

MINUTES OF THE MEETING OF ACW NATIONAL EXECUTIVE HELD ON  
4th FEBRUARY, 1991 at 10.00 a.m. in ACC BOARD ROOM, SYDNEY.

OPEING: The President, Mrs. Marie McCann opened the meeting with readings from Romans 8 and a Psalm - God is always there to guide us through difficulties, concluding with prayer, which included Glad and her husband.

PRESENT: Brigadier Mabel Ward (Vice President); Mrs. Mavis Burtenshaw (Publications); Miss Doris Mitchell (Vice President); Mrs. Marjory Baker (Denon.Rep); Mrs. Lucelle King (WKS); Mrs. Major Joan Tong (President NSW Unit); Mrs. Marie McCann (President); Mrs. Helen Richardson (Secretary).

APOLOGIES: Mrs. Yvonne Davis (Special Days); Mrs. Elizabeth Walker (Treasurer); Mrs. Glad West (FLC).

MINUTES of the meeting of 3rd December, 1990 and the Conference Planning meeting of 21st January, 1991 were accepted as correct.

BUSINESS ARISING: Winifred Kiek Fellowships - Annathaie Abaysekara of Sri Lanka will visit South Australian and Western Australian Units; Rachel Mathew of India will visit Canberra, New South Wales and Queensland Units. Still no visitor for Victoria and Tasmania, but still trying to arrange.  
FLC Leaflets - Suggestions were made and will be sent to Glad West for her consideration. Marie McCann, Helen Richardson and Glad West were authorised to produce a new leaflet.

FINANCE: The Treasurer, Mrs. Elizabeth Walker had gone to the WCC Assembly but left the following Report.

FINANCIAL STATEMENT FOR PERIOD 1st-31st December, 1990.

<u>Brought forward</u>		\$48,623.37✓
<u>Add receipts:</u>		
ACW Queensland Unit, FLC Spoons	44.00✓	
M. Burtenshaw, FLC Spoons	13.20✓	
G. West, FLC Spoon	3.00✓	
ACT Unit, FLC	52.00✓	
WA Unit, FLC	2018.67✓	
WA Unit, WK Scholarship	853.20✓	
WA Unit, WC Day Project	296.59✓	
NSW Unit, ACWC bulletin (extra)	7.50✓	
NSW Unit, FLC	8258.94✓	
NSW Unit, WK Scholarship	110.00✓	
NSW Unit, Fellowship Day	4873.93✓	
NSW Unit, World Community Day	3892.23✓	
ACWC Airfare refund	128.87✓	
WA Unit, ACWC bulletins	75.00✓	
B. Grealy, FLC spoons	13.20✓	
Interest	417.55✓	
		<u>21057.88✓</u>
		69681.25✓
<u>Less Payments:</u>		
L. King, convenors expenses	30.00✓	
Central Baptist Church, photocopying	2.90✓	
NAB Bankcard, D. Tie's travel	64.00✓	
CCA Subscription	34.18✓	
CMS photocopying minutes	14.00✓	
Perfection Plate, FLC spoons	110.00✓	
Duty	5.10✓	
		<u>260.18✓</u>
<u>Balance at 31st December, 1990</u>		<u>\$69421.07✓</u>

Summary of Funds at 31st December, 1990

Admin & General	4607.59✓	
FLC	31016.25✓	
World Community Day	10690.42✓	
Kiribati	2931.73✓	
National Conference	5059.15✓	
Overseas Conference	970.46✓	
1990 Scholar	2309.06✓	
Fellowship Day	10597.08✓	
WK Scholarship	1239.33✓	\$69421.07✓

Supplementary Notes.

During January, 1991

1. \$31,809.00 went to ICFLC Geneva.✓
2. \$5,266.50 went to ACWC contribution✓
3. \$2,309.06 was refunded to WKS Trust from 1990 Scholar.✓
4. \$10,067.23 from Fellowship Day and \$1692.93 WKS donations went as new capital to WKS Trust.✓
5. \$2437 was paid for return fares - 1991 Scholar.✓
6. Special Days convenor agreed to obtain documentation from Mrs. Malini Devanandra to facilitate payment of 1990 World Community Day Project.✓

On 1st February, 1991:

7. \$5,000.00 advance for 1991 scholar received from WKS Trust.✓
8. \$6,000.00 advance for WKS Scholarships in association with WCC 7th Assembly received from Trust.✓

The Treasurer's Report was received with appreciation for Elizabeth preparing it when she is so involved in preparation for the World Council of Churches Assembly.

CORRESPONDENCE: Inward - from Units

- 3.12.90 Annathaie Abayasekera - re WKS Fellowship
- 4.12.90 Australian Baptist Women's Fellowship - new Nat. Exec.  
Priscilla Padolina - re WKS Fellowship  
Rachel Mathew - re WKS Fellowship
- 5.12.90 SA Unit - agreeing dates for WKS Fellow visit  
Lorna Stevenson - new contact for NT Unit
- 9.12.90 Barbara Grealy  
Queensland Unit minutes 19.11.90, Balance Sheet  
Rachel Mathew - re arrival time
- 29.12.90 Audrey Sherwin - re Orders of Service, Minutes 16.11.90
- 8.1.91 Annathaie Abayasekera - travel arrangements
- 11.1.91 Fay Bennet - greetings from Aust. Baptist Women's F'ship
- 21.1.91 Peg Blake - plus copy of her previous letter  
Rachel Mathew - travel arrangements
- 23.1.91 Barbara Lacey - several questions
- 24.1.91 Dorothy Wright - enclosing cheques from WK Trust
- 25.1.91 Canberra Unit Newsletter
- 1.2.91 WA Unit minutes
- 4.2.91 NSW Unit - re copyright, etc.

Other

- 12.11; 14.12.90; 6.1.91 media releases from Dept. of Social Security, 'Help When Someone Dies'
- 17.12.90 Editor OSWomen - re advertising in newsletter  
CCA News November/December

Outwards

13.12.90 Annathaie Abayasekera  
31.12.90 Rachel Mathew

PRESIDENT'S CORRESPONDENCE: Inward

23.12.90 Muriel Olsson with copy of 'Women of the Centre'  
Barbara Grealy, request dates of National Conference  
5.1.91 Eunice Kim, greetings and WCC travel arrangements  
15.1.91 Margaret Knauerhase, 12 copies of 'Faith of a Lifetime'  
23.1.91 Beryl McLaughlin, resignation as Minute Secretary

Outwards

6.1.91 Eunice Kim, offer accommodation  
Muriel Olsson, thanks  
Barbara Grealy, reply

Phone Call

Althea Dunne, National Convener of Social Responsibility  
for permission to use ACW as a reference for submission  
grant for a project.

It was agreed that Beryl McLaughlin's resignation be accepted  
with regret and that she be thanked for the work she has done.

REPORTS: Fellowship of the Least Coin. South Australian Unit has asked  
for FLC Leaflets. Units to be asked to order FLC leaflets before  
the end of April.

Correspondence In:

Dec. 90 Shirin Samuel, thanks for gift, news of Canberra meetings  
Shirin Samuel, dates for visit to Tasmania  
Shirin Samuel, thanks for co-operation of all in Jakarta  
Barbara Grealy (SA) news update and payment for spoons  
Jan. 91 United Parcel Service, 'Circle of Prayer' VII from  
New York.  
Mary Wahrbickler (SA) request leaflets or pamphlets  
Lorraine Davis (Tas) seeking to co-ordinate visitor  
from WCC with visit of Shirin Samuel

Correspondence Out:

20.12.90 Shirin Samuel, explaining rules of WCC and giving  
details of materials in hand  
Jan. 91 Letters to President, Secretary and Margaret Napier  
including copies of mail for Shirin Samuel  
Parcel containing - Circle of Prayer, Prayer Cards,  
Pamphlets and Teaspoons taken to Canberra by Marie McCann  
as Convenor unable to attend.

Winifred Kiek Scholarship. Rachel Sobana arrives 26th February  
at 10.00 a.m. Members of the National Committee are invited  
to be there to greet her, also New South Wales Unit. Dates  
for visits to State Units have been decided. Appreciation was  
expressed to Lucelle for the amount of time and work she has  
given as WKS Convenor. Brig. Mabel Ward had received a letter  
from Jean Venables asking for name and address of Sri Lankan  
WKS so she could contact her while in that country. It was  
decided to prepare a list of courses available for WKS in the  
different denominations, which could be undertaken in one year.

Correspondence In:

3.12.90 Vi Bache (SA) agreeing to Rachel's visit.  
4.12.90 Rachel Sobana, thanks for arrangements  
14.12.90 Vera Wilson (WA) informing of Doreen Tie's visit to  
Western Australia and home journey  
21.12.90 Anne Miners (Cooma ACW) agreeing to host Rachel's visit  
to Cooma in April.

- 21.12.90 Telephone Audrey Sherwin (ACT) agreeing to and enquiry re Rachel's visit.  
Telephone from Tasmanian Unit representative agreeing to Rachel's visit.
- 23.12.90 Christmas Card from Rashmira
- 11.1.91 Marion Dodds (VIC) agreeing to Rachel's visit  
Malini (SRI LANKA) Christmas greetings  
Doreen Tie, report on final days in Australia and thanks WKS application from Presbyterian Church Vanuatu
- 15.1.91 Maureen Clark (SA) re Rachel's visit requesting details
- 24.1.91 Ailsa Skippen (QLD) agreeing to Rachel's visit  
FAX Yvette Temauri (TAHITI) enclosing names/addresses of ecumenical women's groups in Pacific area
- 30.1.91 FAX Rachel, query re visa

Correspondence Out:

- 14.1.91 FAX Rachel Sobana giving details of air ticket and suggested itinerary  
Rosemary Snodgrass, Director of Nursing Royal North Shore Hospital re Rachel's visit.
- 23.1.91 Children's Hospital Sydney (Jan Minnus Dir. of Nurs.) requesting dates for Rachel's visit  
FAX Yvette Temauri requesting names and addresses of national ecumenical women's groups of Pacific Area
- 31.1.91 FAX Rachel confirming visa details  
FAX Australian High Commission in New Delhi India confirming Rachel's visa details  
Copy of each of above to Elizabeth Walker (2 Fax)
- 3.2.91 To States enclosing Rachel's credentials and suggested itinerary, also copy of Doreen Tie's last letter.  
Application forms for 1992 to 17 Pacific Ecumenical groups.

Publications: ACW News will be printed mid February. Still waiting on some reports.

Special Days: No report.

GENERAL BUSINESS: ACW Leaflet to be prepared and master copies to be provided for Units. Cost of stick on logos in badge colours to be investigated.

Minute Secretary. Several names were suggested to be approached.

Australian Council of Churches have prepared several media releases about the Gulf crisis also 'Our Vision for Australian Ecumenism'.

A Yearbook for Australian Churches 1991 is available. It was suggested that we write an article about Australian Church Women for the 1992 edition.

CONFERENCE: More details relating to the National Conference were discussed and a number of decisions made. Help to be sought from NSW Unit with secretarial assistance at the Conference. Day Visitors registration form to be prepared.

CLOSE: The meeting closed at 1.20 p.m. with the grace.

NEXT MEETING: Monday, 4th March, 1991 at 10.00 a.m. in the ACC Board Room, 379 Kent Street, Sydney.

Confirmed:

Date: