



**AUSTRALIAN CHURCH WOMEN INC**  
ABN 68 539 329 715  
Minutes of National Executive  
Held Friday 28 April 2017 at VCC Rooms

Lynette welcomed everyone present to the meeting.

**Present:** Lynette Green, Joy Morley, Loy O'Donohue, Lola Adam, Lorraine Davis, Donna Bryan.

- 1. Opening prayer:** Loy opened the meeting with devotional reading.
- 2. Apologies:** Marion Rowe, Anne Kennedy, Elaine Johnson, Tricia Graham, Fran Moss, Helen Raymond

**3. Minutes of the meeting held Friday 24 March 2017**

**Business Arising from Minutes:**

**Amendment to Minutes of Friday 24 March 2017:**

Lynette viewed the Fellowship day Service, not the World Community Day Service.

**Archives:**

Lynette received archives from NSW and checked list of contents.

Lynette moved that a letter be sent to NSW – congratulations and thanks for all their hard work in sorting and documenting the archives. Elaine nominated to write this letter.

Donna volunteered to be acting archivist.

**World Community Day 2017:**

Lynette to contact Fran for copy of the World Community Day Service for approval by National Exec.

**ACTION: Lynette & Fran**

**4. Correspondence**

**IN**

Date	From	Details
23/3/17	Fran Moss NE	Advice of error in FDS – please replace theme with “Women Empowered to Lead”
25/3/17	Lorraine Davis NE	Draft letter for Nat Conf re Transportation
30/3/17	Fran Moss NE	Advice of projects from ACT to be considered
	Lynette Green NE	Notes from March Meeting
5/4/17	Fran Moss NE	Enquiring re WKS brochures
6/4/17	Donna Bryan NE	Requesting corresp. Table from March Minutes and Directory
17/4/17	Marion Rowe NE	Re Feb Minutes
20/4/17	Fran Moss NE	Minutes – March
	Laurel Pearce WA	New office bearers
26/4/17	Sarah Dingle	WKS Scholarship

**OUT**

Date	To	Details
27/3/17	Juanita Miller (via Lynette)	Response to Natl Conf questions.
29/3/17	Lorraine Davis	Advising new arrangements at Terminal 4 Tullamarine
20/4/17	Laurel Pearce	Acknowledgement of new office bearers

23/4/17	Donna Bryan	WKS brochures query from Fran
	All Unit Secretaries, NE	Requesting information re recognition of particular members
	All Unit Secretaries, NE	Updated membership list to 22/4/17

### **Presidents Correspondence:**

**In:** NE Members re: WCD

Rod Adam re: Lola

Linda Shum re: acceptance of invitation

Jane Hutcheon ABC TV re: contact for Linda Shum

NE Members re: Speaker

### **Out:**

NE Members re: Project

Helen Raymond re: ACWC Newsletter

NE Members and Unit Presidents: re: Lola

### **5. Project**

Three worthy projects from Victoria, ACT and Queensland were submitted for funding but it was the unanimous decision of the executive to award the project funds to the Refugee programme submitted by the Victorian Unit. The two other projects will be able to apply next year if they wish.

Joy moved that National Executive accept the Vic. Unit Special Project.

Lola seconded the motion.

All in favour.

Sarah Dingle's enquiry to be forwarded to Aileen Eldridge, SA Secretary, and Barbara Gear, Winifred Kiek Trustees Treasurer.

### **6. President's Report**

Lynette reported on negotiations for single room rates at venue for National Conference, and that the ACW archives arrived.

### **7. Treasurer's Report**

Joy distributed copies of the financial report to members.

Joy reported that she received forms from the ABN office for updating contact details.

Moved Joy Morley, seconded Loy O'Donohue. All in favour.

Lynette thanked Joy for all her work.

### **8. General Business**

#### **a. Social Justice**

Lorraine – has not received any communication from units.

#### **b. Winifred Kiek Scholar**

Loyola is still waiting on 3 units for their order numbers of WKS leaflets.

Correspondence received from Sarah Dingle and forwarded to Aileen Eldridge, SA Unit Secretary and Barbara Gear, WKS Trustees Treasurer.

#### **c. Fellowship of the Least Coin**

- Lola contacted Laurel Pearce, WA Unit Secretary, re: submitting a project. They decided not to submit.

- Order fulfilled for “Shanti Means Peace” books to Nita West, SA. Nita contacted Cora.
- On 22 April Lola requested units to forward information to her for preparing the national report for conference.
- Lola received an electronic copy of the FLC Messages & Reports 2017.

**d. Publicity**

Donna printed and sent WKS leaflets to units that submitted orders.

**e. Special Days**

No report.

**World Community Day Service:**

Addressed under correspondence.

**ACTION: Lynette**

**f. ACWC**

No report.

**g. Essay Competition**

Interest still being expressed, but no essays received to date.

**9. Any Other Business**

Correspondence received from the Queensland Unit re:

- i) Lynette Green continuing to be the ACW Essay Coordinator.
- ii) Donna continuing as the National Website Manager.

The remainder of the meeting was given over to Conference Business.

**10. Closing Prayers**

Lynette closed in prayer.

**11. Next Meeting**

26 May 2017 at conclusion of ACW Vic. Executive Meeting.

Devotions: Joy

The Meeting closed at 2.45 pm.