

*could you bring it to the April 11<sup>th</sup> meeting*

MINUTES OF WORKING COMMITTEE MEETING OF AUSTRALIAN CHURCH WOMEN held FRIDAY, 14th March, 1969 at 10:30 a.m. in the Board Room, V.C.C., 100 Flinders Street, Melbourne.

OPENING: The President, Mrs F. Ashton opened the meeting with devotions.

PRESENT: Mesdames F. Ashton (Chair), A. Burton, T. Coates, Deaconess F. McKechnie, Mesdames H. Saunders, E. Stephens, J. Strack, G. Duke.

APOLOGIES: Mrs N. Faichney.

MINUTES of MEETING held Friday, 17th January, 1969 had been circulated and were taken as read and confirmed.

BUSINESS ARISING: Mrs Stephens reported that she had spoken with Rev. Brian Walsh, Secretary for Inter-Church Aid in Victoria and had received a statement concerning money forwarded by Women's Inter-Church Council of Victoria following World Community Day.

CORRESPONDENCE: The following correspondence was read and received:

1. Salvation Army - Eastern Territory appointing Mrs Col. L. Pindred as representative.
2. Mrs Ralph - re Publicity for special days.
3. Mrs Howie (S.A.) - request for Fellowship Day services
4. Mrs Reid (Qld.) - order of 500 copies for Fellowship Day
5. Letter of thanks from Mrs Brett (ACT)
6. Deaconess Ritchie
  - a. Brochure
  - b. East Asian Women's Christian Conf.
  - c. Report from Mrs Howie
7. Mrs Dey - including letter from Miss Connie Tan
8. Miss Jackie Kini to Mrs Madge Anderson re arrival in S.A.

BUSINESS ARISING:

1. Letter of welcome to be written to Mrs Pindred - Mrs Col. Saunders to make contact.
2. It was decided to defer the matter of publicity to a later meeting.
3. The Printer had promised to send 100 orders of service to Mrs Howie as soon as available.
4. Order from Queensland noted.
5. a. It was resolved to ask Deaconess Ritchie to continue negotiations with Mr Hinton concerning production of brochure. The cost quoted was high but as the National Committee had emphasised need for communication it was felt that this would be necessary to explain work of A.C.W.  
b. The dates for the East Asian Church Women's Conference 9-18th September, 1969. Australia entitled to send two delegates and two observers. It was resolved that we write asking if final naming of delegates and observers could be left until next National Committee Meeting. States to be alerted through newsletter of need for consideration of delegates and observers and to be ready to submit names for consideration by July 31st if necessary. It would be necessary for Delegates to meet their own expenses for passport and visa. An appeal be made for funds to meet the US\$150 necessary for each delegate.  
c. The statement had already been included in the Minutes of the National Committee Meeting.
7. Mrs Coates asked for Miss Tan's letter and relevant information would be included in Publicity releases.

DATES FOR MEETINGS of WORKING COMMITTEE:

After consideration it was decided that the next meeting would be held on Friday, 11th April and thereafter on the third Friday of each month at 10 a.m.

MINUTES WORKING COMMITTEE A.C.W. Friday, 14th March, 1969 (2)

FINANCE: The Treasurer presented the Financial Statement which was received and adopted.

STATEMENT OF ACCOUNTS from JANUARY 1st to MARCH 12th, 1969

RECEIPTS		EXPENDITURE	
Bt Fwd -- 31st Dec. '68	£4765.79	Jackie Kini Air Fare to Adelaide	21.90
F'ship Least Coin	92.82	Working equipment J.Kini	17.87
Circle of Prayer	1.80	Donation F'ship Least Coin	2200.00
World Comm. Day Offering	17.65	" Inter-Church Aid	200.00
Literature	30	National Comm. Meeting	---
Ball Point Pens	420.60	Secretarial Expenses	42.13
C/fwd debit	197.19	Booking Fee St Hilda's Col.	120.00
	223.41	Balance Accommodation	504.20
National Comm. Meeting		32 Tickets for Nat. Gallery	3.20
Registration	80.00	McKenzies Bus Service	25.00
Trip	58.00	Afternoon Tea at Gardens	10.50
Accommodation	568.00	A.C.W. Delegate to A.C.C.	
Donations		Registration & Accom.	25.50
C. of Christ C.W.F'ship	10.00		
B.L. Williams	2.00		
		Balance	2649.47
	<u>£5819.77</u>		<u>£ 5819.77</u>

1st January to 12th March 1969.

RECEIPTS		EXPENDITURE	
F'ship L.C.C/fwd.	2502.39	Forward to Geneva	2200.00
1st Jan to 12th Mar.	92.82	Transferred to Admin	50.00
Circle of Prayer	1.80	Balance	347.01
	2597.01		
	<u>2597.01</u>		<u>2597.01</u>
Winifred Kiek Scholarship C/fwd.	1269.31	Air Fare to Adel.	21.90
Trans. from Fellowship Day	2000.00	Working Equip.	17.87
	1469.31	Acc. at Nat. Comm.	24.00
	<u>£1469.31</u>	Balance	1405.54
			<u>£1469.31</u>
Fellowship Day Offerings C/fwd. 31st Dec.	338.54	Transf. W.Kiek	200.00
	338.54	Balance	138.54
	<u>£338.54</u>		<u>£338.54</u>
World Community Day Offerings C/fwd 31st Dec. 1968	265.79	Forwarded to Inter Church Aid ACC	200.00
W.A. Unit Offer.	17.65	Balance	83.44
	283.44		
	<u>£283.44</u>		<u>£283.44</u>
Ball Point Pens (60 transactions 1st Jan. - 12th Mar)	420.60	Debit 1st Jan. 69.	197.19
	420.60	Credit Bal.	223.41
	<u>£420.60</u>		<u>£420.60</u>

The Treasurer and Secretary explained that Working Equipment listed for Jackie Kini was a melodica for use in singing work. Approval was given for the purchase of this.

It was resolved that the Treasurer should approach Mrs Greaves to see if she would be willing to act as Auditor. Thanks was expressed for the work done by Mrs Allison in this capacity.

The following accounts were passed for payment:  
W.&J. Barr \$48 for printing leaflet on Fellowship of the Least Coin allocation. It was decided to order a further 3000 leaflets.  
The Treasurer was authorized to pay the account to Scribal Pens for the next consignment of pens.  
Petty cash: Secretary \$20; Treasurer \$10; Mrs Saunders \$10 for work in distribution of pens (postage etc.)  
Circle of Prayer US\$108 for books ordered.

It was resolved that the signatures at bank be altered to include Mrs F. Ashton in place of Deaconess Ritchie as a signatory.

**APPOINTMENTS from Working Committee**

1. Fellowship of the Least Coin - Mrs J. Strack
2. Publications - Mrs Rogers to be asked to undertake this
3. Publicity - Mrs T. Coates
4. United Churches - Mrs N. Faichney
5. Winifred Kiek Scholarship Committee (2nd appointment) - Mrs F. Ashton (Mrs A. Burton is Convener)
6. Committee on Co-operation - Mrs E. Stephens and Deaconess F. McKechnie to be asked to do this.

**REPORTS:**

1. Fellowship of the Least Coin:  
Mrs Strack reported that a further 270 copies of the Circle of Prayer had been ordered (200 ordered from Bendigo to be used as a study). An allocation from the Fellowship had been made to the Lay Training programme in New Guinea. This had been our recommendation for 1968. An allocation was also being made to the Committee on Co-operation for the training of an Asian for Marriage Counselling. A booklet 'In Quest of the Least Coin' is being produced in England. Nothing further is known about it at this stage. Mrs Selvaratnam will possibly be in Australia at an E.A.C.C. Christian Education consultation in Perth in April. Mrs Strack to find out if any possibility of Mrs Sevaratnam visiting her sister in Melbourne. If so, Committee to try to arrange a meeting with her. Leaflet on allocations 1958-68 has been circulated.
2. Publicity:  
Mrs Coates reported that she had prepared material which would have to be circulated. It was suggested that this be done with the Minutes. A further page to be added concerning the Asian Women's Conference. It was decided to use coloured quarto paper for the Newsletter to distinguish from other material. Secretary to duplicate this.  
Greetings to be sent to Connie Tan, Sabita Swarup and Anna Busina and a request for news of their work.
3. Ball Point Pens:  
Mrs Saunders was asked to continue looking after this. A further order of pens to be placed when justified and on consultation with Treasurer. More than 60 transactions had been made since 1st January 1969.

**BROCHURE:** We resolved to ask Deaconess Ritchie to continue negotiations with A.C.C. re printing. Price quoted would increase as art work was not included.

**FELLOWSHIP DAY 1970:** The National Committee had committed this to South Australia and they would be asked to prepare this service by the end of August.

**WORLD COMMUNITY DAY 1970:** It was resolved to ask the Salvation Army to prepare this programme on the theme 'It's a Small World' and to send to Working Committee by the end of August.

MINUTES WORKING COMMITTEE A.C.W. Friday, 14th March, 1969 (4)

REVIEW OF DISTRIBUTION OF WORKING COMMITTEE MINUTES:

As requested by the National Committee this was discussed and it was decided that Minutes of Working Committee Meetings be sent as follows: Representatives of State Units & Federal Denominational women's groups who had attended National Committee Meeting; State Unit secretaries; President & Secretary Federal Denominational groups; National Convener W.W.D.P.; Y.W.C.A. (National); A.C.C.; United Churches of North Australia; Overseas links.

OTHER BUSINESS:

Mrs Box of W.A. had asked that some recognition be made of the work of Mrs G. Appleton in the Inter-Church sphere in West Australia. It was resolved that a letter of thanks be sent to Mrs Appleton who had left for Jerusalem where her husband was now appointed.

NEXT MEETING: Friday, 11th April, 1969 at 10 a.m.

CLOSING: The President closed the meeting with the Benediction.

CONFIRMED:

DATE:

- PRESIDENT: Mrs F.R. Ashton, 14 Lingwell, Road, AUBURN, 3122.  
SECRETARY: Mrs G.I. Duke, 38 Argyle Street, EAST BENTLEIGH, 3165.  
TREASURER: Mrs E. Stephens, 78 Champion St., BRIGHTON, 3186.  
BALL POINT PENS: Mrs Col. H.W. Saunders, 40 Middleborough Road, BURWOOD, 3125.  
PUBLICATIONS: Mrs H.T. Rogers, 19 Linum Street, BLACKBURN, 3130.  
PUBLICITY: Mrs T.H. Coates, Wesley College, PRAHRAN, 3181.  
FELLOWSHIP OF THE LEAST COIN; Mrs J.A. Strack, 66 Tennyson Street, MOONEE PONDS, 3039.  
WINIFRED KIEK SCHOLARSHIP: Mrs A.W. Burton, 9 Vale Street, GLEN IRIS, 3146.  
UNITED CHURCHES: Mrs N. Faichney, 6 Estella Street, GLEN IRIS, 3146.