

G. Walker Oct 89

MINUTES of MEETING of ACW NATIONAL EXECUTIVE held at
9.30 am on 30th OCTOBER 1989 at UCA CONFERENCE ROOMS, SYDNEY.

PRESENT: Mrs. M. McCann (President), Mrs. H. Richardson, Mrs. M. Burtenshaw,
Mrs. G. West, Mrs. Y. Davis, Mrs. L. King, Mrs. B. McLaughlin,
Mrs. E. Walker, Mrs. M. Baker, Brigadier M. Ward.

WELCOME: The President welcomed Mrs. Marjory Baker, co-opted member to the
Executive and presented her with her Badge; Mrs. Lucelle King was
also presented with her Badge as W.K.S. Convenor.

APOLOGY: Miss D. Mitchell

MINUTES: The Minutes of Meeting on 21st September 1989 as circulated were
taken as read and confirmed on the motion of Brigadier Ward and
Mrs. West.

BUSINESS ARISING FROM MINUTES:

1991 NATIONAL CONFERENCE:

The only two of the suggested Venues which could accommodate our
required number are the Salvation Army Conference Centre, Collaroy
and Caritas Christi at Wahroonga.

After discussion, it was moved by Mrs. McLaughlin, seconded Mrs.
Davis, that we confirm our tentative booking of the Salvation Army
Centre at Collaroy.

A Conference Planning Sub-Committee was formed to meet following the
State Unit Council Meeting on November 20th to explore ideas and bring
a draft plan to the meeting on December 4th; this committee to be
Mrs. McCann, Mrs. Richardson, Mrs. King and Mrs. Davis.

Mrs. West suggested that when planning the programme, some breaks or
spare time be included, early in the week, so that retiring and new
convenors would have time to get together regarding their own areas
of responsibility.

ACW BADGES:

Mrs. McCann reported that other organisations she had investigated
use "President", "Secretary" etc. when holding that office for the
National body, and that the name of the State e.g. "N.S.W. President"
was used for State office-bearers.

It was moved by Mrs. Davis, seconded Mrs. Burtenshaw, that all the
National badges be checked and altered to included the appropriate
superscriptions.

Mrs. King mentioned that she was given a number of ACWC Badges, some
on pin and some on chains, to bring back from Perth. It was agreed
that these be offered for sale at State Unit meetings; also some
F.L.C. notelets passed on from Perth.

W.K.S. TRUSTEES ALLOCATIONS:

It was agreed that the appropriate amount be paid by the Treasurer
at the meeting of the National Executive with Mrs. Dorothy Haensel
on Monday November 6th.

FINANCE: It was agreed that this be taken before Correspondence as Treasurer
(Mrs. E. can be at meetings only until 11.30 a.m.
WALKER)

The Treasurer reported that the past treasurer had completed the work
to end of September, but as Mrs. Walker did not receive the books etc.
until October 17th, she has had little time to absorb the material.

FINANCE:
(cont.) She advised that she opened a Bank Account on October 20th, having difficulty because no copy of Tax Exemption Authority was available. She has a Bank Statement, but this requires a Reconciliation, which has been promised by a Bank in W.A, to agree with the Statements.

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

FINANCIAL STATEMENT FOR PERIOD 1ST TO 30TH SEPTEMBER 1989

ADMINISTRATION & GENERAL

BROUGHT FORWARD 3519.39

RECEIPTS:

Victoria Unit - ACWC Notelets & Books	46.00	
Sale of " " "	151.00	
M. Napier - Return of Petty Cash	10.85	
Transfer from Golden Account	4000.00	
Interest on Golden Account	426.19	
Transfer from WKS 1989 Scholar	1118.63	5752.67
		9272.06

PAYMENTS:

Petty Cash - L Wilson	28.98	
L. Edwards	11.15	
B. Bourhill	8.03	
A. Stewart	42.20	
F. Hunt	10.18	
Security Travel - WKS 1989 Scholar Air Fare	503.00	
" " " " " Bus Fare	673.00	
Plaque for Typewriter (Kiribatti)	25.00	
Canning Bridge Print - ACW News	98.00	
B. Grealy - Excess Baggage ex Hong Kong	82.00	
WKS Trust - Return surplus Book Allowance	83.50	
Living Away Allowance - 1989 WKS Scholar	60.00	
FID Golden Account	88	1625.92
	BALANCE	7646.14

