

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

MINUTES of meeting held at 37 Rutland Ave.,
Lockleys, on Tuesday 12th August, 1986.

PRESENT: Dorothy Haensel, Pauline Crosby, Dorothy Wright, Alice Saunders,
Joyce Greentree, Barbara Grealy, Jean Middleton, Margaret Pittman,
Nancy Rowe.

APOLOGY: Margaret Knauerhase.

OPENING: Devotions conducted by the President, Mrs Dorothy Haensel.

MINUTES: of meeting held on 10th June were confirmed.

86/7/1 BUSINESS ARISING from minutes of previous meeting:

1. ACWC

a. Assembly - Pearl Bridger is now unable to attend the Assembly
due to personal family reasons. Mrs Dorothy Harris has agreed
to attend. Funding was discussed.

b. ACWC team visit - to be discussed after the Assembly.

c. Banner - Discussion took place on colour and design.

2. Promotion

a. Circle of Prayer - Still awaiting Shanti Solomon's reply.

b. ACW Brochures - 4,000 printed for Victorian unit.

c. Contact with remote areas - refer to Reports.

3. WKS Deed of Trust

a. Deed of Trust - Report from Dorothy Haensel following her visit
to ACT. Trustees will be nominated to the National Executive by
the ACT Unit. Copy of Deed to be forwarded to units for informa-
tion.

b. Guidelines - Approval from NSW with addition, p2. under "Applica-
tion", 'Family commitments - Children and Dependants'. Agreed to
make this addition.

Please note: Add 'Kirebati' to Area 3 and other minor correc-
tions will be attended to by Margaret P.

4. ACW Guidelines

a. FLC Guidelines - approval from NSW.

b. Finance - i. National Conference Fund,
ii. Overseas Conference Fund,
Approval from NSW and SA.

5. National Conference, September 12-19th 1987.
Refer to Reports.

6. ACC General Meeting, Canberra

a. Dorothy H. reported that her attendance was very worthwhile and
that contact and co-operation should be maintained and fostered
between ACC and ACW.

Margaret P. to write a letter of Congratulations to D'Arcy Wood on
his re-election for a further term as President.

b. Costs - Joan Adcock did not live in. Registration and meals -\$89.
Dorothy Haensel - Accommodation \$182.00
Registration 25.00
Travel 120.00

\$327.00

Dorothy's expenses were covered by a special donation.

→ 7. "Partners with ACWC"

Received donation of \$300 from ACT Unit. SA will be reporting
shortly about their pilot scheme.

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CORRESPONDENCE

Inwards mail was received as follows:

- ACWC Bulletins - 1986 Second Quarters
1. May/June CCA News.
 2. May "In Unity"
 3. General-elect Eva Burrows - "Thank you".
 4. 23/5 ACC Media Release re Bicentenary.
 5. Women's Electoral Lobby, Membership Form and interest groups.
 6. Minutes SA Unit 9/5/86.
 7. 11/6 ACC Press Release.
 8. 18/6 Joan Stott (Vic Unit) agreed to take ACWgreetings to World Fed. of Methodist Women and advising sad news of death of Merle Linnett's husband.
 9. 18/6 Greg Thompson, ACC re Peace Studies - copy to SA Unit.
 10. Minutes Tas Unit AGM 5/5/86 - agree Trustees WKS in Canberra and appointment of Joyce Greentree.
 11. 19/6 Office of Status of Women - grant application unsuccessful. Enclose list of 21 successful applicants.
 12. June, Dept. of Prime Minister re International Research & Training Inst. for the Advancement of Women.
 13. 22/6 Marie McCann, Sec. NSW Unit re WKS Guidelines suggesting an addition and approving draft guidelines for WKS, FLC & Finance.
 14. 22/6 Deaconess Mary Andrews ack. letter of appreciation and enc. Circ.
 15. 25/6 Isa Doyle, Sec. Qld Unit, order for spoons etc.
 16. Minutes Qld Unit meeting 23/6 - 100 Circle of Prayer required.
 17. 20/6 Constitutional Commission re submission.
 18. 26/6 Lt Col. Jean Venables, Salvation Army, re address.
 19. Mrs Mary Joseph - ack. congratulations.
 20. W.A. Unit report on Forum 13/6/86.
 21. 1/7 Jean Roberts, SA Unit re:
 - a. List of Fed. reps of affiliated denominations.
 - b. Promotion Kit - target of branches in 4 metropolitan areas end of 1987. "Special Days" wording.
 - c. Approval Guidelines for Finance.
 22. Minutes SA Unit Business Meeting 13/6/86.
 23. 2/7 Status of Women News Release.
 24. 3/7 Office of Status of Women re Women's Budget Programme -info Sheet.
 25. 16/7 Marion Dodds, Sec Vic Unit, enclosing annual report and list of office bearers.
 26. Women against Racism re delegate from Pan Africanist Congress visiting Aust, - September.
 27. Minutes, Vic Unit meeting 27/6 & AGM - chaired by Olive Ackland in Merle Linnett's absence. Mrs Margaret Wall, new President.
 28. Mrs Betty Flack, C'wealth Sec. Mothers' Union ack. letter of sympathy following death of Pres. Margot Sanders.
 29. Janet Watts, Act. Sec. WA Unit re 10-12 possibles for Nat. Conference. (Joan Miller had fallen and broken a shoulder, cracked an elbow and sported a black eye!)
 30. Minutes WA Unit meeting 11/7/86.
 31. Minutes SA Unit Meeting 11/7/86.
 32. July ACC Ecumenical Update.
 33. July CCA News.
 34. Spring 1986 issue of "The Churchwoman" (USA).
 35. 17/7 Minister for Social Security - review of Social Security.
 36. 26/7 Status of Women News Release re National Agenda for Women.
 37. August ACC Ecumenical Update and Press Release.
 38. Constitutional Commission enclosing "Issues Papers" on - Committee on the Aust. Judicial System and Summary. Individual and Democratic Rights Committee.

