

Australian Church Women Inc National Executive 2011-2013
Minutes of Meeting held Monday 14 May 2012
97 William Street Perth WA 6000

1. **Welcome** The meeting was opened at 10 am by National President Major Laurel Pearce.
2. **Attendance** Laurel Pearce, Marie Majoor, Leeola Loughnan, Margaret Ker, Meryon Goode
3. **Apologies** Donna Bryan, Olive Dell, Lee Edwards
4. **Devotions (Margaret Ker)** *Theme: what are we to do as we await the return of Jesus?* Reflection from Taize on Matthew 25:14-30; a prayer from Joan Chittister on our work as co creators with God; prayers offered for all involved in the ACWC meetings in Bangkok this week, especially our YWF delegate Sonya; and a concluding prayer from the Anglican Book of Common Prayer.
5. **Minutes of Previous meeting (2 April 2012)** Confirmation as a true and accurate record moved Marie Majoor, seconded Meryon Goode.
6. **Business Arising** Health of National Life Members Edith Ridge, Dorothy Wright and Leila Wilson. All are progressing with medical treatment but continue to need our loving prayers.
7. **Correspondence** List circulated/ attached.
8. **Reports** *Written reports in the Secretary's File.*
 - **President (Laurel Pearce)**
 - ACWC Executive Meeting 2013: discussed in General Business.
 - Received from Corazon Reyes- statement "Ecological Vision and Planetary Survival" from recent General Assembly of Ecumenical Association of Third World Theologians.
 - **Vice Presidents** Nothing to report
 - **Secretary (Margaret Ker)** Updated contact lists for Units will be available shortly.
 - **Treasurer (Leeola Loughnan)** Circulated/attached.
 - Leeola had circulated information on investment options. After perusing these it was unanimously resolved that \$20 000 be invested in the Anglican Community Fund Inc. for a period of six months.
 - Operation of website: Leeola to check with Brenda Dickinson on previous payment arrangements.
Acceptance of report moved Leeola, Loughnan, seconded Meryon Goode.
 - **Winifred Kiek Scholarship Convenor (Meryon Goode)**
 - News from 2012 scholars Denise, Sarah and Kyounghee. Denise and Kyounghee are very busy at present combining study and other responsibilities, and greatly appreciate our prayers. News also from Tonu Fakraufon (2010) and Vivien Cheung (2006).
 - **Fellowship of the Least Coin Convenor (Olive Dell)**
Consideration of ICFLC grant applications received deferred to General Business.
 - **Special Days Convenor (report submitted by Olive Dell)**
 - Ratification of the Special Days Project from only 3 Units .In view of the time frame it was unanimously resolved formally to approve Bear Cottage as the Special Project for 2012.
 - The final draft of the order of service for World Community Day 2012 was formally approved and Leeola was thanked for all her work on this. She will now arrange printing,

and electronic and hard copies will be sent to all Units together with information on the Special Project.

- **Social Justice (Laurel Pearce)** Information on Red Cross seminars on trafficking sent to Units.
- **Publicity /Website (Margaret Ker)** *Units are invited to submit updates.*
- **ACWC (Donna Bryan)**
 - Donna's President's Report and Report for Australia were circulated. ***A hard copy of each will be sent to Unit Secretaries, electronic copies available on request.***
 - Prayer requests received for Nepal and Japan-circulated to Units with Donna's responses.
- **Australian Women's Coalition (Laurel Pearce)** Updates on "Shout" programme sent to NSW and ACT Units.
- **General Business**
- **ACWC Executive Committee Meeting May 2013** Laurel explained that Donna Bryan had contacted her the previous week with the suggestion that this meeting be held in Australia. She had consulted urgently with National Executive office bearers as it was necessary for an official invitation to be issued prior to Donna's departure for Bangkok on 13 May. A letter of invitation was then sent to Donna as ACWC President and to Rev. Lee Moon-Sook as Executive Secretary. The meeting formally ratified the invitation by a unanimous vote. Discussion then took place on possible venues if the invitation is accepted. At this stage Melbourne and Perth are the two possibilities, with a possible inner suburban location identified in Perth. Laurel to obtain more information from Donna on likely programme. Further discussion at June meeting.
- **Constitution Review** Margaret reported that two formal responses from Units had so far been received. It appeared that there was likely to be a significant range of opinion, with at least three of the four options likely to have some support. It was agreed that at the June meeting a strategy would need to be finalised to enable work to start on preparing draft revised constitutions based on each of the favoured models.
- **ICFLC Project Applications** The two applications received from the Victorian Unit were both strongly supported in principle. Some details regarding submission of applications need to be checked prior to sending to ICFLC.
- **National Conference 2013** Draft programme to be re-examined at June meeting with a view to deciding on a speaker for the Ecumenical Service and considering other guest speakers.
- **Planning for 2012 AGM** The possibility of holding the 2011 AGM interstate rather than in Perth was discussed at some length. It was agreed that this would enable more members to participate. It was noted that all members whose names are on the membership register held by the Registrar General in Canberra are eligible to vote at an AGM. The alternative is to hold the AGM by teleconference, but this might preclude the level of discussion on the constitution that may be necessary.
- **National Conference 2011 Minutes** It was noted that work is progressing on these.
- **Closure of Meeting** The meeting closed at 2.30pm.
- **Next Meeting** The next meeting will be held at 97 William Street Perth on Monday 11 June commencing at 10am. **Devotions:** Laurel Pearce

Minutes confirmed

Date

National President

Minutes prepared by Margaret Ker 92 Vincent Street Mt Lawley WA 6050 passerella.dei@gmail.com