NATIONAL CONFERENCE

BROUGHT FORWARD 17298.15

RECEIPTS:

Sale Photocopying Paper	31.40	
Return Miscell. Stall Float	100.00	
S.A. Unit - Photocopying	4.00	
Extra Conference Meals	8.00	
Conference Accommodation	616.00	759.40
		18057.55

PAYMENTS:

Typewriter Ribbons, Labels etc	33.20	
Hire of Buses	490.00	
Kingswood College - Accommodation, Halls & Photocopying	10032.60	
Gift for Auditor - Book Voucher	50.00	
Canning Bridge Print - Opening & Closing Ceremonies	62.00	
St Augustine's Church - Photocopying	305.00	
Gifts	145.00	
Refunds of Accommodation	2397.00	13514.80
	BALANCE	4542.75

FINANCE:
(Cont.)

OPERATION UNDERSTANDING

BROUGHT FORWARD 2296.78

PAYMENTS:

Returned to ICFLC 2296.78

BALANCE Nil

1988 WKS SCHOLAR

BROUGHT FORWARD 3087.31

PAYMENTS:

Refundable deposit on Student Visa	986.60	
Living Away Allowance	402.88	
Transfer to 1989 Scholar	<u>1118.63</u>	<u>2508.11</u>

BALANCE 579.20

This amount kept in Bank in W.A. until scholar has finished and then any surplus will be returned to WKS Trust

POSTAGE FOR NATIONAL MINUTES:

RECEIPTS:

M. Dodds	12.00	
A. Skippen	12.00	
L. Wilson	12.00	
M. Dixon	12.00	
B. Fleming	12.00	
M. Napier	<u>12.00</u>	<u>72.00</u>

BALANCE 72.00

SUMMARY OF BALANCES:

Administration & General	7646.14
Fellowship of Least Coin	1808.27
World Community Day	3445.30
National Conference	4542.75
Overseas Conference	1830.46
Fellowship Day	230.00
Fund for Aboriginal Women to attend ACWC Conference	66.23
Postage for National Executive Minutes	<u>72.00</u>
	19541.15

ACCOUNTS PASSED FOR PAYMENT:

Tic Tac Instant Print	162.40
Church Missionary Society - Photocopying	20.80
Mrs. F. Hunt (Postage)	12.20
Mrs. M. Whybourne (W.K.S. Departure Tax)	10.00
Mrs. M. Whybourne (" Excess Baggage)	132.20
Mrs. M. Whybourne (Spoons)	8.50
A.C.W.C.	US\$ 220.00

correct. 132.32.

IMPRESTS:

For Minute Secretary. It was agreed that this should have been \$100, not \$50 as passed in September; a further \$50 was therefore passed for payment, also \$30 for Special Days Convenor, which was inadvertently omitted in September.

CORRESPONDENCE IN:

- 27.9.89 National Women's Health Policy Document;
- 4.10.89 Publication "On Line";
- 11.10.89 Greeting from Queensland Unit with Minutes, List of Office-bearers, note from M. Florence.
- 13.10.89 Greeting from A.C.T. Unit, with Minutes, Newsletter, letter for Treasurer, note from Audrey Shirwin;
- 16.10.89 Greeting from Margaret Napier, List of Government Organisations;
- 18.10.89 Greeting from Victoria Unit with Minutes, note from Eunice Reidy;
- From N.S.W. Unit - Minutes for June and August;
- 20.10.89 Greeting from Mrs. Commissioner Maude Tildsley, Salvation Army, Melbourne;
- News Release from Minister for Social Security;
- Copy of "Focus" publication of Office of Multicultural Affairs;
- 23.10.89 Mrs. Ena Mibus of Lutheran Women of Australia asking for her name be removed from our mailing list (no name or address for her replacement);
- Copy of "Action News" publication of the Affirmation. Action Agency;
- From Senator The Hon. Margaret Reynolds with material re women's affairs;
- 24.10.89 Greeting from Maureen Clark and S.A. Unit; requesting copies of Bible Study given by Rev. Margaret Tyrer at National Conference; Secretary to suggest that they write to Perth for this.

