

AUSTRALIAN CHURCH WOMEN

Minutes of Working Committee Meeting held on Wednesday, November 23, at 10am, in the ACC Meeting Room, 511 Kent Street, Sydney.

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OPENING: The meeting opened with prayer led by Mrs. J.F. Dey.

PRESENT: Deaconess M. Andrews (chair); Mesdames M.G. Wyllie, D.J.A. Verco, A.G. Ralph, F. Stafford, L. Evangelinidis, D.G. Badger, J.F. Dey, Lt. Colonel H. Cross.

APOLOGIES: Mesdames A. Dougan and C.F. Gribble.

Miss Sabita Swarup, the 1966 Winifred Kiek Scholarship Holder, attended the earlier part of the meeting.

Deaconess Andrews welcomed her to the meeting and spoke of the interest of ACW in her personally and concerning the studies she is engaged in.

Miss Swarup responded charmingly. She expressed her great appreciation of the opportunity afforded her through the scholarship to become more qualified in business procedure. She had very recently had a visit to Canberra, and she related something of her experiences which had thrilled her greatly. She also spoke of the great value she believes the training gained will be to her in the sphere of service which has opened up to her at the BA Hospital. She will take up secretarial duties there immediately she returns to Fiji. She will be the first indigenous person to be appointed to the staff of the Hospital.

ARISING FROM THE MINUTES:

The Rev. Winifred Kiek. A letter was received authorising the Working Committee to make use of any material previously supplied in her letter for publicity purposes - having to do with the Third Asian Church Women's Conference.

ACW Report to the ACC for the Annual Meeting.

It was reported that this had been supplied to the ACC on November 15. The Report was presented to the meeting; the report was received.

CORRESPONDENCE:

Correspondence, as follows, was received.

Ladies Guild of the United Church, Darwin. A letter saying that the Ladies Guild has been unanimous in their decision to affiliate with Australian Church Women.

It was agreed that we write and express our very great pleasure; also concerning the fact that they will be represented at the National Committee Meeting.

Women's Inter-Church Council of Queensland covering several items of business.

Women's United Church Association of South Australia. Attention was directed to a recent broadcast address by Prof. Eric Saint on "Sources of Alcoholism". This was given during an All Australia Information Week on Alcoholism held in Adelaide. As alcoholism was one of the answers given on Fellowship Day to the question, "What concerns you most in your community?" the Secretary of this State Unit raised the question as to whether Australian Church Women would like to make the text of this talk available to church women in Australia. A copy of the address will be sent to the Working Committee when available.

CORRESPONDENCE contd.

As it was noted that this has also been proposed by this State Unit for consideration at the National Committee Meeting, together with a consideration of preventive measures, it was agreed that this receive attention in connection with discussions having to do with the National Committee Meeting.

United Church Ladies' Guild - Alice Springs. A letter, acknowledging receipt of copies of Minutes of Working Committee Meetings; and enclosing copy of their Annual Report.

Mrs. H.T. Wells. A letter, telling of her having been associated with World Community Day in Hartford, U.S.A., and also of having met Miss Connie Tan in Amsterdam.

The letter is a most thrilling one, and the hope was expressed by the Working Committee that if Mrs. Wells is present at the National Committee Meeting there will be an opportunity for her to share some of this experience with the members.

Mrs. Wells stated that during the time she was in Amsterdam, Miss Connie Tan received word of the appointment she will fulfil in Indonesia at the conclusion of her extended scholarship term in Holland. This will be in charge of a special Children's Home in Jogjakarta.

FINANCIAL STATEMENT:

Financial Statement to 31st October, 1966, was received.

<u>Receipts</u>		<u>Expenditure</u>	
Asian Church Women's Travel Fund	881.07	Asian Church Women's Conference - Fare, Mrs. D.G. Badger	807.50
1966 Fellowship Day - Orders of Service	83.28	1966 Fellowship Day Orders of Service - Printing	190.00
1966 Fellowship Day Offerings	411.17		
Fellowship of the Least Coin	145.65		
Fellowship of the Least Coin - Information Folders	12.00		
Winifred Kiek Scholarship Fund	722.29	Winifred Kiek Scholarship Fund	130.73
Winifred Kiek Scholarship Fund for investment	200.00	Winifred Kiek Scholarship Fund - Invested ACC	200.00
Interest	26.79	General Expenditure	
General receipts	133.09	Stationery	36.00
1966 World Community Day - Orders of Service	46.25	Secretarial Expenses & Travel	62.00
		Postages & Duty Stamps	18.76
		1966 World Community Day Orders of Service - Printing	135.00
		Bank Balance	1081.60
	<u>\$2661.59</u>		<u>\$ 2661.59</u>

Accounts presented by the Treasurer were passed for payment.

Referring back to the decision of the National Committee Meeting having to do with Collections from Special Days (page 10 of Minutes), it was resolved that the office bearers meet, when practicable, to examine the Financial Statement at that date and decide as to how much of this money needs to be allocated to administration costs, and what percentage to Projects.

