

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
MINUTES of meeting held at 37 Rutland Ave.,
Lockleys, on Tuesday, 8th April, 1986.

SA

PRESENT: Dorothy Haensel, Pauline Crosby, Margaret Knauerhase, Barbara Greal, Jean Middleton, Alice Saunders, Margaret Pittman, Nancy Rowe.

APOLOGY: Dorothy Wright.

OPENING: Devotions conducted by the President, Mrs Dorothy Haensel.

MINUTES: of meeting held on 13/3/86 were confirmed.

86/4/1 BUSINESS ARISING from minutes of previous meeting:

1. ACWC
 - a. Assembly - Mrs Pearl Bridger, Mrs June Graham and Mrs Margaret Napier have been elected as observers. Letter to be written to the four nominees by Margaret P. advising results.
 - b.
 - i. Circle of Prayer - Jean to enquire of Shanti Solomon as to what languages are already in print. We would be particularly interested in Greek, Italian, Vietnamese and German if available.
 - ii. ACW Brochure - Leonie Liveris has been approached re the Greek translation.
 - c. General Committee Meeting
 - i. Partners with ACWC - some objections raised (see correspondence).
 - ii. ACWC Badges - President to follow up the idea of giving a badge to previous ACWC reps.
 - d. ACWC team visit to NT & aboriginal community - deferred until Dorothy Haensel's holiday in NT next month.
2. WKS Deed of Trust - Pauline reported that draft has been prepared by lawyers for final correction and alteration. Copy of the proposed Deed of Trust will be forwarded to ACT Unit shortly.
 - a. Guidelines - Pauline submitted sample of entry for Memorial Bursary Record for inclusion with the guidelines. Copy of guidelines has been sent to all units.
 - b. Trustees - awaiting reply from Units.
3. ACW Guidelines
 - a. FLC Guidelines - have been prepared. Will be typed and copy forwarded to Units.
 - b. Finance Guidelines - Report presented by Pauline on behalf of sub-committee. Agreed that guidelines be adopted as written so far. Copy to be typed and forwarded to Units. Sub-committee to work on suggested guidelines in regard to National Conference (Travel Pool), National Travel, Overseas Conference (including Partners with ACWC) and forward to States for endorsement.
 - c. Booklet - Loose leaf ½A4, firm vinyl, green with gold lettering, to contain Constitution and guidelines for all Convenors. All Units should purchase a supply for the use of current executive (to be passed on when personnel changes), and individuals would be able to purchase their own. These would be available also for sale to all groups and denominations who require them. Price should be in the vicinity of \$2.50 each. Letters to be written to Units by Margaret P. on this matter.
4. National Conference, September 12-19, 1987.
 - a. "Intention to attend" form - not prepared yet. Notice to go in ACW News. Discussed whether it would be better to ask Unit Secretaries to ascertain from members whether they are likely to attend. Can be included in Circular to Units.
 - b. Grants - Proposed application for Government Project Grant has been perused by Barbara and Pauline and suggestions made for alteration.

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86/4/1 BUSINESS ARISING

4. National Conference

b. Grants (cont)

Application for Grant from FLC to be prepared by Jean for next meeting.

- c. Agenda - Contact to be made with Peter Holden by Dorothy H. asking him to be key note speaker and also to give suggestion for other resource people.

5. ACC and ACW informal consultation - nothing further to report.

6. Promotional material - NSW Unit material to be adapted and prepared in a "pack" form and size of Guideline Book, so that it could be included if required.

7. ACC General Meeting - No call for Delegates or Observers to date.

86/4/2 CORRESPONDENCE

Inwards mail was received as follows:

