

**Australian Church Women Inc National Executive 2011-2013**  
**Minutes of Meeting held Monday 8 July 2013**  
**97 William Street Perth WA 6000**

1. **Welcome** The meeting was opened at 9.50 am by National President Major Laurel Pearce.
2. **Devotions (Marie Majoor)** Marie shared a reading from "Still Waters Deep Waters" (Roland Croucher) entitled "Love without Limits" and two prayers by Bruce Prewer.
3. **Attendance** Laurel Pearce, Lee Edwards, Leeola Loughnan, Marie Majoor, Margaret Ker, Olive Dell
4. **Apologies** Donna Bryan, Meryon Goode
5. **Minutes of Previous meeting (19 June 2013)** Confirmation as a true and accurate record moved Marie Majoor, seconded Olive Dell.
6. **Business Arising** Dealt with later in meeting
7. **Correspondence** *List circulated/ attached.*
8. **Reports** *Written reports in the Secretary's File.*
  - **President (Laurel Pearce)**
    - **June 20** Received a prayer request from ACWC for the floods in India. A promise of prayer support was sent.
    - **June 21** Based on flight costs obtained by Margaret Ker, Laurel made the travel pool calculations and took the figures to Leeola Loughnan. Leeola made out the cheques and Laurel sent letters to Units with details of calculations. She also sent the Incoming National Executive subsidy cheque and the cheque for the WKS Trust delegate to conference.
    - **June 21** Received from ACWC a request for country news for the next ACWC newsletter in which there will be a report on the ACWC Executive Committee Meetings in Perth.
    - **June 24** Received a prayer request from ACWC for Indonesia, Malaysia and Singapore because of the haze from forest fires. A promise of prayer was sent. Laurel received thanks for our prayers from Shakuntala Abraham from Malaysia on 1 July.
    - **June 25** Heard from Rita Stellar from Alice Springs advising that Carole Saxby has moved from Alice Springs and that the representatives for ACW in Alice Springs now are as follows.  
President, Rita Stellar, Secretary Linda Rendell, Treasurer Jenny Neil who are supported by Enid Harland and Shelley Drew. Laurel sent congratulations.
    - **June 29** An invitation to the National Council of Churches Australia Forum to be held 5-9 July in Melbourne was forwarded by Isabel Hewitt of NSW Unit. Isabel has agreed to represent ACW at that Forum. Laurel has advised NCCA and sent a greeting.
    - **July 2** Laurel received an invitation to the Federal Presbyterian Women's Association Triennial Conference in Sydney on September 9. She has asked Isabel Hewitt if someone from the NSW Unit could represent ACW at that conference. Isabel is happy to arrange this. Laurel has advised the Federal Presbyterian Women's Association that someone from NSW will represent ACW and that she will advise later the name of the representative.
  - **Vice Presidents (Lee Edwards/Marie Majoor)** No report
  - **Secretary (Margaret Ker)**
    - **Travel Pool and Conference subsidies** As agreed at our meeting fares were checked as at 10.30pm on Wednesday 19 June and forwarded to Laurel and Marie. Laurel worked hard to implement all of this and it is also documented for our successors.
    - **WKS Circular** see WKS report.
    - **Constitution review** Margaret confirmed our agreed procedure with Nicholas Tebbey. *NB He will be away in September/October.* NE members had agreed to her suggestion to express appreciation for his help by sponsoring him in the SVDP CEO Sleepout. The deadline for sending out the final draft on which a vote will be taken was 7 July. The April 2013 draft was taken as a base and further minor changes subsequently suggested were incorporated, in particular those submitted by the SA Unit in May, and the new dissolution

clause as approved by Nicholas Tebbey. One of the changes suggested by SA required further discussion as Barbara Grear was not happy with the wording relating to the WKS Trust. It was also necessary to check accompanying documentation very carefully, referring where necessary to the Associations Incorporation Act.

