

Australian Church Women Inc National Executive 2011-2013
Minutes of Meeting held Monday 2 April 2012
97 William Street Perth WA 6000

1. **Welcome** The meeting was opened at 10 am by National President Major Laurel Pearce.
2. **Attendance** Laurel Pearce, Lee Edwards, Marie Majoor, Leeola Loughnan, Margaret Ker, Olive Dell, Meryon Goode
3. **Apologies** Donna Bryan
4. **Minutes of Previous meeting (12 March 2012)** Confirmation as a true and accurate record moved Marie Majoor, seconded Olive Dell.
5. **Business Arising** Laurel reported that she had rung the three YWF applicants immediately after last month's meeting, and a letter from her had been emailed to Commissioner Jan Condon. Margaret had subsequently written to all 3 candidates. She had also received an invitation from the NSW Unit and had visited the week after our meeting (see below and Circular).
6. **Devotions (Leeola Loughnan)** Leeola opened Devotions with the prayer chosen to commemorate the 350th anniversary of the 1662 Book of Common Prayer. We then shared in the daily prayer from "The Word Among Us"
7. **Correspondence** List circulated/ attached.
Outward Item 10: Margaret Flint will be following up on this.
8. **Reports** *Written reports in the Secretary's File.*
 - **President (Laurel Pearce)**
 - Email from Rev Lee Moon-Sook (ACWC) advising the death of the husband of former ACWC General Committee member Gloria Kapona Sarker. Margaret advised State Units and National Executive members and Laurel emailed Gloria with our prayer support.
 - Laurel had talked with Edith Ridge (National Archivist) at the NSW Council meeting and given her a copy of guidelines we have received from the National Library.
 - Sonya Pell, our delegate to the Young Women's Forum will be in Melbourne the first week in April and will be able to meet up with Donna Bryan (ACWC President). Sonya will also be attending the NSW Unit Council meeting in April.
 - Emails to Nola Dickson, Helen Hill, Pamela Freeman, Lillian Hodges, Carmel Keys and Jennifer Peffer thanking them for their hospitality during my stay in Sydney.
 - Full report of visit will be in Circular.
 - A letter had been received from the ACT Unit inviting Laurel to visit.
 - **Vice Presidents** Marie had contacted Edith Ridge for further discussion of the Archives.
 - **Secretary (Margaret Ker)** Several issues of concern to be discussed in General Business.
 - **Treasurer (Leeola Loughnan)**

AUSTRALIAN CHURCH WOMEN INC
NATIONAL EXECUTIVE ACCOUNT – 2011-12
Financial Statement to 26th March 2012
(Please note – Meeting one week earlier -to be held on 2nd April 2012

Balance as at 29 February 2012 **92967.17**

Add Income

Fassifern Uniting Church (Qld)	50.00	<u>50.00</u>
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TOTAL **\$93017.17**

Less Expenditure

Australia Post – WKS Brochures	117.00	
The Salvation Army – Red Cap Program		
Special Project	3894.95	
Fellowship of the Least Coin	34617.41	
Asian Church Women's Conference	5859.95	
Margaret Ker – Secretary – Petty Cash	75.99	
Laurel Pearce – Travel expenses for visit		
to NSW Unit, meeting AWC	500.00	
Account Fee	<u>10.00</u>	<u>45075.30</u>

Balance 26th March 2012 **\$47941.87**

Agrees with Bank Reconciliation

CBA Business Transaction Account	\$47941.87
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Less Unpresented cheque

Winifred Kiek Scholarship Trust	<u>6429.36</u>
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Balance C/F **\$41512.51**

Acceptance of report moved Leeola Loughnan seconded Marie Majoor.

As Laurel had not had her visit to NSW Unit confirmed, an amount for part of her Travel Expenses was verbally ratified at February meeting. *The balance of Laurel's fare was paid by The Salvation Army.*

It was noted that printing and postage expenses of the Minutes of the Conference held in October 2011 have not been received. However on a motion from Marie Majoor seconded by Meryon Goode and carried unanimously the National Treasurer was authorised to invest \$20 000 in a term deposit after due investigation of the best available option.

Correspondence Inwards:

- Laurel Pearce – advising she had received confirmation on her visit to the NSW Unit.
- Carole Saxby – As the Alice Springs ACW do not raise or accumulate funds they are unable to assist with a donation to Public Liability insurance. (see No.7 outwards)

- Kath Pearce – advice on Public Liability insurance donation. (see No.6 outwards)
- Donna Bryan – receipt of bank draft for ACWC
- Margaret Ker – advising a cheque received from Maureen Clark from Bolwarra Uniting Church.
- Luke – BBPL – answering information requested (see No.5 Outwards)

Correspondence Outwards:

- Divisional Youth and Children's Secretary, The Salvation Army, advising of a cheque sent for Special Project - \$3984.95
- Elaine Dykes, Fellowship of the Least Coin, advising of a bank draft sent - \$US35250.90.
- Tomoko Watanabe, Asian Church Women's Conference, advising of a bank draft sent - \$US 5859.95.
- Cynthia Gifford, Winifred Kiek Scholarship Trustees, advising of a cheque sent for \$6429.36.
- Luke – BBPL – requesting information on a claim after members leave the meeting.
- Kath Pearce – answering questions on Public Liability.
- Carole Saxby – answering questions on Public Liability.

Cheques for Ratification (Moved Leeola Loughnan seconded Marie Majoor)

- Laurel Pearce – Travel Expenses \$500.00 - See Correspondence Inwards (1)
- Winifred Kiek Scholarship Trust \$318.30 (Honouring Australian Church Women \$220.00, WKS donations \$98.30)

• **Winifred Kiek Scholarship Convenor (Meryon Goode)**

- Meryon had sent Easter cards to our three 2012 Scholars.
- Report sent out to Unit Convenors
- Email just received from Christine Ferguson

• **Fellowship of the Least Coin Convenor (Olive Dell)**

A quiet month. Deadline for ICFLC Grant applications to reach NE is 30 April.

• **Special Days Convenor (Olive Dell)**

- Ratifications for the Special Days Project from two Units (ACT and New South Wales)
Other Units are requested to send formal ratification as soon as convenient.
- Need to revise Guidelines to include electronic master copy of orders of service.
- WA Unit has been asked to prepare Fellowship Day 2013.
- NE then studied the draft order of service for World Community Day 2012 received from the Tasmanian Unit. Olive to contact Juanita Miller to request an electronic copy to suggest some minor amendments.

• **Social Justice (Laurel Pearce)** At the AWC meeting Laurel received some interesting links to information on reducing violence against women. Social Justice Convenors may find the following useful.

- The National Plan to Reduce Violence against Women and Children
www.fahcsia.gov.au/sa/women/progserv/violence/nationalplan/Pages/default.aspx
- The Line An innovative social marketing campaign to change attitudes and behaviours that contribute to violence. www.theline.gov.au
- White Ribbon Australia's campaign to stop violence against women.
www.whiteribbon.org.au
- The Australian Domestic Violence Clearinghouse - The University of NSW
www.austdvclearinghouse.unsw.edu.au

- Australian Centre for the Study of Sexual Assault (Australian Institute of Family Studies) www.aifs.gov.au/acssa
- **Publications** No report
- **Publicity /Website (Margaret Ker)** Nothing to report
- **ACWC (Donna Bryan)** No report
- **Australian Women's Coalition (Laurel Pearce)**

Laurel attended the general meeting of AWC in Sydney on March 24. This was a good opportunity to meet members and learn about Coalition Projects. The coalition had sought funding from the Australian Government for a Diversity and Social Cohesion Programme entitled "Young Women with Voice". They were successful. The aim of the project is to develop empowerment skills in young women to lead in their own cultural and religious groups and wider Australian society. Young Women with Voice Workshops entitled Shout are now being advertised. They will be held in Auburn, Bankstown, Liverpool and Coffs Harbour in NSW and in Canberra. Laurel sent information on the project and workshops to NSW and ACT ACW Units.

Initial planning is taking place for an education programme of workshop in collaboration with medical and law groups for better long term care for survivors of sexual violence.

The Guest speaker was from the Garvan Institute who spoke about the osteoporosis programme. HELLO (Health Education for Longer Life in Osteoporosis) Early diagnosis is important. Unfortunately Bone Density Tests are expensive (\$50 to \$150) and attract no rebates from Government. Cheaper Bone ultrasounds at some Chemists are not a good idea as they are unreliable. If diagnosed with osteoporosis, correct medication is very expensive and again attracts no rebates. The Government only helps when a patient has a fracture (too late for effective help). The approach for improvement in this area needs to be twofold. Education and Pressure on Government and Health Funds to give rebates on Bone Density tests and for Osteoporosis medication.

The next meeting of AWC will be in Sydney on either November 10 or 17.

7. **General Business**

- **Constitution Review** Pleasing that responses are already coming in. Margaret was authorised to contact Units to follow up on their responses where appropriate.
- **Amendment of Guidelines post Conference** [*cf Rules section 19 (4) and Guidelines p.6*] It was noted that this cannot be done until we have received the Minutes of the National Conference. A draft copy based on the Working Papers has been prepared for reference.
- **Planning for 2012 AGM** Balance needed between maximising members' opportunity to participate and recognising the value of a face to face meeting given the importance of the constitution issue. Further discussion at next meeting.
- **Closure of Meeting** The meeting closed at 2.05pm. Our prayers are with Vice President Revd Lee Edwards for her trip to the UK, commencing next Monday 9 April.
- **Next Meeting** The next meeting will be held at 97 William Street Perth on Monday 14 May commencing at 10am. **Devotions:** to be confirmed

Minutes confirmed

Date

National President