

## **Australian Church Women National Executive**

**Minutes** of meeting of National Executive held at St Andrew's Village, Hughes, Monday 28th July 1997 at 9.30am.

**Present:** Evonne Sullivan, President; Betty Farrell, Vice President; Olga Scott, Vice President; Jean Thomson, Hon. Secretary; Jan Abrahamffy, Minute Secretary; Helen Lloyd, Treasurer; Eileen Holley, Fellowship of Least Coin Convenor; Betty Laurie, Special Days Convener; Jenny Jarvis, Winifred Kiek Scholarship Convenor; Dorothy McMaster, Co-opted Member; Ruth Burmester, National Life Member;

**Apologies:** Beth Webb, Publications Editor.

**Announcements:** National President thanked Betty Laurie for arranging the venue for today's meeting, and for all her hospitality

**Devotions:** Eileen Holley read from 'God uses Cracked Pots' on moving house and 'I go to prepare a place for you'; followed by prayer.

**Minutes** An amendment was moved Betty Farrell/ Jan Abrahamffy - In reference to:- Invitations being sent to each of the 1997 Winifred Kiek Scholars to attend the National Conference. The names should read Joanne Harries and Rachael **McManus** (not as shown - Rachael Roland!)

**Minutes** of meeting of June 23 were adopted (including the above amendment) on motion of Olga Scott / Betty Laurie.

### **Business Arising:**

- 1) The ACWC fund raising Signature Cards were recently forwarded to all State/Territory Units, in the same mail out as the Order of Service for 1997 World Community Day.
- 2) Invitations to the National Conference Ecumenical Service - approximately 80 sent out.. Only one State Unit sent names of people to be invited.
- 3) Senator the Hon. Jocelyn Newman, Minister assisting the Prime Minister on the Status of Women will address the Conference on Thursday 25 September at 9.00am.
- 4) Amendments to Guidelines as listed in minutes of National Executive of 23 June 1997. - National Secretary will send four amended copies of page 8 to all State/Territory Units.

### **Reports:**

**President :** Evonne flew to Melbourne on Thursday 26 June to be present at the Annual General Meeting of Victorian Unit and to participate in the dedication and installation of the newly elected Unit executive. Evonne was appreciative of the warm welcome and wonderful hospitality while in Melbourne.

As shown in correspondence, Evonne received an invitation to attend the Federal Conference of the Presbyterian Women's Association of Australia in Sydney on Monday 8 September. National executive encouraged Evonne to attend this function and authorised payment of National President's Canberra/Sydney / Canberra air fare. moved Betty Laurie/ Olga Scott . AGREED

Senator Jocelyn Newman invited National President to attend the Australian Women's Round Table at Parliament House on 27/28 August. Evonne feels honoured to represent ACW at this important meeting of National Women's Non-Government Organisations - the first time that ACW has been included. Forty National Women's Non-Government Organisations will be represented.

Evonne exchanged numerous phone calls consulting on various matters pertaining to National Conference, clarifying issues on same.

**Treasurers Report:** as attached was moved Helen Lloyd/Jenny Jarvis and accepted.

Accounts, as listed, passed for payment on motion of Jenny Jarvis/Betty Farrell

Jean Thomson Postage June Minutes	\$ 32.00
Jean Thomson Postage Invitations to Ecumenical Service	\$ 32.40
Jean Thomson Stationery/ envelopes	\$ 11 53
North Woden Parish for Photocopying June Minutes	\$ 42.70
Evonne Sullivan Air Fare Cba/Syd/Cba 8.9.97	\$ 184 00
Evonne Sullivan Souvenir purchases for Conference	\$ 45.70

#### Business Arising

- a) The Term Deposit has been renewed for 60 days until 29. 8. 97. at 3.75%
- b) Helen reported that so far 70 registrations had been received for the Conference. Receipts will be sent to all Conference Participants.

It was resolved that National Special Interest groups pay the Full REGISTRATION fee of \$60.00 to enable them to receive a full set of Conference papers, minutes, etc, etc. This applies even if the group only attends as a Day Visitor. Letters explaining this decision will be written to the appropriate bodies.

