

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
MINUTES of meeting held at Church of Christ,
Henley Beach, on Tuesday 8th September, 1987.

PRESENT: Dorothy Haensel, Pauline Crosby, Dorothy Wright, Alice Saunders, Margaret Knauerhase, Barbara Greal, Jean Middleton, Margaret Pittman, Nancy Rowe.

APOLOGY: Joyce Greentree.

OPENING: Devotions conducted by the President, Mrs Dorothy Haensel.

MINUTES: of meeting held on 11th August, 1987, were confirmed.

BUSINESS ARISING: from previous minutes, listed under Reports.

87/8/1 CORRESPONDENCE:

Inwards mail was received as follows;

1. Thank you from Ruth Potter (ACT).
2. 31/7 Rev. Mary Cline, Church Women United re subs for 'Church Woman'.
3. 8/8 Marie McCann, NSW Unit, advising changes of address for herself and Beth Finlay, nominations for ACC and other items.
4. Social Security Review Press Releases.
5. CCA News - June/July.
6. Constitutional Commission Bulletin No. 4 - July.
7. 11/8 Marie Price, Tas. Unit, re ACW Pamphlets.
8. 12/8 Eunice Kim, queries re Conference.
9. 18/8 Myrtle Gunasekera, Sri Lanka, ack. ACW News.
10. Qld Unit Minutes 27/7 & AGM Minutes, Report & Financial Statement.
11. 21/8 Office of Status of Women re Register of Women on Govt. Boards, etc.
12. 21/8 Margaret Howard, Sec. Aust. Churches of Christ re Jean Roberts acting as Observer.
13. 21/8 Office of Status of Women re sex role portrayal in ads.
14. SA Unit Business meeting Minutes 14/8.
15. 20/8 Rev. Lee Edwards re arrival date.
16. 24/8 D. Seymour, Nat. Sec. CWL advising their National Office will transfer to NSW April, 1988.
17. 25/8 Marie Price, Tas. Unit, enclosing cheque for travel fund.
18. 25/8 " " " reLife membership.
19. 31/8 Margaret Howard, Sec. Aust. Churches of Christ advising name and address of new Sec. Mrs Laura Gardner.
20. Bicentennial Media Release re Women's Grants.
21. Dorothy Lumb, NSW, re travel arrangements for NSW participants.
22. Mary Andrews, enclosing resume of visit to Europe.
23. CCA News, August.
24. 'The March across Australia' pamphlets.
25. 3/9 Minister for Health, re Women's health.

Outwards mail was endorsed as follows:

1. 18/8 Eunice Kim, ack. letter.
2. 20/8 Rev. Mary Cline, CWU re 'Church Woman' subs.
3. 20/8 Olive Ackland, directions to Del Monte.
4. 23/8 Vonnice Sullivan, following husband's death.
5. 24/8 Council for Aboriginal Alcohol Program Services, forwarding cheque.
6. 25/8 Boonmee Julkiree, advising details and thanks for cheque.

87/8/2 REPORTS

1. W.K.S. - Margaret Knauerhase
 - a. Margaret reported having received a phone call from the brother-in-law of Kalpana Airan, offering a copy of audio visual on her Project. Marion Dodds, Vic. Unit, contacted him, saw the slides and recommended that we do not purchase a copy.

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REPORTS

1. W.K.S. (cont)
 - b. Correspondence

| | | |
|-----------------|------|-------------------------------|
| <u>Inwards</u> | 11/8 | Marion Dodds, (Henry Lantang) |
| | 12/8 | Millicent Harry. |
| | 19/8 | Samantha Samuel. |
| | 7/9 | Millicent Harry. |
| <u>Outwards</u> | 16/8 | Rashmira Mahajar (Nepal). |
| | 18/8 | Mollie Jean Hunt. |
| | 19/8 | Henry Lantang (Indonesia). |
| | 25/8 | Millicent Harry. |
2. W.K.S. Advisory Committee - Pauline Crosby
Pauline reported on letter received from lawyer, David Bridges re
a. Deed of Trust. b. Incorporation.
3. F.L.C. - Jean Middleton
 - a. Circle of Prayer booklets have arrived - outstanding orders to be obtained at conference.
 - b. Correspondence: Inwards 4/8 S. Samuel.
Outwards 4/8 S. Samuel, Report, May Haven.
9/8 S. Samuel, re conference.
4. Publications - Alice Saunders
 - a. September issue printed - 50 extra copies for conference.
Unit orders ready to distribute at Conference - back copies will be displayed at conference.
 - b. Overseas: 1987 copies sent to Church Women United, U.S.A.
86/87 copies to be given to New Zealand & ACWC reps at Conference.
5. Special Days - Joyce Greentree
No report.
6. ACWC - Barbara Greal
Circular 4/87 sent to all States & Territories.
Barbara reported on arrival and departure times of Maya Michael, Eunice Kim, Wong Siong Ting and Kazuko Hayashi, and correspondence from Ruth Harwood.
7. Finance - Dorothy Wright
 - a. Financial Statement for month ended 31st August, 1987, was tabled by the Treasurer and received. Copy attached.
 - b. Accounts for payment were approved as follows:

| | | |
|---|-------|-------|
| Treasurer - postage | | 7.12 |
| FLC Convenor - postage | 7.09 | |
| sundries | 4.80 | 11.89 |
| Minute Secretary - postage | 16.98 | |
| sundries | 7.10 | 24.08 |
| Publications Editor - postage | | 2.22 |
| Secretary - Conference postage | 66.95 | |
| Sundries | 3.15 | 70.10 |
| Printing, September ACW News | | 44.00 |
| Conference - Closing Service & Commissioning Incoming Exec. | | 5.62 |
| Opening Service | | 23.40 |
| ACWC Rep. - postage | 2.96 | |
| sundries | 7.17 | 10.13 |