To help in making this assessment, it would be appreciated if any outstanding money for Orders of Service could be remitted to the Treasurer, together with any collections not yet forwarded. Thank you.

REPORTS:a) Study Book

Mrs. Day reported, on behalf of Mrs. A. Dougan, that the Study Book Committee would meet at St. Andrew's at noon on 30th November to reach finality concerning the material which will form this book. The report was received.

b) Winifred Kick Scholarship Committee

Mrs. Ralph reported concerning Sabita's studies, referring to reports from the Metropolitan Business College. Sabita will conclude her studies at the Business College on 16th December, although it is likely that arrangements will be made for her to have some further book-keeping experience by correspondence.

She will travel to Melbourne on 20th December and will spend some little time in that City with friends. This she is undertaking at her own expense.

In view of Sabita having received a secretarial position on the staff of the BA Hospital (Methodist), Fiji, following her visit to Melbourne, the Scholarship Committee will now endeavour to arrange for her to receive office experience at a suitable Hospital.

Canberra Church Women recently entertained Sabita for a couple of days, which included a meeting with this Inter-Church Council on Friday, 18th November.

Sabita will return to Fiji immediately following the National Committee Meeting and take up her work at the Hospital at once.

1967 Scholarship: It was reported that Application Forms had been sent to Miss A. Busima, the Papuan Y.W.C.A. worker for whom a scholarship is requested. Also that Deaconess Andrews had written to the Rev. F. Kemp, Port Moresby, as requested at the previous meeting.

These reports were received.

Deaconess Andrews was asked to prepare a report for the National Committee Meeting.

c) World Community Day.

Queensland reported having had a very good central meeting. They supplied samples of publicity used for the meeting; also a very good press write-up concerning the the Fellowship of the Least Coin and advertising the central meeting. This appeared in the Courier-Mail on Thursday, Oct. 20. World Community Day was held on 28th November.

Tasmania reported having had two very good meetings at which Mrs. Badger was present and spoke. Mrs. Badger also reported concerning these. (This may not be a complete report for the State)

South Australia. In this State the Service was jointly sponsored by the S.A.C.C. and W.U.C.A. It was held on United Nations Day at 7.45pm. Men and women of many Denominations shared in the leadership. A Panel, chaired by the President of the S.A.C.C., discussed the questions, with members of the congregation also contributing.

N.S.W. The Order of Service was appreciated, and the general tone of meetings appears to have been very good. In quite a number of cases women who came together for the united meetings took home with them Orders of Service to use in their local groups. There were those who commented on the beauty of the wording of the prayers and their practical application to our everyday life.

d) Location of the Working Committee

A letter had been received from the Y.W.C.A. saying that either Miss Florence Christian or Mrs. A.W. Burton would be their representative on the Planning Committee (according to date of meeting)
A letter had been received from Mr. V. Brown, saying the first meeting

REPORTS contd.

of the Planning Committee would be held on November 28.

e) Publicity

Mrs. Ralph reported that the Information Folder concerning ACW was in the actual process of production by the ACC.

The Public Relations Secretary had not thus far been able to do anything further concerning wider publicity having to do with the Third Asian Church Women's Conference. Mrs. Ralph will follow this through, as it is possible Mr. Hinton is expecting some further information from ACW.

NATIONAL COMMITTEE MEETING 1967:a) Annual Meeting of the ACC

It was reported that the ACC had advised that it is intended for the 1967 Meeting that only appointed representatives attend. Thus the consultant who will be appointed by ACW at the National Committee Meeting will be eligible to attend the entire meeting.

We are further advised that the Sessions on Monday, February 13 - afternoon and evening - will be Open Sessions; also that the Service at mid-day on Tuesday at which the new General Secretary will be dedicated will be open to all.

See (e) below re. Third Asian Church Women's Conference.

b) Business procedure

It was reported that the ACC had advised ACW to handle arrangements for the National Committee Meeting independently.

c) Draft of Working Committee report was presented. Several members took a copy of this to read, and it was agreed that the office bearers give this attention.

d) Several matters of business were discussed, and it was resolved that the office bearers meet to discuss the Agenda further and attend to other business associated with the National Committee Meeting.

e) It was resolved that a letter be sent to the ACC asking that provision be made at the Annual Meeting for Mrs. D.G. Badger to give a brief report concerning the Third Asian Church Women's Conference.

OTHER BUSINESS:

It was resolved that a letter be sent to the ACC asking that a round-table conference of responsible members of the ACC Staff and the office bearers of ACW be held relating particularly to promotion, staffing and secretarial work.

It was proposed, and approved, that letters of introduction to each other be sent to Mrs. Major T. Evans, who with her husband is about to take up an appointment in Papua/New Guinea, and Mrs. F. Kemp of Port Moresby. Mrs. Evans has been the Secretary of the Women's Inter-Church Group in the St. George area.

DATE OF THE NEXT MEETING:

The office bearers will meet on Wednesday, 30th November, at 10am. There will not be a full Working Committee Meeting in December.

CLOSING: The meeting closed with prayer led by Deaconess Andrews.

CONFIRMED

Richard E. Wylle

DATE

25.1.67