

See.

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
MINUTES of meeting held at 37 Rutland Ave.,
Lockleys, on Tuesday 12th May, 1987.

PRESENT: Dorothy Haensel, Pauline Crosby, Dorothy Wright, Margaret Knauerhase,
Alice Saunders, Barbara Greal, Jean Middleton, Joyce Greentree,
Margaret Pittman, Nancy Rowe.

OPENING: Devotions conducted by the President, Mrs Dorothy Haensel.

MINUTES: of meeting held on 12th April, 1987, were confirmed.

BUSINESS ARISING: from previous minutes, listed under Reports.

87/4/1 CORRESPONDENCE

Inwards mail was received as follows:

1. News release from Status of Women "Women's Work in the Home" to be surveyed.
2. News release from Minister for Social Security "Govt. Decides on New Child Support System".
3. Aust. Bicentennial Authority - Bush Telegraph Exhibition
Community Kit
Newsletter - March, 1987
4. AGM Minutes NSW Unit 13/4/87 - new officers.
5. Minutes, NSW Unit 13/4/87.
6. 5/4 Isa Doyle, Qld Unit advising 2 delegates, 1 observer for Conference.
7. 14/4 Audrey Sherwin, ACT Unit advising office bearers appointed at AGM and enclosing copy of annual report.
8. 14/4 Audrey Sherwin, ACT Unit re WKS and Guidelines Book.
9. 14/4 Lutheran Publishing House enclosing Permission forms re copyright.
10. 16/4 Judith Wright directing enquiry re copyright to Angus & Robertson.
11. /4 Collins Dove re copyright AHB.
12. Minutes SA Unit Business Meeting, 10/4/87.
13. April, Status of Women, Special News Brief "National Agenda for Women".
14. 20/4 Joyce Deering, NT Unit info and brochures.
15. 21/4 Marie McCann, NSW Unit enclosing list of delegates, observers and visitors for Conference.
16. 22/4 Joan Miller, WA Unit, re ACW Pamphlets.
17. /4 Aust. Bicentennial Authority re "The 200 Greatest Stories Never Told"
18. 27/4 Eva Findlay, NZ re new Secretary.
19. 29/4 Marjory Verco, Life Member re Conference.
20. 29/4 Isa Doyle, Qld Unit re Thailand donation, giving approval.
21. 30/4 Joan Miller, WA Unit, nominations for Incoming Nat. Executive.
22. 30/4 FLC Quadrennial Report.
23. 1/5 Kazuko Hayashi, ack. invitation to Conference.
24. 1/5 ACC Exec. meeting agenda.
25. 5/5 Rathie Selvaratnam re material for Conference.
26. WA Unit Minutes 10/4/87.
27. April CCA News.
28. 8/5 Patti Kendall, Status of Women, re Aust Honours - Units to be advised.

Outwards mail endorsed as follows:

1. 16/4 Lord Mayor re possible Civic Reception.
2. 16/4 Patti Kendall, Office of Status of Women re further copies of News Brief and enclosing information re ACW.
3. 18/4 Maya Michael letter of sympathy following mother-in-law's death.
4. 21/4 Members of ACWC Exec. invitation to Conference - Special "To Whom it may Concern" for Monika.
5. 21/4 Circular No 16 to State & Territory Units re Thailand WDP, and National Conference Fund.
6. 22/4 Joan Miller WA Unit re Incoming National Ex. travel costs, membership of Nat. Executive and auditor.
7. 22/4 Fr John Rate, Parish Priest re Opening Service in Henley Beach Catholic Church.

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CORRESPONDENCE

Outwards (cont)

8. 23/4 Mrs B. R. Wyllie) Life Members, invitation to Conference.
Mrs M. Verco)
Deaconess M. Andrews)
9. 23/4 Denominations - invitations to appoint 1 delegate and 2 observers to Conference and supply report.
10. 24/4 Mrs Barbara Briggs, ABM Women's Auxiliary advising that Mothers' Union had been invited to make appointments to Conf. this year.
11. 24/4 Mrs R.G. Beal, Anglican Women of Aust " " " " "
12. 24/4 Angas & Robertson re copyright.
13. 24/4 Stainer & Bell re copyright.
14. 26/4 R. Burchell, AMP re folders for Conference.
15. 29/4 Bible Society re copyright.
16. 7/5 Joyce Deering, ack. information.
17. 8/5 Conference registration forms to members of Qld,NSW and SA Units, and Mrs M. Verco.

