

AUSTRALIAN CHURCH WOMEN INC.
Minutes of National Executive Meeting held on Tuesday 10th August 2010
at 65 Flinders Street, Adelaide.

President Margaret Flint welcomed all present at 1.45 pm and acknowledged that we are meeting on Kaurna land.

PRESENT: M Flint, J Burge, C Barber, W McKeand, J Brown, M Clark, M Greenslade and D Ferrier.

APOLOGIES: P Walker, K Smith, D Bryan, B Dickenson.

REFLECTION given by Wanda McKeand from a book "Word for Today". A description of a flock of geese who fly in a formation to assist each other, the older and infirm flying at the rear, remind us

that when we meet together for worship and friendship we support each other. We are not called to fly solo. Whilst flying they honk to each other for encouragement. Jesus asked us to "Look at the birds in the sky" and Paul asked us to encourage one another.

MINUTES of the previous meeting with the following alterations were accepted.

- 1 Business Arising – No. 8: The 2nd, 3rd and 4th rows to be deleted.
 - 2 Treasurer's Report - Expenditure: 'Balance as at 30/6/10 \$29,716.30.' following 'P Walker – Petty Cash – Postage \$27.50.'
 - 3 General Business –No. 1: Second to last line – change 'dinner' to 'lunch'.
- M Clark/J Burge. Carried.

BUSINESS ARISING:

- 1 **Conference - Wanda** advised that as embroidery cannot be done on the made-up carry bags, a white handtowel with a bunch of sturt peas and the words 'Adelaide 2011' was suggested. Cost – towel \$1.20 - including embroidery \$6.20. **Margaret** is investigating the possibility of printing on the carry bags.
Wanda has written several letters requesting suitable food items for inclusion in the bags:
 Affirmative replies from Janesce, Melba Chocolates, Angas Fruit and Beerenberg.
Judith has a contact that should be able to supply South Australian olive oil in small bottles although we may have to pay for the bottles. **Maureen** has contacted Charlesworths and they are happy to supply some goods. **Wanda** to follow up.
Dorothy is still collecting and experimenting with patterns for the crocheted crosses.
Margaret and **Wanda** are investigating bookmark patterns.
- 2 **Public Liability - Chris** has lodged forms and a cheque for \$119.42 with Butler & Butler
 As a pro rata payment from 22 July to 30 September 2010 for \$10,000,000 cover. It will be renewed for 12 months at a cost of \$600.00.
 A document will be supplied to show Immanuel College that this insurance is covered.
- 3 **Reflection Day** - This was attended by 16 people and was most enjoyable and refreshing.
 The leader, Geraldine Hawkes was excellent and thanks have been extended to her and also to Judy Burge for organising the refreshments. It is hoped to organise a further two similar days over the next 18 months. Suggestions for venue and leader to Margaret. All

4 **Incorporation** – Gilbert Materne has been very helpful and patient. The next meeting will be on Monday 30 August at 1.30 pm.

5 **Occasional News** has been distributed.

6 **Invitation to the Rev'd Lee Moon Sook to attend Conference** – Cynthia Gifford, on behalf

of WKS Trustees, advised that a financial Scholarships for Rev'd Lee Moon Sook is available

to bring her to Adelaide for Conference. An email will also be sent to Donna Bryan asking

details as to whom on ACWC Executive the invitation may be sent.

BUSINESS ARISING (Cont.)

7 **Archives – Judy** has received the address for the Eunice Hunter Library.

8 **World Community Day Service** – Copies have been distributed to all states and territories

and an expression of thanks has been sent to Margaret Lawton and the ACT team.

Judith thanked members and especially Maureen who closely critiqued the service and the

NE President Margaret for her assistance in helping with transferring files etc.

9 **AGM Arrangements** – defer to General Business.

10 **Fundraiser** – Following a meeting of Kath, Judy, Eva and Anne a poster has been produced.

This will be held on Wed. 24th November 2010 at the Parish Centre of the Church of the

Good Shepherd, Clearview. It will be a luncheon and Christmas Musical Hall Show.

Donation \$15 ea and a raffle and trading table will be held. Further details later.

CORRESPONDENCE: Distributed and attached.

BUSINESS ARISING FROM CORRESPONDENCE:

1 **ACW Victorian Unit** - AGM minutes received.

2 **NSW Newsette** - received.

REPORTS

President – M Flint Attached and distributed.