- SA Secretary Aileen Eldridge responded with an expression of disappointment that a comparison between the 2013 draft circulated and the 2009 Rules had not been supplied. This has now been provided. Most Units will however probably find the document comparing the July 2013 draft with the April 2013 draft is more helpful.
- **National Directory** Awaiting details from Victoria after their AGM.
- **Conference Circular** Issue 2 has been sent out and the immediate response (reports etc) was a delight. The next job for this week is to prepare a special Circular for denominational organisations, together with their somewhat belated official invitation (they do of course receive the Minutes). The delay is unfortunate but it is important to let them know what is happening with the constitution especially as it may affect their future involvement with ACW Inc.
- **Guidelines revision** This needs discussion. A commitment was made at the 2012 AGM but we need to choose between presenting a revised draft of the complete Guidelines or a series of amendments.
- **Conference motions** Some suggestions based on concerns that have arisen were presented, together with the ACT Motion on the Public Officer. It was agreed to circulate motions as soon as possible, ahead of the Working Papers.
- **Conference preparation timeline** An annotated/updated copy was circulated.
- **Treasurer (submitted by Leeola Loughnan)** *Circulated/attached.* Acceptance of report seconded Olive Dell. It was agreed that NE members would each receive a subsidy of \$360 towards Conference attendance (Guidelines p.10), each member to send remaining \$360 with registration.
- **Winifred Kiek Scholarship**
  - **News of past Scholars** Cynthia Gifford forwarded news of Sisaret Kheng (2011). Meryon also received further news of Christy Ferguson (2009) after her return to Melbourne.
  - **News of current Scholars** Meryon received an email from Christina Taviti with the news that she is now married, 5 months pregnant with twins and has decided to defer her studies for a year. Cynthia Gifford advised that the Trustees would need to discuss the matter at their meeting on the evening of 3 July and asked that nothing be circulated to Units until a decision had been made. She has now advised that the Trustees are happy for Christina to defer her studies and resume next year, noting that the Scholarship has been paid to the College not Christina personally. An email was received from Berebere. A Circular will now be prepared so as to reach Units in good time for Fellowship Day.
  - **Selection of 2014 Scholars** Cynthia also advised that selection of the 2014 Scholars (from ACWC countries) was made at the meeting on 3 July and details have been posted to us so that we can ratify the recommendation of the Trustees. It was agreed to give in principle ratification conditional on receipt of the material and circulation to NE members for comment prior to formally advising Trustees. Cynthia noted that available money was less than usual due to poor interest and that the requested amounts were quite high.
  - **Other news** Some broader issues have re emerged relating to the relationship between the Winifred Kiek Trust and Australian Church Women Inc. These relate partly to the question of inclusion of the WKS Trust funds in our Annual Return to the ACT Registrar General. A conference motion relating to the need to review and clarify the relationship is proposed.
  - **Winifred Kiek Fellowship** Laurel is liaising with Barbara Grear re Esther's travel to Korea.
- **Special Days Report (Olive Dell)** Olive has received Unit reports. Next year's services are in hand with Incoming NE.

- **Fellowship of the Least Coin (Olive Dell)** Olive had received a query from Vanuatu via Marj Dredge and Aileen Eldridge (SA). She will liaise with Cora Reyes (ICFLC Executive Secretary). SA has requested copies of Circle of Prayer to be posted.
- **Social Justice (Laurel Pearce)**
  - The August issue of PARITY magazine will feature PREVENTING HOMELESSNESS. A strong focus is planned on addressing, responding to and preventing domestic violence and homelessness. The Parity Editor can be contacted on [parity@chp.org.au](mailto:parity@chp.org.au)
  - Jean Thomson forwarded a message from Alistair Christie on World Refugee Day on 20 June. This was part of Refugee Week 16-22 June. The Refugee Council of Australia chose the theme "Restoring Hope" as the theme for Refugee Week. It reminds us that although a refugee's journey begins with danger, it also begins with hope.
  - A recent report from the United Nations stated that on an average day in 2012, 23,000 people were forced to flee their homes around the world.
  - In WA a Refugee Welcome Fiesta was held in Fremantle along with a Walk Together in support of refugees. Numbers were up from 300 last year to 1500 this year. The Anglican Church, the Social Justice Board of the Uniting Church in Western Australia, Just Salvos, Amnesty International, CARAD, the City of Fremantle and The Greens sponsored the event.
  - NAIDOC Week will be held from 7-14 July. The theme for NAIDOC week is "We value the Vision". It celebrates the 50<sup>th</sup> Anniversary of the presentation of the Yirrkala Bark petitions from the Yolngu people which helped shape the nation's acknowledgement of Aboriginal people and their land rights. Find out about NAIDOC week at [www.aidoc.org.au](http://www.aidoc.org.au) There are many ways we can celebrate with our first people.
- **Website Updates** These will now be done as soon as possible.
- **ACWC** (Donna Bryan) No report-Donna has been ill.
- **Australian Women's Coalition (Laurel Pearce)**
  - June 29 Received from AWC information on Gender Equality Workshops and a survey run by Deakin University.
  - June 29 Received from AWC advice of the AWC General Meeting on 14 July and the AWAVA Alliance round up on 21 June.
  - June 29 AWC forwarded a message from the Australian Centre for Leadership for Women (ACLW) on Survey findings on former Prime Minister Julia Gillard and Opposition Leader Tony Abbot.
  - These emails were forwarded to Jean Thomson (ACT) who will represent us at the General Meeting.
  - July 5 A short report on the work of ACW this year was forwarded to AWC for their General Meeting papers.
  - July 5 Received from AWC Agenda for the General Meeting. Forwarded to Jean Thomson.
  - Laurel endorsed sending of AWC letter of appreciation to Julia Gillard.
  - The Soroptimists are campaigning for wider availability of bone density testing.

## 8. General Business

- Conference planning: separate notes to be circulated.
- Guidelines revision: it was agreed that a full revision should still be presented to Conference if possible, based on work so far. Margaret will aim to present this to August meeting.

**Next Meeting** Monday 12 August 9.45 am. **Devotions** Donna Bryan

**Minutes confirmed**

**National President**

**Date**

**Minutes prepared by Margaret Ker 92 Vincent Street Mt Lawley WA 6050** [passerella.dei@gmail.com](mailto:passerella.dei@gmail.com)

**AUSTRALIAN CHURCH WOMEN INC**  
**NATIONAL EXECUTIVE ACCOUNT 2011/13**  
**Financial Statement to 30 June 2013**

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**Balance as at 31 May 2013** **\$48548.07**

**Income:**

Registrations for Conference

Major Mel Stephens	70.00	
Margaret Florence	720.00	
Marion McCall	650.00	
Eunice Reidy	650.00	
Janet Ambrahamffy	650.00	
Maureen Clark	650.00	
Denise Seacombe	720.00	
Jan Jeffrey	720.00	
Lorraine Hughes	650.00	
Major Lyn Middleton	650.00	
Major Beatrice Kay	650.00	
Major Lillian Hodges	650.00	
Jean Thomson	720.00	
Brenda Dickinson	650.00	
Lola Adam	650.00	
Pamela Freeman	70.00	
Isabel Hewitt	650.00	
Natalie McLeod	650.00	
Helen Richardson	650.00	
Aileen Eldridge	650.00	12190.00

Interest from Investment Fund (reinvested) 988.82

Gold coin donation – ACWC Conference luncheon 53.00

**\$61779.89**

**Expenditure:**

Cheque No.63 T.Loughnan - petrol for bus ACWC Conference	10.00	
64 D.Bryan – Meals ACWC Delegates	129.50	
65 L.Pearce – Expenses associated with ACWC Conf	127.87	
66 L.Pearce – Cost associated with hire of hall ACWC	82.50	
67 M.Majoor – Labels, stationery, cartridge	49.77	
68 Queensland Unit – Travel Pool	56.00	
69 Australian Capital Territory Unit – Travel Pool	178.00	
70 Tasmanian Unit – Travel Pool	182.00	
71 New South Wales Unit – Travel Pool	118.00	
72 Barbara Grear WKS Representative airfare to Conference	735.71	
73 New South Wales Unit – Incoming National Executive	3205.00	
74 Vinnies CEO Sleepout Canberra – Donation for Nicholas Tebbey	250.00	
75 M.Ker – Petty Cash – stamps, cartridge	149.25	
900824 L.Pearce – Petty Cash – paper, cartridge	<u>111.90</u>	<u>5415.50</u>

**BALANCE**

**\$56364.39**

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**BALANCE C/f** **\$56364.39**

**Bank Balance 30 June 2013** **\$36282.97**

**Less Unpresented Cheques:**

Cheque No. 64	\$129.50	
No. 68	56.00	
No. 69	178.00	
No. 70	182.00	
No. 74	259.00	
No. 900824	<u>111.90</u>	<u>907.40</u>

**BALANCE** **\$35375.57**

Investment Funds \$20988.82

**TOTAL FUNDS** **\$56364.39**

**Distribution of Funds:**

Registrations for Conference	\$17530.00
National Conference Fund	15484.67
National Travel Fund	1691.27
Overseas Conference Fund	3562.00
Winifred Books	62.50
Administration	<u>18034.00</u>
	<b><u>\$56364.39</u></b>

Reference Cheque No.900824 – As the new cheque book had not arrived I had to ask for extra cheques. Apparently the bank does not automatically issue a cheque or deposit book any more.

