



# AUSTRALIAN CHURCH WOMEN INC.

ABN 68 539 329 715



## *Minutes of the National Executive Meeting*

*Monday 14<sup>th</sup> April 2014*

**Welcome:** The meeting commenced at 12.45 pm. Lyn Middleton welcomed everyone to the meeting, and especially Shirley Mitchell, who has taken up the position of Social Justice Convenor.

**Devotions:** Denise Secomb shared a story from 'Australian Stories for the Soul' about Dora Wilson, who was an Australian nurse with the Methodist Overseas Mission, interred by the Japanese in Rabaul in 1942. The story tells how people from different denominations were able to join together in worship at Easter, when prisoners of war.

**Present:** Lyn Middleton (Chair), Brenda Dickinson, Pamela Freeman, Isabel Hewitt, Lillian Hodges, Elizabeth McEwen, Shirley Mitchell, Denise Secomb

**Apologies:** Tricia Graham, Joy Inglis, Nancy McLaren, Jennifer Peffer.

**Minutes:** The Minutes of the Meeting of 17<sup>th</sup> March 2014 were accepted and signed as correct.

## **REPORTS**

### **President – Lyn Middleton**

Since the last meeting Lyn has spent a couple of days with Isabel and Pamela going through the archives. This work has been arduous, sometimes dirty but interesting. They have uncovered some gems and Lyn has learnt more about ACW each time.

Lyn represented ACW National at the MU Sydney Annual Festival Service at St Andrew's Cathedral on 11<sup>th</sup> April, which was a very pleasant occasion.

Correspondence was received from:

- Corazon Tabing-Reyes, Ex. Sec ICFLC about the solidarity visits to the Philippines following the cyclone in November last year. This pictorial report was tabled. Donna and Lee Moon-Sook accompanied Cora on the second visit which took place in March and which Donna spoke of in her report to NE February meeting.
- Lynette Green – discussion notes on ACW Forward Group, who have met via Skype. Lyn went through the suggestions from the group. A letter will be sent from NE responding to the first meeting of ACW Forward Group: **Action – Isabel.**
- Marion McCall – photographs for inclusion in E-Letter.
- Kylie Henderson – offer of availability as a speaker for women's groups etc.
- ACT Unit Newsletter
- WA Unit – an invitation to visit their unit. Lyn will accept this invitation.

The suggested amendments to *e-NEWS* have been made and the photographs received from Marion McCall have been inserted. This was tabled, and approved for distribution by email to state and territory units.

### **Vice President 1 – Denise Secomb**

Denise has been working on arrangements for the 2015 ACW Conference and advised that a speaker for the Ecumenical Service and a Bible Study leader have been confirmed. There will be

costs involved to be put into the budget. Denise confirmed the date of the Conference to be 7-11 September 2015.

A letter of confirmation will be sent to the speakers: **Action – Isabel.**

### **Secretary – Isabel Hewitt**

Enquiries have been made of NCCA with regard to the use of facilities for teleconference. The process is continuing.

The Guidelines for Public Officer has been drafted and clarification has been sought – awaiting a reply.

Work on sorting of Archives has continued. All unpacking is done and sorting has begun.

### **Correspondence outward:**

Margaret Ker, Aileen Eldridge:	Lodgement Working Papers/Minutes with National Library
All States -	Circular letter 2
Celia Cooper -	Greetings for 90 <sup>th</sup> birthday
Marion Rowe -	NE Address List
Helen Raymond -	ACT Unit Incorporation

### **Correspondence inward:**

Replies from NSW, TAS, ACT, SA, WA -	Ratifying Shirley Mitchell as Social Justice Convenor
Lynette Green -	Discussion group notes, date National Conference 2015
Donna Bryan -	ACWC
Laurel Pearce -	WA Unit Minutes
Marion Rowe -	NE Address List
Helen Raymond -	ACT Unit Incorporation: absent from Australia 12/4-17/5
Jennifer Peffer -	Financial Statement, report, apology
UCAF National -	Minutes etc.

### **Treasurer's Report**

Isabel presented the Financial Report prepared by Jennifer.

The Cash Book balance at 14 April 2014 is \$11,877.50

Interest has been received on the ING Business Optimiser A/c giving a balance of \$30,046.64.

An account for \$926.00 has come in for WKS pamphlets.

### **FLC Convener – Lillian Hodges**

Lillian was delighted to receive an email from a state council member from Western Australia, asking for some FLC material to distribute in her area to make the program more widely known.

Juanita Miller has advised that Tasmania will be forwarding an application for an FLC project. NSW will also be putting in an application. The NE will meet before the Service on 19<sup>th</sup> May so that these applications will be lodged by 30<sup>th</sup> May.

A request was made to Cora Tabing-Reyes for some FLC material which has been received. The cost of sending the material was USD 189.15.

### **WKS Convener – Nancy McLaren**

The WKS pamphlets have been sent out – confirmation has been received from SA, NT, NSW, Tasmania and WA. Victoria and Queensland have not responded

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Nancy reported that letters have been written to each of the scholars by either Easter email or 'snail mail'. It has been lovely to receive some replies from this email. Also during this year she has received a message from Leinamau Manrogoana (2007 student), a note about Christy Ferguson (2009) and also from Inise Foiakau (2009).

Cynthia Gifford (SA) has forwarded information from Verenaisi (2013) who is studying at the Davuilevu Theological College in Fiji. She is half way through writing her thesis in her Bachelor of Theology Degree.

Nancy stated that it is a joy to see the emails come in and know that the contact message is still welcomed from the students and some of these and quite a while ago.

### **Special Days Convener – Pamela Freeman**

The NSW World Community Day brochure has been submitted (prepared by Cootamundra).

World Community Day will be prepared by Queensland next year.

Special Project – A letter will be written to Victoria advising them that their project 'Travellers' Aid' has been selected, specifying the particular parts of the project to be funded. **Action – Pamela.**

### **Website Manager – Brenda Dickinson**

Updates have been carried out to South Australia's web page with the posting of their Unit's 2014 Program, Newsletter dated March 2014 and Community Concern Events 2014.

An email was sent to State Website Managers on 28<sup>th</sup> March 2014 requesting any further updates for inclusion in the April postings. No further update requests have been received to date.

### **ACWC**

The ACWC representative banner needs repair. Donna will ask some ladies from the Victorian Unit to repair the banner. **Action – Lyn will reply to Donna.**

Quadrennial Assembly: The National Executive needs to advise ACWC that our National Representative, Donna Bryan will be retiring and will be replaced by Helen Raymond. **Action – Letter to be written by Lyn.**

Lyn will also write to advise ACWC that Fran and Pamela will not be eligible for election to office.

There are four delegates: Pamela, Fran, Donna and Helen. National Executive pays registration fees of \$1000. This will be sent to ACWC bank account. Lyn will advise Jennifer of payment of the fees.

### **GENERAL BUSINESS**

#### **World Day of Prayer**

Lyn has been advised by the National President that WDP print 60,000 copies of their Order of Service, making the idea of having an ACW brochure inserted into each one too expensive. The other option is to have a little insert printed in the Order of Service. Lyn will respond with a request for a small insert to be printed in their booklet.

There being no further business the meeting closed at 2.45 pm.

The next meeting will be 16<sup>th</sup> June 2014.

President ..... Date .....

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