

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE



Minutes of Meeting held on October 11, 2004 at Piccadilly Court,
222 Pitt Street, Sydney, at 1.00 p.m.

- Chair:** Major Nancy McLaren President
- Present:** Mrs Cela Cooper First Vice President
Mrs Janet Harrison Second Vice President
Mrs Brenda Dickinson Minutes Secretary
Sister Marie Craddock Publicity Convenor
Mrs Edith Ridge Publications Editor
Miss Shirley Wells Fellowship of the Least Coin Convenor
Mrs Jean Porteous Social Issues Convenor
Major Joan Tong Winifred Kiek Scholarship Convenor
Major Lyn Middleton President, NSW State Unit.
- Apologies:** Mrs Isabel Hewitt, Secretary, Major Eileen Holley, Special Days Convenor,
Mrs Nola Dickson, Treasurer.

Devotions: Joan led devotions, reading from the Introduction to the Gideons' New Testament, which Joan suggested, would help those reading it to understand that the Bible is an eternal word because the Lord Jesus Christ believed it to be so. It finishes with 17 translations of John 3:16. Joan read from 1 John 4:8, saying: God is love and even though we haven't seen God, we see him in each other.

MINUTES OF PREVIOUS MEETING: Minutes of the Meeting held on August 16, 2004 were confirmed as a true record of proceedings.

1. BUSINESS ARISING:

1.1 Possible Australian Church Women Website: Letters in response to the report attached to the previous Minutes were tabled. Isabel was asked to convey thanks for these carefully considered replies. This matter to be kept on the Agenda for National Conference 2005. Background information will be prepared for consideration. Brenda Dickinson would like to put her name forward for consideration as Website Manager, if the proposal of having an ACW Website is accepted.

2. CORRESPONDENCE

Inward Correspondence September/October 2004:

ACW SA Unit Inc- Minutes 9/7/2004; 13/8/2004; 10/9/2004; *Newsletter 7-9 2004*

ACW VIC Unit - Minutes 27/8/2004; *News 8/9 2004*

ACW QLD Unit - Minutes 26/7/2004 and 23/8/2004; address list 2004/5

ACW WA Unit - Minutes 18/6/2004; 16/7/2004; 27/8/2004;

re National Treasurer's Books

ACW WA Unit - Re Finance 9/9/2004

ACW TAS Unit, 28/7/04 ACW QLD Unit, ACW VIC Unit 30/9/04 - re website

ACW ACT Unit - *Newsletter 10-12 2004*

ACW VIC Unit - *Newsletter*

ACW TAS Unit - *Newsletter*

Pat Walker - September Report; ACWC Finance; Indonesia bombing; Prayer Partner;
PC docket

Faye Crawley - signatures

Mollie Jean Hunt - re *Honouring Australian Church Women*; Website

Barbara Lacy - re *Honouring Australian Church Women*; ACWC; Website

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Inward Correspondence (cont'd.)

Laurel Pearce – re *Honouring Australian Church Women*
 Juanita Miller – re *Honouring Australian Church Women*
 Jean Hambley – AWC Report
 Possibility Australia – fundraising promoters
 Hong Kong Women Christian Council Annual Report 2003
 National Prayer Breakfast 21-22 Nov
Association Management . . . am
CCA News Sept 2004
UN Women 2000 and beyond April 2004
Evangelical Alliance Working Together 2004/3
St Vincent de Paul Society the Record Vol.87/2
ACWC Newsletter 7-9 2004
 Coralie Wright re Conference 2005 Speaker Valamotu Palu

Outward Correspondence

State/Territory Units – Circular Letter 5/2004
 Juanita Miller – re Tasmanian response on website
 Coralie Wright – thanks for ACW representation at NCCA Forum
 Pink Ribbon Breakfast – response to material sent
 Laurel Pearce – *Honouring Australian Church Women* information WA
 WA Unit re Treasurer's Report

3. REPORTS

President (Nancy McLaren)

- National President to attend National Prayer Breakfast on November 21-22 in response to invitation to ACW from Bruce Baird.

Secretary (Isabel Hewitt)

- Work is continuing on Honouring Australian Church Women. States have responded well by sending information they have, and promising to forward any more that is found.

Treasurer's Report (Nola Dickson) (see attachments)

Reports received. In reference to the audited statement of Accounts, the amount of \$8,000 has been resolved satisfactorily.

Letter of thanks received from Major Ken Middleton to Treasurer.

The balance as at end of August was \$21,623.43. Since then \$36 has been added for notebook sales and \$100 deducted for Pat Walker's Petty Cash, leaving a balance of \$21,559.43 as at September 30, 2004.

- Moved Nancy McLaren, seconded Jan Harrison, that the Treasurer's reports be accepted.