With reference to the \$500.00 bond we made for the hire of the Australian Asian Hall for our luncheon for the ACWC visit, I telephoned the accountant asked for the bond to be returned re my letter to them asking the bond be returned two weeks after the luncheon. She did not believe that I was the treasurer and would return the cheque to the President who signed the letter.

**Australian Church Women Inc National Executive 2011-2013**  
**CORRESPONDENCE LIST for Meeting 8 July 2013**

**CORRESPONDENCE INWARD**

1. 20 June 2013 Meryon Goode-news Christina Taviti (forwarded to Trustees)
2. 21 June 2013 Responses suggestion re Nicholas Tebbey
3. 21 June 2013 Nicholas Tebbey re special resolution process
4. 21 June 2013 Kath Pearce (Tas) –copy Special Days report
5. 23 June 2013 Constance Aronsen (ACT)-WKS report
6. 24 June 2013 Lee Moon-Sook-photos of ACWC visit
7. 24 June 2013 Margaret Florence (Qld)-delegates/observers to National Conference
8. 25 June 2013 Rita Steller (Alice Springs)-new Committee
9. 26 June 2013 Helen Raymond (Public Officer)-Annual Return requirements
10. 26 June 2013 Cynthia Gifford (WKS)-News from Sisaret Keng
11. 26 June 2013 Cynthia Gifford (WKS)- advice re information available to Units
12. 26 June 2013 Cora Reyes-request for Conference details
13. 28 June 2013 Donna Bryan-news of illness
14. 1 July 2013 Marion Rowe-query re reports
15. 2 July 2013 Pamela Freeman (NSW)-biennial Unit report
16. 2 July 2013 Marion Rowe (Vic)-biennial Unit report
17. 2 July 2013 Isabel Hewitt(NSW)-query from Jennifer Peffer re Public Liability insurance
18. 2 July 2013 Linda Rendell (NT) –prayer request
19. 2 July 2013 Donna Bryan-further health setback
20. 3 July 2013 Lynette Green (Vic)-item for Conference Agenda
21. 3 July 2013 Helen Raymond (Public Officer) advising of requirements Annual Return
22. 3 July 2013 Margaret Flint –website home page wording
23. 3 July 2013 Aileen Eldridge (SA)-biennial Unit report
24. 3 July 2013 Isabel Hewitt (NSW)-response re constitution draft
25. 4 July 2013 Aileen Eldridge (SA)-urgent request for further documentation as previously requested
26. 4 July 2013 Receipt acknowledged: Isabel Hewitt, Pamela Freeman (NSW), Lee Edwards (WA)
27. 4 July 2013 Maureen Clark-further comments re constitution revision
28. 4 July 2013 Cynthia Gifford (WKS Trust)-situation of Christina Taviti
29. 4/5 July 2013 Meeting reports Laurel Pearce and Leeola Loughnan
30. 5 July 2013 Receipt acknowledged and information sent-Judith-Ann Sjostedt (ACT)
31. 5 July 2013 Receipt acknowledged-Leeola Loughnan( (WA) Lynette Green, Marion Rowe (Vic)
32. 5 July 2013 Judith Cayzer(NSW)-WKS report
33. 5 July 2013 Jean Thomson (ACT)-motion for National Conference

**CORRESPONDENCE OUTWARD**

1. 20 June 2013 Nicholas Tebbey-further advice sought
2. 20 June 2013 Cynthia Gifford/Barbara Grear (WKS Trust)-news Christina Taviti
3. 21 June 2013 NE members-suggestion re expression of appreciation to Nicholas Tebbey
4. 27 June 2013 Cora Reyes-Conference details
5. 27 June 2013 All Units-June NE Minutes
6. 29 June 2013 All Units-ACWC prayer requests India, Nepal, Singapore, Malaysia
7. 30 June 2013 Query to Barbara Grear (WKS) re constitution draft concerns
8. 30 June 2013 Query to Isabel Hewitt(NSW) re constitution draft concerns
9. 1 July 2013 NE members-Constitution final draft
10. 2 July 2013 Isabel Hewitt (NSW) information re Public Liability insurance
11. 2 July 2013 All Units-Conference Circular 2
12. 2 July 2013 All Units-Information brochure
13. 4 July 2013 All Units-notice of special resolution and final draft revised constitution
14. 4 July 2013 Maureen Clark ((Public Officer(-copy of WKS Trust Deed
15. 5/6 July 2013 Jean Thomson (ACT)-motion for National Conference