

## AUSTRALIAN CHURCH WOMEN INC.

### Minutes of National Executive Meeting held on Monday 13<sup>th</sup> September 2010 at 65 Flinders Street, Adelaide.

President Margaret Flint welcomed all present at 1.45 pm and acknowledged that we are meeting on Kurna land.

PRESENT: M Flint, J Burge, C Barber, W McKeand, J Brown, M Clark, K Smith, M Greenslade and D Ferrier.  
APOLOGIES: P Walker, D Bryan, B Dickenson,

REFLECTION given by Margaret Greenslade from a book "Rivers in the Desert" written by a professor from the University of Technology in the UK it relates the responses of a gentleman who attended his first Royal Philharmonic Orchestra concert, at which Hubert's Unfinished Symphony was performed. He noted that at times not all the orchestra was playing which appeared wasteful, attention was drawn to too many demi- semi- quavers, and if they had all – or even some - been reduced to just quavers it would have been more efficient, and that there many repetitious passages. The final point being that if some of the above 'faults' had been rectified Hubert may have had time to finish his symphony. This amusing story reminds us that we are all different and therefore we listen differently and we react differently, but we must remember to be prepared to have the grace to listen to others and not to be so busy that we are too distracted to listen to God, who will help us to choose the better part.

MINUTES of the previous meeting were accepted. Wanda McKeand/Judith Brown.  
Carried.

#### BUSINESS ARISING:

##### 1 Conference:-

**Margaret** is investigating the possibility of printing on the carry bags.  
**Wanda** has written a letter to Charlesworths re produce and has contacted the Word and Korong Books re book stall. As Word is only in Melbourne this will not be pursued. Korong has been most helpful and can provide up to 500 books on consignment for a period of one month. We will need to open a credit account, and the books will be chosen a few days prior to the conference. Following the conference the remaining books may be offered for sale at the SA Unit meeting.  
Wanda McKeand proposed and Margaret Greenslade seconded that we enter into this agreement with the Korong Bookshop. Carried.  
The Raymond Girls have also been invited and have agreed to entertain at the Conference.  
**Dorothy** reported that the pattern for the crocheted cross is still not finalised, and following discussion it was decided to delete this item from the conference bags. We may provide a laminated bookmark instead.

- 2 **Public Liability** - **Chris** has lodged an Insurance Certificate and booking confirmation with Immanuel College and a receipt has been received. Costing details i.e. cleaning and linen are yet to be finalised. A conference application form will shortly be prepared for distribution to the State Units.
- 3 **Reflection Day**. It was decided that the next Reflection Day should take place in early 2011.

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- 4 **Invitation to the Rev'd Lee Moon Sook to attend Conference –**  
**Margaret** will ring Donna to ascertain when this should be sent.

- 5 **Archives - Judy** has not yet received any further information.

- 6 **Fundraiser – Flyers** have been distributed at the SA Unit meeting. Lunch will be chicken

Platters (supplied by the Catholic women), 6 loaves of mixed sandwiches (offers received

at the Unit meeting) and fruit salad and ice cream. Tickets will be available shortly. It was moved by Kath Smith, seconded by Maureen Clark that a cash float be given

to

this committee for expenses. Carried.

- 7 **Newsletter – Margaret** will be compiling the newsletter this week.

CORRESPONDENCE: Distributed and attached.

#### BUSINESS ARISING FROM CORRESPONDENCE:

- 1 Email received from Donna relating that ACWC has sent a \$500.00 USD from the Emergency Fund to the Pakistan national representative, Neelam Ernest.
- 2 Email received from Shunila Ruth of the Talitha Kumi Welfare Society (TKWSk) with the suggestion ACW could help the people of Pakistan in this difficult time of floods in the country. Reference was made that help from ACW was received in 2003. **Margaret** to check with the WA Unit concerning this.
- 3 Letter from Helen Hill Secretary ACW NSW Unit re Public Liability Insurance passed to Treasurer Christine for attention.
- 3 **Dorothy** notified the two hotels that had provided information of their conference facilities that we had made the decision to hold the conference elsewhere, and expressed our thanks for their assistance.