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REPORTS:

1. Finance - Dorothy Wright.
 - a. Financial Statement for month ended 30th April, 1987, was tabled by Treasurer and received. Copy attached.
 - b. Accounts for payment were approved as follows:

Secretary:	Copying	5.25	
	Stationery	16.60	
	Postage	<u>26.75</u>	48.60
Printing - April Minutes			12.93
Ansett Brochures			170.40
Special Days Convenor:	Stationery	.60	
	Postage	2.88	
	Photo copy	<u>2.90</u>	6.38
Publicity Officer:			
Postage - ACW News			
April	21.75		
May	23.55		
Stationery	<u>2.75</u>		48.05
Vice President B.G:	Postage		4.68
Minutes Secretary:	Stationery	6.00	
	Postage	<u>34.20</u>	40.20
F.L.C. Convenor:	Postage		14.67
W.K.S. Convenor:	Postage	28.40	
	Phone	1.20	
	Stationery	<u>1.90</u>	31.50
Audio Visual, 8th ACWC Assembly (to Boonmee Julkiree)			20.00
 - c. Accounts ratified:

Printing ACW News, April	40.50
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 - d. Correspondence:

Inwards:

 - 9/4 ACT, Payment FLC Badges \$10.
 - 20/4 ACWC Sec. ack. request 3 extra orders (NSW Unit).
 - 20/4 ACC re establishment Christmas Bowl Emergency Fund. Invitation protest Govt. re reduction overseas aid.
 - 28/4 AMP Statement Overseas Conference A/c, Interest \$36.58.

Outwards:

 - ACT Unit, receipt for FLC Badges.
 - 30/4 Tasmore Rose Park Printing, Cheque ACW News.
2. W. K. S. - Margaret Knauerhase
 - a. Scholar - nothing further to report.

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REPORTS

2. W. K. S. (cont)
 - b. Brochures - distributed by Margaret Knauerhase as decided at previous meeting.
 - c. Visit to WA - Margaret K. reported on her recent trip to W.A. where she was able to meet with State Unit and those who will be the incoming National Executive. Margaret Pittman to write to WA re matters raised.
 - d. Correspondence
 - Inwards: Sharada Sharma - Nepal
Aruna Gnanadasan - India
R.D. McCall - Taiwan
 - Outwards: Qld, Vic, NSW leaflets by bus
ACT
Tasmania
Alice Saunders.
3. W. K. S. Advisory Council - Pauline Crosby - no report.
4. F. L. C. - Jean Middleton
 - a. Correspondence
 - Inwards: 12/4 G. West, NSW.
16/4 M. Price, Tas.
26/4 J. Deering, NT.
1/5 J. Smith, Vic.
6/5 J. Watts, WA.
6/5 L. Edwards, WA.
 - Outwards: 22/4 Church Women United.
M. Price, Tas
23/4 J. Smith, Vic.
23/4 G. West, N.S.W.
 - b. Grants - only one application for F.L.C. Grant received to date. These must be in by 31st May, 1987.
 - c. Circle of Prayer - 500 extra ordered from America.
 - d. Reports from Units for working papers, not all to hand yet.
5. Publications - Alice Saunders
 - a. May ACW News ready for distribution. Many favourable comments have been received from units on the quality of this publication.
 - b. Progress report re National Conference will be included each month from now on.
 - c. Unit newsletters from Victoria and N.S.W. received.
6. Special Days - Joyce Greentree
 - a. World Community Day, 1987 Order of Service almost ready for printing. Guidelines for leaders have been prepared. Copyright permission for poem, reading and hymn is awaited.
 - b. Fellowship Day, 1988 - letter received from Rosemary Edwards, Tasmanian Unit, stating that the Planning Committee will be meeting in the near future to commence work on the Order of Service.
 - c. World Community Day, 1988 - letter received from Marie McCann, NSW Unit, confirming their willingness to prepare Order of Service.
7. ACWC - Barbara Grealy
 - Correspondence:
 - Inwards: 15/4 Joan Adcock
16/4 Eunice Kim with draft of ACWC Brochure.
22/4 F.L.C. Search Committee
24/4 Eunice Kim.
28/4 Kazuko to Eunice (2)
29/4 Shanti Solomon
29/4 Isa Doyle
30/4 Marie McCann

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REPORTS

7. ACWC

Correspondence

Inwards: (cont)

- 1/5 Wong Siong Ting
- 6/5 Eunice Kim
- 6/5 Eunice to Kazuko
- 6/5 Isa Doyle
- 6/5 Maya Michael
- 11/5 Olive Ackland

Outwards:

- 14/4 Maya Michael
- 22/4 Maya Michael
- 25/4 Rosemary Edwards
- 26/4 Dulcie McDonald
- 26/4 Margaret Pittman
- 1/5 Eunice Kim
- 10/5 Wong Siong Ting

- 8. A.C.W. Guidelines - all orders forwarded or delivered except Victoria which is being held until Conference.