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CORRESPONDENCE

Inwards mail (cont)

- 39. Joan Miller, Sec. WA Unit re ACW Brochure.
- 40. 7/8 Barbara Priest, Anglican Women of Australia, re an ACW report in AW Newsletter - Oct 1986.
- 41. 5/8 Isa Doyle, Qld Unit, Annual Report and Minutes.
- 42. 15/7 Olive Ackland, re Cultural Presentation for the Assembly.
- 43. Jean Skuse, ACC, more "Friends of ACC" required, forms distributed.
- 44. 28/7 Eunice Kim, Sec. ACWC, advising death of Eva Findlay's husband
- 45. 4/8 Olive Ackland, advising that bags were ready.
- 46. 10/8 Val Clarke, enclosing rest of crosses from Qld.
- 47. Olive Dell, Sec. Tas. Unit.

Outwards mail was endorsed as follows:

- 1. 16/6 Isa Doyle enclosing spare copy of Minutes.
- 2. 17/6 Mary Joseph - congratulations.
- 3. 17/6 Deaconess Mary Andrews ack. her years of service to ACW.
- 4. 30/6 Mrs Commissioner Merle Linnett following death of husband.
- 5. 30/6 Mary Carroll, Qld Unit thanks for crocheted crosses for ACWC
- 6. 23/7 Greg Thompson ACC re our interest in receiving info. re Peace Studies.
- 7. 25/7 Isa Doyle, Sec. Qld Unit re order for spoons and National Conference venue.
- 8. 8/8 Mrs Eva Findlay following death of her husband.
- 9. 8/8 Lt Col. Jean Venables re change of address.
- 10. 8/8 Joan Miller - get well greetings.
- 11. 27/7 Olive Dell - ack. letter.
- 12. Val Clarke - ack. receipt of crosses, with thanks.

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REPORTS

1. Finance - Dorothy Wright

- a. Financial Statements
 - i. to 30/6/86
 - ii. to 31/7/86
 - iii. for year ending 30/6/86

tabled by Treasurer, were received. Copies attached. Dorothy was congratulated on the detailed presentation of the Financial Statements.

b. Accounts for payment were approved as follows:

<u>FLC Convenor's exp.</u>	- Postage, stationery		\$20.17
<u>Treasurer</u>	- Photo copying	5.22	
	Postage	24.87	
	Stationery	<u>5.00</u>	35.09
<u>Publications</u>	- Postage ACW News		
	July	17.95	
	August	<u>17.95</u>	35.90
<u>Minute Secretary</u>	- Postage May/July	38.80	
	Stationery	<u>4.65</u>	43.45
<u>Printing</u>	- ACW News, June	40.50	
	Minutes "	<u>13.62</u>	54.12
<u>WKS Convenor</u>	- Postage, WKS pamphlets, July		7.40
<u>J. Adcock</u>	ACW Rep. to ACC General Meeting, Cost \$89, Balance due (\$50 paid previously).		39.00

c. Investments

3 month term deposit matured today - \$1,000. Has been added to \$2,829.02 from Gold Investment A/c. Present total in National Travel A/c \$3,829.02 for term of 4 months @ 14%. In view of this the interest from this a/c will be allocated to National Travel.