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REPORTS

7. Finance (cont)

c. Accounts ratified:

| | |
|---|--------|
| Printing - Conference, extra Report copies | 11.62 |
| M. Pittman, Re-imburement for gifts to conference speakers | 76.25 |
| Printing - August Minutes | 9.05 |
| ACW Brochures | 70.00 |
| Working Papers for Conference | 281.17 |
| Further Advance T.Cunneen, Catering supplies for Conference | 50.00 |
| Printing - Circle of Prayer Book, Conference Resource | 93.60 |
| Cover, Working Papers | 7.62 |
| August ACW News | 40.50 |
| July, ACW News | 40.50 |
| July Minutes | 12.02 |
| 100 satchels for Conference | 180.00 |
| Plant Hire (insurance) | 25.00 |

(Any petty cash re-imburements upto end of Conference to be paid before Imprests handed to Treasurer).

d. Correspondence

| | | |
|-----------------|------|---|
| <u>Inwards</u> | 10/8 | WA Unit, Receipts for Incoming National Exec. Travel & Travel Pool. |
| | 20/8 | ACT Unit, Cheque, Fellowship Day \$150 & Donation \$50 ACWC. |
| | 2/9 | State Bank, statement. |
| | 2/9 | WA Unit, Cheque Fellowship Day Collection . |
| | 3/9 | AMP, Statement, Memorial Bursary A/c. |
| <u>Outwards</u> | 2/9 | WA Unit, Receipt, Fellowship Day. |

8. Guidelines

Additions and alterations will be circulated with minutes as attached.

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NATIONAL CONFERENCE & SEMINAR

Detailed discussions and arrangements were continued regarding the Conference.

Confirmed.....

President

Date.....

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

FINANCIAL STATEMENT FOR THE MONTH ENDED 31ST AUGUST 1987

RECEIPTS

PAYMENTS

| | | | |
|-----------------------------|----------------------|----------------------------|----------------------|
| Balance b/f 31st July 87 | \$ 84,638. 06 | | |
| <u>ADMIN. & GENERAL</u> | | <u>ADMIN & GENERAL</u> | |
| Special Project Interest | 39. 50 | Council for Aboriginal | |
| Partners ACWC A.C.T. Unit | 50. 00 | Alcohol Program | \$ 1,438. 49 |
| " " Nat. Executive | 9. 00 | Printing | |
| Angaston Donation | 70. 00 | July ACW News | 40. 50 |
| | | Aug. ACW News | 40. 50 |
| <u>NATIONAL CONFERENCE</u> | | July Minutes | 12. 02 |
| Travel Pool(A.C.T.) | 14. 50 | Aug. Minutes | 9. 05 |
| Registrations & Accomod. | 7,330. 00 | ACW Brochures | 70. 00 |
| <u>FELLOWSHIP DAY</u> | | Postage | |
| A.C.T. Unit | 150. 00 | Secretary | 36. 20 |
| | | Minute Secretary | 38. 70 |
| <u>W. KIEK SCHOLARSHIP</u> | | A.C.W. News | 24. 05 |
| Interest | 1,142. 71 | Sundries | 3. 75 |
| | | <u>NATIONAL CONFERENCE</u> | |
| | | Stationery, Copying | 46. 45 |
| | | Plant Hire | 25. 00 |
| | | Satchels | 180. 00 |
| | | Printing | |
| | | Working papers | 202. 12 |
| | | Cover " " | 7. 62 |
| | | Circle Prayer Bks. | 93. 60 |
| | | Advance catering | 50. 00 |
| | | " Information Desk | 50. 00 |
| | | Balance= Summary Accounts | 91,075. 72 |
| | <u>\$ 93,443. 77</u> | | <u>\$ 93,443. 77</u> |

SUMMARY OF ACCOUNTS

| | | | |
|----------------------------|---------------------|-----------------------|---------------------|
| PETTY CASH IMPREST | \$ 260. 00 | ADMIN. & GENERAL | \$ 5,940. 41 |
| CHEQUE ACCOUNT | 1,191. 13 | FELLOWSHIP LEAST COIN | 2,886. 77 |
| GOLD INVESTMENT " | 27,587. 52 | WORLD COMMUNITY DAY | |
| <u>NATIONAL CONFERENCE</u> | | NATIONAL CONFERENCE | 21,729. 13 |
| A.M.P. INVESTMENT | 2,000. 00 | FELLOWSHIP DAY | 150. 00 |
| <u>OVERSEAS CONFERENCE</u> | | W. KIEK SCHOLARSHIP | 55,669. 37 |
| A.M.P. INVESTMENT | 1,000. 00 | MEMORIAL BURSARY | 3,367. 70 |
| <u>W. KIEK SCHOLARSHIP</u> | | OVERSEAS CONFERENCE | 1,332. 34 |
| TREASURY BONDS | 2,400. 00 | | |
| COMMONWEALTH BONDS | 4,200. 00 | | |
| A.G.C. | 5,000. 00 | | |
| CUSTOM CREDIT | 6,000. 00 | | |
| A.M.P. INVESTMENT | 26,577. 23 | | |
| A.M.P 1987 SCHOLARSHIP | 5,058. 02 | | |
| A.M.P 1988 SCHOLARSHIP | 6,534. 12 | | |
| <u>MEMORIAL BURSARY</u> | | | |
| A.M.P INVESTMENT | 3,367. 70 | | |
| | <u>\$91,075. 72</u> | | <u>\$91,075. 72</u> |