

AUSTRALIAN CHURCH WOMEN

Minutes of Working Committee Meeting held on Friday, 10th November, 1967 at 10:30 a.m. in the offices of the Victorian Council of Churches, 37 Swanston Street, Melbourne.

1. OPENING: The meeting was opened by prayer led by the President, Deaconess C.I. Ritchie.
2. PRESENT: Deaconess C.I. Ritchie, (Chair), Mesdames A. Burton, T.H. Coates, Col. H.W. Saunders, H. Stephens, J. Strack, E.L. Williams, G.I. Duke.
3. APOLOGIES: Mesdames N. Anderson, N. Faichney.
4. MINUTES The Minutes of the Meeting held on Friday, 5th October, having been circulated were taken as read and confirmed.
5. BUSINESS ARISING from Minutes of October, 5th.
 - (1) The Treasurer reported that Mrs D. Allison, 28 Potter Street, Black Rock was willing to act as Auditor.
 - (2) Travel Fund - the Secretary and Treasurer had looked at the proposal suggested by N.S.W. re Travel Fund but this did not seem practical at this stage. It was agreed to bring this matter to the National Committee.
 - (3) A.C.W. Brochure: The President reported that a further 500 Brochures would be prepared by A.C.C.
6. MINUTES: The Minutes of the special Working Committee Meeting held on Friday, 20th October were read and confirmed. It was noted that the meetings planned for Wednesday, 14th and Thursday, 15th at 7:30 p.m. would be open meetings and that visitors would be welcome.
7. CORRESPONDENCE: The following correspondence was read and received.
 - (1) Mrs E.A. Pitman (2) including report of S.A. and giving names of Officers.
 - (2) Mrs M. Reid (2) Queensland - delegate to National Committee; list of Officers
 - (3) Deaconess C.I. Ritchie - thanks for expressions of sympathy.
 - (4) Mrs Elliott, Secretary Australian Christian Women's Fellowship Federal Conference Churches of Christ - name of delegate and suggestions which were noted for National Committee.
 - (5) Mrs Hartam, Tasmania. Name of delegate and acceptance of invitation to prepare Fellowship Day Service, 1968.
 - (6) Mr Val Brown, A.C.C. (2) requesting Annual Report and name of Consultant to A.C.C. Annual Meeting. It was agreed that the President, Secretary and Assistant Secretary meet to draw up Report. It was resolved that the President, Deaconess C.I. Ritchie be the consultant to A.C.C. Meeting.
 - (7) Mrs Col. Saunders, Victoria - names of delegates and suggestions for National Committee Meeting.
 - (8) United Church in North Australia enclosing cheques for W. Kiek Scholarship and Fellowship of the Least Coin.
 - (9) Mrs Rosalie McCutcheon re Devotional Talks which had been given over A.B.C. and would be published under the title "Like a Tree Planted". It was agreed that the President and Secretary should obtain a copy as soon as it was available from the publisher.
 - (10) One copy of "The Circle of Prayer" Volume III had been received by Mrs Stephens. This was passed on to Mrs Strack, the Convener.
8. FINANCE: The Treasurer submitted the following Financial Statement which was received and adopted.

Financial Statement from October 5th to November 2nd, 1967

Receipts	Expenditure
Balance in Bank 5/10/67 1129.42	Oct. 7th W.&J. Barr 6000
Fellowship of Least Coin Donations 465.85	Community Day Orders of Serv. 90.00
Cordalla Guild, Circle of Prayer Booklet .30	Inter-Church Aid - Migrant Women 13.30
Fellowship Day Collections:	Spectator Publishing Co. Letterheads 1000 15.53
Darwin United Church Ladies' Guild \$10.00)	
Vic.W.I.C.C. \$300.00) 310.00	
Orders of Service Darwin 2.30	
Community Day Orders of Service	
W.I.C.C. Queensland 2.50)	
N.S.W.W.I.C.C. 25.00)	
" " 37.50)	
Tas.I.C.C. 5.00) 70.00	Balance \$1889.04
Winifred Kiek S'ship Ladies' F'ship United Church Woomera 20.00)	
United Church F'ship Nightcliffe 10.00) 30.00	
<u>\$2007.87</u>	<u>\$2007.87</u>

Summary:

Fellowship of the Least Coin	\$872.66	
Winifred Kiek Scholarship	292.70	
Overseas Travel Fund	132.02	
Fellowship Day Receipts	598.42	
World Community Day Literature	70.50	
		Debit \$60.40

The W.I.C.C. of Victoria had suggested that the amount of \$300.00 be divided in the proportion of \$200 for the Winifred Kiek Scholarship and \$100.00 for working expenses of A.C.W. This was noted and would be examined later when working expenses were known.

Mrs Coates intimated that Inter-Church Aid would like to have all monies for work in Vietnam by 14th December. The Treasurer was asked to write to State Units informing them of this.

9. REPORTS:

(1) Fellowship of the Least Coin.

Mrs Strack reported that we are still awaiting the arrival of Circle of Prayer, Volume III. Large numbers of orders had been placed. All States were anxiously awaiting the new supplies. Details of The Fellowship of the Least Coin grants were available and it was suggested that thought be given to applying for a grant for migrant problems. This would be discussed at the National Committee Meeting. Publicity for Fellowship of the Least Coin would be given in the Methodist Church Paper "The Spectator".

(2) Publications.

Mrs Anderson had sent a summary of the distribution of the Orders of Service for Community Day as follows:
2,100 Victoria; 100 Queensland; 1 to A.C.T.; 30 Working Committee; 20 for United Churches of N.A.; 90 Canberra; 10 S.A.; 780 S.A.; 2,500 N.S.W.; 50 Darwin; 200 Tasmania; 50 W.A. Total 5,936.
Study books had been sent to Rockhampton Cong. Women's F'ship 12; Burwood, Vic.; Hamilton;

(3) Publicity:

Mrs Coates submitted notes which had been prepared for use in Church papers and "In Unity". Orders were being placed for the Talze report and it was decided to order 10 copies. American Church Women's material was submitted. This had been received from Mrs H.T. Wells. "The Church Woman" was also tabled and it was felt that thought could be given to subscribing to this.

AUSTRALIAN CHURCH WOMEN WORKING COMMITTEE MINUTES 10/11/67.

10. NATIONAL COMMITTEE MEETING

The President reported that she had met with Mrs Burton to give further thought to the matters relating to the National Committee meetings. These matters included:

Finance; Registration; Reports; Membership; Sub-Committees; It was also decided that A.C.C. be asked if it is possible for Working Committee members to be invited to A.C.C. meeting as observers and that a Working Committee member be invited to attend A.C.C. Executive meetings as an observer. Enquiries were to be made to A.C.C. to find out if any help would be available during the National Committee meeting with duplicating and use of typewriter etc. The President, Secretary and Assistant Secretary would meet prior to the next Working Committee meeting to work further on these suggestions.

11. NEXT MEETING: Friday, 24th November at 1:30 p.m. in the offices of A.C.C.E. Offices, 100 Flinders Street Melbourne.

12. CLOSING: The President closed the meeting with the benediction.

Confirmed: *Bathurst J. Pilleme*

Date: *8/12/67*.