#### REPORTS

**President – Margaret Flint** Attached and distributed.

#### Treasurer- Chris Barber

Financial Statement as at 30<sup>th</sup> August 2010

Balance Brought Forward		\$29,680.00	
Receipts			
Bank Interest	32.80		
ACW SA Unit Circle of Prayer	40.00		72.80
Total Revenue		\$29,752.80	
Less Expenditure			
Petty Cash	48.75		
Insurance	119.42		
Deposit Immanuel College (Nat. Conf.)	1,000.00		
Term Deposit Investment Bank SA	20,000.00		
Total Expenses			\$21,118.17
Balance as at 30/08/10			\$8,584.63

National Conference Fund	\$12,569.94
National Travel Fund	3,284.42
Overseas Travel Fund	2,177.00
Administration	10,112.77
Fellowship of the Least Coin	340.50
Total	28,584.63

Accounts to be paid: M Flint - Stationery	\$94.83
Public Liability Insurance	671.55

**Term Deposit:** Invested \$20,000.00 in Bank SA Term Deposit for 7 months at 6% maturing 24<sup>th</sup> March 2011.

Moved Chris Barber, seconded Judith Brown that the accounts be paid and the Report be received. Carried.

Chris had written to all State and Territory Units explaining details of the Public Liability Insurance cover. (Attached)

*It was moved by Chris Barber and seconded Maureen Clark and carried that the National Executive recommends that we renew the existing policy at 30 September for \$10,000,000 for 12 months at the cost of \$671.55.*

Following discussion there will be a notice of motion included on the Annual General Meeting General Agenda

*It was moved by Chris Barber and seconded Maureen Clark and carried that an additional item be added to the on the Annual Assessment Form for Units to be able to contribute Pubic Liability insurance.*

Thanks were extended to Treasurer Chris for her thorough attention to detail in this matter.

**Secretary – Judy Burge** will post notices re ACW Inc. Annual General Meeting to be held Tuesday 9 November 2010 at 2.00pm at 65 Flinders Street, Adelaide to Unit Presidents and Secretaries.

#### **Fellowship of the Least Coin – Margaret Greenslade.**

A further request has been received from Maj. Debbie Stevens in Western Australia for more FLC coin boxes to be distributed at a conference which she is organising. A letter received from Juanita Miller from the Tasmanian Unit requesting an application form for an ICFLC Grant as they have a project in mind. A request has been sent to Corazon Tabin Reyes for a supply of these forms.

A form has been sent to the Tasmanian Unit together with a copy of the guidelines for an application form. The diocesan secretary CWL Wollongong has requested information about FLC

as it is some time since they had an 'upgrade'. A copy of the Circle of Prayer and the various FLC

Leaflets have been despatched with the inclusion of the address of the NSW FLC convenor.

#### **Winifred Kiek Scholarship Trust – Maureen Clark**

The 2010 Scholar, Ruth Marsipal is pregnant. She will go home to Lae on 18<sup>th</sup> September as a

Requirement of her visa, but will not return to Australia as her baby is due in January and flying regulations would not allow her to complete her course in December. There was a break in the scholars' studies at Alan Walker College in August and Ruth came to Adelaide at the invitation of the Lutheran Church. I was privileged to meet with her for coffee with National President Margaret Flint and Barbara Gear Treasurer of the WKS Trust on Thursday 19<sup>th</sup> August. Ruth hopes to return

To Alan Walker College in 2012 to complete her course.

Tonu Fakraufon went to Brisbane for the break and an email from her says she had a good time there and she is also having a good time at Alan Walker College.

Judith Cayzer has been looking after 'the girls' and says that they have bonded well....they say they are sisters.

#### **Correspondence:**

**INWARD** - 25/08/10 e Judith Cayzer advising she will attend the Graduation Service for the course at Alan Walker College on Friday 17<sup>th</sup> September.

**OUTWARD** - 08/09/10 WKS Circular 10 and photos to State and Territory Convenors.

#### **Special Days – Judith Brown**

The Order of Service for "World Community Day Order of Service" has been sent to each state and territory unit followed by sending out application forms for Special Project 2011 to each state and territory unit.

#### **Social Justice – Kath Smith**

The Status of Women are organising a Seminar at the Flinders City Campus, Victoria Square, on Saturday, October 16<sup>th</sup> from 1.30 – 4.00 pm, to become informed on the treatment of international students. Gold coin donation. All welcome

**GENERAL BUSINESS - Discussions with Gilbert Materne** - Gilbert has continued to be very helpful and patient, and we now have been through the **Rules/Constitution** and are better acquainted with them. A further meeting with Gilbert will be arranged at a later date.

**AGM** - A draft of the AGM notice was discussed - particularly item No. 2 re minutes. Following discussion it was resolved that this item would read:-

- 2 To note the minutes of the 22<sup>nd</sup> National Conference 21-25 September 2009.  
These minutes from 22<sup>nd</sup> National Conference to be confirmed at the forthcoming 23<sup>rd</sup> National Conference 10-14 October 2011, Adelaide.