Treasurer's Report - C Barber

Financial Statement as at 30th July 2010

| | | |
|-------------------------|--|-------------|
| Balance Brought Forward | | \$29,716.30 |
|-------------------------|--|-------------|

Receipts

| | | |
|--------------------------|-------|--|
| Donations Reflection Day | 36.80 | |
|--------------------------|-------|--|

36.80

Total Revenue

\$29,753.10

Expenditure

| | | |
|---------|-------|--|
| Postage | 23.10 | |
|---------|-------|--|

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|--------------------------------|-------|--|
| Hall hire Sunset Rock Stirling | 50.00 | |
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Total Expenses

73.10

Balance as at 30/07/10

\$26,680.00

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| National Conference Fund | \$13,569.94 |
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| National Travel Fund | 3,284.42 |
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| Overseas Travel Fund | 2,177.00 |
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| Administration | 10,308.14 |
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| Fellowship of the Least Coin | 340.50 |
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| Total | \$29,680.00 |
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Moved M Clark seconded Greenslade that the Treasurer be paid petty cash of \$48.75.
Carried.

Moved C Barber, seconded M Clark. Carried.

Annual Financial Statement for year ended 30th June 2010 has been prepared for AGM later in the year and circulated to NE members.

Chris moved that the Financial Report to Members be received in accordance with the Association's Incorporation Act, seconded W McKeand. Carried.

Chris moved that the President and Secretary be authorised to sign the Annual Return Statement as current office-bearers, seconded M Clark. Carried.

Treasurer's Report (Cont.)

J Brown moved, seconded M Greenslade that we record our gratitude to Chris for her hard work in the preparation of the financial reports. Carried.

Moved C Barber, seconded W McKeand that \$20,000.00 be placed on Term Deposit with Bank SA for 7 months at 6%. Carried.

Fellowship of the Least Coin – Margaret Greenslade

A request has been received from the Rev'd Lee Edwards, WA Unit FLC Convenor, asking for Coin Boxes, Prayer Cards and Information Sheets. Lee has received a request from the Salvation Army Women's Ministries Organiser who is running a conference in September and expecting 100 to attend, and would like to include FLC details. The required number of each has been posted and congratulations have been extended to Lee on using the opportunity to promote FLC in this way.

Margaret has written to Juanita Miller, FLC Convenor in Tasmania Unit thanking her for preparing a contribution for the next issue of Circle of Prayer.

Winifred Kiek Scholarship Trust – M Clark

A thank you letter has been received from Scholar, Ruth Marsipal for the financial help and hospitality extended to her by ACW and WKS Trust.

Letters and copies of the book "Winifred" have been sent to the two scholars, Ruth and Tonu.

The WKS Circular No. 9 has been sent to State and Territory Convenors.

Ruth and Tonu's Visas require them to leave Australia after three months and then return.

As Ruth is pregnant she will go home to PNG on 18th September but will not return.

Tonu will also leave for Fiji on 18th September and return to Australia on 20th September as she must attend an important function in Suva.

Publicity/Newsletter – M Flint

The next newsletter will shortly be compiled and any articles etc. will be gratefully received.

Special Days – J Brown

Fellowship Day Services 2010 have now been held, and President Margaret has suggested that each

State and Territory may like to write a line or two regarding their area service.

Kaye Viney (Major) of the Northern Territory is willing to take responsibility for the service in 2011,

even though they will not meet until October 7th. Judith will send them the guidelines. If the draft is a little late it will still be acceptable.

NB. Judith cannot understand why this draft copy is required to reach NE by the end of October when the service is conducted during July. This time frame could be discussed at the 2011

ACW Conference.

Social Justice – K Smith

Possible subject – safe social networking e.g. Facebook.

GENERAL BUSINESS

AGM - It was agreed that in lieu of a teleconference this will be held on Tuesday 9th November at 2 pm during our ordinary NE meeting. The required financial statements and President's report will be circulated. The State Units will be advised through the 'National News'.

National Conference 2011 - There will be a special meeting of NE to discuss program etc.
on Monday 23 August at 1 pm at 65 Flinders Street, Adelaide.

NEXT MEETING will be held on Tuesday 14th September at 1.45 pm at 65 Flinders Street, Adelaide.

Devotions: **Margaret Greenslade.**

OCTOBER MEETING: This will be held on Tuesday, 5th October at 1.45 pm.

