



## AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

### Minutes of Meeting held Monday 18 August 2003 at 76 Abernethy Rd Belmont

The meeting commenced at 10am.

**Chair** Lee Edwards.

**Present** Barbara Bourhill, Phillis Dolling, Lee Edwards, Margaret Ker, Leeola Loughnan, Marie Majoor, Sheila Mellar, Janet Watts, Leila Wilson

**Apologies** Olive Dell, Laurel Pearce (Salvation Army commitment).

**Devotions** Barbara Bourhill: Matthew 19:16-22 (reading, meditation, and prayer)

**Minutes of Previous Meeting** accepted as a true and correct record..

**Business Arising** none

**Correspondence** List attached.

### REPORTS

**President** ( Lee Edwards)

Letter from National Council of Women re publication *Balancing Life and Work*. Agreed that copies be obtained for National Conference . Information re recycling of mobile phones (to Secretary for filing) Lee suggested that motions for Conference dealing with social justice issues could be circulated to younger women in various denominations for comment.

### Vice Presidents

Leila Wilson: has been helping with Conference Working Papers.

Barbara Bourhill: had assisted with checking of denominational reports to be included in Working Papers.

**Secretary** ( Leeola Loughnan)

Working Papers expected to be ready 26 August. National Executive members to study carefully and notify any necessary corrections in writing to Secretary. A detailed programme will also be sent to National Executive members. Letter to ACWC Treasurer presented for comment. Photographer arranged for Conference, also small bus to transport participants from/ to airport. 20 seater bus arranged as extra for Wednesday. New Unit directories circulated. Liaising with Swanleigh re details of accommodation.

National Executive members agreed that it would be appropriate to invite Brian Bull (State President Society of St.Vincent de Paul) and his wife to Conference Dinner.

Laurel Pearce is collecting graces for before meals and is happy to work on final devotions (Barbara and Leeola to assist). Mission Statement and brochure to be included in Ecumenical Service booklet.

8 flag stands have been made by friend of Leeola.

**Treasurer** ( Sheila Mellar) Report attached..

**Publicity/ Publications** (Phillis Dolling)

- ◆ Newsletter deadline as soon as possible. Phillis hopes to dispatch final issue by end of August in time for September Unit meetings. Input from convenors sought.

*The meeting adjourned for lunch at 12.15pm reconvening at approximately 12.50pm.*

**Fellowship of the Least Coin** No report.

**Winifred Kiek Scholarship/ Trust** (Janet Watts)

Correspondence inward:Lorna English (Victoria), Betty Farrell(ACT), WKS Trustees (Minutes), Youth With A Mission. Phone calls from Trustees. Emails Juanita Miller (Tasmania), Flight Centre, Leeola and Lee. Outward: Shirley Brooks (Tasmania), phone calls Margaret Greenslade and Chris Barber (WKS Treasurer). Emails Juanita Miller, Flight Centre, Pat Walker, Leeola. Letters to all WKS State Convenors.

Finance: In hand \$16.80. Phone calls \$15.65. In hand \$1.15.

Business: Visit of Ms Wong Wai Yin (Christina ): arrangements completed. Janet had attended meeting of WKS Trustees on 22 July where 2 applicants were chosen for recommendation as Scholars from original field of 13. The 2 recommended candidates are from Fiji and Samoa. Recommendation endorsed by National Executive.

**Special Days** (Marie Majoor) Letter sent to New South Wales Unit asking them to prepare Order of Service for World Community Day 2004.

**Social Justice** (Laurel Pearce per Leeola Loughnan)

- ◆ Correspondence:In: Victorian Unit re social justice activities. Out: Report to National Secretary
- ◆ Publications received from Australian Women's Coalition per Lee Edwards: Federal ALP publication *F is for Fail* report on performance of government on women's issues. Special interest: call for release of children and families in detention into alternative housing; cut in budget for Legal Aid and Human Rights and Equal Opportunities Commission . ALP policies :paid maternity leave; protection for pregnant and breast feeding women through sex discrimination legislation; need to sign Optional Protocol on Convention on the Elimination of Discrimination against Women; improved access to child care and greater investment in children.
- ◆ Australian Citizenship: reports on Forum in Melbourne have been circulated

**ACWC** see correspondence.Marie Majoor noted that Pat Walker had promoted ACWC newsletter at previous week's Catholic Women's League National Conference. It was also noted that current issue contains an article by Pat Walker and information on the Signature Campaign.

**Australian Women's Coalition** (Lee Edwards) Teleconference 18 August. Current issue of Newsletter has been circulated.

**General Business**

- ◆ Secretary to prepare a permission slip for printing of personal information in Minutes.
- ◆ Ecumenical Service: Lorraine Sanderson to be contacted prior to finalisation of Order of Service. Lee to investigate whether master copy can be prepared at Wesley. Leeola to follow up on payment for afternoon tea.
- ◆ Opening presentation: Lee, Leila, and Barbara to meet to prepare this.
- ◆ Meeting to discuss Working Papers: Monday 22 September at home of Marie Majoor. Shared lunch.
- ◆ General: Marie has banner suitable for Dining Room. Name tags: National Executive, Incoming National Executive, Delegates, Observers, Visitors. Bookshop: Janet and Leeola will collect books.

Meeting closed 3pm.

**Next Meeting:** Monday 15 September. Morning tea :Barbara. Devotions: Lee.

Minutes prepared by Margaret Ker 90 Vincent St Mt. Lawley WA 6050.