**NEXT MEETING** will be held on **Tuesday 5th October** at 1.45 pm at 65 Flinders Street, Adelaide.

Devotions: Margaret Flint

**THERE WILL BE A CONFERENCE PLANNING MEETING ON WEDNESDAY 3  
NOVEMBER AT 1.45 PM  
AT 65 FLINDERS ST. ADELAIDE.**

The meeting closed at 4.15 pm.

.....*M. L. Flint*.....CHAIRMAN

.....*9/11/10*.....DATE 2010

**AUSTRALIAN CHURCH WOMEN INC.**  
**CORRESPONDENCE –AUGUST/SEPTEMBER 2010 - SECRETARY**

**INWARDS**

1	18/8/10 *	Donna Bryan	Write to new ACWC Secretariat Office after 14 <sup>th</sup> Assembly, send direct to her. Inform her the date at the Assembly in Oct.
2	26/8/10	ACW Sth Aus Unit	Minutes of August 2010 meeting
3	8/8/10 *	Shunila Ruth	Talitha Kumi Welfare Society, Pakistan – received help 2003 ACW – request help
4	2/8/10 *	Immanuel College	Acceptance letter of deposit from Immanuel College
5	18/8/10	Nungalinya College	Newsletter from College
6	28/8/10	Victorian Unit	Victorian ACW news for June/July 2010
7	6/9/10	Newsletter	From Australian Domestic & Family Violence Clearinghouse – pass on to Kath
8	25/8/10	Margaret Flint	Invitation to attend Presbyterian Women's Assoc of Australian Conference and Luncheon Sydney 13 September
9	24/8/10	Helen Raymond	At time of incorporation register of members – 2000
10	2/9/10	Council of Churches	Vacancy for Development Officer in South Australia
11	25/8/10	Peter Duldig	Adelaide Convention Bureau asking if can be of assistance for our Conference. Has sent via email pictures of Glenelg for our use during Conference.
12	30/8/10	Margaret Flint	AWC re Melbourne invitation of launch of 'Happy Healthy Women'
13	5/9/10	Donna Bryan	Update of earthquake in Christchurch from Pauline Yates, ACWC Treasurer
14	7/9/10	Eunice Reidy Vic Unit	Copy of her speech at Victorian ACW Unit AGM – 'ACW – Future'
15	5/9/10	Donna Bryan	Donation from ACWC from Emergency Fund to Pakistan \$500USD X
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**OUTWARDS**

1	13/8/10	Donna Bryan	Invitation to Revd. Lee Moon Sook – when and to whom?
2	13/8/10	Darryl Lightfoot	Eunice Hunter Library re archives
3	24/8/10	Helen Raymond	Ask for number of current members as at time of Incorporation
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Margaret

**AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE  
TRESURER'S REPORT TO MEETING 12<sup>th</sup> September, 2010**

1. **Financial Report attached for month of August**
2. **Investment**  
Invested \$20,000 in Bank SA Term Deposit for 7 months at 6% maturing 24<sup>th</sup> March, 2011.
3. **Correspondence :**  
**Received -**  
Immanuel College – Booking confirmation and receipt for deposit  
Butler & Butler – Renewal Notice for Public Liability Insurance through Ansva.  
Invoice \$671.55 for 12 months to 30<sup>th</sup> September, 2011.  
NSW Unit – Query re Public Liability Insurance directed through President  
**Outwards**  
Immanuel College – Booking for Conference and deposit.  
Reply to NSW Unit re Public Liability Insurance directed through President.
4. **Accounts for Payment**  
Public Liability Insurance \$671.55

Christine Berber  
National Treasurer.

**FINANCIAL STATEMENT AS AT 30<sup>TH</sup> AUGUST, 2010.**

<b>Balance B/F 1/8/10</b>		<b>\$29,680.00</b>
<b>Add Receipts</b>		
Bank Interest	32.80	
ACW SA Unit Circle of Prayer	40.00	<b>72.80</b>
<b>Total Revenue</b>		<b>\$29,752.80</b>
<b>Less Expenditure</b>		
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Deposit Immanuel College (Nat. Conf.)	1,000.00	
Term Deposit Investment Bank SA	20,000.00	
<b>Total expenses</b>		<b>21,118.17</b>
<b>Balance as at 30/08/10</b>		<b>\$8,584.63</b>

Balance as per Bank SA Bank Statement 30/8/10 \$8,584.63  
Term Deposit Bank SA ( 7 months @ 6%) \$20,000.00

National Conference Fund	\$12,569.94
National Travel Fund	3284.42
Overseas Travel Fund	2,177.00
Administration	10,212.77
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