- c) Registration fees for National Executive members have been paid. A decision regarding the accommodation costs of National Executive will be made at the August meeting. No record can be found of past procedures for National Conferences. Therefore there is no precedent to follow in this matter.
- d) An amount of \$1000.00 was forwarded to Queensland Unit to assist in the financing of the incoming National Executive's attendance at National Conference.
- e) Helen reported having received a Debit Tax Exemption Certificate in relation to accounts held in the name of ACW National Executive, Canberra.

**Correspondence:** as listed was accepted/ endorsed on the motion of Jenny Jarvis/ Eileen Holley. It was noted that almost 100 pieces were received, including a number of Registrations for the Conference.

#### **Business Arising:**

- 1) Nominations were received for National Life Members from Queensland, Ailsa Skippen; Tasmania, Shirley Brooks; and Western Australia, Vera Wilson. These ladies all plan to attend the National Conference..
- 2) Presbyterian Womens Association of Australia - see President's report.
- 3) SA Unit has sent an entry for the Bursary Book
- 4) National executive records thanks to SA Unit for contribution to National Conference Fund of \$100.00
- 5) Nominations for ACWC In response to the invitation seeking nominations for the position of ACWC Voting Delegate, the following four names were received by the due date of 27. 7. 97. All the nominees agreed to their names being sent forward by their State/ Territory Unit of ACW.

Mrs Barbara Lacy	Submitted by Victorian Unit
Mrs Leeola Loughnan	Submitted by Western Australian Unit
Mrs Jean Thomson	Submitted by ACT Unit
Mrs Patricia Walker	Submitted by South Australian Unit

Delegates will be required to vote in accordance with ACW Guidelines page 30.

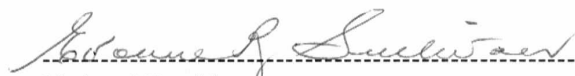
- 6) Thanks to all State/Territory Units who have supplied names of members who were honoured; and those who died during the past two years.
- 7) Senator Newman has consented to address the National Conference on Thursday 25 September at 9.00am. (Parliamentary sitting day, therefore her time is limited)
- 8) The deposit of \$2,500.00 for Conference accommodation had been paid to John XX111 College (see Treasurers report)
- 9) Denominational contacts/ publications were informed about the National Conference and asked to give publicity to same.
- 10) Both 1997 WKS Scholars were informed of the generous support from the Trust to enable them to attend the National Conference - Joanne Harries had replied, will attend for Tuesday 23 September.
- 11) Coach travel for the Conference had been finalised. ACTION Charter was the successful tenderer. Unsuccessful tenderers had been informed accordingly.
- 12) Dept of Communications & the Arts - Media release - see Correspondence.

#### **General Business:**

- 1) Visit of Rev Iluminada Domingo:- National Secretary wrote to officially invite Rev Domingo to the ACW National Conference. Further letter to go re climatic questions from Iluminada.
- 2) Amendments to 1995 Conference Minutes. National Executive has submitted a list of proposed amendments and omissions from the minutes.
- 3) National President reminded the meeting that some important reports had still to come in before the Conference papers were sent for printing.
- 4) We wish to remind State/Territory Units to bring Banners and holders (where appropriate) to the National Conference.
- 5) State/ Territory Units are reminded that while it is hoped that all delegates are aware of the point of view of the Unit, it would be desirable to empower delegates to vote as they see fit on any Notices of Motion or other matters after listening to the discussion at National Conference.

**Conference Update:** A number of reports on various details were given by members of the Executive.

A Conference planning meeting will follow the next National Executive meeting on 25 August.

  
National President

Date 25/8/97

Next meeting at Yarralumla Uniting Church Centre on 25. 8. 97

Hostess: Olga Scott

Devotions: Ruth Burmester.

**Fellowship of the Least Coin National Convenor:** Eileen Holley received replies from most State/Territory Units providing information for inclusion in her Biennial report.