## **CORRESPONDENCE INWARDS 2003 – Meeting held 18<sup>th</sup> August**

1. 18/7 Fellowship of the Least Coin – Esther Byu – apologies for non attendance at the National Conference.
2. 18/7 Swanleigh – answers to queries from Secretary.
3. 18/7 ACW SA Unit Minutes meeting held 11<sup>th</sup> July 2003.
4. 23/7 Swanleigh – clarification of query.
5. 23/7 Tara Zis, Travel Consultant – International Travel Itinerary for Wong Wai-Yin, Christina.
6. 24/7 Mr C Gregorini, Mayor of City of Swan accepting invitation to Conference Dinner.
7. 24/7 Coral Fleming, Pan Pacific South East Asia WA unable to attend National Conference, will try to arrange a representative for the Ecumenical Service.
8. 25/7 Revd Gemmel Sherwood of Uniting Church Aust accepts invitation to Ecumenical service.
9. 25/7 Lieut. Colonels Graham and Rhondda Durston of The Salvation Army accept invitation to Ecumenical Service
10. 29/7 Margaret Greenslade, WKS Trustee – Report of the WKS Trust
11. 31/7 Elizabeth Bennett, Project Office AWC – unable to attend Ecumenical Service.
12. 31/7 The Salvation Army Eastern Territory report for Conference and advising Major Joan Tong is their Delegate.
13. 01/8 Australian Domestic & Family Violence ‘Clearinghouse’ Newsletter No.15 June 2003.
14. 01/8 Christian Conference of Asia – CCANEWS – No.2 June 2003.
15. 01/8 ACW Victorian Unit report to National Conference.
16. 01/8 Pat Walker ACWC Rep – rebooked ticket to Tokyo meeting, leaves Adelaide 26/9 returns 03/10.
17. 01/8 Church Women United in Aotearoa/New Zealand – unable to accept invitation to Conference.
18. 01/8 ACW NSW Unit Minutes of AGM 14 April 2003.
19. 01/8 ACW NSW State Unit Minutes of Council Meeting 14 April 2003.
20. 01/8 ACW NSW Conference Unit Report, Deaths and Awards, Delegates & Observers State Unit, Motions, NSW National Executive position 2003/2005, Delegates and Observers, Personal profiles.
21. 04/8 ACW Tasmania – Minutes of AGM 26 May 2003.
22. 04/8 YWCA of Perth – advising Vice President Helen Moore and another member will attend Ecumenical Service.
23. 04/8 Uniting Church Adult Fellowship National Committee – Joan Kelley – report and looking forward to Conference.
24. 04/8 Women’s Ministries Churches of Christ in Aust – report – unable to find a rep at this time for Conference.,
25. 04/8 ACW NSW Newsette – No.96 August 2003.
26. 05/8 Evonne Sullivan – advising addition to ACT Unit Honours list.
27. 05/8 ACW Queensland Unit – advising of nomination of Mollie Jean Hunt for National Life Member.
28. 07/8 ACW Qld Minutes of meeting held 23<sup>rd</sup> June 2003.
29. 08/8 Uniting church Adult Fellowship WA Synod Committee – Mrs Thelma Roberts and Mrs joy Kay to attend Ecumenical Service.
30. 08/8 Ronis Chapman – National Council of Chrches of Aust Gender Commission Mandate/recommendation for an Ecumenical Consultation related to Sexual Abuse/Harassment in the Churches.
31. 08/8 Pat Walker – Hong Kong Women Christian Council annual Report 2002.
32. 08/8 ACW WA Minutes of meeting held 18<sup>th</sup> July 2003.
33. 12/8 ACW VIC – 2002-2004 Executive names and addresses.
34. 12/8 ACW VIC Minutes of Council Meeting 27<sup>th</sup> June 2003.
35. 12/8 Aust Baptist Women – advising Gwen Morris unable to attend due to injury and appointed Shirley Wells.
36. 13/8 Barbara Lacy – answering query re ACWC representative as Delegate/Observer at National Conference.
37. 14/8 Isabel Hewitt, NSW – re AWC nomination for position as representative, new times of flights.
38. 08/8 Isabel Hewitt, NSW, advising email address, asked if National Executive had notified PLC Croydon that they were successful in being part of the Special Project.

## **OUTWARD CORRESPONDENCE:**

1. 23/7 Lee Edwards – advising of cost of bus for Wednesday 8<sup>th</sup>.
2. 17/8 Monique Crabtree – inviting her to Conference, enclosing program.
3. 17/8 Midland Bus Company – bus for Wednesday 8<sup>th</sup> – when to pay for it.
4. 17/8 ACW SA – Coralie Wright – Motion 26 – timing at Conference.

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FINANCIAL STATEMENT 1-7-03 TO 18-8-03

RECEIPTS

WINIFRED KIEK SCHOLARSHIP	H6-25
2 "LEGEND + LEGACY".....	8-80
2 "MANY PRAYERS"	39-60
2003 NATIONAL CONFERENCE	<u>7959-00</u>
	8053-65

PAYMENTS

PETTY CASH	824-90
<u>SUNDRIES</u>	
VARIOUS EXPENDITURE-2003 CONFERENCE	<u>2376-00</u>
	3200-90

BALANCES OF A/Cs AT 18-8-03

WINIFRED KIEK SCHOLARSHIP	51-25
ADMINISTRATION	2957-68
FELLOWSHIP OF LEAST COM	1416-00
NATIONAL CONFERENCE	9959-97
OVERSEAS "	1000-00
NATIONAL TRAVEL	1518-60
OVERSEAS "	500-00

FELLOWSHIP DAY  
 WORLD COMMUNITY DAY  
 A.C.W.E.  
 SPECIAL PROJECT

NIL.

2003 CONFERENCE A/C 20719-15