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REPORTS

1. Finance

c. Investments (cont)

WKS

Agreed to add the amount of \$7,486.69 to A.M.P. Benefit Investment.

d. Petty Cash Books - On the recommendation of the auditor the accounting system has been streamlined and approved.

e. Correspondence

Inwards - June/July

- 6/6 A.M.P. Confirm WKS statement.
- 26/6 Queensland Unit, Cheque Fellowship Day.
- 2/7 Custom Credit, Advise payment of interest to cheque a/c.
- 14/7 ACT Unit, Cheque "Partners with ACWC".
- 24/7 State Bank, Advise term dep matures 12/8. Require instruction on option for further action.
- 14/7 AGC, Notify accrued interest to 30/6/86, \$700.95.
- 28/7 ACWC, Treasurer ack. receipt of two bank drafts.
- 24/7 J. Adcock, Cheque Registration, Assembly.

Outwards - June/July

- 30/6 WA Unit, extra copy ACWC Bulletin.
- 4/7 J. Middleton, Cheque Postage Circle of Prayer to States.
- 18/7 K. Airan, Letter and bank draft balance WCD Project.
- 18/7 ACWC, Letter and bank draft.

2. W.K.S.

- a. Scholar preparing to come in January, 1987. Still awaiting confirmation.
- b. Sub-committee to be asked to draw up application form according to Guidelines, to be presented at the next meeting.

3. F.L.C. - Jean Middleton

- a. 1500 Circle of Prayer booklets arrived. Shipping & handling US \$155. US 50¢ per copy. Total cost US \$905. Units have been advised that cost will be \$1 per copy. We are concerned that in the further fall of the Australian dollar, this amount will not cover the full cost of each copy. In the light of the information from Dorothy Wagner the amount for Circle of Prayer booklets will be included with the payment of Least Coins in December. Jean to get comparative quotes with a view to future printing of Circle of Prayer booklets in Australia.

b. Correspondence

Inwards

- 14/7 J. Smith, Victoria re Circle of Prayer.
 - 16/7 J. Watts, W.A. " " "
 - 30/7 Qld Unit, cheque \$100 " "
- Last of Circle of Prayer from U.S.A.

Outwards

- 9/7 J. Smith, Vic.
 - L. Meadows Queensland - re Circle of Prayer & FLC Grant application.
 - M. Price, Tas. - re FLC Grant application.
 - J. Roberts S.A. " " "
 - J. Watts W.A. " " "
 - E. Norton S.A. - re Circle of Prayer.

4. Special Days - Joyce Greentree

- a. Fellowship Day, 1987. W.A. have agreed to prepare Order of Service. Theme: "Housing God's Family".

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REPORTS

4. Special Days (cont)

- b. Joyce to send to Mrs Joan McDonald, Alice Springs Branch, copy of master sheet of the Order of Service for World Community Day, 1986.
- c. World Community Day, 1987 - Joyce to ask if the Alice Springs Branch would be willing to prepare the Order of Service. Theme: "The World - My Responsibility?"
- d. Fellowship Day, 1988 - Tasmania to be asked to prepare. Theme: "Our Heritage"
- e. World Community Day, 1988 - N.S.W. to be asked to prepare. Theme: "Sharing our Harvest".

5. Publications - Alice Saunders

- a. Thanks were expressed to Nancy for typing and arranging the printing of the July ACW News in the absence of the Secretary.
- b. August News prepared for distribution.
- c. Newsy snippets and articles from Units or denominations ALWAYS welcome!

6. N.T. Visit - Dorothy Haensel reported on her discussions with the Darwin members of ACW. Their AGM will be held in August and new officers will be appointed. In the meantime, correspondence is to be sent to Miss Joyce Deering, GPO Box 24, Darwin, NT 5794. Four denominations are affiliated in Darwin.

Alice Springs - representatives from the Anglican, Catholic, Lutheran, Salvation Army and Uniting Churches attended meeting - they were keen and very interested. Copy of Minutes and 20 ACW News to be forwarded to the group c/- Mrs Joan McDonald, 34 Milner St., Alice Springs.

Thanks were expressed to Dorothy for arranging the meetings.