.....*M. L. Hunt*.....CHAIRMAN

.....DATE

AUSTRALIAN CHURCH WOMEN INC.
CORRESPONDENCE – JULY-AUGUST 2010 - SECRETARY

INWARDS

| | | | |
|----|-----------|-------------------------|--|
| 1 | 19/7/10 | Cynthia Gifford WKS | Information re 2 students in Australia under WKS |
| 2 | 30/7/10 * | Cynthia Gifford WKS | Trustees willing to support Moon Sook with finance under WK fund |
| 3 | 15/7/10 | Margaret Flint | Invitation to attend VIEW National Conference 17&18 September Canberra 2010 |
| 4 | 22/7/10 | Helen Raymond PO | Re AGM for ACW including 'Annual Return' |
| 5 | 20/7/10 | Queensland Unit | Minutes of meetings May & June 2010 AGM for Queensland 23 August |
| 6 | 2/8/10 | Victorian Unit | AGM Minutes 25 June 2010 |
| 7 | 4/8/10 | NSW Unit | 'Newsette for August 2010 |
| 8 | 8/8/10 | SA Unit | Minutes of meeting 9 July 2010 |
| 9 | 6/8/10 | Catholic Women's League | National Newsletter for June 2010 |
| 10 | 14/7/10 * | Council of Churches | Booking of room 23 August – conference matters |
| 11 | 16/7/10 | Eva Cooper | Details for fundraiser November 2010 |
| 12 | 9 & 22/7 | Aileen Eldridge | Numbers for 'Reflection Day' |
| 13 | 13/7/10 | Brenda Dickson | Managing of Website |
| 14 | 14/7/10 | Geraldine Hawkes | Flyer for 'Reflection Day' |
| 15 | 29/7/10 | Helen Raymond | National Life Member Ruth Burmester ACT – breaking of hip |
| 16 | 31 & 1/8 | Judith Brown | WCD 2010 Service |
| 17 | 2/8/10 * | Olive Ackland | National Life Member new email: acklandh@netspace.net.au |
| 18 | 3/8/10 | Fran Moss Qld Unit | Fran Moss website manager for Queensland – email for Brenda |
| 19 | 4/8/10 | Nita West | Pat Walker in hospital – a fall requiring hospital stay |
| 20 | 6/8/10 P | Chris Barber | Copy of Financial statement for year 1/7/09-30/6/10 |
| 21 | 8/8/10 * | Edith Ridge | Apology for late reply – husband Barry's health not good. Includes Address for Darryl Lightfoot. |
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OUTWARDS

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| 1 | 15/7/10 | Cynthia Gifford WKS | Travel/accommodation for Rev Lee, Moon Sook to Australia re Conference 2011 |
| 2 | 19/7/10 | Cynthia Gifford WKS | Monetary help for Moon Sook to visit Australia |
| 3 | July 2010 | 'Occasional News' | 'Occasional News' for Units and Territories |
| 4 | 16/7/10 | Claire Leahy | Confirmation of booking for 'Christmas Musical Show' 24/11/10 |
| 5 | 15/7/10 | Edith Ridge | Relocation of ACW Archives |
| 6 | 6/8/10 | Edith Ridge | Address for Eunice Hunter Library – Darryl Lightfoot |
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FINANCIAL STATEMENT AS AT 30TH JULY, 2010,

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|--------------------------------|-------|--------------------|
| Balance B/F 1/7/10 | | \$29,716.30 |
| Add Receipts | | |
| Donations Reflection Day | 36.80 | |
| | | 36.80 |
| Total Revenue | | \$29,753.10 |
| Less Expenditure | | |
| Postage | 23.10 | |
| Hall hire Sunset Rock Stirling | 50.00 | |
| Total expenses | | 73.10 |
| Balance as at 30/07/10 | | \$29,680.00 |

| | |
|------------------------------|--------------------|
| National Conference Fund | \$13,569.94 |
| National Travel Fund | 3,284.42 |
| Overseas Travel Fund | 2,177.00 |
| Administration | 10,308.14 |
| Fellowship of the Least Coin | 340.50 |
| Total | \$29,680.00 |

Bank Reconciliation

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|--|--------------------|
| Balance as per Bank SA Account at 30th July 2010 | \$29,730.00 |
| Less un-presented Cheque | <u>50.00</u> |
| | <u>\$29,680.00</u> |

Margaret


**AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE
TRESURER'S REPORT TO MEETING 10th AUGUST, 2010**

1. **Financial Report attached for month of July.**
2. **Correspondence :**
Received -
Butler & Butler - Invoice for Products & Public Liability Insurance (Pro rata 22/7 to 30/9/10) \$119.42

Sent
Sunset Rock Uniting Church - Payment for reflection day \$50.00
Butler & Butler - Payment for Insurance
3. **Accounts for Payment**
4. **Annual Financial Statement for year ended 30th June 2010. Is presented as circulated.**

To be moved that the Financial Report to Members be received in accordance with the Association's Incorporation Act.

Moved that and
Be authorised to sign the Annual Return Statement as current office-bearers
Seconded


Christine Berber
National Treasurer.