CORRESPONDENCE OUT:

Fax sent to Mrs. Dorothy Haensel to convey greetings to Indonesian women at the Indonesian Women's Conference.

REPORTS: W.K.S. CONVENOR - Mrs. Lucelle King:

Letter from proposed 1990 Scholar Doreen Tie Chin Bing of Kuching, Sarawak, Malaysia, advising that she will be doing a Child Care Course in U.K. until July 1990; would we agree to defer her Scholarship until then?

Possible responses: To advise that her entitlement would be invalid as she has received another scholarship; to agree to continue her entitlement but reduce it to cover second half of 1990 only, and seek a possible short course in Special Education for Mentally-Retarded Children which she could do, in Sydney.

It was moved Mrs. McLaughlin, seconded Mrs. Davis, that we continue with Doreen as our Scholar for 1990 but curtail the course to second half of the year and that we make enquiries re possible short courses.

Letter from a gentleman living in W.A. requesting that his native country, Nagaland, be included among countries to which W.K.S. Application Forms are sent. It was agreed that as Nagaland is a state in northern India, this matter would not have to wait for next National Conference to be resolved. Mrs. King commented that as 1990 Scholar will be from Malaysia, now included in Area 1, the Scholar for following year should be chosen from Area 2. It was agreed that Mrs. King follow this up, ascertaining where in India the Applications go to, as the Churches of North India and South India are entirely separate.

It was moved by Mrs. King seconded Mrs. McLaughlin that it shall be

30th Oct.

REPORTS:
(cont)

W.K.S. (continued)

recommended to 1991 National Conference that Application Forms should include a clause to the effect that if the applicant has accepted any other international scholarship within previous or following two years she shall not be eligible.

CHRISTMAS GREETINGS to PAST SCHOLARS:

It was agreed that this should be continued by National Executive, independent of what State Units do, as part of our on-going interest and commitment to them.

Mrs. King requested that an up-to-date list of addresses be obtained.

F.L.C. CONVENOR - Mrs. Glad West:

There is need to obtain a supply of ACW Spoons as she has received request from A.C.T. Unit; Mrs. West is to contact Perfection Plate at Revesby.

PUBLICATIONS - Mrs. Mavis Burtenshaw:

Members present congratulated Mavis on her first issue of ACW News. She advised that 600 had been printed, with the help of some keen voluntary helpers from her home area; extra copies available if wanted. Mrs. Burtenshaw mentioned that Margaret Knauerhause has received a prize of \$100 for a Hymn Writing Competition run by the Uniting Church Musical Society; she has received a copy of another beautiful poem written by Margaret, which she hopes to include in a future ACW News.

SPECIAL DAYS - Mrs. Yvonne Davis:

FELLOWSHIP DAY 1990. Mrs. Davis advised that Draft Service has not yet been received from Brisbane. When to hand, she will send copies to Mrs. McCann, Mrs. Richardson and to Deaconess Andrews, to look over; these to be returned to her if possible at meeting on Monday November 4th. It was moved Mrs. Davis seconded Mrs. West that the above three shall be a small sub-committee for this purpose.

GENERAL BUSINESS:

ECUMENICAL MATTERS:

Mrs. McCann spoke of the 'Decade of Churches in Solidarity with Women' She asked that we obtain a copy of the Resource Booklets with a view to recommending to our State Units and their Branches to participate in the Discussion Groups that are being arranged by the World Council of Churches about this subject.

Mrs. McCann mentioned that next year our Government is to allow 60 "women at risk" from a number of different countries into Australia; they will be seeking people, families, churches and community groups to befriend them.

PRESIDENT'S MAIL:

Invitation to President and Secretary to go to Canberra on November 4th to present her Life Member's Badge to Mrs. Ruth Bermester.

Meeting was closed with prayer by the President and the saying of the Grace, at 12.45 p.m.

Date of next meeting 4th December at 9.30 am