1. 27/2 Mrs Isa Doyle, Sec Qld Unit re "Partners with ACWC"
 - a. suggesting that idea could have been submitted to Units before implementing.
 - b. in view of many approaches for help, cannot use any more printed brochures.
2. 5/3 Mrs Mary Carroll enclosing application for FLC Grant for "Mary Haven."
3. 6/3 Shirin Samuels, Vice-Pres. ACWC ack. receipt of service for ACWC Day.
4. 11/3 Boonmee Julkiree, Pres. ACWC re:
 - a. thanks for advice re folders (not being available for ACWC)
 - b. promises of other gifts from Units.
5. Minutes Qld. Unit meeting 24/2/86 - Contact person, Mrs Val Clarke.
6. 11/3 Mrs Vonnice Sullivan, Sec. ACT Unit re:
 - a. Partners with ACWC - concerned that Nat Exec did not consult Units before making decision.
 - b. World Community Day Project - voted against drugs and medicine for Mexican Relief.
 - c. WKS Trustees - Units to agree to Board of Trustees being set up in Canberra.
7. 12/3 Brig Mabel Ward, Sec NSW Unit re:
 - a. 2,000 brochures required.
 - b. Approved World Community Day Project.
8. 17/3 ACC Press Release re Ugandan Appeal.
9. 19/3 Mrs Major Olive Dell, Sec Tas Unit re:
 - a. 500 brochures required.
 - b. Contact person - Mrs Shirley Brooks.
 - c. Circle of Prayer - other languages, good idea but little use in Tasmania.
 - d. Approve World CD project but suggested words "Medical requirements" in lieu of "Drugs and medicine"
10. 18/3 Brig Mabel Ward, Sec NSW Unit returning ballot paper and enclosing Minutes of meeting 17/3/86.
11. SA Unit returning ballot paper.
12. 20/3 Mrs Marion Dodds, Sec Vic Unit re:
 - a. Circle of Prayer (reported Minutes 13/3/86).
 - b. ACW Brochure - contact person, Miss Dorothy Fry, 4,000 required.
 - c. Approved WCD Project.
 - d. WKS - query re leaflets.
 - e. FLC - 500 copies Circle of Prayer - order confirmed
 - f. Ballot paper returned.
13. 20/3 Mrs Eunice Kim, Sec ACWC re:
 - a. ACWC Bulletins.
 - b. Burma Prayer Partnership - new partners to be arranged at November Assembly.

cont...3

86/4/2

CORRESPONDENCE

Inwards mail (cont).

- 14.21/3 Mrs Vonnice Sullivan, Sec ACT Unit re:
 - a. Ballot paper returned.
 - b. AGM - Vonnice finished 5 year term as Secretary.
New Secretary - Mrs Audrey Sherwin,
37 Guilfoyle St. Yarralumla ACT 2600.
- 15.21/3 Mrs Audrey Sherwin, Sec ACT Unit enclosing:
 - a. ACT Executive members names, addresses and tel.nos.
 - b. Annual Report.
- 16.Stanley C. Williams - SA Jubilee 150 - Paper products.
- 17.24/3 Miss Joan Miller, Sec WA Unit enclosing Ballot paper.
- 18.Queensland Unit returned ballot paper.
- 19.Vic Unit Minutes 28/2/86.
 - a. Sub-committee appointed to bring Vic Const. more in line with National Const.
 - b. PWMU not interested in being involved.
 - c. Speakers UC (Joan Stott) and Salvation Army (Mrs Commissioner M. Linnett) interesting points about their denominations.
- 20.SA Unit Minutes of meeting 14/3/86.
 - a. approval for WCD project.
- 21.30/3 Mrs Judith Cooper, Pres. NT Unit.
 - a. enclosing ballot paper.
 - b. approval for WKS Trustees to reside in Canberra.
- 22.Minutes, WA Unit meeting 14/3/86.
- 23.CCA News, - March.
- 24.April Ecumenical Update.
25. Mrs Eva Findlay, Assembly Sec ACWC, New Zealand requesting:
 - a. Constitution and Aims of ACW with a view to setting up similar committees in New Zealand.
 - b. Information re Seminar in 1987.
- 26.ACWC Bulletins, 1986, First quarter.

Outwards mail was endorsed as follows:

1. 13/3 Mrs Heather Tucker, Pres SA Unit - Congratulations for Flower Day Float.
2. 17/3 Miss Joan Miller, Sec WA Unit re:
 - a. enclosing copy of Circular to Units dated 27/2
 - b. observers for ACWC Assembly.
 - c. ACW Brochures.
 - d. Circle of Prayer.
 - e. ACWC Bulletins.
 - f. ACWC Assembly.
3. 20/3 Circular no. 7 to Units re:
 - a. Numbering of Circulars.
 - b. WKS Trustees.
 - c. ACWC Bulletins.
4. 22/3 Office of Status of Women requesting copies of brochures.
5. 26/3 Mrs Rathie Selvaratnam re inability of Bible Society to assist financially.
6. 26/3 Mrs Isa Doyle, Sec Qld Unit, ack. letter of 27/2 re "Partners with ACWC".
7. 26/3 Darton Longman & Todd re copyright for WCD Service.
8. 4/4 Mrs Betty Flack, Sec Mothers' Union of Australia expressing sympathy on death of Pres., Mrs Margo Sanders.
9. 4/4 Mrs Audrey Sherwin, Sec ACT Unit, ack letter of 11/3.
10. 4/4 Mrs Rathie Selvaratnam, sending greetings to International World Day of Prayer, Centenary Celebrations, New York in May.

