



Australian Church Women Inc.

ABN 68 539 329 715



So then, let us aim for harmony in the church and try to build each other up. Romans 14:19 NLT

National Executive
2013-2015

Officers:

Major Lyn Middleton
President

Mrs Denise Secomb
Vice President 1

Mrs Joy Inglis
Vice President 2

Mrs Isabel Hewitt
Secretary

Mrs Jennifer Pepper
Treasurer

16th October 2014

Mrs Helen Raymond
ACW National Representative to ACWC

Dear Helen,

Welcome home from the Quadrennial Assembly and congratulations on now having been officially installed as the National Representative for Australian Church Women to Asian Church Womens' Conference.

There are a few matters concerning your role that will need some dialogue.

A full outline of your responsibilities are contained within the guideline which is attached. In addition to this there are the matters concerning your relationship with National Executive that may need spelling out. Donna has helped by sharing what has been her experience.

Firstly the National Representative to ACWC is an ex-officio member of National Executive. As such we do expect a report to be prepared and submitted for each National Executive meeting. However, attendance at National Executive meetings (NE) is not a requirement. Donna's attendance at NE has only occurred if she happened to be in the location for other business. The one exception to this was one NE in WA she attended prior to the ACWC Committee meeting there, for which she was reimbursed \$100. Of course when NE was in Victoria she attended the meetings. She has not attended any NE in Sydney.

Apart from meetings in Victoria, based on the circumstances mentioned above, Donna attended one in South Australia, two in Western Australia but was unable to attend any in the ACT. Of course if business or pleasure brings you to Sydney on any day that we are meeting we would love to welcome you to a meeting. I will ensure that you are given a list of our dates.

Should you feel that the business of ACWC on an occasion is sufficiently imperative to satisfy the need for your attendance at a meeting then you should communicate this to us and then your means of transport and reimbursement of expenses will be negotiated.

I look forward to a happy relationship as we work together promoting the mutual ministries of ACW and ACWC.

God bless you!

Sincerely,

Lyn

Lyn Middleton (Major)
National President