→ 7. National Conference Sept. 12-19, 1987. 'Del Monte', Henley Beach

- a. "Intention to Attend" received from NSW 6, Vic 10, WA 10-12.
- b. Grants -
 - i. Office of Status of Women - unsuccessful. Enquiry to be made through Rosemary Crowley's office about re-applying.
 - ii. FLC Grant - nothing to report.
 - iii. Various Trusts - being investigated.
- c. Planning Sub-Committee report. The sub-committee had met in July and prepared a draft agenda which was presented to meeting. Agreed to invite Mrs Rathie Selvaratnam to lead the bible studies and the Rev. Dr D'Arcy Wood, President ACC to be the guest speaker at the Opening Service. The Theme of the Conference to be "When I needed a Neighbour, were you there?" Further discussion next meeting.

NEXT MEETING:

Tuesday, 9th September 1986 at 9.30 am, at either -
26 Hobart Avenue, Warradale, or 60 High St., Burnside.
Be prepared for a phone call at last minute!

Confirmed.....

President

Date.....

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
FINANCIAL STATEMENT FOR THE YEAR ENDED 30TH JUNE 1986.

A. FELLOWSHIP OF THE LEAST COIN

Balance at 1/7/85		Nil
RECEIPTS:	Offerings & Donations	\$19,448. 30
		\$19,448. 30
PAYMENTS	International Committee F.L.C.	\$12,452. 23
	Asian Church Women's Conference	267. 78
	Administration & General	669. 45
		13,389. 46
	BALANCE AS AT 30/6/86	\$ 6,058. 84

B. WINIFRED KIEK ACCOUNTS

	B 1	B 2	B 3
Balances as at 1/7/85	<u>Memorial Bursury</u>	<u>Fellowship Day</u>	<u>Scholarship Fund</u>
	\$2,678. 23	Nil	\$30,831. 80
RECEIPTS:			
Offerings			
Canberra A.C.T.		\$ 165. 00	
N.T. Unit		81. 20	
W.A. Unit		375. 00	
Q. Unit		830. 00	
S.A. Unit		980. 02	
Vic. Unit		2,410. 00	
N.S.W. Unit		2,000. 00	
Tas. Unit		377. 60	
INTEREST:	335. 51		2,818. 90
Donations			
Mrs. W. Wyper	30. 86		
N.S.W. Unit			110. 00
Q. Unit			550. 00
S.A. Unit			379. 13
Transfer			
From Fellowship Day			6,713. 56
	\$3,044. 60	\$ 7,218. 82	\$41,403. 39
Less PAYMENTS			
Transfer to			
Admin. & General		360. 90	
Transfer to W.K.S.		6,713. 56	
Transfer to A.C.W.C.		144. 36	
Books V. Palang	103. 15		
V. Palang			
Inter-statetravel			843. 70
Pocket money,			
Board & Fees			1,855. 00
Dept. Tax &			
Excess Luggage			157. 40
Total Payments	\$ 103. 15	7,218. 82	2,856. 10
BALANCES AS AT 30/6/86	\$2,941. 45	NIL	\$38,547. 29

TREASURER'S REPORT

It is my pleasure to present the Financial Report of the Australian Church Women for the year ended 30th June 1986.

It will be noted that only \$10 was received towards the incoming National Executive Travel Fund.

Consideration will be given shortly to placing further funds in specific investments for the Winifred Kiek Scholarship. Interest this year for the for Winifred Kiek Scholarship was approximately \$2,800. 00 The overall cost of our last scholar, Miss Valerie Palang was nearly \$5,700. 00.

As the International Committee of Fellowship of the Least Coin have requested that our National Contributions be now sent to them each year by 31st of December, the money from 1985, sent by States to National this year will be retained and sent in December.

The falling exchange rate of the Australian dollar is of concern when sending money both to I.C.F.L.C. and A.C.W.C.

As a \$300 deposit for our 1987 venue for the National Conference was required to be paid in advance the money was loaned from Administration and General account for this purpose.

It was pleasing to see an increase in the overall interest this year of nearly \$1,000. 00.

I would like to express sincere appreciation for all the support and encouragement I have been given over the last year by the National Executive members, State Treasurers and my family.

W. Kiek
TREASURER.....

AUDITORS REPORT

I have examined the accounts and records of the Australian Church Women National Executive for the year ended 30th June, 1986 and have obtained all the information and explanations required. My examination included such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances.

In my opinion, based on those tests and procedures, the attached statements have been properly drawn up and are in accordance with the books and records of the Executive.

G.R. Butler
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G.R. Butler A.A.S.A.
(Senior)
Hon. Auditor. 2/8/86.