

AUSTRALIAN CHURCH WOMEN

Minutes of Working Committee Meeting held on Thursday, 5th October, 1967 at 10:30 a.m. in the offices of the Victorian Council of Churches, 37 Swanston Street, Melbourne.

1. OPENING The meeting opened with devotions led by the President, Deaconess C.I. Ritchie. These were portions of the Order of Service for Holy Communion in the combined Anglican, Presbyterian and Methodist charge at Doveton.
2. APCLOGIES Mesdames Col. H.W. Saunders, N. Anderson, N. Faichney, Burton, and Mrs J. Strack who arrived later in the meeting.
3. MINUTES The Minutes of the Meeting held on Friday, 8th September, having been circulated were taken as read and confirmed.
4. BUSINESS ARISING from the MINUTES
  - (1) LETTERHEADS: The Secretary reported that these had arrived and they were distributed to the various members who would need them. Permission was granted to the Treasurer to pay the account to the 'Spectator' for the letterheads when it arrived.
  - (2) A.C.W. Brochure: The President reported that nothing further had been done for the present.
  - (3) Anna Busina: It was reported that it had been possible to cancel the Brochure on Miss Busina before it had reached the printer.
  - (4) World Community Day - copies of the Order of Service to be left at the Victorian Council of Churches Office.
  - (5) Travel Fund: N.S.W. had suggested 10% of total amounts of special day collections. The Treasurer and Secretary to look at this suggestion and report to a later meeting.
  - (6) Re audit of books: The Treasurer was asked to find out if the auditor of V.C.C. would be available to audit books of the Working Committee.
5. CORRESPONDENCE:

Correspondence, as follows, was received.

  - (1) N.S.W.W.I.C.C. National Comm. Group Discussion; Fellowship Day report; Travel Fund; Officers.
  - (2) W.A. Unit - Correction of address of Secretary; Fellowship Day Report; Fellowship of the Least Coin; Community Day.
  - (3) United Church Woomera - cheque for \$20 to Winifred Kiek Sch'ship Fund.
  - (4) Meth. Women's Federation, Queensland - order for 200 copies of Circle of Prayer.
  - (5) Deaconess Mary Andrews - suggestion for National Committee meeting (material from Taize). Prayer Fellowship Letter of C. of E. Deaconess Institution.
  - (6) Mr Val Brown, Sec. A.C.C. - Australian Frontier.
  - (7) United Church Darwin - Donation of \$10 for Winifred Kiek Scholarship Fund.
  - (8) W.A. querying cheque for \$13.30 earmarked for Migrant Women. This would be sent on to the Rev. Harvey Perkins.
  - (9) S.A. Churches of Christ Overseas Missions enclosing cheque from women of Aoba Island, New Hebrides for Fellowship of Least Coin. It was decided to write to the women of Aoba thanking them for their gift.
  - (10) Cobargo - enclosing donation to Winifred Kiek Scholarship Fund. This would be sent to N.S.W. to be included in their total.
6. FINANCE

The Treasurer submitted the following Financial Statement, which was received and adopted:-

FINANCIAL STATEMENT to OCTOBER, 5th, 1967.

RECEIPTS	2.	EXPENDITURE
Balance in bank 8/9/67	1121.12	
Canberra Ch. Women Postage Refund	.30	
Rockhampton Congreg. Ch. Women's Guild - Study Books	2.50	
Canberra Ch. Women - 100 Community Day Orders of Service	2.50	
Ladies' Ch. Aid, Robertson, N.S.W. Don. F'ship Least Coin	3.00	
	\$1129.42	\$1129.42

Summary of Funds:

Fellowship of Least Coin	\$406.81	
Winifred Kiek Scholarship	262.70	
Overseas Travel Fund	132.02	
Fellowship Day Receipts	298.42	
World Community Day Orders of Service	2.50	
Literature		Debit \$60.40

The Treasurer was given permission to pay the account of W. & J. Barr for 6,000 World Community Day Orders of Service - \$90.

The Treasurer was also given permission to ask State Units to forward what monies they intend to send the Working Committee so that she can prepare statements for the National Committee Meeting.

8. REPORTS

(1) Fellowship of the Least Coin:

Mrs Strack had arrived and the sympathy of the meeting was expressed to Mrs Strack on the death that morning of her aunt. Mrs Strack reported that she had received a letter from Mrs D.G. Badger containing the following information: Mrs Badger had donated the tape of Mrs Solomon's address; 450 copies of the Circle of Prayer had been sent to Working Committee, 50 to A.C.C. by surface mail from Bangkok (these left on September, 28th and could not be expected to reach Australia until late November) cost \$1 U.S. for 5 copies; Mrs Badger to be member of planning committee for next Asian Women's Conference; delegate would be needed for Asian Women's Conference in 1969; requests were being sought for grants from Fellowship of Least Coin. Approval was given to Mrs Badger for the work she had done re Circle of Prayer booklets. It was decided that Mrs Strack should ask means of procedure re grants from Fellowship of Least Coin and report back on basis on which allocations were made. Mrs Strack reported that orders for Circle of Prayer Vol.III had been received from W.A.; N.S.W.; N.Z. A copy of Mrs Solomon's talk had been sent to each State. Mrs Strack was also requested to find out if the account for Circle of Prayer would be paid through A.C.C. or direct to Bangkok.

(2) Publicity:

Mrs Coates reported on paragraphs which she had prepared to send to 'In Unity'. A copy of the book, based on Mrs Wilmshurst's report which had been presented to the National Committee Meeting, was tabled. This was entitled 'Eve Where Art Thou?' and is available from Mrs T.H. Coates, Wesley College, Prahran, Victoria for the cost of 25 cents per copy.

(3) Publications:

Mrs Anderson had sent a report of the numbers of Orders of Service for World Community Day. Permission was granted for extra copies to be printed, if needed, providing the printer had retained the type.

3.

9. SUGGESTED AGENDA FOR NATIONAL COMMITTEE MEETING - February 1968.

The President and Secretary had drawn up a suggested agenda for the National Committee Meetings and members spent some time considering the agenda as shown. Thought was given to suggestions already received for inclusion in the programme. It was decided to use the next Working Committee Meeting to discuss this National Meeting and draw up the Agenda in detail. It was resolved that we invite any members of the current Working Committee, who are not otherwise appointed, to attend the National Committee Meeting as participants and that we send an invitation to members of the past Working Committee, who are not otherwise appointed, to attend the Meeting as observers.

10. DATE OF NEXT MEETINGS:

Because of the need for much work to be done prior to the National Committee Meeting the following dates were decided upon:

Friday, 20th October 1:30 p.m.

Friday, 10th November 10:30 a.m.

Friday, 24th November, 1:30 p.m.

Friday, 8th December, 10:30 a.m.

Friday, 12th January, 10:30 a.m.

The next meeting, Friday, 20th October would be held in the offices of the V.C.C., 37 Swanston Street, Melbourne.

11. PRESENT: Deaconess C.I. Ritchie, (Chair), Mesdames T.H. Coates, E. Stephens, J. Strack, E. Williams and G. Duke.

12. CLOSING: The President closed the meeting with the Benediction.

Confirmed:

Date: