

Australian Church Women National Executive

Minutes of meeting held at Yarralumla Uniting Church Centre on Monday 23rd October 1995 at 10.00am.

Present:- Evonne Sullivan, President; Betty Farrell, Vice President; Olga Scott, Vice President; Jean Thomson, Hon. Secretary; Helen Lloyd, Treasurer; Jenny Jarvis, WKS Convener; Betty Laurie, Special Days Convener; Beth Webb, Publication Editor; and Ruth Burmester, National Life Member.

Apologies:- Dorothy McMaster, Eileen Holley, (daughter in Car accident)

Welcome: Evonne gave a special welcome to Beth, recently returned from South Africa

Devotions were led by Ruth Burmester

Minutes of the previous meeting were read and, with an amendment to 2b under Reports, so that it now reads 'Information on Dorothy Wright..... Life Member Roll Book ' confirmed on the motion of Betty Farrell, seconded by Olga Scott.

B/A

1. Item 2b in Reports. We need to establish Roll Book of Life Members to be kept by the Minute Secretary. Discussions under way with Edith Ridge National Archivist about the entries.
2. Item 2c in Reports National Secretary will write to each Unit regarding this matter.

Reports:

1. National President

- a. **Mrs Sullivan** received a phone call from Mrs Joan McDonald of Alice Springs, and subsequently arranged for 40 copies of the World Community Day Order of Service to be sent by our Special Days Convenor, Betty Laurie for use in early November at a service there. Offerings received will be forwarded to the National Treasurer.
- b. National Executive arranged for 2 ACW spoons to be sent to WA Unit from ACT Unit stocks. Payment will be made direct to ACT Unit.
- c. Mrs Sullivan and 3 other members of National Executive were present this morning at the 10th National Parliamentary Prayer Breakfast, held at Parliament House, attended by about 350 Parliamentarians and others from all over Australia.

1. Fellowship of the Least Coin - Eileen Holley

In the absence of Eileen, Beth Webb read her report. Eileen had received queries from 2 States about material collected at Conference. Meeting agreed that Eileen should write, asking that the Units use what they could and that any surplus be returned to National Executive, and that we would pick up cost of postage. Meeting resolved that at future Conferences, to avoid a repetition of this problem, all distribution of booklets and other material should be properly documented.

2. Special Days Convenor - Betty Laurie

Still awaiting the Draft Order of Service for Fellowship Day 1996 from Vic. Unit. Some suggested themes were presented to the executive, and all present agreed to try and supply more. State Units will be invited to send in suggested themes.

As reported by President, copies of Orders of Service for World Community Day were forwarded to Alice Springs, and information on forthcoming Special Days included in the letter.

Executive suggested that the 'roster' of those preparing Orders of Service should include NT in the future.

3. Publications Editor - Beth Webb

Having only returned from South Africa 3 days ago, Beth already had material in hand for the Nov/Dec ACW News. Christmas greetings will be included as this will be last News for 1995. Mailing list needs to be reviewed and updated where necessary

After discussion it was agreed that 550 copies of ACW News (Nov/Dec issue) would be sufficient. The Editor is anxious to ascertain whether State Units are receiving the correct number of copies, and requests Unit Secretaries to advise her on this matter.

NOTE: Copy for inclusion in Feb/March ACW News is required by 15th January 1996.

4. Winifred Kiek Scholarship Convenor - Jenny Jarvis

1. Letter received from Lucelle King of NSW Unit enclosing a photo of Rachel - WK Scholar for 1995, who is awaiting information from the Trustees re commencement of her course in Rabaul. This photo will be put into the current 'Scholars Album'.
2. Meeting decided that Jenny should purchase a suitable book for the 'Life Members Roll Book' and, after suitable consultation, start compiling same.
3. No correspondence or information received from the Trustees.

5. Treasurer - Helen Lloyd

Helen moved the acceptance of her Report as attached, seconded by Beth Webb. Passed. President expressed our thanks for work done.

B/A

1. Term Deposits - Must retain \$2000 in Conference Fund and \$1000 in Overseas Travel Fund. It was therefore moved by Betty Farrell, seconded by Olga Scott that - the National Treasurer be empowered to make such term deposits as she sees fit in consultation with the National President. AGREED Unanimously
2. Helen reported that the cheque for \$75.00 paid to CAPOW! had never been banked. She is now aware, that without a FAX facility, the affiliation fee is only \$30.00 Meeting agreed that Helen should contact CAPOW! Office and obtain a refund.
3. Accounts totalling \$32.50 for copying and postage of minutes; and \$35.00 for President's attendance at Parliamentary Prayer Breakfast were Passed for payment. Moved Betty Laurie, seconded Betty Farrell. AGREED

Correspondence as per list attached was dealt with, as Secretary read through list.

B/A Inwards (numbers refer to list)

- 3) re letter from SA Unit about FLC Grants. Some confusion is evident. National Sec. to write and clarify that suggestions can be made about FLC grants, but final decision always rests with National Executive. With regard to World Community Day offerings, one half of total goes to a nominated project.

National Sec. to ask all units for nominations of projects to be funded from the half of all offerings received on WCDay 1996.

- 4) CWLA - New executive will take office in January 1996, Evonne will send good wishes to new National President, Mrs Mary Campbell, Tasmania.

- 5) Letter from D. Haensel (WKS Trustee) requesting National Sec. to contact Anne Pattel-Gray regarding correct destination of \$10,000.00 cheque.

- 9) from Barbara Grealy, WDP National Liaison Officer (sent to Marion Dodds and forwarded on) regarding important omissions from National Conference Minutes. National Executive expressed regret at the omissions, and resolved that the relevant paragraphs be inserted as an addendum into the Minutes of National Conference 1995 at the next National Conference. National Sec. would write to Mrs Grealy to this effect.

National Sec. to invite amendments and addenda to 1995 national Conference Minutes from all State Units.

Outwards as listed

National Executive members were all given copies of 'Australian Church women- who are we?' prepared by National President for publication in 'The Horizon', (The official publication for CWL Victoria.)

AUSTRALIAN CHURCH WOMEN NATIONAL EXECUTIVE

TREASURER'S STATEMENT 25 SEPTEMBER 1995 TO 23 OCTOBER 1995

Balance at 25.9.95 \$4601.55

RECEIPTS

ACW TASMANIAN UNIT - BADGES	30.00	
Helen Banks - Regina Petty Cash	27.50	
Term Deposits transferred from CBA		
Belmont Vic. on Redemption -		
Principal + Interest	5428.17	
Transfers from National Executive		
Cheque Accounts - Belmont Vic. -		
General Account	3000.00	
National Conference A/c	<u>1400.00</u>	<u>4400.00</u>
		<u>9885.67</u>
		14487.22

PAYMENTS

Petty Cash Float (Addit.) - Betty Laurie	30.00	
Highland Press - Extra Newsletters	30.00	
Highland Press - 1000 With Comp Slips	39.47	
Secretarial Exps. - Postage, Staty. & Photocopying	69.28	
Subscription - NCCA Ecumenical Friends	60.00	
Salvation Army - Eastern Vic Div. - National	<u>315.76</u>	<u>544.51</u>
Conference Minutes etc.		
Balance at 23.10.95		<u>\$ 13942.71</u>

SUMMARY OF DESIGNATED FUNDS

Winifred Kirk Bursary	25.00
Administration	8302.31
National Conference - Travel	2455.14
Overseas Conference - Travel	1472.37
Acwc Bulletin	8.00
Fellowship of the least Coin	82.34
Disaster Fund	<u>1597.55</u>

\$ 13942.71

Lloyd
Helen
23/10/95

1. To Anne Pattel-Gray - on 6.10. 95 - requesting the correct address for destination of \$10,000 donation to First National Ecumenical Aboriginal Christian Womens Conference.

Moved Jenny Jarvis, seconded Betty Laurie that Inwards correspondence be accepted & Outwards endorsed. Passed.

General Business:

a. There was informal discussion about proposed 1997 Conference Venues. Information packages had been received from different places. Conference Venue Convenor Betty Farrell and Jenny Jarvis to follow up and report back.

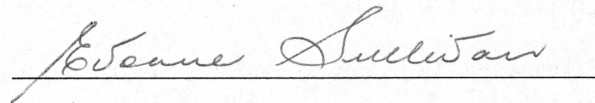
b. Disaster fund for Rabaul PNG. After discussion it was decided that National Sec should contact Rev David Gill, NCCA Secretary, in first instance for address of PNG Council of Churches and to ascertain any particular project in Rabaul which would fit within the Conference guidelines.

c. After wide ranging discussion it was decided that National Sec. would check on constitutions from all States/Territories, re inviting 'other' church womens groups to affiliate and thus widen the base for ACW.

d. National Executive noted that there had been no communication from Anne Pattel Gray in regard to the First National Ecumenical Aboriginal Christian Womens Conference - scheduled to take place in Sydney from 2 - 10 December. There had been no update on plans for proposed Conference.

**The next meetings will be on Monday 27th November 1995,
& then on Monday 15th January and Monday 26th February, at the same venue, at
10.00am.**

November Meeting: Devotions will be led by Jenny Jarvis and hostess will be Helen Lloyd.



National President

Date: 27-11-95

Inwards

27. 9. 95	1: Marion Dodds, enc.	a) 6 Copies of Minutes of National Conference b) Copy of Janice Shearer's Address (CWU A/NZ) - tabled c) Lynette Green's Report of ACWC - tabled d) copy of letter sent to Secretaries of Units w. above e) Report of National Outwork Information Campaign - tabled
29. 9. 95	2: Mailing List for Publications, from J. Cooper, Vic. 3: SA Unit Secretary re	(fwd to Beth Webb) a) 1996 World Community Day (fwd to Betty Laurie for information) b) J 150 Commemorative Book (for information) c) Unit Update. (to data base)
3. 10. 95	4: To Evonne Sullivan from CWLA President Mrs Georgie Bruce-Smith 5: from D. Haensel WK Scholarship Trust re \$10,000.00 (acknowledged)	
5. 10. 95	6. Minutes of meeting on 8.9.95 from SA Unit 7. Nungalinga News 8. CCA News August/ September 95	(filed) (for information) (for information)
11. 10. 95	9. From Marion Dodds, enc. letter from B. Grealy re Conference Minutes 10. Returned to sender - ACW News from Di Manning	(acknowledged) (to B. Webb)
17. 10. 95	11. Minutes from ACW Q. 12. Information from Greenhills Conference Centre	(filed) (for Information)
20.10.95	13. Returned to sender from R. Cocks (deceased)	

From E. Sullivan to President CWLA - Mrs Georgie Bruce-Smith - greetings

6. 10. 95

1. A. Pattel- Gray - re correct address for donation to First National Aboriginal Christian Conference (see ACW National Conference Minutes)
2. B. Grealy - thanks for greetings
3. CWU A/NZ - thanks for greetings
4. D. Haensel - re donation from WKS Trust - see 5 above
5. E. Reidy - re report
6. J. Tong - re greetings, & asking NSW to attend functions on behalf of Nat
7. J. Watts - thanks for greetings, and spoons.
8. L. Harris - thanks for greetings
9. W. Morris - re new addresses for Salvation Army NT
10. Minutes to all on mailing list
11. Circular No 1 to all on mailing list
12. report by E. Reidy re Peak Government Body to all on mailing list

16. 10 95

13. To Senator Evans re Landmines (see ACW National Conference Minutes)