AUSTRALIAN CHURCH WOMEN INC

NATIONAL EXECUTIVE ACCOUNT – 2011/12

Financial Statement to 30TH April 2012

Balance as at 26th March 2012 **41512.51**

Add Income

WA Unit – Public Liability Donation	100.00	
QLD Unit – Public Liability Donation	100.00	
Balwarra Uniting Church, NSW – Fellowship of the Least Coin	20.00	<u>220.00</u>

TOTAL **\$41732.51**

Less Expenditure

Winifred Kiek Trust Donation	98.30	
Honouring Australian Church Women	220.00	
Bank Account Fee	10.00	<u>328.30</u>

Balance 30th April 2012 **\$41404.21**

Bank Reconciliation CBA Business Transaction Account **\$41404.21**

ASSETS OF \$41404.21 made up of the following:

Fellowship of the Least Coin	\$ 70.00
Fellowship of the Least Coin Supplies	32.00
National Conference Fund	14069.94
National Travel Fund`	2983.77
Overseas Conference Travel	3067.00
‘Winifred’ Books	75.00
‘Circle of Prayer’ Books	684.00
Public Liability	550.00
Administration	6666.43
Interest	151.94
Sundries	<u>13054.13</u>

TOTAL **\$41404.21**

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CORRESPONDENCE LIST for Meeting 14 May 2012

CORRESPONDENCE INWARD

1. 3 April 2012 Fellowship of the Least Coin Messages and Reports 2012
2. 4 April 2012 Margaret Flint OAM advising that she has written to Aileen Eldridge
3. 4 April 2012 Laurel Pearce: Correspondence with NSW Unit re AGM
4. 5 April 2012 Margaret Gregory UCAF: Minutes etc meeting 29 March
5. 7 April 2012 Lorraine Davis (Vic) re ICFLC grant applications
6. 11 April 2012 Lola Adam (Vic): Unit Minutes Feb, Unit News
7. 17 April 2012 Pamela Freeman: new NSW Unit Executive List
8. 18 April 2012 Lillian Hodges-FLC cheque procedure *confirmed given to Nat Treasurer*
9. 20 April 2012 Corazon Reyes-Circle of Prayer update (Korea)
10. 20 April 2012 Sonya Pell-revised travel documentation
11. 20 April 2012 Laurel Pearce re Leila Wilson
12. 20 April 2012 Isabel Hewitt re Edith Ridge
13. 21 April 2012 Jean Thomson re Edith Ridge
14. 24 April 2012 Donna Bryan-reports for ACWC
15. 27 April 2012 ACW NSW Unit-Annual Report
16. 27 April 2012 UCAF-meeting papers and Minutes April meeting
17. 29 April 2012 Judith-Ann Sjostedt (ACT) re Constitution Review-Unit will decide at May meeting
18. 30 April 2012 Jennifer Pepper NSW re National Conference (cc Laurel Pearce)
19. 1 May 2012 Isabel Hewitt (NSW): comments from Jennifer Pepper re Constitution Review
20. 2 May 2012 Laurel Pearce-copy of response to Jennifer Pepper
21. 2 May 2012 NSW Newsette
22. 6 May 2012 Laurel Pearce-death of Olive's father
23. 7 May 2012 Laurel Pearce- ACWC and ICFLC prayer requests/info from Korea, request re
ACWC Executive Committee meeting 2013
24. 7 May 2012 Margaret Flint OAM-response re Conference Minutes
25. 8/9/10 May 2012 Unit responses contact lists-ACT, Tas, NSW, Vic, SA, Qld, NT
26. 8 May 2012 Pamela Freeman-Open Doors article
27. 9 May 2012 Leeola Loughnan-information re investment options
28. 9-12 May 2012 Meyon Goode,Laurel Pearce, Leeola Loughnan, Olive Dell-reports
29. 11/12/13 May 2012 Carole Saxby Alice Springs re Constitution Review

CORRESPONDENCE OUTWARD

1. 4 April 2012 Minutes and Circular -hard copy mail out
2. 5 April 2012 Minutes and Circular- electronic copy mail out
3. 17 April 2012 Pamela Freeman: acknowledgement and congratulations
4. 17 April 2012 Sonya Pell-request for clarification of travel documentation
5. 20 April 2012 ACWC Office, ACWC Treasurer Jenny Phuah and Rev Sirirat Pusurinkham (cc
Donna Bryan and Sonya Pell)-travel documentation for Sonya Pell (YWF)
6. 20 April 2012 To all State /Territory Units-prayer requests for Leila Wilson and Edith Ridge
7. 28 April 2012 To Helen Hill-thanks for Annual Report
8. 1 May 2012 To Isabel Hewitt/Jennifer Pepper: thanks for input.
9. 6 May 2012 To Unit Presidents, Secretaries and Convenors-death of Olive Dell's father
10. 7 May 2012 To State /Territory Units-contact lists for update/amendment
11. 7 May 2012 To State/Territory Units-ACWC prayer request for Nepal and Japan
12. 7 May 2012 To Margaret Flint OAM re 2011 Conference Minutes
13. 8 May 2012- To NE members-Agenda and request for reports
14. 8 May 2012- To Lee Edwards re ACWC meeting (response received agreeing to invitation)
15. 9 May 2012 To ACWC (Lee Moon-Sook and Donna Bryan)-letter of invitation May 2013
16. 10 May 2012 To State/Territory Units-info from AWC re Red Cross trafficking workshops
17. 11/12/13 May 2012 To Carole Saxby re Constitution review