



AUSTRALIAN CHURCH WOMEN INC

ABN 68 539 329 715

Minutes of ACW National Executive

Held Friday 25 September 2015 at VCC Rooms

Welcome: Lynette Green. Lynette read Gal 1:13-24. Paul tells of his conversion to show his call is from God. He had little contact with other Christians for several years. His God given mission was to teach the Gentiles.

Present: Lynette Green, Lola Adam, Anne Kennedy, Joy Morley, Loyola O 'Donohue, Lorraine Davies, Donna Bryan, Elaine Johnson, and Marion Rowe.

Apologies: Fran Moss

Business

1. National Conference.

Lynette thanked everyone who'd attended Conference for their participation. Remarks: very well organised, ran like clockwork, lovely atmosphere, no contentious issues. Lyn Middleton sent a message re name badges. There are two badges, one for Lorraine and Anne. Lynette advised us all to keep our badges in a safe and memorable place and reminded us all to assimilate the information given us on the USB sticks.

Comments from Conveners

1 WKS

Loy reminded us that she had just arrived back from holidays and was yet to pick up her material from Lola's. (Lorraine had delivered every thing she'd transported back from conference safely there.)

The main item is the preparation of the new leaflet with the addition of the new scholars' names. Loy is waiting for the names of the scholars from the Trustees. Elaine said she would need copies of the Leaflets for sending out with the Services. Anne is working on the Fellowship Day service for July 2016. Lynette had received the stuff Una Birtchnell had but was yet to hand it over to the Vic Convenor Gwen Henderson. Some discussion took place as to the Layout for Donna to use for printing. Donna suggested that the WKS Leaflet be amended and that the list of previous scholarship winners be shortened. The latest one lists Scholarships from 1998 and Fellowships from 1981. An older leaflet reads "awarded every year since 1965". The next print will be cheaper if glossy paper is not used.

2. FLC

Lola reported that she's been in touch with Executive Secretary of FLC, Corazon Tabing-Reyes informing her that she, Lola, was now the Australian National Convenor of FLC. She had received Cora's replay on 14/9/15. State Conveners are:

W.A. Gill Muir

S.A. Nita West

Qld. Evelyn Colbran

Tas. Juanita Miller djjmiller@bigpond.com

N.S.W. Lillian Hodgkins

A.C.T. Jan Abrahamfy

Vic. Anne Murray

Lola has 40 hand-outs, 30 money boxes, and 30 green Circles of Prayer which had been passed on. Donna suggested that all Conveners send carbon copies, (Cc) on emails they send out to the national president and secretary when ever they send a communication.

Action. Lola to order Leaflets approx. 400. Ask the Units for numbers needed before ordering.

3. Application for **Fellowship of Least Coin Grants** forms should be sent by Moon Sook. These possibly already sent. Lillian to be asked if they have arrived as yet. When advertising the closing date for applications remember to set a date that allows time for said nominated application to be sent back to Asian CWC. Everything else except these forms should come from Cora T R.....

Lola to Action

4. Publicity

Donna said there are a lot of changes for the Web site. Is the electronic news sheet to be posted on the website? First need is for a Presidents message.

Marion will check how many editions in previous years. A date to be set for the first which needs to be sent in November. It should include a Christmas message. Donna needs a list of email addresses for Unit Secretaries. Also details for Denominational Women's Ministries contacts. She would like to have a copy of their Newsletters.

Lynette and Donna to action

5. Special Days No Report

6. ACWC

Lynette reported that Helen Raymond had let her know that she has sent Moon Sook a piece about National conference and also a piece, item, article about our two new Life Members together with photos. She knew Moon Sook had extended the deadline for the ACWC publication in the hope that more countries would contribute something. Helen had lodged the Annual Return and would post the receipt to Jennifer Pepper.

7 Treasurers Report

Copy filed herewith.

- a) Joy reported that she, Lynette and Elaine have signed the necessary bank forms for the change of signatories for the CBA account. She has three copies. One is to keep and two to send to Jennifer Pepper. She will not present the forms to the bank until she has received the cheque book and Deposit book from Jennifer.
- b) Petty Cash. Two methods for petty cash are available. Prompt reimbursement or Imprest. After some discussion the decision was for prompt reimbursement.
- c) Public liability Insurance. Jennifer to pay and send copies to Units.
- d) Annual Return. Appropriate form signed at Conference to be lodged by the Public Officer in the ACT.
- e) Form for Transfer of Designated funds. Jennifer has sent a form to all Units. Joy expects to have the money by the 20 December.

We are a Not for Profit Organisation. There fore no GST is paid. Need to show ABN number and Inc.

Lynette said she had that type of letterhead and would forward it to any one needing it.

8. Social Justice

Lorraine said the letters arising from the Motions passed at Conference re Violence Against Women would be sent by the outgoing NSW Executive.

9. Letter to AFL re playing Football on Good Friday.

Lynette thought it best that this be a national campaign and to involve the Heads of the Denominations would be good. As Lynette had written the 1st one she was to write this second letter and bring it to the next meeting.

Action Lynette

10. Newsletter

Brief circular letter to Units

Donna and Anne to work together to prepare something every second month.

And Facebook

Donna commented that with no administrator there is no control over comments that may be posted on Facebook. Donna will check out what else can go out via the Web site. She will talk to Ewan about having blog capabilities. Approval for any future change in activity will need to be given by Executive.

11. Promotion of ACW

Suggestion: that a Report of Conference be written for the Denominational Newspapers.

That it be a short par for Units to add other comments on interest to their Denominations

Action Lynette

12. Essays

The final judging is by the Vic Unit with the Coordinator Cynthia.

Anne, Lola and Lynette will decide on the final 12 essays that are given to Cynthia. Anne will read them first, then Lola then Lynette. Three schools participated. There were 64 entries for judging but 93 girls had put in either an essay or application, not always both. Seven girls did not want to be judged in the competition. Announce winners and by 21 October and print booklets early November. There will be money left over from this year's prizes to go towards next year's prizes.

13. Meetings

These will be held on the fourth Friday on a monthly basis. Note 2016 Good Friday falls on 25 March so we will need to reconsider March's meeting date.

14. "Winifred" books

Joy said she thought that all states had a supply of these. Victoria has 30 copies. A large number was given to this national executive at the recent conference. As there is still a large number of these books each Unit to be informed that if they have used their original allocation that they can order more copies.

Action: Lynette and Lola to investigate numbers held in each state and by National.

Next Meeting

23 Oct 2015 after the conclusion of the Vic Council meeting. BYO lunch.

An early apology from received from Lorraine

The meeting concluded with the impromptu singing of the theme song.