



**AUSTRALIAN CHURCH WOMEN INC.**  
ABN 68 539 329 715



***Minutes of the ACW National Executive Meeting  
Held on Monday 20 July 2015, 10.00 am  
At Eastwood Baptist Church***

**WELCOME:** Lyn welcomed all to the meeting, especially Nancy who travelled from Brisbane to attend. A moment of silence was observed and a reading shared to remember Natalie.

**DEVOTIONS:** Tricia Graham read from Ecclesiastes, Chapter 3, and prayed for Natalie's family, friends and the organizations of which she was a member, and asked for blessings for the conference planning.

**PRESENT:** Lyn Middleton (Chair), Pamela Freeman, Tricia Graham, Isabel Hewitt, Lillian Hodges, Elizabeth McEwen, Shirley Mitchell, Jennifer Peffer, Joy Inglis, Nancy McLaren, Denise Secomb

**APOLOGIES:** Brenda Dickinson,

**MINUTES:** The Minutes of the Meeting of 15 June 2015 were accepted and signed as correct.

## **REPORTS**

### **President's Report**

Lyn sadly acknowledged the death of Mrs. Natalie McLeod, NSW State President. Her funeral on 4<sup>th</sup> July was very well attended by NSW Council Members which was a lovely tribute. In the absence of Elizabeth (NSW State Sec) Lyn wrote letters of condolence to the family, Anglican Women's Ministries and Mothers' Union. NSW affiliated organizations and all ACW Units were notified and Jennifer made contact with NSW Council members.

The advance notice of the AGM was sent out on 7<sup>th</sup> July together with the Members' Register which has been confirmed by all units.

Invitations have been received to i) CWL Sydney Annual Mass on 11<sup>th</sup> August which has been accepted. ii) National Prayer Breakfast Canberra 14<sup>th</sup> September – which has been declined. Jean Thomson who forwarded the invitation to Lyn and has now forwarded it to Lynette Green.

The last issue of *e-NEWS* will be ready for distribution following today's meeting. Thank you everyone for your reports. Also included is a report from Cynthia Gifford (WKST) re Denise Champion's ordination and one from Isabel re her visit to Taizé.

Forward Group – Lyn contacted Cynthia Carter (liaison person) re the NSW school participating in essay competition.

### **Correspondence Inward**

- Devika Ukwatte – request for official itinerary and visa application letter
- Helen Raymond re report for Working Papers
- Eileen Holley ; Juanita Miller - re conference theme
- ACWC re fundraising for Nepal
- Helen Raymond re fundraising for Nepal
- WKS Trustees Cynthia Gifford; Barbara Grear re 2016 scholar application
- Invitation to CWL Sydney Annual Mass August 11
- Invitation to National Prayer Breakfast 14<sup>th</sup> September Canberra.
- Jean Thomson re National Prayer Breakfast
- Cynthia Gifford re Denise Champion's ordination
- All Units re Members' Register

- Belinda Malone CWL Sydney; Nola Barkl NCW Sydney; Carolyn Metcalfe CWLA; **Moya Potts CWL NSW** – acceptance to Ecumenical service .
- Juanita Miller re time slots for conference
- Aileen Eldridge re her absence

#### **Correspondence Outward**

- To all units and NSW Affiliated organizations re Natalie's death
- Letters of Condolence to Ian McLeod, Anglican Women's Ministries, Mothers' Union
- All Units reminder re reports and information needed for Working Papers
- All Units and Affiliated Organizations – Advance Notice AGM and Members' Register
- To Devika – official itinerary and visa application letter
- Helen Raymond re report for Working Papers
- Eileen Holley; Juanita Miller - re conference theme
- WKS Trustees Cynthia Gifford; Barbara Grear re 2016 scholar application
- Acceptance to CWL Sydney Annual Mass August 11
- Inability to National Prayer Breakfast 14<sup>th</sup> September Canberra.

#### **WKS Convener – Nancy McLaren**

Nancy reported that this month there has been some emails from both students, which is very encouraging and beneficial to ACW, as the information gives us some idea of how both of the students are coping with their chosen studies for their scholarships.

Nancy has made contact with all the past students. It was lovely to meet one of the students from 2006, Reverend Tania Eichler, who came to the ACW QLD Unit meeting in May.

Work is progressing well on the PowerPoint requested for the Conference of the past and present scholars.

There has been one application for the Scholarship for 2016: Esline Toamavute, from Church of Christ, Vanuatu, who wants to study in Christian Leadership Training with Biblical background. The National Executive accepted this application and the Trustees will be notified accordingly.

**Action: Lyn.**

#### **Treasurer – Jennifer Peffer**

Accounts have been completed and are at the Auditor. Everything balanced. The funds are in a healthy condition. The Balance at Bank as at 30<sup>th</sup> June 2015 was \$62,293.44. The National Conference Fund has a total of \$40,367.60.

Eight cheques were presented for payment approval.

The following items have been completed for the Working Papers:

- Report concerning the remit to undertake review of Treasurer's Guidelines
- Treasurer's Guidelines and Time Line
- Report from briefing attended re Remittance of Monies overseas (ACNC)

Treasurer's Financial Report and Annual Financial Statements together with Auditor's Report should be available in time for inclusion in the Working Papers.

***Jennifer moved that the Treasurer's report be accepted and payments be approved. Seconded by Nancy.***

Pamela congratulated Jennifer on a job well done as Treasurer and Lyn commented that Jennifer had attended two seminars on behalf of ACW to ensure that the organization is fully informed and up-to-date with financial and tax requirements.

#### **Secretary – Isabel Hewitt**

A card has been received from Eunice Reidy with good wishes and prayers for the Conference. CWLA sent a card for ACW National and State regarding Natalie.

#### **FLC Convener**

Lyn commented that the 6-monthly report on the FLC grants given should be commenced before NSW leave office.

**Website Manager’s Guidelines**

A point needs to be added about checking that the website is up-to-date. Isabel will follow up on this, with copy to Brenda.

**ACWC:** A formal request to the National Executive has been received from ACWC and Helen Raymond to send a donation to the ACWC appeal for Nepal, by the end of September. Jennifer suggested that the Ecumenical Service offering could be for this purpose, but it was thought that it would not be enough. After discussion Shirley moved that we stay with the Ecumenical Service offering being for FLC: all agreed with this. Lyn will write to the State Units asking them to consider a donation to Nepal. National Executive could also donate, and people attending the conference could make a personal donation if they wish.

**AWC Representative**

Victoria advised that they do not have someone for this position. A nomination for Tricia Graham to be the ACW representative to Australian Women’s Coalition will be made for Conference. A profile will be included in the Working Papers.

**Speaker from Cana Communities:** Pamela confirmed that someone will come from Cana to speak at the Conference.

**Invited Guest – Devika:** Isabel has asked for her profile. Her Visa is still to be granted.

**CONFERENCE DETAILS**

The program was discussed and fine-tuned with reports on all arrangements. Jan Harrison has prepared the Remembrance Service. Isabel will forward names of those to be honoured. Denise outlined ideas for displaying State Unit banners. The states will be advised. The Partner Form has been prepared by Jennifer and will be handed out with name tags. Arrival and departure arrangements were outlined and discussed. Lillian will contact units who still need to supply departure times.

**OTHER BUSINESS**

**Uganda Rural Christian Women:** Isabel reported that further to her correspondence with Marion in Uganda, she received an email from Cora in the Philippines regarding Marion requesting help from FLC. Isabel will write to Cora and give her a summary of her correspondence with Marion.

**Auditor:** The Constitution states that ACW has to have a qualified auditor. Lyn will write to Incoming Executive asking for the name of the auditor and a brief outline to go in the working papers.

There being no further business, the meeting closed with prayer at 2.00 pm.

The next meeting will be on 17<sup>th</sup> August 2015. Devotions: Lyn.

Signed ..... Date .....