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1. Finance

- a. Financial Statement for month ending 31st March, 1986, tabled by President, was received. Copy attached.
- b. Accounts for payment were approved as follows:
- | | | |
|-------------|------------|----------|
| Media Com - | 3 bromides | \$24.00 |
| Printing - | Minutes | 12.93 |
| | Brochures | 158.50 |
| | | \$171.43 |
- c. Accounts ratified:
- | | |
|---|---------|
| M Crawford - 2 registered letters to Burma re WKS | \$8.60 |
| Printing March - ACW News | \$42.50 |
| - Stationery | \$19.40 |
- Transfer from Admin. & Gen. to National Conference of \$300 (deposit for Del Monte).
- d. Correspondence:
- Inwards
- 1/3 Queensland Unit. Cheque ACWC Bulletins less \$20 over-charge on Circle of Prayer books. Advise members will not be interested in Bulletins if cost rises to \$7.50.
- 2/3 Tasmanian Unit. Cheque, Circle of Prayer.
- 2/3 ICFLC. Receipt FLC money.
- 24/3 NSW Unit. requesting receipts (phone).
Tasmanian Unit requesting clarification of cost ACWC Bulletin.
- 24/3 Vic. Unit. Cheque bal. ACWC Bulletins. Not prepared to change sending FLC money from May to December until discussed at National Conference.
- 25/3 Kalpana Airan. Receipt WCD money, letter and photos.
- Outwards
- 5/3 Perfection Plate. Cheque.
- 1/3 Del Monte Guest House. Cheque.
- 5/3 Tusmore Pk. Print. Cheque.
- 1/3 AMP Superannuation Ltd. Cheque.
- 19/3 Mrs M. Crawford. WKS expenses (postage) Cheque.
- 20/3 Tasmanian Unit. Receipts.
- 20/3 Queensland Unit. Receipts.
- 20/3 Tasmanian Unit, clarifying cost ACWC Bulletins.
- 20/3 ACT Unit. re ACWC Bulletins.
- 20/3 NT Unit. Receipt and Bulletin advice.
- 24/3 NSW Unit. Receipts.
- 24/3 Victorian Unit. Receipt.
- 25/3 Alice Springs. FLC Receipt and explanation.
- 25/3 WA Unit. re ACWC Bulletins.

2. WKS - Margaret Knauerhase.a. Correspondence

Letter from Rev. David Pitman on the visit of Valeri Palang.
Letter from Bea McDonald, Treasurer of Church Women United in Texas, who will be visiting Adelaide on 16th April. An outing will be arranged for her to meet members of the national executive.

- b. Leaflet - Margaret K. prepared an article for the pamphlet to which will be added information from the guidelines re Scholarship. Discussion took place regarding format and printing. Margaret K. to determine number required from WKS Convenors.

3. FLC - Jean MiddletonCorrespondence:a. Inwards

10/3	L. Meadows, Queensland FLC, re FLC Grants,	100	Circle of Prayer.
	J. Smith, Vic FLC	500	" " "
20/3	E. Norton, S.A. FLC	500	" " "
	C. West, NSW FLC	100	" " "
	S. Solomon - application form.		

86/4/3 REPORTS

3. FLC

Correspondence (cont)

b. Outwards

18/3 L. Meadows.

Dorothy Wagner, Church Women United, ordering 500
extra Circle of Prayer.

J. Smith (Vic), acknowledging order.

S. Solomon.

4. Special Days

a. Convenor - Mrs Major Joyce Greentree has agreed to be nominated.
Units to be asked to agree to this appointment.

b. World Community Day

i. Order of Service - A more satisfactory reproduction has been
obtained for front and back cover by purchasing bromides
from Media Com. Still endeavouring to obtain copyright.
Services can now be copied and forwarded to Units for
printing.

ii. Recipients of WCD Offering

Agreed - WA, Vic, NSW, SA, Tas (different wording).

Disagreed - ACT. Noted comments.

No answer - Qld, NT.

It was decided that the WCD Offering would go toward
"Medical Requirements" which were still needed urgently
following the Mexican earthquake.

iii. Theme for Fellowship Day, 1987

Discussion took place on the International Theme for 1987,
"Housing the Homeless". Suggested theme "Housing God's
Family". Decision to be made next meeting.

5. Publications - Alice Saunders

a. Publicity Officers appointed in four units.

Closing date for contributions to be included each month, with
name of editor.

Congratulations are frequently received from Units on the content
of the ACW News.

b. ACW News for April forwarded. Unit news received from NSW and
SA only.

c. Brochures

i. Agreed to accept the quote by Parish Printery (4,500 for
\$158.50).

ii. Master copies to be sent to NSW and Victoria because of
large quantities required.

iii. Donations towards costs would be gratefully received.

NEXT MEETING: Tuesday, 13th May, 1986 at 9.30 a.m. 60 High St., Burnside.

Confirmed.....
President

Date.....

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

FINANCIAL STATEMENT FOR THE MONTH ENDING 31st MARCH '86

RECEIPTS		EXPENDITURE
BALANCE 28 Feb, 1986	51,466. 63	<u>NATIONAL CONFERENCE</u>
<u>FELLOWSHIP LEAST COIN</u>		Del Monte Guest House(Venue 300. 00
Donation N.T. Unit	38. 69	<u>ADMIN & GENERAL</u>
<u>ADMIN & GENERAL</u>		Q. Unit Refund C. of Prayer 20. 00
Tas. Unit C of Prayers	30. 00	Perfection Plate 50 Badges
Vic. Unit A.C.W.C Bull.	55. 00	& 26 Name Bars onSupplied" 322. 46
Nat. Exec. 9 Name Bars.	75. 69	Printing Feb. ACW News 40. 50
Q. Unit A.C.W.C Bull.	25. 00	" Mar. " " 42. 50
<u>W. K. SCHOLARSHIP</u>		" Stationary 19. 40
Interest Custom Credit	210. 00	" Minutes 11. 43
		" Partners ACWC 150. 00
		" With Compl. slips 2. 24
		Petty Cash Minute Sec. 18. 54
		" " Publications 14. 68
		2 Registered Letters W.K.S. 8. 60
		BALANCE C/F =
		SUMMARY OF ACCOUNTS <u>\$50,950. 66</u>
	<u>\$51,901. 01</u>	<u>\$51,901. 01</u>

SPECIFIC W.K.S		SUMMARY OF ACCOUNTS
TREASURY BONDS	2,400. 00	ADMINISTRATION & GENERAL 4,559. 69
C'WTH GOV. "	4,100. 00	OVERSEAS CONFERENCE 2,349. 81
CUSTOM CREDIT	6,000. 00	NATIONAL CONFERENCE
A.G.C.	5,000. 00	NATIONAL TRAVEL 3,602. 47
A.M.P INVESTMENT	13,301. 18	WINIFRED KIEK SCHOL. 31,011. 18
<u>MEM/ BURS SPECIFIC</u>		FELLOWSHIP DAY 6.588. 82
A.M.P INVESTMENT	2.800. 00	MEMORIAL BURSURY 2,800. 00
PETTY CASH IMPREST	260. 00	FELLOWSHIP LEAST COIN 38. 69
GOLD INV. STATE	1. 93	WORLD COMMUNITY DAY
CHEQUE "	5,087. 55	
TERM DEP. "	12,000. 00	
	<u>\$50,950. 66</u>	<u>\$50,950. 66</u>

BALANCE STATE CHEQUE		TRANSFERS
ACCOUNT AT 28/2/86	8,403. 52	To NATIONAL CONFERENCE \$300. 00
ADD RECEIPTS MARCH	434. 38	From ADMIN @ GEN.
	8,837. 90	
LESS PAYMENTS MARCH	950. 35	To A.M.P. INVESTMENT 2,800. 00
	7,887. 55	From Cheque Account
LESS TRANS A.M.P.	2,800. 00	
	<u>\$5,087. 55</u>	