Eileen expressed disappointment that she has had no reply from Shirin Samuel to her questions about grant applicants. She has not yet received any word of the new 'Circle of Prayer' booklets expected in March.

Eileen is trying to ascertain when the FLC guidelines were changed to preclude Australian organisations applying for a grant for a project in another country. She has checked her records, but needs help from National Archivist to obtain the necessary information.

**Publications:** No formal report. Beth became ill while on holidays and returned to Melbourne earlier than planned. National executive extended to Beth their best wishes for a quick and complete recovery. Beth hopes to have the August/September issue of ACW News ready for the printer by end of next week.

**Special Days National Convenor:** Betty wrote to all State/Territory Convenors or Secretaries requesting reports covering the past two years, but when some replies were not forthcoming, she followed this up by telephone.

Tasmanian Unit has agreed to prepare the Order of Service for World Community Day 1998 and report to the Queensland based National Executive. Thank you Tasmania!

The 1997 World Community Day Order of Service was posted out to all State/Territory Units.

A letter from Edith Ridge Special Days Convenor, NSW Unit listing some problems with format of Orders of Service was responded to..

Betty reported that she is rationalising the files to be passed on to the next National Convenor at the conclusion of the National Conference.

National President, in moving a motion of appreciation to Betty, expressed the thanks of members of National Executive to Betty for a job well done, a lot of time spent in checking, and updating, in most difficult circumstances. Evonne said that the National Executive was very appreciative of the work done by Betty and the late Godfrey Laurie, who was a wonderful support to his wife. Passed with acclamation.

**Winifred Kiek Scholarship Trust National Convenor:** Jenny Jarvis reported on receiving an enquiry about the criteria for Australian women eligible for scholarships and her reply, explaining the new guidelines, as decided at 1995 National Conference.

Following letters sent to each State/Territory Unit, replies had been received from all Units, and as the Trustees Biennial Report was now to hand, Jenny will be able to prepare her Biennial Report for National Conference.

A letter was received from Ailsa Skippen (Qld) the incoming WKS National Convenor, and a reply sent, informing her of material to be passed on.

Following a phone call from Mina Whybourne (NSW), National Secretary had been notified of a new address for Rachael McManus, (1997 Scholar)

Phone calls had been exchanged with Dorothy Ferrier regarding the attendance of WKS Scholars at the 1997 National Conference.

Jenny reported that she had done some reorganisation of the <sup>Life Members Hall</sup> ~~Bursary Book~~, which is now completely up to date, with as many photos included as are available.

## Correspondence for Executive Meeting 23rd July 1997

Inwards - Note all registrations received so far removed to Registration list.

26. 6. 97 3 WA Unit Mins of mtg 13. 6. 97  
4 WA Unit Mins of mtg 9. 5. 97  
5 NSW Unit WKS report FWD J. Jarvis  
6 J. Stott greetings for Conference  
7 ACT Unit WKS report FWD J. Jarvis  
8 Information on 'Optional Protocol to CEDAW'  
9 What Figures - issue May 1997  
1. 7. 97 10 report from E. Ridge National Archivist  
11 from J. Trudgian to B. Laurie FWD  
12 SA Unit Minutes of meeting 13. 6. 97  
13 PWA of Australia greetings, invitation to Nat Conference 8..8 .97 (ES)  
14 Darwin branch to B. Laurie FWD  
19 ACWC Aust rep report for Conference  
20 Vic Unit report on WKS FWD J. Jarvis  
21 NSW Unit list of new Executive Copy for Beth Webb  
22 Enquiry re accomodation at Conference M. Hunt Qld.  
2. 7. 97 23 Senator Newman - will address Nat Conference.  
24 Vic Unit Pres L. Green - copy of letter to Mary Au in HK  
enc petty cash receipts for Nat Treasurer FWD  
4. 7. 97 27 Official program for ACT NAIDOC Week 6 - 13 July  
29 M. Scurlock to J. Jarvis FWD  
7. 7. 97 30 Qld Unit Mins of Mtg 26 May enc:-  
Nominations, CV for all to Nat Exec 1997/99  
Nomination/ information - A. Skippen as National Life Member  
Biennial report of Qld Unit for conference.  
Notice of Motion for conference.  
31 FLC Report fro Qld Unit FWD to E. Holley  
8. 7. 97 33 Invitation from OSW for National President to attend meeting of the  
Australian Women's Round Table in Canberra August 27/28  
11. 7. 97 34 Qld Unit Change of address - A Jell  
36 Mothers Union Australia report for Conf. etc.  
15. 7. 97 45 I Domingo re Invitation to attend conference (letters crossed)  
18. 7. 97 46 from A Skippen to J. Jarvis FWD  
49 ACWC Newsletter May/June 1997  
20. 7. 97 55 NCWA Quarterly Bulletin June 1997  
21. 7. 97 57 WKS Biennial Report (copy for J. Jarvis)  
61 John XX111 College to Treasurer  
23. 7. 97 65 ACT Unit Biennial Report;  
List of Hons/ Obits  
Nomination for ACWC  
66 B. Grealy: - Biennial Report of WDP, Aust.  
67 WA Unit Nomination for ACWC  
68 SA Unit:- \$100 contrib to Nat Conf fund; To treasurer  
Notice of Motion re Special services;  
Nomination for ACWC;  
Hons and Obits;  
List of SA unit delegates, observers, visitors;  
Reg/ Conf booking for L. Harris - to treasurer

