.S.</u>	Mrs. Lucelle King	7/94 Bland Street Ashfield 2131	799.1352
<u>Special Days:</u>	Mrs. Yvonne Davis	2/3 Mackay Street Ashfield 2131	798.7403