Fellowship of the Least Coin (Shirley Wells)

- Thanks to all who forwarded "Reflections – History of FLC in Australia". The History has been compiled and forwarded to ICFLC Secretary. Reflections to be sent within the next few weeks. Most States have advised that their 50th Anniversary Celebrations will be included in the 2005 World Community Day Services.

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FLC Report (continued)**Correspondence Inward:**

Letter & FLC History from ACT Unit
ditto from Victorian Unit
5/9/04 Letter from Western Australia requesting Offering boxes, etc.
26/9/04 Letter from ACT Unit requesting Circle of Prayer, etc.
29/9/04 Letter & FLC History from Sth. Aust. Unit

Correspondence outward:

26/8/04 Letter to ACT Unit ack. FLC History, etc.
26/8/04 Letter to VIC Unit ditto
29/9/04 Letter & FLC History in Australia Faxed to ICFLC Secretary
30/9/04 Parcel of promotional material to WA Unit
4/10/04 ditto to ACT Unit.

Publicity Convenor (Sr Marie Craddock)

- Forward Notice regarding the 2005 National Conference will be published in the November edition of ACW News. Further details to be published in subsequent issues.

Publications Editor (Edith Ridge)

- The next edition of ACW News will be sent out in November. Thanks to all who have sent in contributions.

Winifred Keik Scholarship Convenor (Joan Tong)

- Wrote to the Trustees and asked if consideration could be given for a WKS Fellowship to be granted to Rev. Valamotu Palu, International president of the Fellowship of the Least Coin, from Fiji, for the express purpose of attending the 2005 National Conference.

Correspondence Inward:

1. Monique Crabtree	Update
2. Betty Farrell	Acknowledge Info
3. Barbara Lacy	Info Mereani
4. Maureen Clark	Info Mereani
5. Lola Adam	Victorian Unit - Mereani

Correspondence Outward:

1. State Convenors	Info Mereani
2. Monique Crabtree	Reply
3. Barbara Lacy	Request Info Mereani
4. Maureen Clark	Request Info 2005 Scholar
5. Lola Adam	Acknowledge
6. WKSTrustees	WKS Fellowship 2005

- Prepare leaflet in November for next year. Waiting for confirmation of details.
- Note: for National Executive of Australian Church Women, that when we have ascertained the names of the person to whom a WKS has been granted, publicity be given to denominations and local newspapers.

Social Issues Convenor (Jean Porteous)

- Letter received from Laurel Pearce, Previous Social Issues Convenor, with a copy of the report of the National Inquiry into Children in Immigration Detention. *These documents are available on the Human Rights and Equal Opportunity Commission's Website: http://www.humanrights.gov.au/human_rights/children_detention_report.*
- Subscription sent to Carers New South Wales to receive their Carers news.
- Viewed "Sunday" hosted by Jana Vendt on TV Channel 9 re mental health issues.

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Reports (continued)**AWC Report (Jean Hambley)**

- Report to be tabled at the November meeting of National Executive.

ACWC Report (Pat Walker)

- Letter to all State Secretaries – Report on the ACWC Conference for 2004.
- Letter from Shu-Wen
- Brochures – send out.
- Re-designate WCD donation as Signature Campaign, otherwise it does not appear on the financial records to ACWC. **Noted.**

Reports received with thanks.

5. GENERAL BUSINESS:

5.1 Incorporating National Executive. Cela is following up this matter.

6. NEXT MEETING: November 15, 2004 at 1.00 p.m. Level 8, Piccadilly Court, 222 Pitt Street, Sydney.

Devotions: Jean Porteous.

Meeting closed at 3.15 p.m. with Prayer.

Minutes confirmed:

Date:

National President

11.10.04

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE FINANCIAL STATEMENT FOR THE YEAR ENDED
30TH JUNE, 2004

RECEIPTS

BALANCE (PERTH)	1000.00
WINIFRED KIEK SCHOLARSHIP	8766.77
WKS B'SRY MEMORIAL BOOK	300.00
FELLOWSHIP OF LEAST COIN	33533.01
SPECIAL PROJECT	4152.33

ASIAN CHURCH WOMEN CONFERENCE

WORLD COMMUNITY DAY	3377.73
REIMBURSEMENT POSTAGE	18.00
DIRECT DONATIONS	569.00
PARTNERS	530.00
ACWC NEWSLETTERS	550.00
NATIONAL TRAVEL	993.44
OVERSEAS TRAVEL	175.00
NATIONAL CONFERENCE	10376.70
OVERSEAS CONFERENCE	150.00

ADMINISTRATION

10% FELLOWSHIP DAY	969.03
10% FELLOWSHIP LEAST COIN	3747.88
10% WORLD COMMUNITY DAY	750.61
BOOKS SOLD (Legend & Legacy)	22.00
2005 CONFERENCE (Fund raising)	624.55