24. 7. 97      69      WKS Treasurers report  
                  70 Receipt from Action re Conf Transport      )  
                  71 greetings from J. McCallum Baptist Women's union  
                  72 Qld Unit report for WKS to J.Jarvis  
                  73 WA Unit re Nomination for Vera Wilson  
                               Unit report etc  
                  76 NSW Unit Hons, obits, memorial book
25. 7. 97      84 Tas Unit Notices of motion Nomination for Nat Life member  
                  85 WA Unit Bursary Book entrant  
                  86 Greetings from V. Manning, President Aust Baptist Women
28. 7. 97      87 Vic Unit Nomination for ACWC , Biennial report  
                  88 Dept of Communications & the Arts Media Release re  
                               National framework for on-line content regulations (Sec to respond)  
                  89 Notice of "Assembly of Mercy Women" Inaugural Assembly  
                               greetings to be sent  
                  90 CWLA of WA Perth Archdiocese Diamond Jubilee Celebrations  
                               greetings to be sent  
                  91 Treasurer had received Notice of F I D Exemption  
                               for ACW National Executive accounts in ACT (Executive expressed  
                               the thanks for submissions made on our behalf by the Treasurer)  
                  92 NCCA publication 'In Unit

## Outwards

1. 7. 97      To all St/Terr Units re ACWC matters
2. 7. 97      To M. J. Hunt Qld Unit re Conference  
                  Invitations to National Conference to some National Church Bodies
3. 7. 97      Minutes and enclosures to all on list  
                  To all St/Terr Units re Nat Exec Minutes
7. 7. 97      Sen. Newman re annual report of Womens Organisations.  
                  Official Invitation to Rev Iluminada Domingo (to National Conference)  
                  Rev Iluminada Domingo re aspects of National Conference.
8. 7. 97      Ms Sian Leathem OSW reply re Round Table  
                  Aileen Mortensen Thanks for all sent from Qld Unit.  
                  R McManus re attendance at National Conference  
                  J. Harries re attendance at National Conference
9. 7. 97      All St/Terr Units re Honours, Obits at Conference also re minutes etc.
10. 7. 97      M Hambleton re conference banner  
                  Canberra Presbytery UC re Publicity re Conference  
                  Salvation Army Divisional Hdqts re Publicity re Conference.  
                  D Ferrier re WKS at Conference, thanks for everything.
11. 7. 97      Sen Newman - acknowledgement that she will address conference.
21. 7. 97      Action Charter enclosing deposit on Bus Tours  
                  5 unsuccessful Bus tour operators
25. 7. 97      47 Invitations to Conference Ecumenical Service  
                  R McManus re attendance at National Conference (new address)
26. 7. 96      25 Invitations to Conference Ecumenical Service