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OTHER MATTERS

- a. Organisations receiving Minutes and ACW News. Additions have been made to this list.
- b. Letterhead - agreed to order 1 ream of the present letterhead in both sizes, A4 and half A4.

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NATIONAL CONFERENCE & SEMINAR

- a. Registration Forms available. Circulated to members of National Exec.
- b. Folders - Secretary written to AMP Society.
- c. Opening Service - Dorothy Haensel continuing with compilation, making contacts re scripture readings - to visit Henley Beach Catholic Church. Discussion took place on a suitable soloist or musicians.
- d. Invitations to Opening Service to be sent out in mid June.
- e. Civic Reception - Mayoral office will contact towards end of May.
- f. Invitations - forwarded to denominations re appointment of 1 delegate, 2 observers, and asking for report.
- g. Banners - Organisations are asked to advise if they are bringing a banner so that arrangements may be made to display suitably.
- h. Special Interest Groups - letter to be forwarded inviting 1 observer and report - suggested list: ACC, YWCA, WDP, Girls' Brigade, SACC, Aboriginal representatives (Dorothy Harris, Aboriginal and Islander Congress, Lois O'Donahue, Australian of the Year). Agreed that secretary make contacts in this regard.
- i. Reports from Convenors required - Secretary, Treasurer, WKS, WKS Advisory Council, FLC, Publications, Special Days, ACWC, ACW Guidelines.
- j. Invitations to Keynote Address &/or whole Seminar. Discussion took place on this matter.
- k. Publicity - Alice to attend to publicity in the media and church newsletters in form of Press release. Draft to be presented to meeting in July.
- l. Circle of Prayer No 4 "Who is my neighbour?" circulated to members of National Executive. To be used by Rathie Selvaratnam in bible studies. 250 copies to be printed.
- m. Cover working papers - discussion took place re style of cover. Agreed to use buff with black printing.

NEXT MEETING: Tuesday 9th June, 1987, at 9.30 a.m. at Barbara Grealy's home.

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Confirmed - President

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Date

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
FINANCIAL STATEMENT FOR THE MONTH ENDING 30TH APRIL 1987.

RECEIPTS

PAYMENTS

<u>Balance b/f 31/3/87</u>	\$69,941. 17	
<u>ADMIN. & GENERAL</u>		<u>ADMINISTRATION & GEN.</u>
A.C.T. Unit F.L.C. Badges	10. 00	Printing
Transfer from W.C.D.	9. 70	Feb. Minutes
" " " (send ACWC)	3. 88	Mar. "
		Guidelines Erratum
<u>OVERSEAS CONFERENCE</u>		March A.C.W. News
Interest A.M.P.	36. 58	April "
		W.K.S. Brochures
<u>W. KIEK SCHOLARSHIP</u>		A.C.W. "
Interest Custom Credit	210. 00	Postage
" Treasury Bonds	102. 00	W.K.S. Convenor
		F.L.C. Convenor
		Secretary
		President
		Stationery
		F.L.C. Convenor
		Secretary
		Copying
		Secretary
		Phone
		President
		<u>WORLD COMM. DAY</u>
		Mexican Earthquake Appeal
		Transf. to Admin & Gen.
		" " (ACWC)
		BALANCE =
		SUMMARY OF ACCOUNTS
	\$ 70,313. 33	\$ 69,582. 24
		\$ 70,313. 33

SUMMARY OF ACCOUNTS

PETTY CASH IMPREST	260. 00	ADMIN. & GENERAL	7,031. 07
GOLD INVESTMENT	8,010. 96	FELL. LEAST COIN	2,291. 87
Cheque ACCOUNT	1,164. 89	WORLD COMM. DAY	
A.M.P. SPECIAL PROJECT	1,350. 00	NATIONAL TRAVEL	4,360. 40
<u>NATIONAL TRAVEL</u>		NATIONAL CONFERENCE	
SOUTH AUSSIE BONDS	4,006. 73	OVERSEAS CONFERENCE	1,330. 87
<u>OVERSEAS CONFERENCE</u>		FELLOWSHIP DAY	
A.M.P. INVESTMENT	1,000. 00	WINIFRED KIEK SCHOL	51,301. 66
<u>W. KIEK. SCHOLARSHIP</u>		MEMORIAL BURSARY	3,266. 37
TREASURY BONDS	2,400. 00		
COMMONWEALTH BONDS	4,100. 00		
A.M.P. INVESTMENT	33,489. 66		
A.G.C.	5,000. 00		
CUSTOM CREDIT	6,000. 00		
<u>MEMORIAL BURSARY</u>			
A.M.P. INVESTMENT	2,800. 00		
	\$ 69,582. 24		\$ 69,582. 24