ADMINISTRATION	2000.00
NATIONAL CONFERENCE	8000.00

	80606.05
BALANCE 1.7.03	<u>33080.01</u>
	113686.06

PAYMENTS

FELLOWSHIP OF LEAST COIN	34949.01
SPECIAL PROJECT	4152.33
NATIONAL TRAVEL	430.00
NATIONAL CONFERENCE	22895.30
NATIONAL CONFERENCE	10000.00

ASIAN CHURCH WOMEN CONFERENCE

WORLD COMMUNITY DAY	3377.73
DONATIONS	500.00
PARTNERS	530.00
ACWC NEWSLETTERS	540.00

ADMINISTRATION

AUDIT FEES	242.00
2003 CONFERENCE GIFT	50.00
SUNDRIES	1559.17
PETTY CASH	976.20
POSTAGE	620.01
PRINTING	971.05
STATIONERY	131.32
2005 CONFERENCE	900.00
SUBSCRIPTIONS	99.00
PHONE CALLS	15.74

INTERNATIONAL MONEY TRANSFERS	15.00
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	82953.86
BALANCE 30.06.04	<u>30732.20</u>

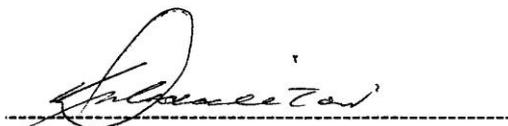
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August 3, 2004

I have examined the books and other records of the Australian Church Women Executive for the twelve months ended 30 June, 2004

The Income & Expenditure Accounts have been drawn up in terms of those records and show a true and correct view of the financial position of the Australian Church Women Executive as at 30 June 2004

The \$8000.00 National Conference figure is to be investigated.



K. A. MIDDLETON
FPNA

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE FINACIAL BALANCE AS AT 30 JUNE 2004

Bank	\$30,732.20	
Administration Account		\$7,697.17
Winifred Kiek Trustees		\$5,394.04
ACWC		\$3,956.73
National Conference		\$1,477.22
Overseas Conference		\$1,150.00
National Travel		\$2,082.04
Overseas Travel		\$675.00
* National Conference		\$8,000.00
WKS Memorial Bursary		\$300.00
	<u>\$30,732.20</u>	<u>\$30,732.20</u>

NATIONAL CONFERENCE

Expenditure	\$900.00	OPENING BALANCE	\$2,327.22
Balance CD	<u>\$1,477.22</u>	Income	<u>\$50.00</u>
	<u>\$2,377.22</u>		<u>\$2,377.22</u>
		Balance CD	\$1,477.22

OVERSEAS CONFERENCE

Balance CD	\$1,150.00	OPENING BALANCE	\$1,100.00
	<u>\$1,150.00</u>	Income	<u>\$50.00</u>
			<u>\$1,150.00</u>
		Balance CD	\$1,150.00

NATIONAL TRAVEL

Expenditure	\$430.00	OPENING BALANCE	\$1,518.60
Balance CD	<u>\$2,082.04</u>	Income	<u>\$993.44</u>
	<u>\$2,512.04</u>		<u>\$2,512.04</u>
		Balance CD	\$2,082.04

OVERSEAS TRAVEL

Balance CD	\$675.00	OPENING BALANCE	\$500.00
	<u>\$675.00</u>	Income	<u>\$175.00</u>
			<u>\$675.00</u>
		Balance CD	\$675.00

ADMINISTRATION ACCOUNT

Expenditure	\$2,214.70	OPENING BALANCE	\$1,484.45
Donations	\$500.00	Income	<u>\$8,927.42</u>
Balance CD	<u>\$7,697.17</u>		<u>\$10,411.87</u>
	<u>\$10,411.87</u>		
		Balance CD	\$7,697.17

FELLOWSHIP OF THE LEAST COIN

Expenditure	\$34,949.01	OPENING BALANCE	\$1,416.00
	<u>\$34,949.01</u>	Income	<u>\$33,533.01</u>
			<u>\$34,949.01</u>

WINIFRED KIEK TRUSTEES

Expenditure	\$3,377.73	OPENING BALANCE	\$51.25
Balance CD	<u>\$5,394.04</u>		<u>\$8,720.52</u>
	<u>\$8,771.77</u>		<u>\$8,771.77</u>

		Balance CD	\$5,394.04
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ACWC

Expenditure	\$1,070.00	OPENING BALANCE	\$69.00
Balance CD	<u>\$3,956.73</u>	Income	<u>\$4,957.73</u>
	<u>\$5,026.73</u>		<u>\$5,026.73</u>

		Balance CD	\$3,956.73
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NATIONAL CONFERENCE

Balance CD	<u>\$8,000.00</u>	Income	<u>\$8,000.00</u>
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		Balance CD	\$8,000.00
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WKS MEMORIAL BURSARY

Balance CD	<u>\$300.00</u>		<u>\$300.00</u>
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		Balance CD	\$300.00
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SPECIAL PROJECTS

Expenditure	<u>\$4,152.33</u>	Income	<u>\$4,152.33</u>
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